



TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Open Minutes of an ordinary meeting of Ōtorohanga District Council's Grants and Awards Committee held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 5 May 2025 commencing at 6.00pm.

Tanya Winter, Chief Executive

16 May 2025

Committee attendance

Chairperson	Katrina Christison	Apology
Deputy Chairperson	Jaimee Tamaki	Attended
Councillor	Rodney Dow	Attended
Councillor	Roy Willison	Attended
Te Nehenehenui representative	Maxine Morgan-Wind	Attended via Zoom

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Attended
Chief Advisor	Ross McNeil	Apology

Opening formalities		Ngā tikanga mihimihi	
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Information only reports	Ngā pūrongo mōhiohio anake
There were no reports.	

Public excluded	Take matatapu
There were no reports.	

Closing formalities		Ngā tikanga whakakapi	
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Workshops**Hui awheawhe**

Community and Sports grant criteria

This workshop was postponed.

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 16 May 2025.

Commencement of meeting**Te tīmatanga o te hui**

Deputy Chairperson Tamaki declared the meeting open at 6.07pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Councillor Willison provided the opening karakia.

Apologies**Ngā hōnea**

Resolved G34: That the Grants and Awards Committee receive and accept the apology from Chairperson Katrina Christison for non-attendance.

Councillor Dow | Councillor Willison

Decision reports**Ngā pūrongo whakatau****Item 18: Ōtorohanga District Community Grants Fund – Accountability Reports presented in Round 2 2024/2025**

Mr Michael Maloney spoke to the accountability report provided by Sailability Waikato Trust who were granted funding in Round 1 of 2024/25. He noted the Trust had been able to assist over 200 disabled and neurodiverse people of all ages in sailing at Lake Ngāroto including students from four Ōtorohanga district schools. Note: This item was continued later in the meeting.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

Resolved G35: That the Grants and Awards Committee receive the declaration of a conflict of interest from Councillor Dow for the application 'Ōtorohanga Carriers Association' during *Item 19: Ōtorohanga Community Grants Fund – Consideration of Applications for Round 2 of 2024/2025* and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

Deputy Chairperson Tamaki | Councillor Willison

Confirmation of minutes**Te whakaū i ngā meneti**

Resolved G36: That the Grants and Awards Committee confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 16 October 2024 (document number 790046).

Councillor Dow | Councillor Willison

Decision reports**Ngā pūrongo whakatau****Item 18: Ōtorohanga District Community Grants Fund – Accountability Reports presented in Round 2 2024/2025**

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley spoke to her report then led the Committee through the accountability reports received. She advised the reason for having Accountability Reports was to provide transparency and to ensure public funds are appropriately targeted. She said it also encouraged applicants to follow through from their initial idea to completion of their projects.

Resolved G37: That the Grants and Awards Committee receive the Accountability reports provided in Appendix 1 of the staff report from:

- | | |
|---------------------------------|--|
| a. Arohena Hall | b. Bill Millar |
| c. Kāwhia Fireworks | d. Kāwhia Museum |
| e. Kāwhia Primary School | f. KioKio Primary School |
| g. Ōtorohanga Christmas Club | h. Otorohanga Household Budgeting Services Inc |
| i. Ōtorohanga Lyceum Club | j. Ōtorohanga Maori Womens Welfare League |
| k. Sailability | l. Tārewaanga Marae |
| m. Tigers Sport Club Ōtorohanga | n. Turitea Marae |

Councillor Dow | Councillor Willison

Item 19: Ōtorohanga Community Grants Fund – Consideration of Applications for Round 2 of 2024/2025

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley, spoke to the staff report. She then led the Committee through each individual application where the Committee reviewed the individual scores and the average of those scores. The Committee indicated their preferred funding for each application. In accordance with his Declaration, Councillor Dow abstained from the deliberations for the

Ōtorohanga Carriers Association application and left the meeting at 7.01pm and returned at 7.06pm once the discussions were completed.

Deputy Chairperson Tamaki led the Committee through a review of the applications as a group and the Committee finalised each grant. In response to a query from Deputy Chairperson Tamaki, Ms Deeley confirmed the application from the Ōtorohanga Carriers Association was received before the application from Kāwhia Kai Festival Committee. The Committee made the decision to allocate the full requested funding to the first application received. The Committee encouraged the Festival Committee to reapply in the upcoming round.

Resolved G38: That the Grants and Awards Committee approve the applications listed below from the Ōtorohanga District Community Grants Fund, and disburse the funds as listed to successful applicants:

Applicant	Grant	Applicant	Grant
Kāwhia Arts Group	\$ 5,000.00	Kāwhia Fight Fitness	\$ 3,815.00
Kāwhia Hauora	\$ 2,000.00	Kāwhia Kai Festival Committee	\$ 0
Kāwhia Museum	\$ 2,154.84	Kāwhia Primary School	\$ 3,750.00
Kio Kio Primary School Committee \$	\$ 3,042.07	Maihihi Primary School	\$ 4,000.00
Ōtorohanga Budgeting Services Inc	\$ 1,500.00	Ōtorohanga Carriers Association	\$ 4,913.26
Ōtorohanga Group Day	\$ 400.00	Ōtorohanga Squash Club	\$ 3,500.00
Ōtorohanga Pony Club	\$ 4,000.00	Ōtorohanga Tennis Club	\$ 3,000.00
Scott Taylor	\$ 3,000.00	SPCA	\$ 2,000.00
Tārewaanga Marae	\$ 2,000.00	TOTAL	\$ 48,075.17

Councillor Willison | Te Nehenehenui representative Morgan-Wind

Item 20: Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 2 of 2024/25

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley spoke to the staff report and the applications received. She noted the score averages were less than the available funding. The Committee then deliberated and allocated additional funding to some applications to ensure the fund was spent.

Resolved G39: That the Grants and Awards Committee approves the applications listed below, on behalf of the Sport New Zealand Rural Travel Fund and disburse the funds as listed to successful applicants

Applicant	Grant	Applicant	Grant
Kāwhia Fight Fitness	\$ 1,207.67	Kāwhia Moana District Sport	\$ 1,770.25
Kio Kio School	\$ 1,348.08	Ōtorohanga Football Club	\$ 470.00
Ōtorohanga Rugby U13's	\$ 450.00	Ōtorohanga South School	\$ 1,520.25
Ōtorohanga Sports Club	\$ 1,100.00	TOTAL	\$ 7,886.25

Councillor Dow | Councillor Willison

Information only reports

Ngā pūrongo mōhiohio anake

There were no reports.

Public excluded

Take matatapu

There were no reports.

Closing prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

Councillor Willison provided the closing karakia.

Meeting closure

Katinga o te hui

Deputy Chairperson Tamaki declared the meeting closed at 7.54pm.

Workshops

Hui awheawhe

Community and Sports grant criteria: This workshop was postponed due to the apology of the Chairperson.