

**Notice is hereby given** that an ordinary meeting of Ōtorohanga District Council's Grants and Awards Committee will be held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 10 September 2025 commencing at 3.00pm.

Tanya Winter, Chief Executive

28 August 2025

#### **OPEN TO THE PUBLIC AGENDA**

#### Committee membership

Chairperson Katrina Christison

Deputy Chairperson Jaimee Tamaki

Te Whare o Waiwaiā Representative Mellissa Gage

Councillor Rodney Dow

Councillor Roy Willison

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the  $\bar{O}DC's$  YouTube channel. Every care will be taken to maintain individuals' privacy however attendees are advised they may be recorded as part of the general meeting proceedings.

This Open Agenda was prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 28 August 2025.

#### For use in both opening and closing meetings

A Member will provide the words of their preference or may choose to use the following:

Mā te whakapono By believing and trusting

Mā te tūmanako By having faith and hope

Mā te titiro By looking and searching

Mā te whakarongo By listening and hearing

Mā te mahi tahi By working and striving together

Mā te aroha By all being done with compassion

Ka taea e tātou We will succeed

#### For use in blessing food

A Member will provide the words of their preference or may choose to use the following:

O te ngakinga From the cultivated gardens

O te wai tai From the sea

O te wai māori From the fresh waters

Hei oranga mō tātou For the goodness of us all

Tūturu whakamaua Let this be my commitment to all!

Kia tina! Tina! Hui e! Tāiki e! Drawn together and affirmed!

Opening formalities	Ngā tikanga mihimihi	
Commencement of meeting	Te tīmatanga o te hui	5
Opening prayer/reflection/words of wisdom	Karakia/huitao/whakataukī	5
Apologies	Ngā hōnea	5
Late items	Ngā take tōmuri	5
Declaration of conflict of interest	Te whakapuakanga pānga taharua	5
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Information only reports	Ngā pūrongo mōhiohio anake
There are no reports.	

Public excluded	Take matatapu
There are no reports.	

Closing formalities	Ngā tikanga whakakapi	
Closing prayer/reflection/words of wisdom	Karakia/huritao/whakataukī	269
Meeting closure	Katinga o te hui	269

#### **Commencement of meeting**

Te tīmatanga o te hui

The Chairperson will confirm the livestream to YouTube is active then declare the meeting open.

# Opening prayer/reflection/words of wisdom

Karakia/huitao/whakataukī

The Chairperson will invite a member to provide opening words and/or prayer/karakia.

Apologies Ngā hōnea

A Member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The meeting may accept or decline any apologies. For clarification, the acceptance of a Member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).

Should any apologies be received, the following recommendation is made: *That the Grants and Awards Committee receive and accept the apology from ... for ... (non-attendance, late arrival, early departure).* 

Late items Ngā take tōmuri

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

Should a late item be raised, the following recommendation is made: *That the Grants and Awards Committee accept the late item .... due to .... to be heard ....* 

#### **Declaration of conflict of interest**

#### Te whakapuakanga pānga taharua

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

A conflict can exist where:

- The interest or relationship means you are biased; and/or
- Someone looking in from the outside could have reasonable grounds to think you might be biased.

Should any conflicts be declared, the following recommendation is made: That the Grants and Awards Committee receive the declaration of a conflict of interest from .... for item ... and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

#### **Confirmation of minutes**

Te whakaū i ngā meneti

The unconfirmed Minutes of the previous meeting is attached on the following page.

#### Staff recommendation

That the Grants and Awards Committee confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 30 April 2025 (document number 820729).



Open Minutes of an ordinary meeting of Ōtorohanga District Council's Grants and Awards Committee held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 5 May 2025 commencing at 6.00pm.

Tanya Winter, Chief Executive 16 May 2025

#### **Committee attendance**

Chairperson Katrina Christison Apology
Deputy Chairperson Jaimee Tamaki Attended
Councillor Rodney Dow Attended
Councillor Roy Willison Attended
Te Nehenehenui representative Maxine Morgan-Wind Attended via Zoom

#### Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Attended
Chief Advisor	Ross McNeil	Apology

Opening formalities	Ngā tikanga mihimihi	
Commencement of meeting	Te tīmatanga o te hui	4
Opening prayer/reflection/words of wisdom	Karakia/huitao/whakataukī	4
Apologies	Ngā hōnea	4
Late items	Ngā take tōmuri	4
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Confirmation of minutes	Te whakaū i ngā meneti	5

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Item 20	Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 2 of 2024/25	6

Information only reports	Ngā pūrongo mōhiohio anake	
There were no reports.		

Public excluded	Take matatapu
There were no reports.	

Closing formalities	Ngā tikanga whakakapi	
Closing prayer/reflection/words of wisdom	Karakia/huritao/whakataukī	7
Meeting closure	Katinga o te hui	7

Workshops	Hui awheawhe
Community and Sports grant criteria	This workshop was postponed.

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 16 May 2025.

#### **Commencement of meeting**

Te tīmatanga o te hui

Deputy Chairperson Tamaki declared the meeting open at 6.07pm.

#### Opening prayer/reflection/words of wisdom

Karakia/huitao/whakataukī

Councillor Willison provided the opening karakia.

Apologies Ngā hōnea

Resolved G34: That the Grants and Awards Committee receive and accept the apology from Chairperson Katrina Christison for non-attendance.

Councillor Dow | Councillor Willison

#### **Decision reports**

Ngā pūrongo whakatau

Item 18: Ōtorohanga District Community Grants Fund – Accountability Reports presented in Round 2 2024/2025

Mr Michael Maloney spoke to the accountability report provided by Sailability Waikato Trust who were granted funding in Round 1 of 2024/25. He noted the Trust had been able to assist over 200 disabled and neurodiverse people of all ages in sailing at Lake Ngāroto including students from four Ōtorohanga district schools. Note: This item was continued later in the meeting.

Late items Ngā take tōmuri

There were no late items.

#### **Declaration of conflict of interest**

Te whakapuakanga pānga taharua

Resolved G35: That the Grants and Awards Committee receive the declaration of a conflict of interest from Councillor Dow for the application 'Ōtorohanga Carriers Association' during *Item 19: Ōtorohanga Community Grants Fund – Consideration of Applications for Round 2 of 2024/2025* and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

Deputy Chairperson Tamaki | Councillor Willison

#### **Confirmation of minutes**

#### Te whakaū i ngā meneti

Resolved G36: That the Grants and Awards Committee confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 16 October 2024 (document number 790046).

Councillor Dow | Councillor Willison

#### **Decision reports**

#### Ngā pūrongo whakatau

# Item 18: Ōtorohanga District Community Grants Fund – Accountability Reports presented in Round 2 2024/2025

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley spoke to her report then led the Committee through the accountability reports received. She advised the reason for having Accountability Reports was to provide transparency and to ensure public funds are appropriately targeted. She said it also encouraged applicants to follow through from their initial idea to completion of their projects.

Resolved G37: That the Grants and Awards Committee receive the Accountability reports provided in Appendix 1 of the staff report from:

a. Arohena Hall

c. Kāwhia Fireworks

e. Kāwhia Primary School

g. Ōtorohanga Christmas Club

i. Ōtorohanga Lyceum Club

k. Sailability

m. Tigers Sport Club Ōtorohanga

b. Bill Millar

d. Kāwhia Museum

f. KioKio Primary School

h. Otorohanga Household Budgeting Services Inc

j. Ötorohanga Maori Womens Welfare League

I. Tārewaanga Marae

n. Turitea Marae

Councillor Dow | Councillor Willison

#### Item 19: Ōtorohanga Community Grants Fund – Consideration of Applications for Round 2 of 2024/2025

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley, spoke to the staff report. She then led the Committee through each individual application where the Committee reviewed the individual scores and the average of those scores. The Committee indicated their preferred funding for each application. In accordance with his Declaration, Councillor Dow abstained from the deliberations for the

Ōtorohanga Carriers Association application and left the meeting at 7.01pm and returned at 7.06pm once the discussions were completed.

Deputy Chairperson Tamaki led the Committee through a review of the applications as a group and the Committee finalised each grant. In response to a query from Deputy Chairperson Tamaki, Ms Deeley confirmed the application from the Ōtorohanga Carriers Association was received before the application from Kāwhia Kai Festival Committee. The Committee made the decision to allocate the full requested funding to the first application received. The Committee encouraged the Festival Committee to reapply in the upcoming round.

Resolved G38: That the Grants and Awards Committee approve the applications listed below from the Ōtorohanga District Community Grants Fund, and disburse the funds as listed to successful applicants:

Applicant	Grant	Applicant	Grant
Kāwhia Arts Group	\$ 5,000.00	Kāwhia Fight Fitness	\$ 3,815.00
Kāwhia Hauora	\$ 2,000.00	Kāwhia Kai Festival Committee	\$ 0
Kāwhia Museum	\$ 2,154.84	Kāwhia Primary School	\$ 3,750.00
Kio Kio Primary School Committee \$	\$ 3,042.07	Maihiihi Primary School	\$ 4,000.00
Ōtorohanga Budgeting Services Inc	\$ 1,500.00	Ōtorohanga Carriers Association	\$ 4,913.26
Ōtorohanga Group Day	\$ 400.00	Ōtorohanga Squash Club	\$ 3,500.00
Ōtorohanga Pony Club	\$ 4,000.00	Ōtorohanga Tennis Club	\$ 3.000.00
Scott Taylor	\$ 3,000.00	SPCA	\$ 2,000.00
Tārewaanga Marae	\$ 2,000.00	TOTAL	\$ 48,075.17
	Councillor Will	ison   Te Nehenehenui representative	e Morgan-Wind

#### Item 20: Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 2 of 2024/25

ŌDC's Manager Community Development & Wellbeing, Nicky Deeley spoke to the staff report and the applications received. She noted the score averages were less than the available funding. The Committee then deliberated and allocated additional funding to some applications to ensure the fund was spent.

Resolved G39: That the Grants and Awards Committee approves the applications listed below, on behalf of the Sport New Zealand Rural Travel Fund and disburse the funds as listed to successful applicants

Applicant	Grant	Applicant	Grant
Kāwhia Fight Fitness	\$ 1,207.67	Kāwhia Moana District Sport	\$ 1,770.25
Kio Kio School	\$ 1,348.08	Ōtorohanga Football Club	\$ 470.00
Ōtorohanga Rugby U13's	\$ 450.00	Ōtorohanga South School	\$ 1,520.25
Ōtorohanga Sports Club	\$ 1,100.00	TOTAL	\$ 7,886.25
		Councillor Dow   Cou	ıncillor Willison

#### Information only reports

Ngā pūrongo mōhiohio anake

There were no reports.

Public excluded Take matatapu

There were no reports.

#### Closing prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

Councillor Willison provided the closing karakia.

Meeting closure Katinga o te hui

Deputy Chairperson Tamaki declared the meeting closed at 7.54pm.

Workshops Hui awheawhe

Community and Sports grant criteria: This workshop was postponed due to the apology of the Chairperson.

#### **Decision reports**

#### Ngā pūrongo whakatau

**DISCLAIMER**: The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga District Council policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

Item 21 Ōtorohanga District Community Grants Fund – Accountability Reports

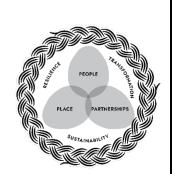
for Round 1 2025/2026

**To** Grants and Awards Committee

From Nicky Deeley, Manager of Community Development

Type DECISION REPORT

Date 10 September 2025



#### 1. Purpose | Te kaupapa

1.1. To provide the Committee with accountability reports for projects that have been completed and funded through previously awarded applications.

#### 2. Executive summary | Whakarāpopoto matua

- 2.1. Ōtorohanga District Council (ŌDC) established the Community Grant Fund as a contestable fund through the Long-Term Plan 2021-2031, with an annual allocation of \$100,000 and a maximum allocation of \$5,000 per application. This Fund was re-affirmed in the LTP 2024-2034.
- 2.2. Accountability reports must be submitted upon project completion before applicants can apply for future funding. If a project is unlikely to be completed, staff will initiate the return of funds, which will then be reallocated.
- 2.3. Accountability reports are due for grants awarded in Round 2 of 2023/2024 and prior. Nineteen applicants from previous rounds have submitted reports. Six of these applicants are also applying for new projects in the current round (noted as \*current applicant).

#### 3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee receive the Accountability Reports (Appendix 1) from Nicky Deeley, Manager Community Development & Wellbeing.

- Assembly of God Harvest Christian Fellowship
- Central Motor-X Club Incorporated (R2 2023/24) \*current applicant
- Elevate /Project Kiwiana (Christmas Parade) (R1 2024/25) \*current applicant
- Janie Tuhoro (R2 2023/24)
- Kāwhia Museum (R1 2024/25)
- Kāwhia Rowing Regatta (R1 2024/25)\*current applicant
- Kāwhia Sports Club (R1, 2023/24)

- Kio Kio School Supporters Committee (Hall) (R1 2024/25)
- Nin Duggan- Move your Tinana (R1 2022/23)
- Ōpārau Hall Society (R1 2022/23)
- Ōtorohanga Historical Society (Museum) (R1 2024/25)
- Ōtorohanga Kai Forest (R1 2023/24)- update only project still in progress
- Ōtorohanga Mens Shed (R2, 2023/24)
- Ōtorohanga Riding for the Disabled (R1 2024/25)\*current applicant
- Ōtorohanga Sports Club Inc (R2, 2023/24)\*current applicant
- Ōtorohanga Tennis Club (R1 2024/25)
- Ōtorohanga Train Station 100 years Event (R2 2023/24)
- Ōtorohanga Vintage Machinery Club (Picnic and Pistons Event) (R2 2023/24)
- Pacifica Group at Ōtorohanga College (R1 2024/25)\* current applicant

#### 4. Context | Horopaki

#### **Background**

- 4.1. ŌDC established the Fund through the Long-Term Plan (LTP) 2021-2031 process, replacing previous funds such as Sundry Grants, Sport Support, and other case-by-case grants previously administered by Council. This allocation was re-affirmed in the LTP 2024-2034.
- 4.2. The Committee comprises of four Councillors and one mana whenua representative, who are delegated to assess and allocating funding to eligible applicants.
- 4.3. The Fund supports the 'not-for-profit' sector to build strong social, environmental, economic, and cultural foundations that address local needs, contribute to ŌDC's Community Outcomes, and support ŌDC's priorities.
- 4.4. The Fund guidelines, provided as Appendix 2, outline the funding criteria and allocation process, ensuring that funding distribution is:
  - appropriately targeted;
  - occurs in a consistent, efficient and effective manner;
  - is fair and transparent; and,
  - promotes accountability.
- 4.5. The Fund does not replace the Sport NZ Rural Travel Fund or the Creative NZ Creative Communities Scheme Fund, as the criteria and funding of these are provided by their respective central government agencies.

- 4.6. The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000, with a maximum of \$5,000 per application.
- 4.7. A key requirement for an applicant receiving a grant from the Fund is the submission of accountability reports upon completion of each project. Failure to provide an adequate report may result in the decline of future applications, however, it is not uncommon for some projects to be delayed due to unforeseen factors such as, illness, tradespeople availability, governance changes, or weather conditions. Staff monitor the progress of all successful projects.
- 4.8. The format of submitted accountability reports can vary, and for some applicants there can be technical challenges in filling in a typed document, in these instances staff assist these applicants where possible.
- 4.9. Occasionally applicants have unfortunately mislaid receipts, and in those cases, staff request alternate proof of purchase such as photos of the purchased items or evidence of the work or event completed.
- 4.10. Staff encourage applicants to submit photographs of completed projects for the Committee to enjoy and get a further sense of the impact the grants have in our community, such as building improvements before and after, new items in use, or photos of a community event in 'full swing'.
- 4.11. The Fund guidelines specify that projects must be completed within 12 months of receiving the grant, unless delays are communicated to staff. For this current Round 1 of 2025/26, grants will be issued in October 2025, with accountability reports due by October 2026.
- 4.12. Accountability reports, attached as Appendix 1, have been submitted by the following groups, have been assessed by staff and are considered adequate, fulfilling their project deliverables and funding criteria.
- 4.13. One group (Ōtorohanga Kai Forest) has returned an update on their activities however their project is still in progress and will be signed off when the funds are fully spent. A full accountability report will then be returned by this group to the Committee.
  - Assembly of God Harvest Christian Fellowship (R2, 2023/24)
  - Central Motor-X Club Incorporated (R2, 2023/24)
  - Elevate /Project Kiwiana (Christmas Parade) (R1, 2024/25)
  - Janie Tuhoro (R2, 2023/24)
  - Kāwhia Museum (R1, 2024/25)
  - Kāwhia Rowing Regatta (R1, 2024/25)
  - Kāwhia Sports Club (R1, 2023/24)
  - Kio Kio School Supporters Committee (Hall) (R1, 2024/25)
  - Nin Duggan- Move your Tinana (R1, 2022/23)- event photos and posters only
  - Ōpārau Hall Society (R1, 2022/23) payment summary only
  - Ōtorohanga Historical Society (Museum) (R1, 2024/25)
  - Ōtorohanga Kai Forest (R1, 2023/24)- update only, project still in progress

- Ōtorohanga Mens Shed (R2, 2023/24)
- Ōtorohanga Riding for the Disabled (R1, 2024/25)
- Ōtorohanga Sports Club Inc (R2, 2023/24)
- Ōtorohanga Tennis Club (R1, 2024/25)
- Ōtorohanga Train Station 100 years Event (R2, 2023/24)
- Ōtorohanga Vintage Machinery Club (Picnic and Pistons Event) (R2, 2023/24)
- Pacifica Group at Ōtorohanga College (R1, 2024/25)
- 4.14. Projects from Nin Duggan and Oparau Hall have the minimal accountability- however both applicants have spoken to Council staff who can confirm both projects have been completed.
- 4.15. Projects from Round 2 of 2023/24 and earlier are now due. The following projects are either still in progress, have encountered challenges (which is not unusual) or the applicant is still working on their accountability reports. ŌDC staff are in communication with the applicants, and staff are available for advice or assistance to support their completion.

#### Round 2, 2023/24

- Unplugged Arcade (near completion applicant is in contact with staff)
- Te Röpū Manaaki Aroha Incorporated (TRMAI) (staff are seeking contact)

#### Round 1, 2023/24

Unlocking Potential (project postponed, applicant is in contact with staff)

#### Round 2, 2022/23

- Ngutunui / Puketotara Hall Association Incorporated (project in progress, applicant is in contact with staff)
- Kāwhia Fitness Trail Project Team (project postponed, applicant is in contact with staff)
- Onepū Charitable Trust (staff are seeking contact)
- Rangatahi Justice Otorohanga Youth Mentor Support (staff are seeking contact)
- Waikato Polocrosse Association (staff are seeking contact)

#### Round 1, 2022,23

• I am Yoga (project postponed, applicant is in contact with staff).

## 5. Appendices | Ngā āpitihanga

Number	Title
1	Accountability reports
2	Community Grant Guidelines

# **Appendix 1**

# ŌTOROHANGA COMMUNITY GRANT ACCOUNTABILITY

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- Page 2 Assembly of God Harvest Christian Fellowship
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- Page 36 Project Kiwiana/Elevate (Christmas Parade) (R1 2024/25)
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- Page 64 Kio Kio School Supporters Committee (Hall) (R1 2024/25)
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- <u>Page 73</u> Ōparau Hall Society (R1 2022/23)
- Page 75 Ōtorohanga Historical Society (Museum) (R1 2024/25)
- Page 84 Ōtorohanga Kai Forest (R1 2023/24)- update only project still in progress
- Page 89 Ōtorohanga Mens Shed (R2, 2023/24)
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- Page 111 Ōtorohanga Sports Club Inc (R2, 2023/24)
- <u>Page 130</u> Ōtorohanga Tennis Club (R1 2024/25)
- Page 153 Ōtorohanga Train Station 100 years Event (R2 2023/24)
- Page 170 Ōtorohanga Vintage Machinery Club (Picnic and Pistons Event) (R2 2023/24)
- Page 180 Pacifica Group- Ōtorohanga College (R1 2024/25)
- Page 186 Project Kiwiana Committee (Christmas Parade)



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

#### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Harvest Christian Fellowship

Name of Project/Activity: Harvest Reapers Youth Group

Name of Contact Person: Rhonda Walker

Email:

Postal Address:

Did the project/activity take place and have you completed it? Yes, ongoing.

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



#### Refer back to your application. Were the funds used in the way you planned?

Most of the funds we received were used in the way we planned. We did purchase the speaker and uniforms that we planned to in our application, we did not to use the rest of the funding (approx. \$500) for food or travel costs as was the original plan as we didn't travel further than Te Awamutu most of the time. Instead, we decided that the greater community would be better served if we used the rest of our funds to purchase indoor/outdoor sports equipment and materials for fun events. Our young people are all very active and love being able to play sports indoors now thanks to this grant, and we've even had new faces stop by and join in when peeking in as they were walking past.

W <b>hich</b> applica	of the wellbeing's did your project/activity contribute towards (choose as many as able)
$\boxtimes$	Social
	Economic
	Environment
$\boxtimes$	Cultural
In EOO	words or loss tall us how your project went.

#### In 500 words or less tell us how your project went;

#### -How did the grant help the development of your organisation?

The grant helped our group to purchase essential equipment and sporting gear that has allowed us to provide an active, fun place for youth in our town to connect and be accepted.

#### -How the grant was of benefit to the community?

The items purchased with this grant are used by anyone who attends our activities and events. Because of this generosity we are able to share and spread the word about how fortunate our community is to have this type of support which cheers everyone up!

- **-The actual (or estimated) number of people involved?** We average 16-20 youth per week and currently have 3 leaders.
- -How do you measure success? How do you know this project was successful? We measure success by the lives of our youth. When they are thriving, communicating, and growing into great people we know that we are successful.
- -Did you hit any snags? Was there any part of the project that you would do differently?
- -Are there any quotes from participants that you can share with us?

#### -How was Council acknowledged as the funder?

Council has been acknowledged as the funder directly to the group as each new item has been used. We also publicly acknowledged council's sponsorship to the wider church when we heard of our successful application, on our facebook page, and at the AGM in August. We have been able to share about the council's funding with the wider community during our events and activities and hope that there have been other community organisations apply!



# -Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We plan to continue running games, events, trips etc on a weekly basis and hope that we will continue to see more youth joining our activities as we put ourselves out into the community more and more.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

-----

#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Reusable water balloons	\$61
Portable speaker	\$439
Microphones	\$145
Cricket set	\$56.99
Volleyball set	\$71
Soccer ball	\$25
Rugby ball	\$26.99
Tee ball set	\$42
Sports cones set	\$49.99
Basketball	\$19.99
Murder Mystery master set	\$78.84
Uniforms (hoodies and tees)	\$995.45
Food	\$1,500.00
Game supplies	\$500.00
Prizes/misc. supplies	\$500.00
Total	\$4511.25

#### Attach

A final summary of expenditure and income report or final budget
All relevant invoices pertaining to the funding tagged for this grant by Council.

#### **Return to Funds**

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following



	Full Return of funds
	Partial Return of funds
Reaso	า:
Choos	e one of the following
	The project/activity didn't take place
In 50 v	vords or less please explain the why the project/activity did not take place
OR	
	The estimated and actual cost differed.

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people.

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

#### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.

# TAX INVOICE



Bill to: Customer number:

Donald Gavin

#### **Mighty Ape Limited**

PO Box 347, Silverdale 0944, New Zealand

GST Number:

Invoice number: Invoice date:

03/03/2025



www.mightyape.co.nz www.mightyape.com.au

Order #	Product	Qty	Unit Price	Discount	GST Rate	Subtotal
HMD37YC3	NZC Plastic Cricket Set (Size 6) Sports	1	56.99	я	15.00%	56.99
			Subtotal			56.99
			Freight			0.00
			TOTAL			NZ\$56.99
			Includes G	ST of		NZ\$7.43

# TAX INVOICE

#### **Mighty Ape Limited**

PO Box 347, Silverdale 0944, New Zealand

GST Number: 72-289-200

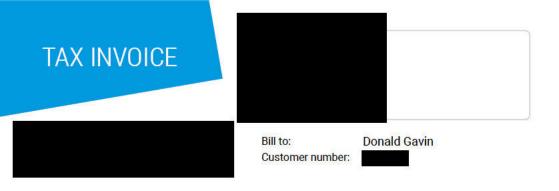
Invoice number: Invoice date:

02/03/2025



www.mightyape.co.nz www.mightyape.com.au

Order #	Product	Qty	Unit Price	Discount	GST Rate	Subtotal	
KMA.HMD37YC3	3 in 1 Badminton + Volleyball + Tennis Set Sports	1	71.00	70	15.00%	71.00	
			Subtotal			71.00	
			Freight			0.00	
			TOTAL			NZ\$71.00	
			Includes GST of			NZ\$9.26	







Order #	Product	Qty	Unit Price	Discount	GST Rate	Subtotal	
KMA.HMD37YC3	3 in 1 Badminton + Volleyball + Tennis Set Sports	1	71.00	70	15.00%	71.00	
			Subtotal			71.00	
			Freight		0.00		
			TOTAL			NZ\$71.00	
			Includes GST of			NZ\$9.26	

# TAX INVOICE



#### **Mighty Ape Limited**

PO Box 347, Silverdale 0944, New Zealand

**GST Number:** 

Invoice number: Invoice date:

02/03/2025



www.mightyape.co.nz www.mightyape.com.au

Order #	Product	Qty	Unit Price	Discount	GST Rate	Subtotal
KMA.HMD37YC3	JBL Partybox 120 Club Portable speaker Electronics	1	439.00	lad	15.00%	439.00
			Subtotal			439.00
			Freight			0.00
			TOTAL			NZ\$439.00
			Includes GST of			NZ\$57.26



## Your Mystery Game Is Confirmed

Hey Rhonda,

Thank you for your purchase, this email confirms your order.

You can view your order by clicking the button below:

View Order Status

#### Order No. #281943

20/02/2025

#### Items ordered



1980s Murder Mystery Game Kit Medium / 4 - 20 Players / English x 1 \$78.84

Subtotal \$78.84

Total excl. VAT \$78.84

Total \$78.84





Merrett Design Ltd ta DigiTees

Papamoa Beach Bay of Plenty 3118 New Zealand

http://www.digitees.co.nz

Date 28/May/2025 Date Ship By 05/Jun/2025

> Free NZ Shipping over Shipping

> > \$200 2

Maximum Delivery Days

Tracking Code

**Billing Address Shipping Address** 





Product	Color	Size / Qty	Unit Price	Discount	Disc Unit Price	Tax	Qty	Total
1. OQZ - Cloke Origin Men's Quarter Zip	Black	Small x 1 X Large x 1	\$60.00	10.0%	\$54.00	\$8.10	2	\$124.20
2. OQZ - Cloke Origin Men's Quarter Zip	Black	X Large x 1	\$60.00	10.0%	\$54.00	\$8.10	1	\$62.10
3. 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt	Sport Gray	Large x 1	\$47.83	9.99%	\$43.05	\$6.46	1	\$49.51
4. 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt	Forest Green	Medium x 1	\$47.83	9.99%	\$43.05	\$6.46	1	\$49.51
5. HSI - Cloke Mens Origin Hoodie	Bottle Green	2X Large x 1	\$62.61	10.0%	\$56.35	\$8.45	1	\$64.80
6. HSI - Cloke Mens Origin Hoodie	Black	Medium x 1	\$71.30	10.0%	\$64.17	\$9.63	1	\$73.80
7. HSI - Cloke Mens Origin Hoodie	Sage	5X Large x 1	\$62.61	10.0%	\$56.35	\$8.45	1	\$64.80
8. 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt	Heather Sport Dark Navy	Medium x 1	\$47.83	9.99%	\$43.05	\$6.46	1	\$49.51
9. 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt	Black	Medium x 1 Large x 2 X Large x 1	\$47.83	10.0%	\$43.05	\$6.46	4	\$198.02
10. 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt	Black	3X Large x 1	\$47.83	9.99%	\$43.05	\$6.46	1	\$49.51
11. HSI - Cloke Mens Origin Hoodie	Black	4X Large x 1	\$62.61	10.0%	\$56.35	\$8.45	1	\$64.80
12. 2002 - Thread Project Youth Epic Hoodie	Black	14 x 1	\$46.09	10.0%	\$41.48	\$6.22	1	\$47.70

Product	Color	Size / Qty	Unit Price	Discount	Disc Unit Price	Тах	Qty	Total
13. T10022 - Biz Collection Ladies Ice Tee	Orange	24 x 1	\$26.09	10.0%	\$23.48	\$3.52	1	\$27.00
14. T10022 - Biz Collection Ladies Ice Tee	Black	12 x 1	\$26.09	10.0%	\$23.48	\$3.52	1	\$27.00
15. T190 - C-Force Mens Classic T Shirt	Bottle Green	X Large x 1	\$28.69	10.0%	\$25.82	\$3.87	1	\$29.69
16. B109 - Tote Bag	Green		\$13.05	10.04%	\$11.74	\$1.76	1	\$13.50
						Su	btotal	\$995.45
x Rhonda Walker	date 2	8/May/2025				Sh	ipping	\$0.00
DTG and DTF printing takes 5 working days courier, or we do have a 3 day rush produc						Grand	Total	\$995.45
charge of \$5 per item.  Our quantity discounts are: 5+ 5% 10+ 10%	,					Tax Inc	cluded	\$129.84
We are proud of our competitive pricing. If y price (including GST, delivery, and all other based competitor, we will match it.	ou find an identical p	roduct at a lov	ver			Pay	ments	\$995.45
						Balanc	e Due	\$0.00
							(All pri	ces are shown in NZD)

OQZ - Cloke Origin Men's Quarter Zip

Front



#### Size / Qty

Small x 1 X Large x 1

#### Colors



#### **Product Description**

Cloke Origin Men's Quarter Zip

This is where comfort begins. We've taken all the famed Cloke comfort from the Origin Hoodie and made a  $\frac{1}{4}$  zip version. It's just that bit more formal and totally wearable everywhere. And we mean everywhere.

- 300gsm 80% cotton, 20% recycled polyester
- Anti-pill, Pre-shrunk Soft brushed inside
- Stand-up collar
- YKK zip
- Welt hand pockets
- Twin needle top stitching detail

This product is made from sustainable materials, using a blend of cotton and recycled polyester.

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	XS	S	M	L	XL	2XL
Half Chest (cm)	53	55	58	61	64	67
Length (cm)	70	72	74	76	78	80
Size			3XI	L	5X	(L
Half Chest (cm)			70		76	
Length (cm)			82		86	

#### Graphics Used for Cloke Origin Men's Quarter Zip



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

9.0cm x 6.69cm

#### View

Front

#### Area

Right Chest

#### Process

DTG Printed

#### OQZ - Cloke Origin Men's Quarter Zip

Back



#### Size / Qty

X Large x 1

#### Colors



#### **Product Description**

Cloke Origin Men's Quarter Zip

This is where comfort begins. We've taken all the famed Cloke comfort from the Origin Hoodie and made a ¼ zip version. It's just that bit more formal and totally wearable everywhere. And we mean everywhere.

- 300gsm 80% cotton, 20% recycled polyester
- Anti-pill, Pre-shrunk
- Soft brushed inside
- Stand-up collar
- YKK zip
- Welt hand pockets
- Twin needle top stitching detail

This product is made from sustainable materials, using a blend of cotton and recycled polyester.

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	XS	S	M	L	XL	2XL
Half Chest (cm)	53	55	58	61	64	67
Length (cm)	70	72	74	76	78	80
Size			3XI		5X	L
Half Chest (cm)			70		76	
Length (cm)			82		86	

#### Graphics Used for Cloke Origin Men's Quarter Zip



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

29.6cm x 22.0cm

#### View

Back

#### Area

Back (L)

#### Process

DTG Printed

#### 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt



#### Size / Qty

Large x 1

#### Colors

Sport Gray

#### **Product Description**

#### Heavy Blend Adult Hooded Sweatshirt - Gildan

Fit: Classic Fit

Fabric: 50% Cotton / 50% Polyester \*Fabrics vary for different colours Weight: 271 g/m2

Sizes: S, M, L, XL, 2XL, 3XL, 4XL, 5XL

- Preshrunk fleece knit
- Air jet yarn = softer feel and reduced pilling
- · Double-lined hood with colour-matched draw-cord
- Satin label
- · Double-needle stitching at shoulder, armhole, neck, waistband and cuffs
- · Pouch pocket
- 1 x 1 rib with spandex
- Quarter-turned to eliminate centre crease
- Case Packs: S 3XL: 36 pieces, 4XL/5XL: 12 pieces
- \* Heather Sport Dark Green, Heather Sport Dark Navy = 60% Cotton / 40% Poly.

Please note measurements can vary within 2.5cm, this is within manufacturer's tolerance.

#### Size Chart

Size	S	M	L	XL	2XL	3XL
Half Chest (cm)	51	56	61	66	71	76
Body Length (cm)	69	71	74	76	79	81
Size				4XL	5)	KL
Half Chest (cm)				81	86	3
Body Length (cm)				84	86	3

#### Graphics Used for Gildan Heavy Blend Adult Hooded Sweatshirt



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

30.67cm x 22.8cm

#### View

Back

#### Area

Back (L)

#### Process

DTF Transfer

#### 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt



#### Size / Qty

Medium x 1

#### Colors



Forest Green

#### **Product Description**

#### Heavy Blend Adult Hooded Sweatshirt - Gildan

Fit: Classic Fit

Fabric: 50% Cotton / 50% Polyester \*Fabrics vary for different colours Weight: 271 g/m2

Sizes: S, M, L, XL, 2XL, 3XL, 4XL, 5XL

- Preshrunk fleece knit
- Air jet yarn = softer feel and reduced pilling
- · Double-lined hood with colour-matched draw-cord
- · Double-needle stitching at shoulder, armhole, neck, waistband and cuffs
- · Pouch pocket
- 1 x 1 rib with spandex
- Quarter-turned to eliminate centre crease
- Case Packs: S 3XL: 36 pieces, 4XL/5XL: 12 pieces
- \* Heather Sport Dark Green, Heather Sport Dark Navy = 60% Cotton / 40%

Please note measurements can vary within 2.5cm, this is within manufacturer's tolerance.

#### Size Chart

Size	S	M	L	XL	2XL	3XL
Half Chest (cm)	51	56	61	66	71	76
Body Length (cm)	69	71	74	76	79	81
Size				4XL	52	KL
Half Chest (cm)				81	86	3
Body Length (cm)				84	86	3

#### Graphics Used for Gildan Heavy Blend Adult Hooded Sweatshirt



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

31.23cm x 23.22cm

#### View

Back

#### Area

Back (L)

#### **Process**

DTF Transfer

Back



#### Size / Qty

2X Large x 1

#### Colors



Bottle Green

#### **Product Description**

#### Men's Origin Hoodie - Cloke

- ✓ 300gsm 80% cotton, 20% polyester
- ✓ Anti-pill, Pre-shrunk
- ✓ Soft brushed inside
- ✓ Lined hood with drawstring
- ✓ Bar-tacked pouch pocket
- ✓ Reinforcing tape in shoulder seams
- ✓ Twin needle top stitching detail
- ✓ Modern fit

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.
Please note measurements can vary +/- 2.5cm - this is within the

manufacturer's tolerance.

#### Size Chart

Size	XS	S	M	L	XL	2XL
Width (cm)	53	55	58	61	64	67
Length (cm)	68	70	72	74	76	77
Size		3XL		4XL		5XL
Width (cm)		70		73		76
Length (cm)		78		79		80

#### **Graphics Used for Cloke Mens Origin Hoodie**



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

30.67cm x 22.8cm

#### View

Back

#### Area

Back (L)

#### **Process**

DTG Printed

# **HSI - Cloke Mens Origin Hoodie**

Front



Back



# Size / Qty

Medium x 1

#### Colors



# **Product Description** Men's Origin Hoodie - Cloke

- ✓ 300gsm 80% cotton, 20% polyester
- ✓ Anti-pill, Pre-shrunk
- ✓ Soft brushed inside
- ✓ Lined hood with drawstring
- ✓ Bar-tacked pouch pocket
- ✓ Reinforcing tape in shoulder seams
- ✓ Twin needle top stitching detail
- ✓ Modern fit

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.
Please note measurements can vary +/- 2.5cm - this is within the

manufacturer's tolerance.

#### Size Chart

Size	XS	S	M	L	XL	2XL
Width (cm)	53	55	58	61	64	67
Length (cm)	68	70	72	74	76	77
Size		3XL		4XL		5XL
Width (cm)		70		73		76
Length (cm)		78		79		80

# Graphics Used for Cloke Mens Origin Hoodie



# **Graphic Name**

Reapers\_logo\_2.png

# Size

30.44cm x 22.63cm

## View

Front

#### Area

Hoodie Front (L)

#### **Process**



### **Graphic Name**

Grace

#### Size

25.17cm x 6.66cm

#### View

Back

#### Area

Back Lower (L)

#### **Process**

DTG Printed

# **HSI - Cloke Mens Origin Hoodie**

Back



# Size / Qty

5X Large x 1

#### Colors



Sage

# **Product Description**

# Men's Origin Hoodie - Cloke

- √ 300gsm 80% cotton, 20% polyester
- ✓ Anti-pill, Pre-shrunk
- ✓ Soft brushed inside
- ✓ Lined hood with drawstring
- ✓ Bar-tacked pouch pocket
- ✓ Reinforcing tape in shoulder seams
- ✓ Twin needle top stitching detail
- ✓ Modern fit

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

# Size Chart

Size	XS	S	M	L	XL	2XL
Width (cm)	53	55	58	61	64	67
Length (cm)	68	70	72	74	76	77
Size		3XL		4XL		5XL
Width (cm)		70		73		76
Length (cm)		78		79		80

# **Graphics Used for Cloke Mens Origin Hoodie**



# **Graphic Name**

Reapers\_logo\_2.png

# Size

30.11cm x 22.38cm

# View

Back

#### Area

Back (L)

## **Process**

# 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt



# Size / Qty

Medium x 1

#### Colors



Heather Sport Dark Navy

### **Product Description**

# Heavy Blend Adult Hooded Sweatshirt - Gildan

Fit: Classic Fit

Fabric: 50% Cotton / 50% Polyester \*Fabrics vary for different colours Weight: 271 g/m2

Sizes: S, M, L, XL, 2XL, 3XL, 4XL, 5XL

- Preshrunk fleece knit
- Air jet yarn = softer feel and reduced pilling
- · Double-lined hood with colour-matched draw-cord
- Satin label
- · Double-needle stitching at shoulder, armhole, neck, waistband and cuffs
- · Pouch pocket
- 1 x 1 rib with spandex
- Quarter-turned to eliminate centre crease
- Case Packs: S 3XL: 36 pieces, 4XL/5XL: 12 pieces
- \* Heather Sport Dark Green, Heather Sport Dark Navy = 60% Cotton / 40% Poly.

Please note measurements can vary within 2.5cm, this is within manufacturer's tolerance.

#### Size Chart

Size	S	M	L	XL	2XL	3XL
Half Chest (cm)	51	56	61	66	71	76
Body Length (cm)	69	71	74	76	79	81
Size				4XL	52	KL
Half Chest (cm)				81	86	5
Body Length (cm)				84	86	6

# Graphics Used for Gildan Heavy Blend Adult Hooded Sweatshirt



## **Graphic Name**

Reapers\_logo\_2.png

# Size

29.85cm x 22.19cm

# View

Back

# Area

Back (L)

#### **Process**

DTF Transfer

# 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt



#### Size / Qty

Medium x 1 Large x 2

X Large x 1

#### Colors



### **Product Description**

# Heavy Blend Adult Hooded Sweatshirt - Gildan

Fit: Classic Fit

Fabric: 50% Cotton / 50% Polyester \*Fabrics vary for different colours

Weight: 271 g/m2

Sizes: S, M, L, XL, 2XL, 3XL, 4XL, 5XL

- · Preshrunk fleece knit
- · Air jet yarn = softer feel and reduced pilling
- · Double-lined hood with colour-matched draw-cord
- Satin label
- Double-needle stitching at shoulder, armhole, neck, waistband and cuffs
- Pouch pocket
- 1 x 1 rib with spandex
- · Quarter-turned to eliminate centre crease
- Case Packs: S 3XL: 36 pieces, 4XL/5XL: 12 pieces
- \* Heather Sport Dark Green, Heather Sport Dark Navy = 60% Cotton / 40% Poly.

Please note measurements can vary within 2.5cm, this is within manufacturer's tolerance.

## Size Chart

Size	S	M	L	XL	2XL	3XL
Half Chest (cm)	51	56	61	66	71	76
Body Length (cm)	69	71	74	76	79	81
Size				4XL	5)	KL
Half Chest (cm)				81	86	6
Body Length (cm)				84	86	3

# Graphics Used for Gildan Heavy Blend Adult Hooded Sweatshirt



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

29.85cm x 22.19cm

# View

Back

#### Area

Back (L)

#### Process

DTF Transfer

# 18500 - Gildan Heavy Blend Adult Hooded Sweatshirt



#### Size / Qty

3X Large x 1

#### Colors



# **Product Description**

# Heavy Blend Adult Hooded Sweatshirt - Gildan

Fit: Classic Fit

Fabric: 50% Cotton / 50% Polyester \*Fabrics vary for different colours Weight: 271 g/m2

Sizes: S, M, L, XL, 2XL, 3XL, 4XL, 5XL

- Preshrunk fleece knit
- Air jet yarn = softer feel and reduced pilling
- · Double-lined hood with colour-matched draw-cord
- Satin label
- · Double-needle stitching at shoulder, armhole, neck, waistband and cuffs
- · Pouch pocket
- 1 x 1 rib with spandex
- Quarter-turned to eliminate centre crease
- Case Packs: S 3XL: 36 pieces, 4XL/5XL: 12 pieces
- \* Heather Sport Dark Green, Heather Sport Dark Navy = 60% Cotton / 40% Poly.

Please note measurements can vary within 2.5cm, this is within manufacturer's tolerance.

#### Size Chart

Size	S	M	L	XL	2XL	3XL
Half Chest (cm)	51	56	61	66	71	76
Body Length (cm)	69	71	74	76	79	81
Size				4XL	5)	KL
Half Chest (cm)				81	86	3
Body Length (cm)				84	86	3

# Graphics Used for Gildan Heavy Blend Adult Hooded Sweatshirt



## **Graphic Name**

Reapers\_logo\_2.png

# Size

30.67cm x 22.8cm

# View

Back

# Area

Back (L)

#### Process

DTF Transfer

Back



## Size / Qty

4X Large x 1

#### Colors



# **Product Description**

# Men's Origin Hoodie - Cloke

- ✓ 300gsm 80% cotton, 20% polyester
- ✓ Anti-pill, Pre-shrunk
- ✓ Soft brushed inside
- ✓ Lined hood with drawstring
- ✓ Bar-tacked pouch pocket
- ✓ Reinforcing tape in shoulder seams
- ✓ Twin needle top stitching detail
- ✓ Modern fit

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.
Please note measurements can vary +/- 2.5cm - this is within the

manufacturer's tolerance.

#### Size Chart

Size	XS	S	M	L	XL	2XL
Width (cm)	53	55	58	61	64	67
Length (cm)	68	70	72	74	76	77
Size		3XL		4XL		5XL
Width (cm)		70		73		76
Length (cm)		78		79		80

# **Graphics Used for Cloke Mens Origin Hoodie**



#### **Graphic Name**

Reapers\_logo\_2.png

#### Size

30.32cm x 22.54cm

# View

Back

## Area

Back (L)

#### **Process**

2002 - Thread Project Youth Epic Hoodie

Back



# Size / Qty

14 x 1

#### Colors



# **Product Description**

# Youth Epic Hoodie - Thread Project

Unisex standard-weight pullover hoodie - premium combed polycotton 300gsm 80% cotton, 20% polyester

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	8	10	12	14	
1/2 chest (cm)	44	47	50	53	
length (cm)	52	57	62	66	

# Graphics Used for Thread Project Youth Epic Hoodie



#### **Graphic Name**

Reapers\_logo\_2.png

# Size

25.0cm x 18.59cm

#### View

Back

#### Area

Youth Back

#### Process

T10022 - Biz Collection Ladies Ice Tee

Front



# Size / Qty

24 x 1

#### Colors



# **Product Description**

# Ladies Ice Tee - Biz Collection

FABRIC

100% Premium Combed Cotton

Fluoro Orange and Yellow-Lime: 65% Polyester, 35% Cotton

Grey Marle: 85% Cotton, 15% Viscose

185 GSM

FEATURES

Twin needle sleeve and body hem

Ribbed elastane neck opening for stretch and shape recovery Easy tear-away label to facilitate promotional re-branding Side seams for reduced twisting and ease of alignment for printing Mobilon tape across shoulders for comfort and shape retention

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	6	8	10	12	14	16
Garment ½ Chest (cm)	44	46	48	50	52.5	55
Size		18	- 1	20	22	24
Garment ½ Chest (cm)		57.5	- 3	60	66.5	71

# Graphics Used for Biz Collection Ladies Ice Tee



# **Graphic Name**

Reapers\_logo\_2.png

### Size

27.16cm x 20.19cm

# View

Front

# Area

Front (M)

# Process

T10022 - Biz Collection Ladies Ice Tee

Front



#### Size / Qty

12 x 1

#### Colors



# Product Description

# Ladies Ice Tee - Biz Collection

FABRIC

100% Premium Combed Cotton

Fluoro Orange and Yellow-Lime: 65% Polyester, 35% Cotton

Grey Marle: 85% Cotton, 15% Viscose

185 GSM

FEATURES

Twin needle sleeve and body hem

Ribbed elastane neck opening for stretch and shape recovery Easy tear-away label to facilitate promotional re-branding Side seams for reduced twisting and ease of alignment for printing Mobilon tape across shoulders for comfort and shape retention

Width measurements are from seam to seam, under the armpit, with the garment lying flat.

Length measurements are from shoulder seam to bottom of garment, with the garment lying flat.

Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	6	8	10	12	14	16
Garment ½ Chest (cm)	44	46	48	50	52.5	55
Size		18	- 1	20	22	24
Garment ½ Chest (cm)		57.5		60	66.5	71

# Graphics Used for Biz Collection Ladies Ice Tee



#### **Graphic Name**

Reapers\_logo\_2.png

### Size

27.16cm x 20.19cm

# View

Front

# Area

Front (M)

#### Process

T190 - C-Force Mens Classic T Shirt

Front



## Size / Qty

X Large x 1

#### Colors



Bottle Green

# **Product Description**

# Men's Classic Tee - C-Force

This classic unisex T-shirt in a loose fit style suits every body shape. The versatile cotton basic is a wardrobe essential.

#### FEATURES:

- · Easy wash and wear 100% combed cotton
- · Durable weight 180gsm
- · Twin needled shoulders for extra strength
- · Neckline contains elastane for extra stability
- · Standard length can be worn loose or tucked
- · Marle colours are a cotton/polyester blended yarn

Please note size 4XL is 4XL/5XL sizing so tags may have either option.

Width measurements are from seam to seam, under the armpit, with the garment lying

flat. Length measurements are from shoulder seam to bottom of garment, with the garment

lying flat.
Please note measurements can vary +/- 2.5cm - this is within the manufacturer's tolerance.

#### Size Chart

Size	S	M	L	XL	2XL	3XL
1/2 Chest (cm)	52	54.5	57	59.5	62	64.5
Height (cm)	72	74	76	78	80	82
Size					4XL	
1/2 Chest (cm)					69.5	
Height (cm)					86	

# Graphics Used for C-Force Mens Classic T Shirt



#### **Graphic Name**

Reapers\_logo\_2.png

29.11cm x 21.64cm

#### View

Front

### Area

Front (L)

## Process



#### Colors

Green

# **Product Description**

Lightweight Cotton Tote Bag with long handles

Great for trade shows, conferences, samples, school & library bags & reusable shopping bags.

Product Specifications: 100% cotton 140 gsm Reinforced long handles - w2.5 x L42 cm Size: w38 x h42 cm Capacity: 1.6L

Please note: we don't print white ink on our calico products, so anything showing as white will be the colour of the calico product instead.

# **Graphics Used for Tote Bag**



## **Graphic Name**

Reapers\_logo\_2.png

#### Size

23.74cm x 17.65cm

### View

Front

#### Area

Youth Body

### Process



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

# ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation:	Central MX Club Incorporated
Name of Project/Activity: 202	23 Stroke Nationals
Name of Contact Person:	Krystle Legg
Email:	
Postal Address:	
the project/activity take	place and have you completed it?



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "**Return of Funds**"

	Which of the wellbeing's did your project/activity contribute towards (choose as many as									
applica	able)									
$\boxtimes$	Social									
	Economic									
	Environment									
	Cultural									

# In 500 words or less tell us how your project went;

# -How did the grant help the development of your organisation?

The 2022 2-Stroke Nationals, hosted by Central MX, was a standout event on the motocross calendar, drawing riders and spectators from across Aotearoa. The support from Council helped elevate the event by funding **live timing technology**, which significantly improved both the professionalism and experience for everyone involved.

# -How the grant was of benefit to the community?

The funding allowed us to implement a full **live timing system**, giving real-time race results, accurate lap data, and professional-level event tracking. This was a game-changer for Central MX. It enhanced the way we manage events, improved transparency, and allowed us to present results immediately to riders, officials, and spectators. It also brought us in line with national standards, strengthening our ability to host future competitive events and attract higher-level riders.

## -Did you hit any snags? Was there any part of the project that you would do differently?

The only minor issue we encountered was ensuring all riders were properly registered in the system before racing, a few delays occurred in the morning. Next time, we'll implement a more streamlined pre-registration system to ensure data is uploaded ahead of race day. Overall, the live timing setup ran smoothly once in place.

# -How was Council acknowledged as the funder?

Council was acknowledged across all events promotional material, including social media, digital entries, and our event schedule. On race day, we displayed Council logos at the live timing station and thanked Council support over the loudspeaker throughout the event. Council was also mentioned in post-event media and sponsor wrap-ups.



# -Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We plan to continue using live timing as a standard feature at future events, including junior development days and club rounds. This investment has opened the door for us to host more competitive races, and we're already in early planning stages for the next 2-Stroke Nationals. Building on this momentum, we'll be focusing on refining our systems, growing rider participation, and continuing to deliver high-quality motocross events for the wider community.

# Details of Expenditure - See full budget for 2023

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
	\$
Total	

# Attach

- A final summary of expenditure and income report or final budget
- △ All relevant invoices pertaining to the funding tagged for this grant by Council.



# **Return to Funds**

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choos	e one of the following
	Full Return of funds
	Partial Return of funds
Reaso	n:
	e one of the following  The project/activity didn't take place
In 50 v	words or less please explain the why the project/activity did not take place
OR	
П	The estimated and actual cost differed.
	The estimated and actual cost differed.



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

# NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.







# TAX INVOICE

TO: Central Motorcross Club

Otorohanga

17/09/2023 DATE

Invoice No.

Order No.

Description	Each	Amount
Transponder Hire	4.35	1265.22
Timing and System hire	1000.00	2000.00
Race Secetary	300.00	300.00
Program Setup	200.00	200.00
	Transponder Hire Timing and System hire Race Secetary	Transponder Hire 4.35 Timing and System hire 1000.00 Race Secetary 300.00

Subtotal 3,765.22 **GST 15%** 564.78 Total 4,330.00

30/09/2023

Please Pay On Invoice or Direct Deposit to 12 3023 0612935 00 ASB Pukekohe (invoice number as reference)

Amounts not paid by due date attract a 10% accounting fee

ARISTOCRAT SERVICES LTD

196 Hill Top Rd Pukekohe 2120

Central Motorcross Club

Invoice No. 23091701

Due By 30/09/2023 Total 4,330.00

# 2023 2 Stroke

Income					
Main Sponsor		1	\$ _	\$	_
Class sponsors		2	500.00	, \$	1,000.00
Class sponsors		5	\$ 250.00	\$	1,250.00
Free entries		20	-	\$	-
Main Class		211	\$ 100.00	\$	21,100.00
Second class		65	\$ 50.00	\$	3,250.00
Camping 1 Night		24	\$ 20.00	\$	480.00
Camping 2 Nights		39	\$ 40.00	\$	1,560.00
Late fee		9	\$ 20.00	\$	180.00
own transponder		3	\$ (5.00)	\$	(15.00)
T Shirt Ordered		12	\$ 45.00	\$	540.00
T Shirt day sales		0	\$ 45.00	\$	-
Beer Mugs			\$ 20.00	\$	-
Grant				\$	2,000.00
	Total			\$	31,345.00
Expenses					
Permit	\$	-			
Medics		3,450.00			
Timing	\$ \$ \$ \$	4,330.00			
Gift Basket	\$	109.98			
Commentator	\$	900.00			
Toilet Hire	\$	1,745.00			
Start Gate hire	\$	500.00			
Food	\$	-			
Trophies	\$	-			
Paddock hire	\$	-			
Prize money	\$	7,200.00			
Programs	\$	-			
T Shirt	\$	-			
T Shirt ordered	\$	445.00			
Beer Mugs	\$ \$ \$	-			
Flaggies	\$	-			
	Total \$	18,679.98			
	•	•			

Profit

\$

12,665.02



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

# ACCOUNTABILITY REPORT- PROJECT COMPLETION

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Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: PROJECT KIWIANA COMMITTEE - PKC

Name of Project/Activity: Ōtorohanga Christmas Parade 2024

Name of Contact Person: Marain Hurley

Email:

Postal Address: Project Kiwiana Committee, PO Box 152, Ōtorohanga

Did the project/activity take place and have you completed it? YES

# No/Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



# Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- ✓ □Social
- ✓ □ Economic
- ✓ □Environment
- ✓ □Cultural

In 500 words or less tell us how your project went;

# -How did the grant help the development of your organisation?

The Ōtorohanga Business Association previously organised the town's Christmas Parade. In 2022, the Project Kiwiana Committee (PKC) revived the event under ŌDDB and is now its official organiser.

# -How the grant was of benefit to the community?

PKC met all welfare standards. This event remains Ōtorohanga's leading celebration to kick off the Christmas Festive Season.

The parade united the community and provided welfare and economic benefits to the town and district. In 2024, PKC had 23 registered floats and several creative groups participating. The event drew over 400 spectators, including locals, visitors from nearby towns, and overseas guests, with attendance likely doubling when counting participating children and families.

# -Did you hit any snags?

There was a minor issue: the winning float broke down at the turnaround.

# Was there any part of the project that you would do differently?

- Position judges centrally
- Add more helpers at the turnaround
- Book music performers to start earlier and play later
- Plan children's games at Otorohanga Reserve before the parade.

# -How was Council acknowledged as the funder?

Sponsors and Funders were acknowledged and thanked in all printed promotional materials. As well as Facebook posts.

# -What's next on your to do list? What are you planning on doing next to keep the momentum going?

To coordinate and oversee the Ōtorohanga Christmas Parade 2025, on Friday, 5<sup>th</sup> December. Planning will commence immediately, including efforts to secure funding for event expenses. From early September onwards, the focus will shift to obtaining necessary consents from relevant authorities and submitting applications and plans for the closure of Maniapoto Street from 5:30pm to 8:00pm.



Reaso	n:
Choos	e one of the following
	The project/activity didn't take place
In 50 v	words or less please explain the why the project/activity did not take place_
П	The estimated and actual cost differed

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

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# **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

PROJECT COSTS	AMOUNT (XGST)
FLOWER GIFTS FOR JUDGES	\$140.00
CHRISTMAS BANNERS, +SANTA SUIT	\$270.00
DECORATIONS & LIGHTS – ŌTO CHRISTMAS CLUB	PART INV 0637
SANTA'S GROTTO GOODIE BAGS 7TH -21st DEC REF INV 0637 XMAS	\$976.94
PAPER & RIBBONS	
KCN PUBLIC NOTICE CHRISTMAS PARADE	PART INV 0637
MICHAEL'S MILK BAR, ICE VOUCHERS FOR CHILDREN PARTICIPANTS	PART INV 0637
MUSIC BAND	\$345.00
PRINT ENTRY FORMS, ADVERTISING POSTERS, FB POSTS,	\$1,000.00
COMMUNICATIONS WITH SCHOOLS AND ORGANISATIONS. STAFF	100 M
HOURS TO COORDINATE AND PLAN ESTMINATED. ŌDDB'S	
CONTRIBUTION	
PRIZES FLOATS – 1ST, 2ND AND 3 <sup>RD</sup> , BEST SCHOOL, BEST FLOAT	\$1,000.00
TE KUITI PIPE BAND	\$200.00
Total	\$3,931.94

# **INCOME REPORT:**

Community Grant received 14/11/2024	\$3,925.00
Inframax Donation estimated @\$6,000.00 for TMP and	\$0.00
management services at road closure points.  ŌDDB's Contribution towards staff's time to coordinate and assist	\$0.00
in organising the parade. Estimated at \$800.00. The contribution was recorded as a journal entry in ODDB's accounts for Audit	\$0.00
purposes.	
Otorohanga Lions Wardens Estimated @\$100.00. No Charge	\$0.00
Total	\$3,925.00

# Attach

	A final summary of expenditure and income report or final budget
	All relevant invoices pertaining to the funding tagged for this grant by Council.
ATTAC	THEN

#### ATTACHED

- 1. Invoice 0637 from ŌDDB with various Christmas parade and Santa's Grotto expenses
- 2. WESTPAC Project Kiwiana Committee dedicated Bank Account Christmas Parade This verifies transactions listed from 14/11/2024 to 30/06/2025.

# Return to Funds N/A

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

Full Return of funds
Partial Return of funds

# **Transaction List**

	-				Current Balance as	at 08/07/2025:	\$6,202.39 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
30/06/2025	Credit Interest	CREDIT INTEREST	\$0.25	Exempt			\$0.25
	Closing Balance:						\$6,202.39 CR
31/05/2025	Credit Interest	CREDIT INTEREST	\$0.26	Exempt			\$0.26
	Closing Balance:						\$6,202.14 CR
30/04/2025	Credit Interest	CREDIT INTEREST	\$0.69	Exempt		ms *\$345.00	\$0.69
	Closing Balance:			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		1.10	\$6,201.88 CR
31/03/2025	Credit Interest	CREDIT INTEREST	\$1.32	Exempt		Mico	\$1.32
	Closing Balance:				,	. 5	\$6,201,19 CR
03/03/2025	Payment	Otorohanga District	Reimb ODDB	278	/ W	*\$345.00	
	Closing Balance:				-7.		\$6,199.87 CR
28/02/2025	Credit Interest	CREDIT INTEREST	\$3.41	Exempt			\$3.41
	Closing Balance:				1	0	\$6,544.87 CR
24/02/2025	Payment	Otorohanga District	Oddb	278	D. 0	\$200.00	
	Closing Balance:				1,1	1	\$6,541.46 CR
31/01/2025	Credit Interest	CREDIT INTEREST	\$4.67	Exempt	200	na flowers	\$4.67
	Closing Balance:				Bar	The	\$6,741.46 CR
30/01/2025	Payment	Moss & Co	Moss & Co	277	had	\$160.00	
	Closing Balance:				Jaco.	Ollo	\$6,736.79 CR
15/01/2025	Payment	Otorohanga District	Oddb	287	() 94	\$976.94	13.04F-15.00.00.00.00.00.00
	Closing Balance:				× MaD	1.50	\$6,896.79 CR
31/12/2024	Credit Interest	CREDIT INTEREST	\$5.34	Exempt		,	\$5.34
	Closing Balance:						\$7,873.73 CR
10/12/2024	Payment	M. Hurley	Prizes	277	0:00	> \$1,000.00	0.00.000.000.000.000.000.000
	Closing Balance:				144		\$7,868.39 CR
05/12/2024	Payment	Marain	Banners	286	. 0	\$310.46	.,
	Closing Balance:				- W	, e	\$8,868.39 CR
30/11/2024	Credit Interest	CREDIT INTEREST	\$5.34	Exempt	Ban	Net	\$5.34
	Closing Balance:				Bank	100	\$9,178.85 CR
14/11/2024	DIRECT CREDIT	Otorohanga District			Comm Grant 2	alce.	\$4,513.75
	Closing Balance:				Par		\$9,173.51 CR
	Opening Balance:	\$4,659.76 CF	3		30		

Sales overview > Invoices

Invoice INV-0637 Paid

Preview

Print PDF

Set up new payment options

Credit cards, debit cards, Apple Pay, Google Pay, PayPal, automatic payments and more

Add online payments

Sent

Multi Xmas Parade Activities 2024 Accountability Report Comm Grants Committee

Contact

Issue date

Due date

Invoice number

Reference

Online payments

Branding theme

Project Kiwiana

14 Jan 2025

21 Jan 2025

Recharges

None

Standard

No address

Invoice reminders

On

Amounts are tax exclusive

item	Description	Qty.	Price	Disc.	Account	Tax rate	Tax amount	Amount NZD
	Recharges of costs paid by Elevate							
	Brand Protocole - Buzzy Bee decorations for Santa Grotto gift bags	1	239.25		494 - Project Kiwiana	No GST	0.00	239.25
	Vanessa - Look Sharp - Items for 120 gift bags for Santa Grotto	1	140.43		494 - Project Kiwiana	No GST	0.00	140.43
	ODC - Christmas Parade Temp Road Closure King Country News	1	160.48		494 - Project Kiwiana	No GST	0.00	160.48
	Vanessa - Chocolate Santas for Santa Grotto Gift Bags	1	59.00		494 - Project Kiwiana	No GST	0.00	59.00
	Michaels Milk Bar - Christmas Bar Ice Blocks	1	233.30		494 - Project Kiwiana	No GST	0.00	233.30
	Vanessa - Christmas Paper and Ribbons	1	31.98		494 - Project Kiwiana	No GST	0.00	31.98
	Jacque - Gift basket for Normalynn	1	112.50		494 - Project Kiwiana	No GST	0.00	112.50
Columns (0 h	idden) v D Attach files v							

Columns (0 hidden) \*

Attach files \*

Subtotal

976.94

0.00

Total No GST

Total

Page 60976.94

9th July 2025

Otorohange District Council 17 Maniapoto Street Otorohanga 3900

Attention & Nicky Deely

# Community Grants Report.

- 1. Without the grant, the booklet Small Town Foot prints would not have happened until years later.
- a. The booklet 'Small Town footprints' gave an insight about a family growing up in Otorchanga in the 1940 anwards.
- 3. Notreally, no I was pleased with the booklet.
- 4. A) Letters of endorment were included in the bookleta
  - B) Otorshange District Council was acknowledged verbally at high tea, plus council members were present at the book reveal.



1	1	١
(	$\sim$	- /
/	~	/

5) A film is next on my list of projects, hopefully reasonably soon for preparation, called Good thing going.

Plus Series 2 of Small Town Footprints if the first series has a desired outcome of acceptance, maybe in late 2026.

- 6) Details of Expenditure:
  - a) SCG Creative Printing Invoice #1836622 40 x A4 books a \$459,24 plus GST \$68,89 =\$528,134 TOTAL COST = \$ 1250.13 inc gst.
- b) Cost of Lychem Club Otorohangg = \$40 Total
- c) Umbrella Grant to Otorohanga Historical Society INC: President Maggie Hughes.

  = \$324.087
- e) Otorohanga District Council Grant \$1,575.00

Mga Mihi Janie TeArcho Kewpie Tuhoro JP. Page 021/28



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

# ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

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If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of the community to apply.

# Name of your Organisation:

Te Whare Taonga o Kāwhia - Kāwhia Museum

# Name of Project/Activity:

Upgrade the Lighting in the Colonial Settler room

# Name of Contact Person:

Jeanette Schollum



Did the project/activity take place and have you completed it? Yes



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Which	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	able)
	Social
	Economic
	Environment Yes
	Cultural

# In 500 words or less tell us how your project went;

The Colonial Settlers Room was poorly lit. It looked dismal, dark and unwelcoming. This was highlighted when Te Whare Taonga o Kāwhia hung a large painting, titled *The Shape of Things - Past*, gifted from the Kāwhia Art group. The painting features the view, circa 1910, from Te Puru (north) looking down along Jervois Street to the wharf and Motu Ngaio (south end) of Kāwhia.

The committee was in the process of reorganising the Colonial Settler room so that it not only displayed artefacts but also told the stories associated with them. The painting provided an excellent opportunity to initiate this change.

The painting, displayed on the back wall of the Colonial Settler room, allows visitors to see it when entering the museum. Photos and text of time periods - 1890, 1910, 1920, 1950 - are displayed that tell the story of settlement during that period. The poor lighting made it difficult to see details in the painting or the photos and text accompanying the painting.

The upgraded lighting, provided by funding from the Ōtorohanga District Council Community Fund, has enhanced the area considerably. The painting and accompanying items stand out and are much admired. This is a first step along the journey to shift the museum to one that tells stories and not just displays artefacts.

# -How did the grant help the development of your organisation?

We are extremely grateful for the funding.

The funding was essential to undertaking this project as Te Whare Taonga o Kāwhia relies on koha from visitors to cover operational activities. In the last calendar year this amounted to \$495. Without the funding the lighting could not have been improved.

Hearing that we had received funding gave a significant 'lift' and encouragement as we work hard to achieve the changes signalled in our new Constitution and Five Year Strategic Plan.

# How the grant was of benefit to the community?

The changes underway in the museum are designed to encourage people to make repeat visits to the museum to see the short and long term displays, as they change, that tell the stories of Kāwhia. The upgraded lighting makes the painting, and the photos and text related to the painting, stand out. Visitors can now easily see the detail in the painting and read the accompanying photos and text.



Did you hit any snags? Was there any part of the project that you would do differently? This project went very smoothly without any difficulties along the way. Kiwitown Electric undertook the work in the timescale and to the standard we requested.

A notice has been installed in the foyer of Te Whare Taonga o Kāwhia acknowledging the funding from Ōtorohanga District Council Community Fund for the significant upgrade of the foyer in 2024 and the lighting in 2025.

# What's next on your to do list? What are you planning on doing next to keep the momentum going?

The reorganisation of the Colonial Settler room will be completed. The farming tools that had previously been displayed on the wall that now graces the painting will be reinstalled on a facing wall, accompanied by photos from the museum collection related to agriculture.

The upgrade of the Colonial Settler room is one step along on the journey. The coming year will see other major changes in other collections in the museum. The museum's first Strategic Plan presented to members of the Society at the Annual General meeting on Saturday 20th July, sets out the plan for development over the next five years. An operational plan was also presented showing the key activities for this first year and beyond..

\_\_\_\_\_

# **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
	****
\$2154 Kiwitown Electric invoice attached	\$2154
Total	\$2154

Attacn	Α	t	ta	C	h
--------	---	---	----	---	---

☐ A final summary of expenditure and income report or final budget



☐ All relevant invoices pertaining to the funding tagged for this grant by Council.

# Kiwitown Electrical Ltd Quote #11024.pdf

	<u> </u>		
Return to Funds If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.			
Choo	se one of the following Full Return of funds Partial Return of funds		
Reaso	on:		
	se one of the following  The project/activity didn't take place words or less please explain the why the project/activity did not take place		
OR			
	The estimated and actual cost differed.		



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# **Ōtorohanga District Grants Fund Accountability Form**



Name of Organisation:
Kawhia kowing legatta (lub Inc. (KRRC)
Name of Project/Activity:
KRRC Road Closure
Name of Contact Person:
Kelly Dockery / Sandra Dimmwond.
Giliali.
Did the project/activity take place:
Yes
If yes please answer the following questions, if no please go to section titled "Return of Funds"
Were the funds used in the way you outlined in your application:
If no, please explain what they were used for 50 words
yes. Allowed for the payment to inframax for the readclosure + gate staff which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)
∑ Social
□ Environment
Cultural
In 500 words or less briefly explain
How the grant was of benefit to the community  The actual (or estimated) number of people involved.  **The actual (or estimated) number of people involved.**

Attach any photos, newspaper articles or pamphlets

How successful was the project

The actual (or estimated) number of people involved

How was Council acknowledged as the funder?

· Was there any part of the project that could have gone better

thundreds of photos are available on our fb page.

Details of Expenditure "Kanhia Rowing Regatta Club"

attached

cheet.

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Inframax planning hours 2@ \$80	\$ 160 -
Inframax physical work 1 day	\$ 2,902.14
Thip Submission	\$ 150-
TMP Extension	\$ 120
Pay for gate staff for event (koha)	\$ 400 (\$100pp)
Total	42 722 111
	43,732.14
Attach + 487 of \$411.82 =	4 4,232.13
A final summary of expenditure and income report or final bud	lget
All relevant invoices pertaining to the funding tagged for this g	rant by Council.
	on what a thin an ation. Chaff will be in
contact to explain how to return the funds.	mplete this section. Starr will be in
	/ /
Choose one of the following	
□ Full Return of funds	
□ Partial Return of funds	
Reason:	
	<del></del>
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	also alors
in 50 words or less please explain the why the project/activity did not t	аке ріасе
	7
	No.
	Total  Attach  A final summary of expenditure and income report or final but all relevant invoices pertaining to the funding tagged for this grant to explain how to return the funds.  Choose one of the following  Full Return of funds  Partial Return of funds  Partial Return of funds  Partial Return of funds

The grant benefitted the community as it allowed for the rowing clubs annual regartly day to take place by paying for the roadclosure. As Kanshia, Oparan and Te Waitere rowing clubs all participate in the race day, all communities benefitted from the event. As mell as club members, it is an event nell attended by the local community (and holidaying visitors), of whom are not divertly linked to the club-tlaving a road closure allowed for our 114 year event to continue to run.

Estimated number of people involved:

The project went very well, perhaps we could include more out-of-town store holders. Because the event has been running for so long, we have stream lined the event and what morks/doesn't.

ODC was acknowledged through advertising within our printed fanline event brochures programmer. Through facebook post from our popular page and also in multiple verbal annoucements over the loud speaker system present a the event.



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

# ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Kawhia Sports Club Incorporated

Name of Project/Activity: To paint the tennis courts, repair the fence, paint and refurbish the building. Repair Tennis post and nets.

Name of Contact Person: Jude Johnston

Email:

Postal Address: P O Box 54, Kãwhia 3843

Did the project/activity take place and have you completed it? Partly completed If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



# Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

Yes the funds were used as planned for the most part. With the building, it needs to have new suffits and a new roof. It was decided to wait until the completion of the Sports Club Building before starting work on the building. The shed was cleared of all the rubbish and is currently acting as storage. Once the roof and existing damaged timber has been replaced, the exterior and interior will be painted.

W <b>hich</b> applica	of the wellbeing's did your project/activity contribute towards (choose as many as ble)
$\boxtimes$	Social
	Economic
	Environment
	Cultural

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

After the Sports Club was destroyed by fire the tennis courts were not being used. They needed to be re painted and the surrounding net fence was in disrepair. It was also envisaged that the building would be able to be used to store tennis and other equipment. The plan was to paint the shed inside and out.

The project was to bring the tennis courts and surrounds up to a standard to encourage the community to play tennis.

-How the grant was of benefit to the community?

The members and community were devastated by the fire that destroyed the club rooms. The tennis courts were undamaged in the fire but were in a state of needing an upgrade to bring the community back to play tennis.

This has resulted in tennis players joining the Kãwhia Sports Club Incorporated and once the new building is complete; there will be the opportunity to have social tennis events throughout the year, not necessarily only in the summer. Bearing in mind the courts are suitable for social tennis and not to a standard required for competition, there are children in the community keen to learn.

- -The actual (or estimated) number of people involved?
- 9 1 painting and 8 working on the repair of the court fence.
- -How do you measure success? The tennis courts look fresh and inviting for a game of tennis.

How do you know this project was successful? The tennis courts are being used regularly by both locals and visitors, particularly during the Christmas holidays and long weekends.



-Did you hit any snags?

We had not anticipated the building was in need of so many repairs. The toilet had been vandalised and needs to be upgraded and relocated.

Was there any part of the project that you would do differently? Hindsight is 20/20 and would have included in the painting of the lines on the courts, lines for the playing of pickleball.

-Are there any quotes from participants that you can share with us?

No quotes as such, tennis players have commented on the new paint and fence.

-How was Council acknowledged as the funder?

Council was acknowledged in our newsletter updates and on the Kawhia Sports Club Incorporated FB page.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Once the Sports Club has been rebuilt, promotion of tennis and advertise to see if there is a tennis coach, or someone willing to coach rangatahi. The courts are not up to the standard for interclub matches but suitable for starting out and social tennis matches. Pickleball court lines will be painted to encourage the community to take up pickleball.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

Fence repair working bee, net repair

\_\_\_\_\_



## **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Please see attached spreadsheet	\$
·	\$
Total	
Total	
Attach	
□ A final summary of expenditure and income report or final summary of expenditure and income report or final summary of expenditure.	nal budget
☑ All relevant invoices pertaining to the funding tagged fo	r this grant by Council.
Return to Funds	
If you didn't spend the grant or only partially spent the grant ple	ease complete this section.
Staff will be in contact to explain how to return the funds.	
Choose one of the following	
☐ Full Return of funds	
<ul> <li>✓ Partial Return of funds</li> </ul>	
Reason:	
The tennis shed needs substantial repairs and this will be done a	at a later date once the new
clubhouse has been completed.	
Choose one of the following	
☐ The project/activity didn't take place	
In 50 words or less please explain the why the project/activity d	id not take place
OR	
$oxed{\boxtimes}$ The estimated and actual cost differed.	



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

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It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.







Resene Paints Ltd.

Tax Invoice (Incl 381) 981 # 1-251-293

Operator: jacqui Tr# 4006677

Branch: Te Awanutu Date: 20/02/24

Phone: 07 871 7020 Time: 10:31

Fax: 07 871 3434 Till 4

ColorCard No. 2006339510

Name: Peter & Jude Johnston Additions 35 Rosamond Terrace

Total inc GST

V 1 sa

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

lease retain as Prop<sup>2</sup> of Purchase Receipt must be presented for retur

138.61

All goods are sold subject to Reser Terms of Trade, full captes of whi are available from ... Reseme Out

Thank or for shopping at kesene

CASH SALE RECEIPT

GST Reg

Account No.

Total (ed. 691)

Cash	Page 7
Cheque	

NO HAZARDOUS WASTE IS TO BE PLACED IN THE SKIP

Delivery over Footpaths and Private Entrances at Customer's own risk No Claim or Complaint recognised unless lodged at our office within 10 days

#### **Kawhia Motors Ltd**

5561 KAWHIA ROAD P O BOX 55 KAWHIA 3843 GST No: Email:

Phone:

March 31, 2025

Copy Tax Invoice

KAWHIA SPORTS CLUB

**BOX 54** 

KAWHIA 3843

WIDE 10

JUDE JOHN Mobile:

Customer Id

V.I.N. ON LINE NO W.O.F. CHASSIS NO

MODEL NO

Part Number Description Qty Price Total

PULL OUT NETS AND ROLL UP AND STORE.

USE CONCRETE CUTTER TO CUT AROUND BROKEN POLES AND DIG OUT.
MAKE UP NEW GALV PIPE STAND AND TAKE TO SITE AND CONCRETE INTO
PLACE.

TAKE NET ADJUSTERS TO WORKSHOP AND UNSEIZE.

CLEAN UP AND LUBRICATE.

PULL RUSTY TOP WIRES OUT OF NETS AND MAKE UP AND FIT NEW

STAINLESS STEEL TOP WIRES.

TAKE NETS TO SITE, REINSTALL AND ADJUST TENSION.

MISC STAINLESS PIPE AND WELDNG MATERIALS 1.00 30.00 30.00

HANDICRETE HANDICRETE - 20KG 4.00 24.78 99.13

STAINLESS STEEL WIRE HAS BEEN DONATED.

SPENT 1 DAY - 2 MEN WORKING ON THE NETS ETC. 16 HOURS.

MISC LABOUR - DISCOUNTED 1.00 300.00 300.00

JIM BURTON'S LABOUR:

O/WORK - JIM BURTON - LABOUR - JIM BURTON 1.00 120.00 120.00

A REMINDER THAT ALL ACCOUNTS ARE DUE IN FULL BY THE 20TH OF THE MONTH FOLLOWING INVOICE OR INTEREST CHARGES WILL APPLY. THANK YOU FOR YOUR COOPERATION.

Terms: 20th Of Following Month

Parts \$429.13

Please note goods remain the property of Kawhia Motors Ltd until paid for in full. Thank you for your custom. For direct payment of accounts

Sub-Total \$549.13

GST Amount \$82.37

Printed: 31/03/25 9:42AM TOTAL \$631.50

## Kawhia Motors Ltd

PO BOX 55

KAWHIA 3843

Phone:

April 11, 202	4 Tax I	nvoice					
KAWHIA SP BOX 54 KAWHIA 38	ORTS CLUB 43	V.I.N. ON LINE NO W.O.F. CHASSIS NO		МС	DDEL NO		
Part Number	Description		Qty	List	Price	Discour	nt Total
	DIGGER AND DRILL TO SITE. BUILDERS MIX AND CEMENT TO DRILL AND CONCRETE IN GAL MOVE EXISTING PIPES INTO N TIDY UP FENCING TO SUIT NE REPAIR GALV ENTRANCEWAY OUTWORK - JIM BURTON.	V PIPE. IEW HOLES AND V W PIPEWORK AND	D SECUP	RE.	CE.		
	OUTWORK - JIM BURTON -LABOU	JR - TENNIS COURT	33.50		42.00		1,407.00
	EX STEW&CAV -COLD GAV SPRAYA	WELDING RODS -	1.00		178.86		178.86
CEMENT-20KG	PORTLAND CEMENT 20KG		5.00	18.26	18.26	0.01	91.30
B/MIX	BUILDERS MIX -		1.00		108.70		108.70
MISC	DROP SAW BLADES		3.00		25.00		75.00
C/DISC115X2.5	C/OFF DISC 115 - X 2.5		5.00		6.96		34.79
MISC	20MM PIPE - 4MTS		1.00		25.00		25.00
MISC	PIPE - 400MM - 100MM PIPE		1.00		75.00		75.00
MISC	GALV PIPE 50MM- 10MT		1.00		50.00		50.00
MISC	WELDING/GENERATOR HIRE/FUEL ET		1.00		100.00		100.00
KUBOTA-BORER	KUBOTA DIGGER WITH BORER ATTAC		3.00		99.13		297.39
MISC	TRAVEL - ALL		1.00		100.00		100.00

Continued on Following Page

## Kawhia Motors Ltd

PO BOX 55

KAWHIA 3843

mta

April 11, 2024

KAWHIA SPORTS CLUB
BOX 54
KAWHIA 3843

V.I.N.
ON LINE NO
W.O.F.
CHASSIS NO

Part Number Description

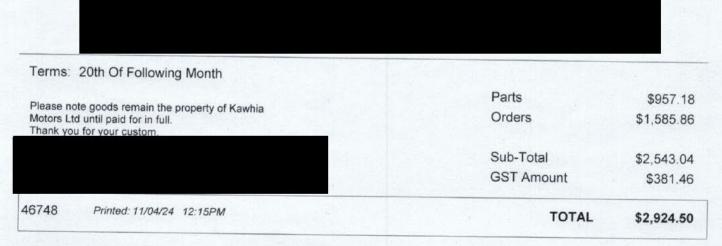
Tax Invoice

MODEL NO

MODEL NO

Qty List Price Discount Total

A REMINDER THAT ALL ACCOUNTS ARE DUE IN FULL BY THE 20TH OF THE MONTH FOLLOWING INVOICE OR INTEREST CHARGES WILL APPLY. THANK YOU FOR YOUR COOPERATION.











# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

## ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Kio Kio Supporters Committee

Name of Project/Activity: Shade Sails

Name of Contact Person: Steph Hughes

Email:

Postal Address: Otorohanga, 3974

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



**Refer back to your application. Were the funds used in the way you planned?** Yes, with your generous grant we were able to purchase some shade sails for outside our classrooms, to replace some that had been previously damaged and were worse for wear dur to age.

If no	, please explain what the funds were used for, and why;
	ch of the wellbeing's did your project/activity contribute towards (choose as many as cable)  Social
	Economic Environment Cultural
In 50	00 words or less tell us how your project went;
-Hov	v did the grant help the development of your organisation?
-Hov	v the grant was of benefit to the community?
-The	actual (or estimated) number of people involved?
-Hov	do you measure success? How do you know this project was successful?
-Did	you hit any snags? Was there any part of the project that you would do differently?
-Are	there any quotes from participants that you can share with us?
safe	shade sails purchased have greatly enhanced our school environment. They provide a and sheltered space that allows our tamariki to enjoy learning outdoors. More than 140 ents at Kio Kio School are benefiting from the installation of four shade sails—three

safe and sheltered space that allows our tamariki to enjoy learning outdoors. More than 140 students at Kio Kio School are benefiting from the installation of four shade sails—three positioned outside the senior classrooms and one outside the library. I would like to take this opportunity to thank the committee for the generosity of the grant. At the moment we have put the funding into the shade sails, however our house flags and school flag are nearing completion and the grant from the council has enabled the Supporters Committee to commit funds towards this project. When the project is completed we will be acknowledging the Councils contribution towards this project. Thank you.

**-How was Council acknowledged as the funder?** The council was recognised through a Facebook post and a mention in the schools newsletter "The Flash".



-Whats next on your to do list? What are you planning on doing next to keep the momentum going? We are still planning on completing our House Flags and School Flag to build belonging and a sense of community within the school environment. We also hope to purchase a gazebo with the Kio Kio School logo on for sporting events.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.











## **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:



Project Costs	Amount (excluding GST)		
Otorohanga District Council Community Grant	\$3042.07		
Supporters Committee Contribution from Fundraising	\$5329.93		
Total	\$8372.00		
	1		
Attach			
☐ A final summary of expenditure and income report	or final budget		
<ul> <li>✓ All relevant invoices pertaining to the funding tagge</li> </ul>	_		
- 7 relevant invelocs pertaining to the randing tages	a rer time grant by coantem		
If you didn't spend the grant or only partially spent the gran Staff will be in contact to explain how to return the funds.	t please complete this section.		
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Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

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It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.









Hi Nicky Below is a brief summary of payments made for the new water tank for the Operau Hall and costs for connecting.

Date	Amount			
	5000	ODC Grant	DIRECT CREDIT	
14/08/2024	-2995	Big Water Tanks	Payment	and delivery
17/09/2024	-893	Infinity Air & Elect	Payment	Hall repairs
17/11/2024	-1490.25	Infinity 4.r & Elect	Payment	Pipes, gutters & pump
	-378.25	Balance remaining		Pag

Kind regards - Linda Cole-Cantwell

On Thursday, 13 February 2025 at 01:43:51 pm NZDT, Nicky Deeley

On behalf of the Oparau Half committee - THANK YOU!



## ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

## ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Ōtorohanga Historical Society Inc.

Name of Project/Activity: Museum Courtroom lighting upgrade

Name of Contact Person: Liz Cowan

Email:

Postal Address: 15 Kakamutu Road, Ōtorohanga 3900

Did the project/activity take place and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Yes



## Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

The funds were used to provide appropriate display lighting in the museum courtroom

	ch of the wellbeing's did your project/activity contribute towards (choose as many as cable)
$\boxtimes$	Social
	Economic
	Environment
$\boxtimes$	Cultural
In 50	0 words or less tell us how your project went;
-How	did the grant help the development of your organisation?
-How	the grant was of benefit to the community?
-The	actual (or estimated) number of people involved?
-How	do you measure success? How do you know this project was successful?
-Did	you hit any snags? Was there any part of the project that you would do differently?
-Are	there any quotes from participants that you can share with us?
_	grant has helped the museum to install modern lighting for the display areas in the troom.
	was Council acknowledged as the funder?
via F	acebook post

# -What's next on your to do list? What are you planning on doing next to keep the momentum going?

Relocate the 1917 Rewarewa School to the museum site to (a) ensure its preservation and (b) provide much needed display space for our extensive educational resources & collections.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

- -You can explain what they are here.
- -Lighting installation in progress & following completion of project.

#### **Details of Expenditure**



Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Lighting upgrade Museum courtroom (total co	· · · · · · · · · · · · · · · · · · ·
ODC contribution	\$2875.00
Museum contribution	\$3146.39 (excl. gst)
Total	\$^021.39 (excl gst)
Attack	
Attach  ☐ A final summary of expenditure and incompared in the control of the co	ome report or final hudget
☐ All relevant invoices pertaining to the fu	
All relevant invoices pertaining to the ra	manig tagged for this grant by council.
If you didn't spend the grant or only partially specified will be in contact to explain how to return the Choose one of the following    Full Return of funds   Partial Return of funds	
Reason:	
Choose one of the following  ☐ The project/activity didn't take place In 50 words or less please explain the why the p	roject/activity did not take place
OR	
$\square$ The estimated and actual cost differed.	



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

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PO Box 186 Otorohanga 3940

Phone: 07 873 7895 Tax Invoice

Email:

Tax Invoice GST Reg. Date Order No.



Otorohanga Museum 15 Kakamutu Road, Otorohanga 3900

QTY.	ITEM NO.	DESCRIPTION	PRICE	DISC	EXTENDED
1	Memo	19.03.25 installed track			
7.75	L4	Jayden Labour Lic No.	\$71.00		\$550.25
7.75	L5	Kit Labour	\$56.00		\$434.00
6	HALT430W	Track light circuit 3M	\$185.22		\$1,111.32
2	HALT410W	Track light circuit	\$63.89		\$127.78
4	HALT433JW	Track light mini joiner	\$19.27		\$77.08
1	HALT431EW	Track light end cap	\$5.63		\$5.63
1	HALT431MLW	Track 33 circuit mains connect	\$20.26		\$20.26
7	HALS215W3K	Halcyon track LED spot 9W	\$136.46		\$955.22
3	HALT435LIW	3Circuit track connector	\$33.91		\$101.73
34	HALT443SW	Track cable suspension 3M	\$37.42		\$1,272.28
1	INCIDENTALS	Incidentals / screws / cable t	\$5.00		\$5.00
1	Memo	20.03.25-Wired In track, ran new earth for track.			
2.5	L4	Jayden Labour Lic No.	\$71.00		\$177.50
2.5	L5	Kit Labour	\$56.00		\$140.00
12	CABLE 1.5MM 2C+E	1.5mm TPS twin + earth	\$1.50		\$18.00
4	FLEX 1.0MM 5C PVC WH	Flex 1.0mm 5C PVC WH	\$8.72		\$34.88
1	HALT434SP	Track centre mains connector	\$7.55		\$7.55
1	LGX32A88JB	Logix junction box 32A 88JB	\$5.18		\$5.18
C	OMMENT	RATE GST	SALE AMT.	SALE AMT. GST TOTAL AMT. PAID TODAY	
All ov	er due account	s will incur a 5% late payr	nent fee.	BALANCE DUE	

Payment is due 7 days after the date of invoice

All goods remain the property of Kiwitown Electrical Ltd until paid for in full

Bank A/C Details for internet Banking:

Please use the invoice number as a reference

We can accept eftpos at our office located at 42 Turongo St, Otorohanga

down the right away next to PumpN

Page 98







PO Box 186 Otorohanga 3940

Phone: 07 873 7895

Tax Invoice

Email: ki

kiwitownelectrical@outlook.com

Tax Invoice GST Reg. Date Order No.



Otorohanga Museum 15 Kakamutu Road, Otorohanga 3900

	ITEM NO.	DESCRIPTION	PRICE	DISC	EXTENDED
1	Memo	30.04.25 Finished track. Added in 3 flood lights and 2 4K spotlights.			
2	L4	Jayden Labour Lic No.	\$71.00		\$142.00
2	L5	Kit Labour	\$56.00		\$112.00
2	HALS216W4K	Track light LED 18W 4K 3circ	\$201.68		\$403.36
2	HALS253 1T4W	Track light LED 15W 4K 3circ	\$91.13	has chand	\$182.26
1	HALS254 1T4W	Track light LED 30W 4K 3circ	\$138.11		\$138.11
C	OMMENT	RATE GST	SALE AMT.	SALE AMT.	\$6,021.39
C	OMMENT	RATE GST 15% \$903.22	SALE AMT. \$6,021.39	GST	\$903.22
C	OMMENT			GST TOTAL AMT.	\$903.22 \$6,924.61
C	OMMENT			GST	\$903.22

Payment is due 7 days after the date of invoice

All goods remain the property of Kiwitown Electrical Ltd until paid for in full

Please use the invoice number as a reference

We can accept eftpos at our office located at 42 Turongo St, Otorohanga down the right away next to PumpN

Page 99

## Kiwitown Electrical Ltd

Invoice	Amount: \$6924.61
	Due 07/05/25
Pay online	
Pay by card (Visa and	
Mastercard) by clicking Pay	
now in your invoice email.	
Other payment options may	
include Apple Pay and Google	
Pay.	
200	

Receipt/Reference no







# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation:	Kai Forest Otorohanga
Name of Project/Activity: :	Kai Forest Otorohanga
Name of Contact Person:	Katrina Christison
Email:	
Postal Address:	
Did the project/activity take	place and have you completed it?

Ongoing



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Which of the wellbeing's did your project/activity contribute towards (choose as many as

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

☐ Social☐ Economic☐ Environment

☐ Cultural

In 500 words or less tell us how your project went;

#### -How did the grant help the development of your organisation?

The grant enabled us to purchase essential tools and a range of edible plants, which we've been planting around town to support community access to fresh food. As we still have funds remaining, we're able to continue planting new vegetables each season, helping us grow and maintain this initiative long-term.

#### -How the grant was of benefit to the community?

This has benefited the community by providing free, fresh produce that anyone can pick and enjoy — helping families put healthy food on the table, especially during tough times. It's helped promote healthy eating, brought people together through shared gardening, and made our town a greener, more welcoming place.

-Did you hit any snags? Was there any part of the project that you would do differently? We've only had a few minor setbacks — sadly, some new seedlings and even a tunnel house were stolen, despite being placed in a well-visible area near the police station. While it's disappointing, it hasn't stopped us.



# -Whats next on your to do list? What are you planning on doing next to keep the momentum going?

-How was Council acknowledged as the funder? On facebook and word of mouth

Next on our to-do list is to keep the momentum going by continuing to find new spots around town to plant and grow. We already have a great range of locations — a garden at the police station, fruit trees at Caltex, planting of Citrus trees at both ends of the stop bank walkway, olives and herbs outside The Fat Kiwi, fruit trees and berries on Otewa Road, and a raised garden behind the Support House for the food bank. We're excited to keep expanding, connecting with more locals, and turning more unused spaces into productive, edible gardens the whole community can enjoy. We'll also be applying for funding when needed, to help support new projects and maintain what we've already started.

\_\_\_\_\_



#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Attach is our Statement of account for funds held by Elevate

#### **Return to Funds**

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

☐ Full Return of funds

☐ Partial Return of funds

Reason: As this is an ongoing project we would like to keep the funds of \$780.37

## Ōtorohanga District Development Board Inc.

### Ōtorohanga Kai Forest



		Otoro	n	anga	
Statement of Acc	ccount		30	0/06/2025	
For Funds Held					
Income					
26/09/2023 Ōto	orohanga Charitable Trust		\$	900.00	
	prohanga District Council			2,875.00	
	orohanga Charitable Trust			1,600.00	
	TAL INCOME	-		5,375.00	
		•	Ė	•	
Expenses					
•	ritown Mitre 10 - Hose		\$	59.98	
• •	23 Menz Shed - 21 Signs				
	023 Kiwitown Mitre 10 - Vegetable Plants				
	22/12/2023 Apperleys Timber - Pea Straw Bale				
	2024 Kiwitown Mitre 10 - Connector Hose, 13mm Barb Joiner, 13mm Pipe Rate				
		onnector Hose, Hose Weeper 30m	\$	11.56 61.94	
	ritown Mitre 10 - Cloth Ties	, , , , , , , , , , , , , , , , , , , ,	\$	6.99	
• •		(inv dated 24/03)	\$	65.96	
	ritown Mitre 10 - Plants	(inv dated 24/03)	\$	124.00	
	ritown Mitre 10 - Compost,Shee	•	\$	61.06	
	4 Kiwitown Mitre 10 - Compost, Sheep Pellets, Potting Mix, Plants			327.49	
6/04/2024 Kiwitown Mitre 10 - Compost, Potting Mix			\$ \$	93.24	
	y Gardens - Plants		\$	70.15	
	ritown Mitre 10 - Plants	(inv dated 22/12/23)	\$	74.94	
	ritown Mitre 10 - Compost	(inv dated 09/11/23)	\$	20.16	
	ritown Mitre 10 - Plants	(inv dated 09/11/23)	\$	40.00	
	y Gardens - Plants	( 44654 55, 12, 12)	\$	36.23	
	ritown Mitre 10 - Plants		\$	61.66	
	ritown Mitre 10 - Plants		\$	155.10	
	ritown Mitre 10 - Plants		\$	15.51	
	ritown Mitre 10 - Sheep Pellets		\$	47.94	
	y Gardens - Plants		\$	287.50	
	ritown Mitre 10 - Plants, Compo	st	\$	74.88	
• •	ritown Mitre 10 - Seed Raising M		\$	51.92	
	ritown Mitre 10 - Trowel, Hoe		\$	39.47	
	ritown Mitre 10 - Garden Bag		\$	12.49	
	3/2025 Kiwitown Mitre 10 - Garden Bag 3/2025 Kiwitown Mitre 10 - Hose Weeper 30m				
	ritown Mitre 10 - Slug Pellets, Ga		\$ \$	52.98 62.48	
23,03,2023 KIW	Town while to Sing Felicis, do	aracii vvaste bag, veg i aimets	ų	02.70	
TOI	TAL EXPENSES	-	¢	2,094.63	
101	LAI LIIGES	-	<del>~</del>	_,057.05	
BALANCE OF FUI	NDS HELD		¢	3,280.37	
DALAITEL OF TO	100 IILLU		Y	5,200.57	





## **Tax Invoice**

Puka Nama Tāke



Menz Shed New Zealand Incorporated 24 Merrin Avenue Otorohanga 3900 New Zealand

Order no.

34345463

P.O no. Dayna Fox

0.03900

Invoice date

08/07/2025

St John Private Bag 14902 Panmure Auckland 1741 New Zealand

**Net Total** 

Unit \$

Otv

### Attention: MenzShed - Otorohanga

Description

		CONTRACTOR OF COMME	
AED Products			
Defibrillator Carry Case	1	\$90.00	\$90.00
Defibrillator Ready Kit (Bundled)	1	\$0.00	\$0.00
Defibrillator Welcome Pack (Bundled)	1	\$0.00	\$0.00
Outdoor AED Cabinet - Key Pad Lock	1	\$614.12	\$614.12
St John PowerBeat X3 Defibrillator	1	\$2,802,91	\$2802.91

### Subtotal

Total	\$4,033.09
GST	\$526.06
Shipping	\$0.00
Net Total	\$3,507.03
5	

Page 1 of 1

Personal information we collect will be used in accordance with our Privacy Notice which can be reviewed at **stjohn.org.nz/privacy** 



## Thank you for your business

Hato Hone St. John is concerned with protecting the privacy of your personal information. Information provided to us will be used in accordance with our privacy policy and may be used to contact you for feedback and research purposes. You can review our privacy policy at www.stjohn.org.nz/privacy

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Email: help@stjohn.org.nz Phone: 0800 785 646

## **Schedule**

## Rārangi Whakamārama Utunga



Invoice date 08/07/2025 GST no. 10-571-065 P.O no. Dayna Fox

Customer Name: Menz Shed New Zealand Incorporated

**Delivery Contact:** Dayna Fox

**Product Delivery Address:** 

## **AED Products**

Item	Qty	Status
Defibrillator Carry Case Each	1	Unshipped
Defibrillator Ready Kit (Bundled) Each	1	Unshipped
Defibrillator Welcome Pack (Bundled) Each	1	Unshipped
Outdoor AED Cabinet - Key Pad Lock Each	1	Unshipped
St John PowerBeat X3 Defibrillator Each	1	Unshipped

## Thank you for your business

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# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

## ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

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If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

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Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

## Name of your Organisation:

Otorohanga Riding for the Disabled Association

### Name of Project/Activity:

Enabling Riding Therapy Programmes to Otorohanga's Vulnerable Youth with Disability Challenges

## Name of Contact Person:

Nickie Mouncey

Email:

Postal Address:	

Did the project/activity take place and have you completed it? No/Yes



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "**Return of Funds**"

Which	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	able)
$\boxtimes$	Social
$\boxtimes$	Economic
	Environment
	Cultural

### In 500 words or less tell us how your project went;

### -How did the grant help the development of your organisation?

Your grant was used towards our horse expense costs required to ensure our team of horses are in the best state to provide our therapeutic riding programmes.

Without our horses there would be no riding therapy for the disabled people in our community. It is essential to have healthy and happy horses that love what they do, are well balanced and help provide great RDA lessons and enhance the lives of their riders. Horse care expenses are crucial for ensuring we can provide a positive and beneficial experience for our riders.

Your funding has enabled us to continue to provide our programmes at a heavily subsidised rate ensuring equity of access for all of our riders, despite their family's financial position.

Additionally, by ensuring we continue to provide optimum horses to help our vulnerable riders we are able to not only build their physical skills and relationships, but also improves their self-worth and confidence, helping them to positively impact their families and participate more in their community.

### -How the grant was of benefit to the community?

The cost of investing in ORDA programmes has significant social value to the community. Each programme provides significant benefits to the rider and as above, in turn to their family and boosts their ability to participate in their community.

Additionally, our team of over 30 volunteers benefit as it is proven that volunteering reduces stress and increases dopamine producing a positive sense of purpose and connection to community.



### -Did you hit any snags? Was there any part of the project that you would do differently?

Our team of experienced committee members, volunteers and paid coaching/horse management staff provide a very streamlined service to the community. They are constantly looking for opportunities to raise funds for and awareness of ORDA.

One particular snag for our group was, since this grant was approved, we experienced some fire damage to our horse stalls in the Island Reserve. Thankfully the horses were not in the stalls at the time and were not harmed. A local committee member saw the fire before it got too large and called the fire department, who were fortunately able to put it out before it spread through our entire facility. Our team of volunteers cleared up and ensured the remaining structure was safe and the horses return. Support towards ORDA was evident when the community helped us to find those responsible.

## -How was Council acknowledged as the funder?

Your contribution was acknowledged in our annual accounts, Facebook Page and to all of our volunteers and committee members at our AGM in May 2025. We also have signs displayed at our riding sessions listing Otorohanga District Council has a supporter, visible to all riders, their families and caregivers.

# -Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We continue to work diligently to provide expert sessions to our riders, as such we will be sending three members of our team to a NZRDA conference/training workshop in September this year. We continually aim to provide the latest development techniques to our riders to ensure they get the maximum benefit possible.

We also continue to work towards the long term goal of a covered riding facility which will enable us to help more disabled youth in our community in a quality and safe location.

-----



## **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Horse expenditure Nov 2024 – May 2025	\$8325.85
ORDA Contribution	\$3325.85
Total	\$5000.00

## Attach

- A final summary of expenditure and income report or final budget
- ☑ All relevant invoices pertaining to the funding tagged for this grant by Council.

Horse	Expense	S				
Invoice	Breakdov	vn				
Supplier	Date	Invoice#	Amo	unt ex GST	Amo	unt tagged
Waikato Equine Therapy	27/05/2025	76	\$	875.00	\$	875.00
Waikato Equine Veterniary Centre	4/04/2025	1596631	\$	929.81	\$	929.81
Equissage Niagara Healthcare	1/04/2025	13405	\$	1,739.13	\$	413.28
Invicta Forge Ltd	6/01/2025	10828	\$	50.00	\$	50.00
Te Awamutu Saddlery Ltd	12/02/2025	43570	\$	36.60	\$	36.60
PGG Wrightson	3/12/2024	34291344	\$	74.06	\$	74.06
PGG Wrightson	5/11/2024	34149198	\$	37.99	\$	37.99
Downs Equine Services	11/03/2025	17643	\$	390.00	\$	390.00
Equissage Niagara Healthcare	7/02/2025	13405	\$	3,478.26	\$	1,478.26
Downs Equine Services	4/02/2025	17501	\$	325.00	\$	325.00
Downs Equine Services	17/12/2024	17324	\$	65.00	\$	65.00
Downs Equine Services	13/11/2024	17148	\$	325.00	\$	325.00
TOTAL			\$	8,325.85	\$	5,000.00



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

## NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



## Olivia Huggins



**BILL TO** 

RDA Otorohanga

INVOICE #
INVOICE DATE



# **Invoice Total**

\$875.00

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
7	Equine sports massage treatment	125.00	875.00
1	Travel expenses	0.00	0.00

**TERMS & CONDITIONS** 





**Contact Details:** 

Otorohanga Riding For The Disabled

Page: 1 Period: 01-03-2025 to 31-03-2025

Previous Balance: \$0.00

\$538.20

\$929.81

March Statement

Date: 4 April, 2025

Horse Name	Description	Quantity	Discount	Total
Tiny				
07-03-2025 Waikato	At Waikato Equine Veterinary Centre	1		\$0.00
	Gastroscope	1	\$33.90	\$305.10
	Tranquillize/Sedate	1	\$34.00	\$0.00
	Detomo/Sedator Injection - per mL	0.5	-\$0.00	\$14.32
	Butorgesic - per mL	0.5	-\$0.00	\$10.19
	Hosp - Box - per Day	1		\$62.00
	Supply Drugs	1		\$0.00

2

December+	January	February	March	Final Balance
\$0.00	\$0.00	\$0.00	\$929.81	\$929.81
Bank Account:				

Payable by 20th of month following transaction. Interest charged on all overdue accounts at the rate of 1.25% at the commencement of each 30 day period. Any money outstanding shall accrue interest on a monthly basis and shall accrue after as well as before judgement. All costs incurred in the recovery of unpaid accounts shall be the responsibility of the client.

Sucralfate powder 500g (per tub)

Total For Tiny Including GST of (\$121.29)

Invicta Forge Ltd 31 Harpers Ave Otorohanga 3900



GST Reg. Number: Bill To:

GST Invoice

Riding for the Disabled Otorohanga

		TERMS	DATE	PG
		Net 20th after EOM	6/01/2025	1
QTY.	DESCRIPTION	PRICE	EXTENDED PRICE	)
1	Trim - Ruby 6/01/25 AT Claire Sandy's, Pirongia	\$43.48	\$43.	48
C	OMMENT	SALE AMOUNT	\$43.48	
		GST	\$6.52	
		FOTAL AMOUNT PAID TODAY	\$50.00 \$0.00	

TAX INVOICE/STATEMENT	IENT	
Te Awamutu Saddlery Ltd PO Box 329 Te Awamutu G.S.T. No.	Invoid Date: Ph info@teawamutusaddlery.co.nz	y.co.nz
M Otorohanga R.	R.O.A	
QTY DESCRIPTION  1 Riber ezu,	COST AMOI 36:40 36	AMOUNT 3 6 60
All goods remain property of Te Awamutu	Sub Total	
Saddlery Ltd until discharged in full.	Plus G.S.T	
Please pay invoice by 20th of month following invoice date.	TOTAL 2	26 6

## Te Awamutu Saddlery Limited

PO Box 329 Te Awamutu

Phone: 07 871 4982





## **STATEMENT**

DATE 28/02/2025

AMOUNT REMITTED

DATE	INVOICE NO.	DESCRIPTION	CHARGES	PAYMENTS	BALANCE
28/02/2025	43570	Sale; RDA Otorohanga	\$36.60		\$36.60
		Thank you for keeping Payment is due 20th of n invo	nonth following	rrent date of	
		Please direct credit	your payment t		

## 28/02/2025

Current(Not Overdue)	Jan Overdue	Dec Overdue	Pre-Dec Overdue	Total Amount Due
\$36.60	\$0.00	\$0.00	\$0.00	\$36.60

# Tax Invoice



PGG Wrightson Limited 149 Vogel Street, Private Bag 1961 Dunedin 9054, New Zealand **Customer Contact Centre** T 0800 10 22 76 E enquiries@pggwrightson.co.nz

Disabled Riding Emma Cook

..... **Customer Number** Invoice Number

Retail 1	- - - - - - - - - - - - - - - - - - -			invoice date <b>0</b>	3 Decem	ber 2024
Description		Quantity	Unit Price	Total (excl GST)	GST	Total (Incl GST)
Supplied by I	RS - Otorohanga					
102561	Spare Staples 7705	3.00	\$2.34	\$7.02	\$1.05	\$8.07
109711	Betabeet Flakes 20kg Dunstan	1.00	\$57.38	\$57.38	\$8.61	\$65.99
				\$64.40	\$9.66	\$74.06

Total (incl GST) due 20 January 2025:

\$74.06

PAGE 1 OF 1

Please settle all amounts by their due date to avoid interest being charged on the overdue and late paid transactions and your account being placed on STOP in accordance with PGG Wrightson's Terms of Trade. Our Terms of Trade apply. Total price includes rounding of unit price. We update our Terms of Trade from time to time. A current copy is available online at www.pggwrightson.co.nz > Our Company > Terms and Conditions. Some of the transactions in this credit note may be covered by their own particular contract terms, and in these cases when the proceeds are credited or the cost is debited to your monthly PGG Wrightson account then PGG Wrightson's Terms of Trade also apply to the extent PGG Wrightson deems relevant.

INTERNET/PHONE BANKING:



\*000000-0001-0002-000000000-000000\*

# 00700

# Tax Invoice



PGG Wrightson Limited 149 Vogel Street, Private Bag 1961 Dunedin 9054, New Zealand Customer Contact Centre T 0800 10 22 76

E enquiries@pagwrightson.co.nz

Disabled Riding Fmma Cook

Retail T	Transactions Transactions			invoice date <b>0</b>	5 Novem	ber 2024
Description		Quantity	Unit Price	Total (excl GST)	GST	Total (Incl GST)
Supplied by F	RS - Te Kuiti -					
139006	FiberEzy 20kg	1.00	\$33.03	\$33.03	\$4.96	\$37.99
				\$33.03	\$4.96	\$37.99

Total (incl GST) due 20 December 2024:

\$37.99

PAGE 1 OF 1

\*000000-0001-0002-000000000-000000\*

Please settle all amounts by their due date to avoid interest being charged on the overdue and late paid transactions and your account being placed on STOP in accordance with PGG Wrightson's Terms of Trade. Our Terms of Trade apply. Total price includes rounding of unit price. We update our Terms of Trade from time to time. A current copy is available online at www.pggwrightson.co.nz > Our Company > Terms and Conditions. Some of the transactions in this credit note may be covered by their own particular contract terms, and in these cases when the proceeds are credited or the cost is debited to your monthly PGG Wrightson account then PGG Wrightson's Terms of Trade also apply to the extent PGG Wrightson deems relevant.

INTERNET/PHONE BANKING:





Otorohanga Riding for the disabled C/- Gwen Buckley

Invoice Date 11 Mar 2025

Invoice Number

GST Number

**Downs Equine Services** 

Limited

141B Andrews Road

RD2

Onewhero 2697

Waikato

**NEW ZEALAND** 

Description	Quantity	Unit Price	Amount NZD
Hoof trimming	6.00	56.5217	339.13
		Subtotal	339.13
		TOTAL GST 15%	50.87
		TOTAL NZD	390.00

Due Date: 11 Mar 2025

Payment Terms: Strictly 7 days from date of invoice.

Payable to: Downs Equine Services Ltd

sure to use our invoice number as a reference.

Please note: You will be liable for any collection fees for late payment

## PAYMENT ADVICE

To: Downs Equine Services Limited



Customer Otorohanga Riding for the disabled
Invoice Number

Amount Due 390.00
Due Date 11 Mar 2025

Amount Enclosed

niagara healthcare

EQUISSAGE

A division of Email: Email: info@equissage.co.nz
2377 Takapau Road Waipukurau NZ 4200
PO Box 526 Waipukurau NZ 4242

Customer Details (use 2nd line if mo	re than 1)	lax invoice ENZ
Company Name (if applicable): 0+0	rohanga RDA	
Last Name: Hurku	First Name: Rebecca	Date: 07 · 02 · 25
Last Name:	First Name:	D.O.B;
Address: Orahici Tarv	ace otorohanga	D.O.B:
Mob	010.510.100	P/Code: 3900
Product Details	- Decemination	ardagroup.nz
ITEM DESCRIPTION OF PRODUC	TS Ka a otowayin	
WAS TRUBED SAN UNIN CONTROL	reduces in accordance when one delivery control	SERIAL NO. AMOUNT PAYABLE
2 1 x Backtao	Blue Teal	\$ 6060 :00
3	A CONTRACTOR OF THE CONTRACTOR	0 6060 00
4		Suntre high ale raviology
5	a similar in functions of the following in which is a	States comment of the control of the second
	itted by law, except as expressly agreed in writ	6. Excarded warranting and hability. To the ellent permi
Miscellaneous		Moreon wheel paterning in scholars in Stoppe II
TEM DETAILS and to send to send to	s or any consequential indirect or special date	AMOUNT PAYABLE
2	with these terms or the Products.	The state of the s
3 3 3 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	to the Customer or any third party under o	c) In any case, the addregate liability of Eduissace
Construction of Contract	stomer for the Product in respect of which the I	Products shall not exceed the price pair, by the Cur
inancing Details, terms or othe	oducts and additional extended warra	anties if any (Including GST) \$ \$6060-00
	Cash Credit Card Cheque	The same of the sa
ther Details:	viced and employees of Equity See, Early	1st April 2025 \$2060.00
Deliver to Debl	Die Joung nouvertation	10. Agents: Agents of Equissage where they will receive pro- be directed to Equissage where they will receive pro-
fice Use Only	STREET STREET, STREET STREET,	医阿拉萨氏征肠道切除 医水中毒 1850 年
d Office (EN) Lead PH e: OG (ES) Source: REF	□WEB ☑SH □UPG □COMP □VIP □CC □S/M □OTH SOU	JRCE INFO:
ceptance by the Customer		。 第二章
omnany Name) or if no company is sp	ecified, the individual specified above (Cust	Ltd (Equissage) by the company specified above (Custome comer) (Order) is subject to these terms and conditions (the tin whole or in part), in its sole discretion, by notice or be
verleaf for further Terms and C	Conditions of Offer.  In orditions from 1 to 11 in this agreement an	nd privacy policy as per term 8, and fully understand the
I by the Customer		
		The state of the s
eptance by Equissage NZ	stances provided the Customer with a not	tice as to their rights and provided a copy of this agreeme
m that I have identified myself to the	V . L'a Flah	tice as to their rights and provided a copy of this agreement
s) name: Debbie Young	Kylie Ebb	Date of Signing:



Otorohanga Riding for the disabled C/- Gwen Buckley





Downs Equine Services Limited 141B Andrews Road RD2 Onewhero 2697 Waikato NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Hoof trimming	5.00	56.5217	282.61
		Subtotal	282.61
		TOTAL GST 15%	42.39
	46	TOTAL NZD	325.00

Due Date: 4 Feb 2025

Payment Terms: Strictly 7 days from date of invoice.

Payable to: Downs Equine Services Ltd

Please be sure to use our invoice number as a reference.

Please note: You will be liable for any collection fees for late payment

### -><-

## **PAYMENT ADVICE**

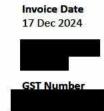
To: Downs Equine Services Limited 141B Andrews Road RD2 Onewhero 2697

> Waikato NEW ZEALAND

Customer	Otorohanga Riding for the disabled
Invoice Number	
Amount Due	325.00
Due Date	4 Feb 2025



Otorohanga Riding for the disabled C/- Gwen Buckley



Downs Equine Services Limited 141B Andrews Road RD2 Onewhero 2697 Waikato NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Hoof trimming	1.00	56.5217	56.52
		Subtotal	56.52
		TOTAL GST 15%	8.48
	<del>0.</del>	TOTAL NZD	65.00

Due Date: 17 Dec 2024

Payment Terms: Strictly 7 days from date of invoice.

Payable to: Downs Equine Services I

Please be sure to use our invoice number as a reference.

Please note: You will be liable for any collection fees for late payment

### -><-

## **PAYMENT ADVICE**

To: Downs Equine Services Limited 141B Andrews Road RD2

Onewhero 2697

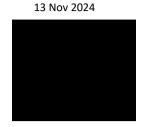
Waikato

**NEW ZEALAND** 

Customer Invoice Number	Otorohanga Riding for the disabled
Amount Due	65.00
Due Date	17 Dec 2024



Otorohanga Riding for the disabled C/- Gwen Buckley



**Invoice Date** 

Downs Equine Services Limited 141B Andrews Road RD2 Onewhero 2697 Waikato NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Hoof trimming	5.00	56.5217	282.61
		Subtotal	282.61
		TOTAL GST 15%	42.39
		TOTAL NZD	325.00

Due Date: 13 Nov 2024

Payment Terms: Strictly 7 days from date of invoice.

Payable to: Downs Equine Services Ltd

Please be sure to use our invoice number as a reference.

Please note: You will be liable for any collection fees for late payment

### -><-

## **PAYMENT ADVICE**

To: Downs Equine Services Limited 141B Andrews Road RD2 Onewhero 2697

> Waikato NEW ZEALAND

Customer	Otorohanga Riding for the disabled		
Invoice Number			
Amount Due	325.00		
Due Date	13 Nov 2024		

Otorohanga New Zealand Riding for the Disabled_						
New Zeatana Maing for the Disablea						
Budget For Otorohanga Riding	for the Dis	abled for 1st Ja	nuary 2024 t	o 31st December 2024		
<u>Income</u>	2024	Actual	Expe	<u>nses</u>	2024	Actual
<u></u>	4	4000			4	
Book Sales	\$500	\$830		Maintenance	\$2,000	\$809
Sundry Income	\$500	\$1,320	Horse exp		\$8,500	\$8,326
Fees	\$1,500	\$4,615	Coach Tra	ining	\$1,200	\$1,200
NZRDA donation			Coach Tra	ining Travel Costs	\$2,130	\$2,450
Fundraising, raffle,	\$7,000	\$8,098				
Donations and horse sponsorship and bequest	\$15,000	\$80,396	NZRDA Af	filiation fees	\$600	\$1,150
Interest from all accounts	\$1,000	\$3,410	New equip	oment	\$1,500	\$3,670
Grants as follows			Horses (pu	urchase new stock)	\$8,000	\$900
COGS South Waikato -pending	\$5,000	\$5,000	Volunteer	excursion	\$950	\$694
Lotteries Community Waikato - pending	\$15,000	\$5,000	Consumat	oles (housekeeping)	\$150	\$131
Waikato WDFF Karamu Trust - pending	\$4,805	\$2,500	Equine ma	anager/ horse trainer/coach	\$32,000	\$32,055
Otorohanga Charitable Trust	\$4,000	\$4,000	Charities of	commission	\$55	\$55
DV Bryant		\$2,500	Admin		\$400	\$215
TLC		\$1,000	Insurance		\$1,500	\$1,349
Pub Charity		\$4,000	Sign writir	ng/embroidary	\$500	\$1,422
Other grants - not via applicaton		\$13,826		g program/Consultant fees	\$350	\$9,837
			Vests and	hats for volunteers	\$300	\$1,000
			Other trai	ning/courses/conference	-	\$7,193
Total Income	\$54,305	\$136,495	Total Expe	· · · · · · · · · · · · · · · · · · ·	\$60,135	\$72,456
Budget Deficit/Amount Requested	\$5,830	\$64,039				



## ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

## ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Sports Club Inc

Name of Project/Activity: Fixed Costs

Name of Contact Person: Graham Wilshier

Email:

Postal Address: P.O Box 87 Otorohanga 3940

Did the project/activity take place and have you completed it?

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	able)
$\boxtimes$	Social
$\boxtimes$	Economic
	Environment
$\boxtimes$	Cultural

## In 500 words or less tell us how your project went;

cultural wellbeing of the club.

## -How did the grant help the development of your organisation?

The ODC Community Fund Grant is targeted towards the fixed costs of electricity and gas and clubhouse insurance and we are grateful for this support.

Our clubrooms are the home for our players and members and contribute to the social and

## -How the grant was of benefit to the community?

The Otorohanga Sports Club was formed in 1895 and has been active in the Otorohanga District for 130 years. We currently have 400 members including 120 girls and boys from 4 years to 13 years playing rugby.

-Did you hit any snags? Was there any part of the project that you would do differently?



-How was Counc	il acknowledged	as the funder?
----------------	-----------------	----------------

The Community Grant is acknowledged on our Club social media page and clubhouse signage.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

The Management Board is committed to the on going of our sporting programmes.



## **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Details of Expenditure We attach a copy of the annual accounts for the year ended 30th September 2024. Refer page 5	\$
Income The \$2875.00 ODC grant is included in the Grants received totalling \$22,896.00	
Expenses Electricity and gas \$7173.00	
Insurance \$11,587.00	
Ad	
Monthly payments are made for these expenses and all transactions checked by Bailey Ingham who prepare the Sports Clubs financial accounts.	
transactions checked by Bailey Ingham who prepare the	

$\boxtimes$	A final summary of expenditure and income report or final budget
	All relevant invoices pertaining to the funding tagged for this grant by Council.



If you c	to Funds lidn't spend the grant or only partially spent the grant please complete this section. ill be in contact to explain how to return the funds.
Choose	one of the following Full Return of funds Partial Return of funds
Reason	
	e one of the following The project/activity didn't take place Fords or less please explain the why the project/activity did not take place
-	
OR	
	The estimated and actual cost differed.



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people.

## NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

Ngā mihi nui.

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



## FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024

Contents	Page
Rugby Account Profit and Loss Statement	1
Netball Account Profit and Loss Statement	2
Squash Account Profit and Loss Statement	3
Bar Account Profit and Loss Statement	4
Statement of Movements in Accumulated Funds	7
Statement of Financial Position	8
Notes to the Financial Statements	9
Compilation Report	11
Schedule of Property, Plant and Equipment	Appendix



2023

## Rugby Account

	INCOME	
7,928	Subscriptions	8,558
24,218	Sponsorship	30,838
2	Grants/Donations	1,100
5,092	Gate Takings/Rental	6,763
37,238		47,259
	COST OF SALES	
2,061	Affiliations & Registrations	440
18,876	Gear & Equipment Purchases	23,903
-	First Aid Expenses/Physiotherapy	3,979
2,500	Club Subscriptions	2,500
2,164	Travelling	2,313
=	Entry Fees	700
9,181	Catering	11,169
34,782	Cost of Sales	45,004
\$2,456	TRADING SURPLUS	\$2,255



2023

### **Netball Account**

	INCOME	
2,087	Subscriptions	5,667
300	Sponsorship	957
2,387		6,624
	COST OF SALES	
2,009	Affiliations & Registrations	3,374
<b></b>	Gear & Equipment Purchases	3,731
378	Club Subscriptions	·
2,387	Cost of Sales	7,105
-	TRADING SURPLUS (DEFICIT)	\$(481)



2023 2024

Squash Account

- Subscriptions 678

- TRADING SURPLUS \$678



## STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2024

2023		2024
	Bar Account	
64,053	Bar Sales	75,743
	COST OF SALES	
2,960	Opening Stock	2,890
33,073	Purchases	36,413
8,000	Bar Expenses	11,000
44,033		50,303
2,890	Closing Stock	2,030
41,143	Cost of Sales	48,273
\$22,910	TRADING SURPLUS	\$27,470



2023		Note		2024
	INCOME			
2,456	Trading Surplus from Rugby			2,255
	Trading Surplus (Deficit) fro			(481)
- 22.040	Trading Surplus from Squas			678
22,910 20,000	Trading Surplus from Bar Ad Silver Lake Deal Distribution			27,470
5,406	Livestock Scheme Trading			4,797
315	Interest Received	Surpius		878
2,495	Subscriptions - Other			3,196
2,301	Clubroom Hire			1,391
=	Black Tie Event Net Surplus	•		13,245
\ <del>_</del>	Fundraiser Income - Cookie	c		1,918
9,655	Grants/Donations Received	DA BROUT OF \$2875 included		22,896
65,538	TOTAL INCOME	DDC GRANT OF \$2875 INCluded IN this figure \$17,196 OF GRANTS TRANSFERRED AND PROJECT ACCOUNT		78,243
		\$ 12 191 OF GRANTS TRANSFERALD	To	
	EXPENSES	DUY POOTECT DICOUNT		
	LAFENGES	THE TRUSCO ITE OF		
	Working Expenses			
3,401	Clubhouse Supplies			2,945
4,257	Clubroom Cleaning		A 1	6,021
7,299	Electricity & Gas		V 1	7,173
2,800	Entertainment (Players & Sp	oonsors)		3,200
17,757				19,339
	Repairs and Maintenance			
5,225	Buildings			7,338
435	Burglary Loss	_		
5,660				7,338
	Fixed Costs			
8,995	Insurance		ga.	11,587
0,000	modianos		- 1	111007
	Administration			
149	Advertising			156
2,219	Bank Charges & Interest			3,108
2,605	Donations & Presentations			2,164
857	Eftpos Rental	*		927
1,960	GST Adjustment			2,660
538	Licence & Consent Fees			2,223
1,548	Sundry Expenses			941
1,492_	Telephone & Tolls	i-		1,757
11,368				13,936

2023		Note	2024
3,622	Depreciation		4,072
47,402	TOTAL EXPENSES	-	56,272
\$18,136	NET SURPLUS		\$21,971



# STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 30 SEPTEMBER 2024

2023		Note	2024
18,136	Net Surplus for the Period		21,971
18,136	Total Recognised Revenue and Expenses		21,971
253,515	ACCUMULATED FUNDS AT START OF PERIOD	_	271,651
271,651		-	293,622
\$271,651	ACCUMULATED FUNDS AT END OF PERIOD	-	\$293,622



# STATEMENT OF FINANCIAL POSITION AS AT 30 SEPTEMBER 2024

2023		Note	2024
5,963 257,758 6,339 270,060	NON CURRENT ASSETS  Property, Plant and Equipment Field Lighting Buildings Plant & Machinery		5,486 255,858 13,248 274,592
40,307 1 1,300 11,899 2,890 56,397 317,184	CURRENT ASSETS ANZ 01 PROJECT A CCOUNT - REROOF OF ANZ 00 - Jubilee Cash on Hand Sundry Debtors Stock on Hand - Bar  TOTAL ASSETS	Ace CLUBRooms and	68,390 1 1,300 9,240 2,030 80,961 353,131
14,882 10,651 9,273 34,806 20,000 45,533 \$271,651	CURRENT LIABILITIES ANZ 00 Sundry Creditors Insurance Refund Received - Field Lighting  NON CURRENT LIABILITIES Members Loan (Cattle Scheme)  TOTAL LIABILITIES	-	31,517 7,992 2,422 41,931 20,000 59,509 \$293,622
18,136 253,515 \$271,651	GENERAL FUNDS  Net Surplus / (Deficit) Current Year Balance at Beginning of Year	3 _	21,971 271,651 \$293,622
Chairperson Treasurer		Date	



#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024

#### 1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Sports Club Inc.

Otorohanga Sports Club Inc is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

#### Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

#### Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

#### Income Tax

The club has non-profit status and therefore is exempt from income tax.

#### Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

#### Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

#### Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

#### 2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

2024	Cost	Accum Depn	Book Value
Buildings	423,757	167,899	255,858
Land	47,673	42,187	5,486
Plant & Machinery	98,141	84,893	13,248
	\$569,571	\$294,979	\$274,592
2023			
Buildings	423,757	165,999	257,758
Land	47,673	41,710	5,963
Plant & Machinery	89,537_	83,198	6,339
	\$560,967	\$290,907	\$270,060

#### OTOROHANGA SPORTS CLUB INC

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024



3	RESERVES	2024	2023

Balance at Beginning of Year

Opening Balance Net Surplus/Loss for the Period

253,515
18,136
\$271,651

#### 4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (30 September 2023: \$Nil).

#### 5 CAPITAL COMMITMENTS

There are no capital commitments at year end (30 September 2023: \$Nil).

#### 6 RELATED PARTIES

There are no related party transactions at year end (30 September 2023: \$Nil).

#### **COMPILATION REPORT**



Compilation report to the Committee of Otorohanga Sports Club Inc.

#### Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Sports Club Inc for the year ended 30 September 2024.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

#### Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

#### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

#### Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

#### Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

Bailey Ingham Limited Chartered Accountants Otorohanga

28 February 2025

#### OTOROHANGA SPORTS CLUB INC

#### Taxation Depreciation Schedule For the Year Ended 30 September 2024

		Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
740 74001 74002	Land Ground Development Field Lighting			36383 11289	5962			10.00 P 8.00 D	477	36383 5804	5485
				47673	5962		70 700	-	477	42187	5485
744 74401 74402 74403 74404 74405 74406 74407	Buildings Clubrooms Building Plans Change Room Additions Building Alterations Building Upgrade Building Upgrade Changing Rooms/Gym			234557 4824 3216 94885 47267 10807	107112 3009 757 69976 45509 10537			P P D D D		127445 1815 2459 24909 1758 270	107112 3009 757 69976 45509 10537
74408 74409	Upgrade Kitchen Extraction System Viewing Deck Canopy			2711 5919 19572	2711 2823 15325			13.00 D 10.00 D	367 1533	3463 5780	2711 2456 13792
				423757	257758			_	1900	167899	255858
7600 76001 76002 76003 76004 76005 76006 76007 76008 76009 76010 76011 76012 76014 76015 76016 76016	Plant & Machinery Fixtures & Fittings Panasonic Television Mitac Computer Panasonic Laser Printer Fax Centre Squash Entry System Stereo System Sharp 14" TV Bar Leaners Tractor Vacuum Cleaner Glasswasher Deep Freeze Stove Gym Equipment Office Furniture			42723 5332 2061 515 426 9217 4988 400 1080 2000 493 3036 462 2969 1000 823	1505 1 19 165 42 287 3 19 61 93			10.00 D 39.60 D 48.00 D 39.60 D 39.60 D 33.00 D 33.00 D 18.00 D 12.00 D 12.00 D 12.00 D 12.00 D 12.00 D 16.00 D	151 1 3 20 5 34 1 5 11 15	41369 5332 2061 515 426 9217 4988 400 1064 1855 456 2783 460 2955 950 745	1354 16 145 37 253 2 14 50 78
76018 76019 76020 76021 76022 76023 76024 76025 76026 76027 76028 76029 76030	Gazebos Kitchen Equipment Floor Coverings Gym Equipment Cash Register Vacuum Cleaner Freezer Tables Freezer Alarm System 7x Lounge Tables Chest Freezer		01/04/2024 01/04/2024	1400 980 522 261 650 406 1035 652 1082 1001 4024 4642 573	2 12 34 2 166 78 261 103 3487	464 57	3	40.00 D 30.00 D 20.00 D 40.00 D 67.00 D 16.00 D 20.00 D 20.00 D 20.00 D 20.00 D 20.00 D	1 4 7 1 27 16 42 31 697 464 46	1399 972 495 261 649 406 896 590 863 929 1234 464 46	1 8 27 1 139 62 219 72 2790 4178 527
76031	Gazebos		01/09/2024	3389	2000	338		40.00 D	113	113	3276
				98141	6339 270060	860		-	1695 4072	84893	13248
				3095/1	2/0000	860	4		40/2	294979	274592





### ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

#### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Tennis Club
Name of Project/Activity: Lease / Rent
Name of Contact Person: Steph Hughes & Rosemary Fleming
Email:
Postal Address:
Did the project/activity take place and have you completed it? Yes  If you wrote yes please answer the following questions, if you wrote no please skip ahead to

the section titled "Return of Funds"



Refer back to your application. Were the funds used in the way you planned? We used the funds to put towards our annual rent of \$4280.

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)			
$\boxtimes$	Social		
	Economic		
$\boxtimes$	Environment		
	Cultural		
lease to co	<b>0 words or less tell us how your project went;</b> With your help we were able to pay our to the Maori Trust, whose land our tennis courts currently reside. This has enabled us ntinue to provide high quality courts to our many members. It also enabled us to nue giving lessons to our 20+ juniors.		
	did the grant help the development of your organisation? By paying the rent we able to continue to keep tennis alive in Otorohanga.		
mem	the grant was of benefit to the community? We have many business house, club bers and junior members who benefit from using the courts. We are also hosting more club events, so other clubs are benefitting from using our high quality premises.		
-The	actual (or estimated) number of people involved? Approximately 100		
enou	do you measure success? How do you know this project was successful? By having gh funds in the bank each year to cover our high operating costs. We aim to keep our r coaching low, with volunteer coaches and grants like this make this possible.		
No it	you hit any snags? Was there any part of the project that you would do differently? is a set rental price and we were fortunate to gain grants to help us with the costs, as as fundraising and other donations.		
anoth	there any quotes from participants that you can share with us? Not direct quotes, but her club who brought their juniors for an interclub competition commented on how g our tennis club in Otorohanga is and how great the facilities are.		
our s	was Council acknowledged as the funder? We have a sponsors wall, that we advertise ponsors on. We also acknowledge our sponsors on FB posts, that can be seen by all of nembers.		



-Whats next on your to do list? What are you planning on doing next to keep the momentum going? We will continue to have this expense so we continue to encourage memberships and people in the community to come and enjoy tennis. We are hoping to host an open competition to non members soon to encourage more people to try tennis out. Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant. -You can explain what they are here. **Details of Expenditure** Please show the total expenditure on the project, including your contribution: **Project Costs** Amount (excluding GST) Rent \$4280 \$2125.00 \$ Total \$2125.00 **Attach** XA final summary of expenditure and income report or final budget  $\boxtimes$ All relevant invoices pertaining to the funding tagged for this grant by Council. **Return to Funds** If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds. Choose one of the following П Full Return of funds Partial Return of funds Reason:

Page 151

Choose one of the following



☐ The project/activity didn't take place In 50 words or less please explain the why the project/activity did not take place		
OR		
	The estimated and actual cost differed.	

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.







# Ōtorohanga District Grants Fund Accountability Form



Name of Organisation: Otorohanga Tennis Club
Name of Project/Activity: _Yearly Maori Lease Payment T E T UMU PAE ROP
Name of Contact Person:Rosemary Fleming
Email Phone
Postal Address: Otorohanga
Did the project/activity take place: N
If yes please answer the following questions, if no please go to section titled "Return of Funds"
Were the funds used in the way you outlined in your application N
If no, please explain what they were used for 50 words or less
Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)
Social Social
Economic
Environment Environment
Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better
- How was Council acknowledged as the funder?

The Grant benefits over community on many ways.
Its a great contribution to our yearly land lease cost.
It enables the Ternis Club to keep subscriptions to
an affordable cost for people. They can then benefit
from the many activities that we provide. For example our
very popular business house competition, Junior and adult
coaching, club nights, 380; etc. We have around 90 members
which includes full memebers, Juniors & business house players
The Otorohanga Council has been acknowledged at committee medings
The Otorohanga Council has been acknowledged at committee medings news paper articles, on the notice board, of which we hope to look at providing a sponsor's board at the chib in the rear future.
Attach any photos, newspaper articles or pamphlets

#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Otorohange District Council Grant Our Contribution	\$ 2000
Our Contribution	\$2280
Total	\$ 4280
Our lease is paid in two installments	
of \$2140 1st January	
1st July Total	

Attac	h

	A final summary of expenditure and income report or final budget
M	All relevant invoices pertaining to the funding tagged for this grant by Council.

Otorohanga Tennis Club
Presidents Report September 2023

Welcome to Our AGM for the Start of the 2023-24 season.

Lappringise to all members for the lateness in starting the tennis season off. I have had a lot of things to cope with during the past year not least of which was the death of my mother at age 101 in February and having to deal with her exate. Then Liz has had a cancer diagnosis and she has been undergoing treatment ever since and still has some way to go. Because of this and other pressures I will not be standing as President again as I feel my priority is to Liz and her well-being. I am still willing to look after maintenance for the Club.

For the past few seasons our Club season has been blighted by the presence of Covid 19 and the Governments restrictive rules of managing that risk. While there is plenty of Covid 19 and Flu still out in the Community we are no longer having to have rules in place when we meet to play tennis. However, I would ask, that if you do have Flu like symptoms, that you don't come to tennis to protect old people like me.

Once again, we started the season with 3 weeks of coaching which was really appreciated by those taking part. We are blessed to have wonderful people who give lots of time and effort to help people who wish to learn how to hit that yellow bail better. Thank you, Robert Ingham, Marcus Paterson, Donna Russell and Lucy Barlow.

I would like to give a big shout out to the efforts of Donna Russell and her team, Tony flussell, Jessie Bolt and Paul Fleming and a few fill ins as well. Donna for the past few years has put a lot of time and effort into junior coaching and it has been wonderful seeing fots of young children, really enjoying their time on the tennis court and learning new skills. These young ones are the future of the club. Some of the older ones are now becoming quite skifful players. Donna made very good use of the new ball machine during these coaching sessions.

Although we had a very wet summer, this did not stop tennis very often on Business house and Club nights. We were a bit more organised with Club nights this past season, a roster was created so that people would be available to run those nights and make them a bit of fun. Holly Carr-Paterson and Marcus Paterson did a great job organising business house tennis. By mixing and matching people, very competitive games ensued. We had two seasons, one before and one after Christmas.

We did not receive as much in Grants from the Otorohanga Grants committee this year but we as a Club are very grateful for the money, we did receive, which helps greatly in paying for the lease of our Club grounds.

Lastly, I thank all the people who make the running of our term's Club work so well. Rosemary Fleming for her financial work and putting in applications for funding. Boly Carr Paterson for secretarial work. And along with Marcus Paterson, making the Business House nights work so well. Our manyellous adult coaches and a special shout out to Donna Russell and her wonderful team, who coach the many juniors each week. Gareth and Rosemary who ran the Singles and Double Club champs. Then lastly to the Club members who come along each week and make the skiful game of tennis so much fun. I love hearing lots of laughter on the courts and hope it may continue for a long time.

I trust that the Club will be in good hands and continues to grow as very good sport to play for the very young, to the very old (Marj and mysell)

Cheers, Ken Phillips

### **Otorohanga Tennis Club**

#### **Meeting Minutes**



Location: Otorohanga Tennis Club Rooms

Date: Tuesday 26.09.2023

Time: 7.50pm

Attending: Ed, Marcus, Donna, Brendon, Rae, Marj, Ken, Holly, Luci, Lance,

Tori. Rosemany (RHF)

#### 1. Apologies

Gareth Udy, Uli Hoffer, Dorothy Carr, Suz Cornelissen, Ian Clark, Robert Ingham

2. Minutes of the previous meeting are taken as read

Ken Phillips moves these areas true and correct. Marcus Paterson seconds. All in favour carried.

#### 3. Matters Arising

- Ladies shower

Ken Phillips has been in contact with the plumber and the shower is all fixed.

#### - Club House building

Ken Phillips is going to explore further and will contact Lockwood, to quote on the building. Rosemary Fleming will ask her son Brett to also have a look at the building.

Ken Phillips will change the locks on both lockboxes to start the new season. Holly Carr Paterson will send out the codes to members once payment has been received.

#### - Business House

Holly Carr Paterson and Marcus Paterson will start Monday the 16th and will run the competition for 9 weeks to allow enough time for semis and finals.

#### - Opening Night

Marj Carr has suggested that we have an afternoon similar to love tennis to invite the community to the tennis club. The committee decided to open on Wednesday the 11<sup>th</sup> of October and will ask those who come along if they would be able to attend on a Sunday afternoon.

- Working bee

Marcus Paterson will wash the outside of the building. Rosemary Fleming, Donna Russell and Holly Carr Paterson will clean the inside of the club house.

#### - Senior Coaching

Senior coaching will run for three weeks Tuesday the 10<sup>th</sup> 5.15pm. Rosemary Fleming to organise with Holly Carr Paterson advertising. Marcus, Luci, Donna, Rosemary and Robert have all volunteered to help with coaching.

#### - Junior Coaching

Junior coaching will start Wednesday 11th of October. First Wednesday of Term 4.

#### - Grants for new chairs

Marj Carr has given a report on her finding of new chairs.

Marj Carr was quoted \$3,760.50 from CINTESI in Tauranga. Marj Carr applied for funding from both the Otorohanga Club and the Otorohanga Lions Company. Marj Carr was successful in getting this funding getting \$1,600 form the Otorohanga Club and \$2,160 from the Lions Company Marj Carr has already sent out thank you letters. The deposit has been paid and the chairs will arrive in November.

#### ODC community grant

The Club was granted \$2000 to put towards our lease.

#### - Lawn Roster

The current lawn roster isn't working very well. Holly Carr Paterson is to send out another email asking people to be on the roster. This will be updated and placed on the window of the club house.

#### - Newsletter

The committee decided we do not need a newsletter as the communications are enough.

#### - Championship board

The Championship board is due to be updated. Ken Phillips will take the board down and between the committee the board will be dropped off at scotty dog the engraver in Kihikihi.

#### - Bailey Ingham morning tea

Rosemary Fleming will ask a few people at opening night who will help with a plate to drop off.

#### 4. Correspondence

N/A

#### 5. Financial Report

Rosemary Fleming suggested doing an end of year raffle or a tournament to bring more money into the club.

Rosemary Fleming moves that they're true and correct and that they be adopted – Brenden seconds. All in favour – carried.

#### 6. General business

Gareth Udy has decided to leave the committee as he has to have shoulder and knee operations The committee would like to thank Gareth Udy for his years on the committee. Gareth has spent a lot of time helping the club by being president and vice president and doing general maintenance.

On behalf of the committee Marj Carr thanked Ken Phillips for being a wonderful president for the past two years. The work in and around the club doesn't go unnoticed and the committee wish you and Liz all the best during this difficult time.

Meeting closed 8.32pm



Otorohanga Tennis Club (Inc)

C/- R Fleming

Otorohanga, 3941

#### Tax Invoice

GST No.

Maori Trustee

Invoice No. Customer No. Our Ref Ext. Doc. No. Invoice Date

Due Date Page



01/01/23 01/01/23

**Property Name** 

Orahiri W4 (Otorohanga Maori Township)

Job No.

JOB-00000927

Description

GST

Amount

Rent

Rent for period 01/01/23 to 30/06/23

\$2,140.00

Total Excl. GST

GST

\$2,140.00 \$0.00

Total Inc. GST

\$2,140.00

Parcl 23/12/22
for 1-1-25

(Hext Invoice expected 1-0/23)
for the above amount

Please pay this invoice by direct credit into the following bank account:

Account Name: Account No: Particulars Code Reference



TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145 P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@telumupaeroa.co.nz



Otorohanga Tennis Club (Inc)



GST No.

Maori Trustee

Invoice No. Customer No. Our Ref Ext. Doc. No. Invoice Date

01/07/23 01/07/23

Due Date Page

**Property Name** 

Orahiri W4 (Otorohanga Maori Township)

Job No.

JOB-00000927

Amount Description GST Rent \$2,140.00 Rent for period 01/07/23 to 31/12/23 Total Excl. GST \$2,140.00 GST \$0.00

\$2,140.00 Total Inc. GST

Please pay this invoice by direct credit into the following bank account:

Account Name: Account No: **Particulars** Code Reference



The lease payment was used to pay the money owed on this invoice Attening.

TE TUMU PAERON, PO 60X 5038, WELLINGTON, 5145 P 0800 WHENDA (5800 943-682) | F 04 474 4695 | F contact@letimupaeros com

Paid 4/7/ 2023

## Top season of tennis for Otorohanga

#### **Brayden Lindsay**

IT'S been a season of highlights for the Otorohanga Tennis Club.

Player numbers were good throughout the season and although some wild weather made playing difficult at times, there was plenty to like about the season.

Players attended numerous tournaments and took part in club competitions that provided plenty of exciting matches.

In the club championships, top female tennis player Luci Barlow was again too strong for the opposition, winning the women's title ahead of Zoe Clapcott, who played some outstanding tennis en route to the final.

Paul Fleming took out the men's division ahead of Lance Udy in what was an entertaining final.

The plate sections were won by Holly Carr-Paterson and Ken Phillip.

In the highly competitive doubles divisions; Donna Russell and Fiona Parsons teamed up to outclass the rest of their field, while in the men's equivalent, Sid Mitchell went on to win the first of four club crowns when he partnered with Ben Carpenter.

The mixed doubles was taken out by Mitchell and Jan Darby.

In a hotly contested battle, Joyce Wong was named most improved player.

Business house tennis is always popular with Rae Udy and Yvonne Le Fleming being the top performers in the 5.30pm division, taking out the grade ahead of Ellen Eyre and Dan Starnes.

Mitchell and Clare Newsom com-



bined beautifully to win the 6.30pm round, ahead of Marcus Paterson and Holly Paterson.

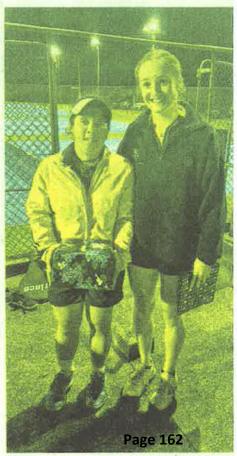
In the final business house division. Mitchell made it a fourth crown this season with victory alongside Jan Derby as they claimed the grade over

Lance Udv and Andrew White.

There will be the odd tournament or club event through winter, but otherwise tennis begins again properly in summer when the club would like to see more players turn up with their racquets.

**CHAMPION: Paul Fleming with his** men's singles title after he defeated Lance Udy in an entertaining final. PHOTOS SUPPLIED

> VICTORIOUS: Luci Barlow defeated Zoe Clapcott in an entertaining women's final



OTOROHANGA, 3974



ACCOUNT NAME OTOROHANGA TENNIS CLUB (INC)



STATEMENT NO. 652 FOR THE PERIOD 31 MAY 2023 TO 30 JUNE 2023

#### OPENING BALANCE

2,099.25

Date	Name of Other Party	Туре	Particulars	Code	Reference	Withdrawals	Deposits	Balance
02 Jun	TRUSTPOWER	BP	Trustpower			303 53.36		2,045.89
18 Jun	Envirowaste	BP	Envirowaste			311 33.56		2,012.33
20 Jun	OTOROHANGA TENNIS CL	AP	SAVINGS			399 10.00		2,002.33
21 Jun	Select Alarms	BP	Select Alarm	375988	Alarm Malfun	31) 380.48		1,621.85
27 Jun	Otorohanga District	DC			GRANT23		218 2,000.00	3,621.85

CLOSING BALANCE 680 3,621.85

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 4.750 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.







ACCOUNT NAME OTORCHANGA TENNIE SLUB (INC)



STATEMENT NO. 653 FOR THE PERIOD. 30 JUNE 2023 TO 31 JULY 2023

#### OPENING BALANCE

3.621.85

Date	Name of Other Party	Туры	Pacticulars	Code	Reference	Withdrawals	Deposits	Balance
04 Jul	Tight Tuff MZ Lid	BP	Tiger Turf	140187	Maintenance	1,380.00		2,241,85
04 Jul	Te Turnu Paeroa	BF	To Tomu Paer		Lease Paymen	2:140.00		191.85
19 Jel	RAPID SAVE	(8)			INTERNET XFR		2,000.00	2 101 85
19 Jul.	Meccury	BF	Mercury			214.67		1,887.18
20 Jul	OTOROHANGA TENNIS CL	AF	SAVINGS			10.00		1,877.18
						CLOSING BALANCE		1,877.18

The Banks has rate is conveily 12,150 percent per amount. The extensit rate on this account is 4,750 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been a control of the first only applies if you entered into your facility agreement prior to 1 April 2005, if you have any questions please control of the first only applies if you entered into your facility agreement prior to 1 April 2005, if you have any questions please control or call 3800 800 468.





Transaction List Report from 05 Dec 2022 to 29 Jan 2023

Date	Amount	CCY	Serial	Value Date	Tm	Particulars	Code	Reference	Other Party	Origin	Type	Batch	Other Party Account
	/C - 02-0392-0018620				2		<u>-</u>	134/40/3/13/3					
05/12/2022	-264.52	NZD			000					02-1255	BP	0000	
05/12/2022	75.00	NZD	000000000000		050		House	e e e		06-0393	BP	0000	
05/12/2022	-540.00	NZD	0000000000000		000		Balls			02-1255	BP	0000	
06/12/2022	220.00	NZD	000000000000		050		Sul			06-0441	BP	0000	
12/12/2022	240.00	NZD	000000000000		050		Sub	20		02-1255	BP	0000	
13/12/2022	220.00	NZD	000000000000		050		Sut "			03-0047	DC	7777	
15/12/2022	75.00	NZD	000000000000		050		Bus House			02-1255	BP	0000	
16/12/2022	75.00	NZD	000000000000		050		16 31			12-3009	DC	1612	
19/12/2022	150.00	NZD	0000000000000		050					06-0594	BP	0000	
19/12/2022	220.00	NZD	000000000000		050					12-3009	DC	1812	
20/12/2022	-10.00	NZD	000000000000		015		6.			02-0985	AP	0000	
29/12/2022	-149.50	NZD	0000000000000		000	14	Sundries	Refund	Para principal	02-1255	BP	0000	
	331 -2,140.00	NZD	00000000000		000	Te Tumu Paer		Lease Paymen	Te Tumu Paeroa	02-1255	BP	0000	
05/01/2023	3 5 -86.88	NZD	000834410637		000				TRUSTPOWER	02-1255	BP	0000	
12/01/2023	239.00	NZD	000000000000		050		BNZ TE AWAMU	REFRESMENTS	DEPOSIT -	02-1238	ATM	0109	
18/01/2023	180.00	NZD	000000000000		050		50.0	fees 💸	CASHELLJK	01-0425	BP	0000	
20/01/2023	300-10.00	NZD	000000000000		015				OTOROHANGA TENNIS CL	02-0985	AP	0000	
20/01/2023	3 (1 -62.14	NZD	000000000000		000				ENVIRO WASTE SER	01-1839	DD	4195	
27/01/2023	Jun = 20.00	NZD	00000000000		050		Jnr Coaching	Bruce	CARTER, T	02-1255	BP	0000	
Total:	-1,549.04	NZD	Count:	19									
												59	



Page 1 of 1.

U

### Otorohanga Tennis Club

#### **Annual General Meeting Agenda**

Location: Otorohanga Tennis Club Rooms
Date: Tuesday 26th September 2023

Time: 7.00pm

Attending: Ed, Marcus, Donna, Brendon, Rae, Marj, Ken, Holly, Luci, Lance,

Tori. Rosemany Flening (1844)

#### 1. Apologies

Gareth Udy, Uli Hoffer, Dorothy Carr, Suz, Ian Clark

#### 2. Minutes of the previous AGM

Ken Phillips' moves are true and correct. Marcus Paterson seconds. All in favour carried.

#### Financial Report

Rosemary moves that they're true and correct and that they be adopted – Marj Carr seconds. All in favour – carried.

#### 4. President's Report (attached)

Ken would like to apologise to the committee for the late start to the season as he has had a lot going on. Ken thanks the club for all the fun tennis that has been had since being president.

Ken moves, Marcus seconds, all in favour carried.

#### 5. Election of Officers:

Patron: Marj Carr. Ken Phillips nominates, Marcus Paterson seconds.

President: Donna Russell. Marj Carr nominates, Rosemary Fleming seconds.

Vice President: Luci Barlow. Rosemary Fleming nominated, Ken Phillips seconds

Treasurer: Rosemary Fleming. Ken nominates, Rae Udy seconds.

Secretary: Holly Carr Paterson Ken Phillips nominates, Rosemary Fleming seconds.

Junior Coordinator: Donna Russell. Ken nominates, Brenden seconds.

Business House Coordinator: Holly Carr Paterson & Marcus Paterson. Ken nominates,

Marj Carr seconds.

Maintenance: Ken Phillips. Holly Carr Paterson nominates, Marcus Paterson seconds. Committee: Holly Carr Paterson, Marcus Paterson, Brenden Mc Neil, Ed Becan, Rae Udy, Donna Russell, Luci Barlow, Lance Udy, Marj Carr, Suz Cornelissen, Ian Clark, Robert Ingham.

6. Subscription Fees (attached)

Marcus motions that we move that fees for business house move to \$80 from \$75, Youth membership from \$100 to \$120, Junior coaching from \$20 to \$25. Luci Barlow seconds. All in favour, motion carried.

#### 7. Club Championship

Women's singer winner: Luci Barlow

Women's singles runner up: Zoë Clapcott

Men's singles winner: Paul Fleming

Men's runner up: Lance Udy

Women's plate winner: Holly Carr Paterson Women's plate runner up: Claire Newson

Men's plate Winner: Ken Phillips Men's plate runner up: Aaron Marx

Womens Doubles Winner: Dorothy Carr and Joanne Fransisco

Mens Doubles Winner: Syd Mitchell and Ben Carpenter

Mixed Doubles: Jan Derby and Syd Mitchell

Business House (Post Christmas)

5.15pm Winner: Rae Udy and Yvonee Le Flemming

5.15pm Runner up: Ellen Eyre and Dan Starnes

6.30pm Winner: Claire Newson and Syd Mitchell

6.30pm Runner up: Holly Carr Paterson and Marcus Paterson

7.30pm Winner: Jan Derby and Syd Mitchell

7.30pm Runner up: Lance Udy and Andrew White

#### 8. General business

Marj Carr thanked Ken for his time and hard work on behalf of the committee.

Meeting closed 7.50pm

An example of posts made on

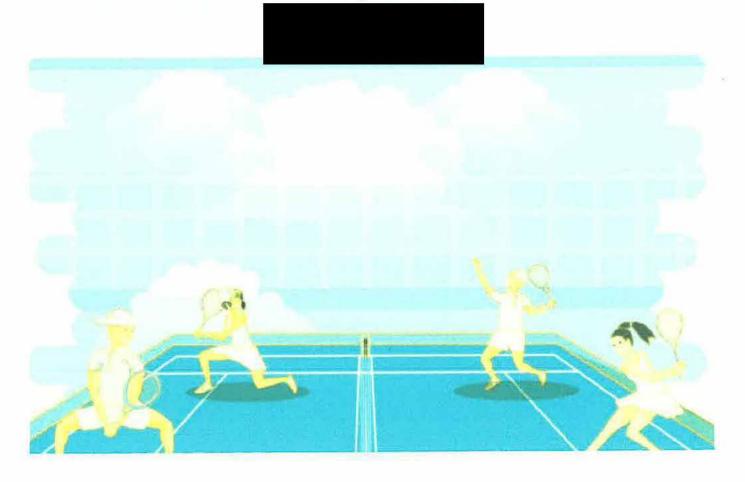
Face book where we have a page for all our news/ newletters etc.

# BUSINESS HOUSE DOUBLES TENNIS

## 22ND JANUARY - 18TH MARCH 2024

Three rounds 5.15pm (beginner/intermediate), 6.30pm (intermediate) and 7.30pm (advanced)

Text Holly to enter







Otorohanga Tennis Club (Inc) C/- R Fleming

# Tax Invoice

GST No.

Maori Trustee

Invoice No. Customer No. Our Ref Ext. Doc. No. Invoice Date Due Date Page



01/07/24 01/07/24

**Property Name** 

Orahiri W4 (Otorohanga Maori Township)

JOB-00000927

Job No.	JOB-00000927	GST	nount
Description			
Rent for period	01/07/24 to 31/12/24		\$2,140.00
T COLLE TO P		Total Excl. GST	\$2,140.00
		Total Inc. GST	\$2,140.00

Please pay this invoice by direct credit into the following bank account:

Account Name: Account No: Particulars Code Reference



TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145 P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@tetumupaeroa.co.nz Paid 1/1/24
To be relied.



Otorohanga Tennis Club (Inc)



# Tax Invoice

GST No. Maori Trustee

Invoice No.
Customer No.
Our Ref
Ext. Doc. No.
Invoice Date 01/01/25
Due Date 01/01/25
Page 1

**Property Name** 

Orahiri W4 (Otorohanga Maori Township)

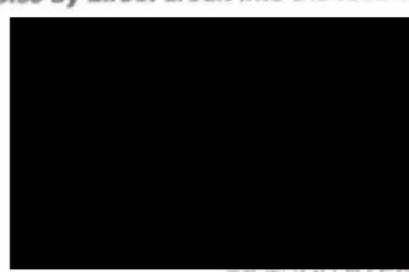
Job No.

JOB-00000927

Description	GST	Amount
Rent		
Rent for period 01/01/25 to 30/06/25		\$2,140.00
	Total Excl. GST	\$2,140.00
	GST	\$0.00
	Total Inc. GST	\$2,140.00

Please pay this invoice by direct credit into the following bank account:

Account Name: Account No: Particulars Code Reference



TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145 P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@tetumupaeroa.co.nz



### ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

#### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: 100th Birthday Celebration of the Ōtorohanga Railway Station

Name of Project/Activity: 100th Birthday Celebration

Name of Contact Person: Trish Fisher

Postal Address: Origin Coffee, 7 Wahanui Crescent, Ōtorohanga

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned? Yes



If no, please explain what the funds were used for, and why;

	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	able)
$\boxtimes$	Social
$\boxtimes$	Economic
	Environment
$\boxtimes$	Cultural
In 500	words or less tell us how your project went;
-How	did the grant help the development of your organisation?
-How t	the grant was of benefit to the community?
-The a	ctual (or estimated) number of people involved?

-Did you hit any snags? Was there any part of the project that you would do differently?

-How do you measure success? How do you know this project was successful?

-Are there any quotes from participants that you can share with us?

The air in Ōtorohanga on June 8, 2024, hummed with an almost tangible magic as the community came together to celebrate the 100th birthday of our beloved railway station. What began as a plan for a local gathering blossomed into a truly spectacular event that exceeded all expectations, transforming Wahanui Crescent into a vibrant, mid-winter festival teeming with joy and Ōtorohanga pride.

Our vision of a seamless festival atmosphere became a reality, with the support of Mitre 10's 'Toby' the train, which delighted attendees by ferrying them between the bustling Wahanui Crescent market, Ōtorohanga Library, the Museum, and the Ōtorohanga Club's impressive vintage vehicle display. This thoughtful transport loop ensured everyone could experience all facets of the celebration.

A conscious decision to champion local businesses truly set this event apart. Rather than inviting outside vendors, we produced a map highlighting all 18 of Ōtorohanga's eateries. This initiative was met with tremendous enthusiasm, with many shop owners extending their hours to capitalize on the incredible footfall and benefit from the surge of visitors. The sheer volume of people was astounding; hundreds flocked to the festival, and the vast majority of our 1000 printed maps found eager hands.

The entertainment was a continuous delight, captivating audiences of all ages. The festival kicked off with a heartfelt blessing waiata from Sol, setting a beautiful tone for the day. The stirring sounds of the pipe band followed, and the Waitomo Rockers showcased their lively



dances, adding to the festive energy. Children's laughter filled the air as circus performers—including stilt walkers, giant bubble artists, and balloon animal creators—roamed the crowds, while a talented magician enthralled young onlookers. There was a colouring in competition for the kids and an opportunity to build a train out of egg cartons at the library.

A truly special moment occurred with the arrival of our dignitaries by train, carrying with them a framed picture of Wahanui, a fitting tribute to the station's legacy. The celebration was made even sweeter with a magnificent celebratory steam train cake and 100 cupcakes, generously shared with passersby, adding to the communal spirit.

The day was nothing short of magical, and the post-event feedback has been overwhelmingly positive. The Ōtorohanga Museum reported an unprecedented number of visitors, surpassing their usual annual attendance in a single day. Retail businesses across town experienced a significant boost, and many stall holders declared it their best day ever. The exhibition within the railway station proved to be a major highlight, with numerous suggestions to make it a permanent fixture. This centennial celebration was not just an event; it was a testament to the vibrant community spirit of Ōtorohanga, leaving an indelible mark on all who attended.

#### -How was Council acknowledged as the funder?

The council was included in all of our advertising literature and in our town map.

### -Whats next on your to do list? What are you planning on doing next to keep the momentum going?

The event was specifically to celebrate the 100<sup>th</sup> birthday of the railway station but with the success we thought it would be good to do something like this again in the future.

### Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

We go quite a lot of Newspaper coverage, both paid and free. We had an article written about the Safe at the station, one about the event (prior) and a lovely article afterwards.

Page 3 - https://issuu.com/cambridgenews/docs/2024 04 18 kcn

Page 7 - https://issuu.com/cambridgenews/docs/2024 04 25 kcn

This was the article published in the King Country News 13th June 2024, page 5

https://kingcountrynews.co.nz/news/saluting-a-century-of-rail

This was the paid Advertorial in the King Country News 6<sup>th</sup> June 2024, page 4

https://issuu.com/cambridgenews/docs/2024 06 06 kcn

This was featured in the Hopscotch Newsletter

https://hopscotch-childcare.co.nz/wp-content/uploads/2024/05/3-May-2024.pdf

Page 17 - <a href="https://issuu.com/cambridgenews/docs/2024">https://issuu.com/cambridgenews/docs/2024</a> 05 30 kcn (also on page 10 we had a ¼ page advert

\_\_\_\_\_



#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Steam Train Cake and cupcakes	\$630.00
Magician	\$900.00
Ōtorohanga Historical Society (photographs/photocopies)	\$425.00
King Country News (advertising)	\$1,654.43
Cleaning of the outside of the station	\$250.00
Insurance	\$454.25
Free Lunch (Stiltwalkers)	\$529.00
A3 & A4 paper for flyers/maps etc	\$193.09
PK Sound	\$1,725.00
Cully Trade – Janz Band	\$805.00
Steve Ngapo – Map	\$300.00
Origin Coffee – Volunteer Lunch Packs	\$690.00
Clowns (Bubble Trouble)	\$250.00
JG Hire (chairs)	\$112.00
Hazelmage (Design of event imagery and print)	\$651.19
Origin Coffee – Refreshments for meetings & volunteers	\$236.34
Specialized TM (Traffic Management)	\$569.25
Reimbursement to Trish (Facebook advertising, bunting	\$319.41
making evening pizzas, rubbish bags, photo copies etc).	
Total	\$10,693.96

#### Attach

$\boxtimes$	Δ final	l summary o	f expenditure	and income	report or	final hudget
	A IIIIai	i Suillillai v o	Lexbellullule	and income	TEDOLLOI	TIITAT DUUREL

$\boxtimes$	All relevant invoices	nertaining t	to the	funding	tagged	for this	grant hy	/ Council
$\sim$	All I CIC valit III voices	pullanning	נט נווכ	Tullullig	laggiu	101 11113	grant by	, council

#### **Return to Funds**

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose □ ⊠	one of the following Full Return of funds Partial Return of funds \$1,058.02
Reason	:
Choose	e one of the following
	The project/activity didn't take place rords or less please explain the why the project/activity did not take place



OR

We raised money by charging stall holders and for advertising on the map, along with contributions made by Ōtorohanga Lions, Ōtorohanga Charitable Trust and the Ōtorohanga Community Board.

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

#### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



#### **PK Sound Ltd**

**TAX INVOICE** 

P.O. Box 11038 Hillcrest

OTOROHANGA RAILWAY 100TH CELEBRATION

C/- JAN AND ALLAN BARCLAY

**DELIVERY ADDRESS:** 

Tax Invoice

Date

23-May-2024

**Customer code** 

**OTO 100TH** 

Reference

**EVENT 8 JUNE** 

Page

ae 1

Code	Description	Quantity	Unit Ea	ach	Backorder	Discount %	Discount	Sub-total	GST	Total
SOUND	TO PROVIDE AUDIO PACKAGE TO DELIVER 100TH CELEBRATIONS FOR OTOROHANGA RAILWAY STATION. PA SYSTEM AND OPERATOR TO SUIT SPECS OF PERFORMERS AND SCOPE OF EVENT.	0 1	1500	0.00	0	0.0%	0.00	1,500.00	225.00	1,725.00
	THANK YOU FOR YOUR BUSINES MUCH APPRECIATED. PAUL KRIPPNER	SS;								

# **INVOICE**

**Maggie Made** 

#### **BILL TO**

Otorohanga Railway station 100 year anniversary Trish Fisher

## INVOICE # INVOICE DATE



23/04/2024

DESCRIPTION		AMOUNT
1x 3d Railway station with steam train cake		280.00
100x cup cakes @\$3.50ea		350.00
	TOTAL	\$ 630.00

#### **TERMS & CONDITIONS**

50% deposit \$315.00 is due by 08-05-2024 Final payment \$315.00 due on delivery by 08-06-2024

Payment made to Maggie May Robb



#### Tax Invoice

Invoice No.:

Invoice Date:

#### JG HIRE OTOROHANGA and TE KUITI

Otorohanga 55 Turongo Street Otorohanga Otorohanga Waikato 3900 Phone: 078737956

Email: info@jghire.co.nz Website: http://www.jghire.co.nz

To:

Lee and Trish Fisher



Date From: Friday, 7 June 2024 3:48 PM

Date To: Wednesday, 12 June 2024 8:29 AM

Staff Name: Humphrey du Plessis

Description		Qty/Items	Unit	Each	Disc	Line Total
White Resin - Armless Chair		50	Day	\$2.80	20.00%	\$112.00
Payment Terms:	Date Due: 13/06/2024			Subtotal	l:	\$97.39
Payable on Receipt				Total GST	:	\$14.61
<u>Direct Deposit Details</u>				Total Amount	:	\$112.00
Account Name: Tjaila Enterprises						
BSB:				Amount Paid	l:	\$0.00
Account:				Balance Due	•	\$112.00
Reference:				2	•	Ţ.12.00

Thank you for your support

(DROP OFF A/H AT 31 LONG VIEW CRESCENT OTOROHANGA)

TERMS AND CONDITIONS:

All tools and equipment are used at hirer's risk. We exercise precaution keeping our equipment in good condition. Conditions which prevent satisfactory operation of the equipment do not releive Hirer of responsibility to rental charches. Hirer assumes all responsibility for equipment while out of posession of the Owner, and promises to return such equipment to the Owner in as good condition as it was at the effective date of hireage, naturalwear from responsible use expected. Hirer shall be liable for any loss, theft, damage or destruction of hired property regardless of who uses the property. Upon the event of a breakdown, the Hirer must immediately stop use of the equipment and notify the Owner. No attempt at repairs to be made by the Hirer. All equipment lost or damaged beyond repairwill be paid for by the Hirer at the regular replacement price and all damaged equipmentwich must be repaired will be repaired by the Owner on return thereof and the cost for such repairs will be paid by the Hirer. All cartage charges will be borne by the Hirer.

Scheduled rental rates begin when the equipment leaves our premises and continues until returned. A cleaning charge will be made on items returned uncleaned. The Hirer shall not have any claim against the Owner by a third person in respect of injury or personal property or other losses arising out of the use if the equipment by the Hirer or any other person.

I agree that all charges for rental, damage, cleaning or materials will be paid, and that all collection fees, court fees, court costs, or any expense involved in the collection of these charges will be borne by me. Interest will be charged at current market rates on all overdue accounts.

Customer's Signature :	Customer's Signature :
------------------------	------------------------

# **INVOICE**

Trish fisher Handmade by Trish

New Zealand

Invoice Date 09/06/2024

INV-002

Description	Quantity	Unit Price	Total price NZD
Clowns - Bubble Trouble	1	\$250.00	\$250.00
-45min			

Honey A R Grant Connaugh Liddall

TOTAL NZD \$250.00

Due Date: 09/04/2024

Account details:

A R GRANT





# **TAX INVOICE**

Handmade by trish

Invoice Date 24 May 2024

**Invoice Number** 

Reference

Free Lunch Limited PO Box 380 Hamilton

www.freelunch.co.nz



Description	Total No. of hours	Rate per hour		Amount NZD
stilt walkers x2 x 2 hrs at \$100 each per hr	4.00	100.00		400.00
Travel	1.00	60.00		60.00
			Subtotal	460.00
			Total GST 15%	69.00
		А	mount Due NZD	529.00

Due Date: 20 Jun 2024

For Internet payments please use:

Free Lunch Limited,

Please make cheques out to Free Lunch Ltd

# **PAYMENT ADVICE**

To: Free Lunch Limited PO Box 380 Hamilton

Customer	Handmade
Amount Due	529.00
Due Date	20 Jun 2024
Amount Enclosed	
	- · · · · · · · · · · · · · · · · · · ·

Enter the amount you are paying above



# TAX INVOICE

100th Birthday Celebration of Otorohanga Railway Station

Invoice Date 21 May 2024

Invoice Number

Reference Advertising May 2024

Good Local Media Ltd 55 Victoria Street Cambridge 3434 Ph 07 827 0005

Description	Quantity	Unit Price	Amount NZD
PUZZLE PAGE - KCN 23 May	PAGE - KCN 23 May 1.00	196.04	196.04
		Subtotal	196.04
		TOTAL GST 15%	29.41
	<u>a:</u>	TOTAL NZD	225.45

#### Due Date: 28 May 2024

Good Local Media Ltd is the new owner of the King Country News and Waikato Business News. Please ensure you have updated your accounts payment systems with our bank account details.



Please quote your invoice number as reference. Email address for remittance: admin@goodlocal.nz

By placing advertising in Good Local Media Ltd publications you are agreeing to our terms and conditions of trade.

# **PAYMENT ADVICE**

To: Good Local Media Ltd 55 Victoria Street Cambridge 3434 Ph 07 827 0005

Customer	100th Birthday Celebration of Otorohanga Railway Station
Invoice Number	Constitution of the Consti
Amount Due	225.45
Due Date	28 May 2024

Enter the amount you are paying above



# TAX INVOICE

100th Birthday Celebration of Otorohanga Railway Station

Invoice Date 28 May 2024



Reference Advertising June 2024

GST Number

Good Local Media Ltd 55 Victoria Street Cambridge 3434 Ph 07 827 0005

Description	Quantity	Unit Price	Amount NZD
Full Page Advert - KCN 6 June	Page Advert - KCN 6 June 1.00	743.99	743.99
		Subtotal	743.99
		TOTAL GST 15%	111.60
	<del>d</del> :	TOTAL NZD	855.59

#### Due Date: 4 Jun 2024

Good Local Media Ltd is the new owner of the King Country News and Waikato Business News. Please ensure you have updated your accounts payment systems with our bank account details.

If paying by EFT/Bank Deposit please use:

Account Name: Good Local Media Ltd

Account number:

Email address for remittance: admin@goodlocal.nz

By placing advertising in Good Local Media Ltd publications you are agreeing to our terms and conditions of trade.

# **PAYMENT ADVICE**

To: Good Local Media Ltd 55 Victoria Street Cambridge 3434 Ph 07 827 0005

Customer	100th Birthday Celebration of Otorohanga Railway Station
Invoice Number	Control of the Contro
Amount Due	855.59
Due Date	4 Jun 2024

Enter the amount you are paying above

# Rothbury Insurance Brokers Waikato

PO Box 5552, Frankton, Hamilton 3242 Phone: +64 7 834 6180 www.rothbury.co.nz





# Tax Invoice

REFERENCE	INVOICE NUMBER	GST NUMBER
EFFECTIVE DATE	INVOICE DATE	PERIOD OF INSURANCE
08 June 2024	21 May 2024	08-06-2024 to 09-06-2024



Invoice Detail	
Package Charge <sup>1</sup>	\$ 395.00
Natural Disaster Charge <sup>1</sup>	\$ 0.00
Natural Hazards Insurance Levy	\$ 0.00
Fire & Emergency Levy	\$ 0.00
GST	\$ 59.25
INVOICE TOTAL <sup>2</sup>	\$ 454.25

New Liability cover, covering the 100th Birthday Celebration of the Otorohanga Railway Station Effective for 08/06/2024 Only.

# Business Package Breakdown Public Liability Insurance \$ 454.25 PACKAGE TOTAL \$ 454.25

#### **FOLLOW US**



Linked in

YOUR BROKER IS Rebecca Dickinson

Commercial Broker



DDI +64 7 834 9260 мов +64 21 906 573

EMAIL rebecca.dickinson@rothbury.co.nz

Or, if absent, Jessica Clark, jessica.clark@rothbury.co.nz

- 1 The Package Charge and Natural Disaster Charge include insurer premium and broker revenue (being our service margin and insurer paid brokerage). Broker revenue enables us to deliver and maintain a high service level and to cover the administration and processing costs related to managing and arranging your insurance requirements. Our broker revenue is further explained in the Rothbury Terms of Business. Please refer to your broker for a copy of our guide.
- 2 The Invoice Total includes insurer premium, broker revenue, all government levies and GST.
- 3 We have payment arrangements with insurers as provided in the Insurance Intermediaries Act 1994 and as a result we earn investment income from handling premium funds.

CLIENT

#### Pay by Credit Card

For payments made by credit card a 1.5% convenience fee is charged. We do not receive any income from the convenience fee.

Pay by Internet Banking

Westpac New Zealand

Click on your preferred payment option below to complete online Page 184







# **Rothbury Insurance Brokers Waikato**

PO Box 5552, Frankton, Hamilton 3242 Phone: +64 7 834 6180 www.rothbury.co.nz



Mrs P Fisher

Te Kuiti Waikato Client Reference:

**Broker:** 

Processed By: Jessica Clark Generated: 21 May 2024

# **Coverage Summary - Business Package**

Period of insurance: 08/06/2024 - 09/06/2024	Ептес	tive Date: 08/06/202	4
COVER	TRANSACTION	COVER AMOUNT	POLICY TOTAL
Public Liability Insurance	New	\$2,000,000	\$454.25
Otorohanga, Railway Station			
Limit of Indemnity	New	\$2,000,000	
PACKAGE TOTAL			\$454.25

Brokerage and Service Margin rates, and any other charges, are the same as previously advised except where detailed in the Important Information section at the end of this document.

# **Business Package**



\$500

COVER			COVER	R AMOUNT
Public Liability Insurance			\$2	2,000,000
Broker Reference				
Underwriter Agency				%
Ando Insurance Group Ltd				100.00%
DESCRIPTION	COVER TYPE	COVER AMOUNT	NHCover /EQC	EXCESS
Otorohanga, Railway Station				

Broadform

\$2,000,000

**Excluded** 

Policy Details

Limit of Indemnity

Business 100th Birthday Celebration of the Otorohanga Railway Station

Estimated Annual Turnover

Jurisdictional Limit New Zealand

Territorial Limit New Zealand

Automatic Extensions

Additional Coverage Clauses are included automatically unless otherwise stated in the schedule. They are to be read together with the Coverage Clauses above and are subject to the policy terms.

Advertising liability - \$1,000,000 in total per insurance period, \$1,000 excess per claim

Business advice or service - Policy limit per occurrence, \$500 excess per claim

Car park liability - Policy limit per occurrence, \$500 excess per claim

Care, custody, or control - \$500,000 in total per insurance period, \$1,000 excess per claim

Defective work – \$100,000 in total per insurance period, \$1,000 excess per claim

Goods on Hook - \$250,000 in total per insurance period, \$2,500 excess per claim

Hot work – Policy limit in total per insurance period, \$2,500 excess per claim

Innkeeper's liability - Policy limit in total per insurance period, \$500 excess per claim

Landlord's liability - Policy limit per occurrence, \$500 excess per claim

Lost or stolen keys - \$250,000 in total per insurance period, \$1,000 excess per claim

Motorised plant - Policy limit in total per insurance period, \$500 excess per claim

Pollution - sudden and accidental - Policy limit in total per insurance period, \$500 excess per claim

Product withdrawal costs - \$100,000 in total per insurance period, \$5,000 excess per claim

Punitive or exemplary damages – \$1,000,000 in total per insurance period, \$500 excess per claim

Service or repair - equipment or machinery - \$500,000 per claim or series of claims arising from one occurrence, or per insurance period, \$2,500 excess per claim

Service or repair - vehicle or watercraft - \$500,000 per claim or series of claims arising from one occurrence, or per insurance period, \$1,000 excess per claim

Tenant's liability - Policy limit per occurrence, \$500 excess per claim

Underground services - Policy limit per occurrence, \$2,500 excess per claim

Unmanned aerial vehicles - \$1,000,000 in total per insurance period, \$500 excess per claim

Vibration or removal of support – \$500,000 per occurrence, \$5,000 excess per claim

Visits to North American countries – Policy limit per occurrence, \$5,000 excess per claim

Warrant of fitness - \$100,000 in total per insurance period, \$2,500 excess per claim

Please refer to the policy wording for full details of cover.

#### Important Notes

Hollard Insurance Company Pty Ltd Disclosure Information

An overseas policyholder preference applies. Under Australian law, if The Hollard Insurance Company Pty Ltd is wound up, its assets in Australia must be applied to its Australian liabilities before they can be applied to overseas liabilities. To this extent, New Zealand policyholders may not be able to rely on The Hollard Insurance Company Pty Ltd's Australian assets to satisfy New Zealand liabilities.

#### **Policy Wording**

Ando General Liability (ANDOGL0323)

#### Policy Underwritten By

The Hollard Insurance Company Pty Ltd (issued and managed by Ando Insurance Group Ltd).

#### Rating Agency

S&P: Standard & Poors Insurer Financial Strength Ratings

**Page 186** 

# **Business Package**



AAA (Extremely Strong) AA (Very Strong) A (Strong) BBB (Good) BB (Marginal) B (Weak) CCC (Very Weak) CC (Extremely Weak) SD (Selective Default) D (Default) R (Regulatory Supervision) NR (Not Rated)

The ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

The rating scale above is in summary form. A full description of this rating scale can be obtained from www.standardandpoors.com

Rating	Α
Insurer Base Premium	\$300.00

# **Business Package**



# **Important Information**

#### INSURER'S SOLVENCY / CLAIMS PAYING ABILITY

Rothbury does not analyse insurers solvency or claims paying ability. Rothbury is not able to and makes no representation or gives no warranty as to whether an insurer with which we place your risks is or will continue to be solvent or able to pay your claims under your policy(s). You must make entirely your own decision in that regard. In doing so, you accept you have not and do not rely on Rothbury as to whether any insurer is, or will continue to be, solvent or is, or will continue to be, able to pay your claims under your policy(s). Consequently, you agree Rothbury is not liable in contract, tort (including negligence), equity or otherwise to you for any loss, liability, damages, costs or expenses if an insurer becomes insolvent or is unable to pay claims when they fall due.

#### POLICY TERMS & CONDITIONS

This schedule is only a summary of the cover provided. Please refer to your Policy Wording for full details of your scope of cover, conditions and exclusions. If you do not have a copy of your Policy Wording please contact our office and we will send a copy to you.

Please notify us immediately of any changes to the risks insured - failure to do so may invalidate your cover.

#### STANDARD EXCLUSIONS

The following standard exclusions apply: Terrorism, Electronic Data, Asbestos and Building Defects and Mould. Please refer to your Policy Wording for full details.

#### **DUTY OF DISCLOSURE**

The Duty of Disclosure is a legal requirement that applies to all insurance contracts. Under the Duty of Disclosure you must disclose all information you know, or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and, if so, on what terms. This duty includes, but is not limited to, any circumstances which could increase the risk of a claim, any criminal offence, any cancellation, refusal to renew, or special conditions imposed by another insurer and any previous insurance claim or uninsured loss.

You are required to disclose this information before commencement of cover and before you renew, extend, vary or reinstate your insurance cover. If you do not provide all of this information your insurer may avoid your cover from the commencement of your policy.

Your policy may also include a condition requiring you to notify the insurer of any material change in your circumstances following the start of the policy period. What is a material change will depend on the specific policy condition but it usually includes a change to the circumstances you have previously disclosed to the insurer.

Your Duty of Disclosure and the rights your insurer has if you do not comply with it can be altered by the specific policy wording. So, it is important you read your policy so you know what your insurer wants to know and what your duties are from the outset.

#### TERMS OF BUSINESS

By instructing us to place cover for you, you agree that our Terms of Business apply to all services provided to you by the Rothbury Group, unless we have agreed otherwise with you in writing. This means you can refer to our Terms of Business for an explanation of terms used in your invoice and cover schedule.

#### Our Terms of Business also include:

- \* Our obligations to you as part of the services we provide;
- \* A summary of the duties our brokers have to you under legislation and regulations;
- \* Your responsibilities relating to the cover we obtain for you;
- \* How your insurance costs are to be paid;
- \* How we are remunerated and a description of our incentives;
- \* Potential conflicts of interest that could arise and the steps we take to manage these;
- \* The limits of our liability to you concerning the services we provide;
- \* How to make a complaint if you are unhappy and our internal process for managing complaints.

This is just a summary of key topics. Our complete Terms of Business can be downloaded from www.rothbury.co.nz.

#### Brokerage

Insurers pay Rothbury brokerage when a policy is placed with them. The brokerage is a fixed percentage of the premium charged by the insurer, which is deducted and retained by Rothbury. The brokerage rates applying to each policy are included for your information as follows:

Insurer	Policy Type	Brokerage Rate	Natural Disaster Brokerage Rate
Ando Insurance Group Ltd	Public Liability Insurance	25.00%	0.00%

CL302103 / PK459472-0 5 21 May 2024



# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

#### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community.

All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Vintage Machinery Club and Kiwitown Cruisers and Ōtorohanga District Development Board Inc (for insurance)

Name of Project/Activity: Picnic and Pistons at the Island (aka The Piston Festival)

Name of Contact Person: Roy Johnson

Email:

Postal Address: RD5, Otorohanga

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned? Yes



If no, please explain what the funds were used for, and why;

Which	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	ble)
$\boxtimes$	Social
$\boxtimes$	Economic
	Environment
$\boxtimes$	Cultural

#### In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

Promoted vibrancy and wellbeing

-How the grant was of benefit to the community?

Wellbeing and fun day out for kids, brought people to the town for local food retail and accommodation businesses

- -The actual (or estimated) number of people involved? 1000
- -How do you measure success? How do you know this project was successful? Raised 2.3k for St Johns from Gold coin donation, no dramas or accidents, plenty of positive comments
- -Did you hit any snags? Was there any part of the project that you would do differently? Maybe change the date Waitangi Weekend probably not the best. Spend more money on promotion eg drone/video footage for social media. Use an advertorial for the local paper.
- -Are there any quotes from participants that you can share with us? None recorded
- -How was Council acknowledged as the funder?

Logo was put on all advertising and social media.





Pop up council was at the event.



-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Help with Truck and Ute show promotion for next year

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.





Figure 1 Kids having fun, helicopter great crowd puller



Figure 2 Bouncy tractor, kids entertainment and pop up council





Figure 3 Green Red and Blue Vintage tractors on display



Figure 4 locals and visitors Relaxing under the trees





Figure 5 Bouncy tractor in theme

Figure 6 One of the many classic cars



Figure 7 Local Business on display





Figure 8 One of the many classic cars attracting kids



Figure 9 Local business promotion





Figure 10 Another of the many classic cars

### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

	income		
	Charitable	e trust	2000
	<b>ODC Com</b>	minity Grant	4000
			6000
	Expences	(inc GST)	
	Toilets	Luptons	660
	signs	KS design	641
	Music	DJ Pete	650
	Minicarts		1500
	bouncy tr	actor	450
	delivery		200
	Facepaint	ting	500
	Council Pe	ermit	11.5
			4612.5
refund O	DC	2/3rds	924
refund O		2/3rds 1/3rd	924 462



Attach
A final summary of expenditure and income report or final budget
☐ All relevant invoices pertaining to the funding tagged for this grant by Council.
Biggest invoice attached – will have to hunt for the others. Michelle Errikson may have
these(Umbrella organisation)
Invoice
INV-1744.pdf
Return to Funds
If you didn't spend the grant or only partially spent the grant please complete this section.
Staff will be in contact to explain how to return the funds.
Choose one of the following
☐ Full Return of funds
□ Partial Return of funds
refund ODC 2/3rds 924
Reason: refund OCT 1/3rd 462
Careful planning and risk averse. Contingency not required hopefully use next time on
more promotion
Choose one of the following
☐ The project/activity didn't take place
In 50 words or less please explain the why the project/activity did not take place
<del></del>
·
OR
☐ The estimated and actual cost differed.



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

#### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.





# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Pasifika OC	
Name of Project/Activity:	
Name of Contact Person: Seilala Makasale	
Email:	
Postal Address: 2 Bledisloe Ave, Otorohanga 3900	
Did the project/activity take place and have you completed it?	

No/Yes



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "**Return of Funds**"

Which	of the wellbeing's did your project/activity contribute towards (choose as many as
applica	
	·
	Social
	Economic
	Environment
	Cultural

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

With the grant allocated to our project, we were able to purchase both male and female uniforms. Due to the increase of our numbers, we have had to purchase more of the uniforms.

-How the grant was of benefit to the community?

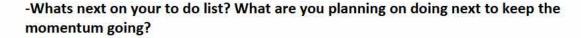
This grant allows our group to perform in full uniform for the Waiwaia Festival being held at our College. This is open to the whole community. This allows us to show case our culture to the public by performing with dance, singing and oratory.



-Did you hit any snags? Was there any part of the pr	
I lid you bit any enaged Mac thoro any nart of the nr	raiact that vali walld do dittarantly)
-Did you fill ally slidgs! yyas there ally ball of the bi	DIECE MAE VOU WOULD DO DITTELEMENT

This year, our group has grown significantly, and we have had to increase our uniform order to ensure all members are properly equipped.

-How was Council acknowledged as the funder?



We have been invited to compete in the Tupaia Challenge 2026 at the University of Waikato. This will mark our group's inaugural participation in a competition of this nature. We are honored by the opportunity and look forward to representing Otorohanga College.

\_\_\_\_\_



#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Girls Puletasi @ \$165 each x 15	\$2475.00
Boys Shirts @ \$95 each x 15	\$1425.00
Maroon Sulu @ \$40 each x 15	\$600.00
Ula sis (Red) @ \$20 each x 15	\$300.00
Ula Fala (Brown) @ 52 ea x 15	\$780.00
Ula Fala (Red) @ \$52	\$52.00
Hibiscus Sei (Red) @ \$6 ea x 15	\$90.00
Total	\$5561.30

#### Attach

□ A final summary of expenditure and income report or final budget
 □ All relevant invoices pertaining to the funding tagged for this grant by Council.

10 Medium Sulu Maroon, Short 40.00 400.00 4 Large Sulu Maroon, Short 40.00 160.00 1 2XL Sulu Maroon, Short 40.00 40.00 15 Ula Sisi - Red 20.00 300.00



15 Ula Fala - Brown 52.00 780.00 1 Ula Fala - Red 52.00 52.00 15 Red Hibiscus Sei 6.00 90.00 School 10% Discount -182.20 1 Delivery Fee 21.50 21.50

Subtotal 1444.61 GST 216.69 Total 1661.30

D - L	10000	100000000000000000000000000000000000000	-
Return	TO	Fund	S
ILCCUIT		MIIM	

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choo	se one of the following
	Full Return of funds
	Partial Return of funds
Reaso	on:
Choo	se one of the following
	The project/activity didn't take place
In 50	words or less please explain the why the project/activity did not take place





# ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

### ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: PROJECT KIWIANA COMMITTEE - PKC

Name of Project/Activity: Ōtorohanga Christmas Parade 2024

Name of Contact Person: Marain Hurley

Email:

Postal Address: Project Kiwiana Committee, PO Box 152, Otorohanga

Did the project/activity take place and have you completed it? YES

#### No/Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



# Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- ✓ □Social
- ✓ □ Economic
- ✓ □Environment
- ✓ □Cultural

In 500 words or less tell us how your project went;

#### -How did the grant help the development of your organisation?

The Ōtorohanga Business Association previously organised the town's Christmas Parade. In 2022, the Project Kiwiana Committee (PKC) revived the event under ŌDDB and is now its official organiser.

#### -How the grant was of benefit to the community?

PKC met all welfare standards. This event remains Ōtorohanga's leading celebration to kick off the Christmas Festive Season.

The parade united the community and provided welfare and economic benefits to the town and district. In 2024, PKC had 23 registered floats and several creative groups participating. The event drew over 400 spectators, including locals, visitors from nearby towns, and overseas guests, with attendance likely doubling when counting participating children and families.

#### -Did you hit any snags?

There was a minor issue: the winning float broke down at the turnaround.

#### Was there any part of the project that you would do differently?

- Position judges centrally
- Add more helpers at the turnaround
- Book music performers to start earlier and play later
- Plan children's games at Otorohanga Reserve before the parade.

#### -How was Council acknowledged as the funder?

Sponsors and Funders were acknowledged and thanked in all printed promotional materials. As well as Facebook posts.

# -What's next on your to do list? What are you planning on doing next to keep the momentum going?

To coordinate and oversee the Ōtorohanga Christmas Parade 2025, on Friday, 5<sup>th</sup> December. Planning will commence immediately, including efforts to secure funding for event expenses. From early September onwards, the focus will shift to obtaining necessary consents from relevant authorities and submitting applications and plans for the closure of Maniapoto Street from 5:30pm to 8:00pm.



#### **Details of Expenditure**

Please show the total expenditure on the project, including your contribution:

PROJECT COSTS	AMOUNT (XGST)
FLOWER GIFTS FOR JUDGES	\$140.00
CHRISTMAS BANNERS, +SANTA SUIT	\$270.00
DECORATIONS & LIGHTS – ŌTO CHRISTMAS CLUB	PART INV 0637
SANTA'S GROTTO GOODIE BAGS 7TH -21st DEC REF INV 0637 XMAS	\$976.94
PAPER & RIBBONS	16
KCN PUBLIC NOTICE CHRISTMAS PARADE	PART INV 0637
MICHAEL'S MILK BAR, ICE VOUCHERS FOR CHILDREN PARTICIPANTS	PART INV 0637
MUSIC BAND	\$345.00
PRINT ENTRY FORMS, ADVERTISING POSTERS, FB POSTS,	\$1,000.00
COMMUNICATIONS WITH SCHOOLS AND ORGANISATIONS, STAFF	
HOURS TO COORDINATE AND PLAN ESTMINATED. ŌDDB'S	
CONTRIBUTION	
PRIZES FLOATS – 1ST, 2ND AND 3RD, BEST SCHOOL, BEST FLOAT	\$1,000.00
TE KUITI PIPE BAND	\$200.00
Total	\$3,931.94

#### INCOME REPORT:

Community Grant received 14/11/2024	\$3,925.00
Inframax Donation estimated @\$6,000.00 for TMP and management services at road closure points.	\$0.00
ŌDDB's Contribution towards staff's time to coordinate and assist in organising the parade. Estimated at \$800.00. The contribution was recorded as a journal entry in ODDB's accounts for Audit purposes.	\$0.00
Otorohanga Lions Wardens Estimated @\$100.00. No Charge	\$0.00
Total	\$3,925.00

#### Attach

	A final summary of expenditure and income report or final budget
	All relevant invoices pertaining to the funding tagged for this grant by Council.
ATT	ACHED

1. Invoice 0637 from ŌDDB with various Christmas parade and Santa's Grotto expenses

2. WESTPAC Project Kiwiana Committee dedicated Bank Account Christmas Parade
This verifies transactions listed from 14/11/2024 to 30/06/2025.

#### Return to Funds N/A

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

Full Return of funds
Partial Return of funds



Reaso	n:
Choos	e one of the following
	The project/activity didn't take place
In 50 v	vords or less please explain the why the project/activity did not take place_
П	The estimated and actual cost differed

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

### NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.

Transaction List
Design

					Current Balance as at 08/07/2025:		\$6,202.39 CR
Payment Date	Description	Other Party Name	Particulars	<b>Analysis Code</b>	Reference	Debit	Credit
30/06/2025	Credit Interest	CREDIT INTEREST	\$0.25	Exempt			\$0.25
	Closing Balance		729-2014-201				\$6,202.39 CR
31/05/2025	Credit Interest	CREDIT INTEREST	\$0.26	Exempt			\$0.26
	Closing Balance		200 NOS				\$6,202.14 CR
30/04/2025	Credit Interest	CREDIT INTEREST	\$0.69	Exempt		i.c	\$0.69
284224224	Closing Balance		W.C. 60			1.10	\$6,201.88 CR
31/03/2025	Credit Interest	CREDIT INTEREST	\$1.32	Exempt		Min	\$1.32
2212211021	Closing Balance				/	S	\$6,201.19 CR
03/03/2025	Payment	Otorohanga District	Reimb ODDB	278	/ w	Mubic \$345.00	
0010010000	Closing Balance				-		\$6,199.87 CR
28/02/2025	Credit Interest	CREDIT INTEREST	\$3.41	Exempt			\$3.41
04/00/0005	Closing Balance			500 mm m	0 00	Sale Providence Con	\$6,544.87 CR
24/02/2025	Payment	Otorohanga District	Oddb	278	PIPE	\ ₩ \$200.00	
04/04/0005	Closing Balance			1 <u>44</u> 5-0-000-000	1 1 1	a pro	\$6,541.46 CR
31/01/2025	Credit Interest	CREDIT INTEREST	\$4.67	Exempt	300	Blown	\$4.67
20/04/2007	Closing Balance			121000	Access to the second	e s160.00	\$6,741.46 CR
30/01/2025	Payment	Moss & Co	Moss & Co	277	mul 5	\$160.00	
15/01/2025	Closing Balance		0.11	0.07	1	1.2(3)	\$6,736.79 CR
13/01/2025	Payment Closing Balance	Otorohanga District	Oddb	287	my y	\$976.94	
31/12/2024	Credit Interest	CREDIT INTEREST	\$5.34	Evennet	KIMOIS )		\$6,896.79 CR
31/12/2024	Closing Balance		33.34	Exempt	*		\$5.34
10/12/2024	Payment	M. Hurley	Prizes	277		E4 000 00	\$7,873.73 CR
10/12/2024	Closing Balance		Prizes	211	P-210	<b>\$1,000.00</b>	£7 000 00 OD
05/12/2024	Payment	Marain	Danners	286	11:50	6040 40	\$7,868.39 CR
00/12/2024	Closing Balance		Banners	200	A)	\$310.46	60 000 00 OD
30/11/2024	Credit Interest	CREDIT INTEREST	\$5.34	Exempt	B- WILL	B. C.	\$8,868.39 CR
00/11/2024	Closing Balance	·	φυ.υ~	Exempt	Barne	D. X	\$5.34
14/11/2024	DIRECT CREDIT	Otorohanga District			Comm Grant 2	nce.	\$9,178.85 CR \$4,513.75
	Closing Balance				Continue Cont		\$9,173.51 CR
	Opening Balance		R		100		\$3,173.51 CR

Sales overview > Invoices

Invoice INV-0637 Paid

Preview

Print PDF

Set up new payment options

Credit cards, debit cards, Apple Pay, Google Pay, PayPal, automatic payments and more

Add online payments

Sent

Multi Xmas Parade Activities 2024 **Accountability Report Comm Grants Committee** 

Contact

Issue date

Due date

Invoice number

Reference

Online payments

Branding theme

Project Kiwiana

14 Jan 2025

21 Jan 2025

Recharges

None

Standard

No address

Invoice reminders

On

Amounts are tax exclusive

tem	Description	Qty.	Price	Disc.	Account	Tax rate	Tax amount	Amount NZD
	Recharges of costs paid by Elevate							
	Brand Protocole - Buzzy Bee decorations for Santa Grotto gift bags	1	239.25		494 - Project Kiwiana	No GST	0.00	239.25
	Vanessa - Look Sharp - Items for 120 gift bags for Santa Grotto	1	140.43		494 - Project Kiwiana	No GST	0.00	140.43
	ODC - Christmas Parade Temp Road Closure King Country News	1	160.48		494 - Project Kiwiana	No GST	0.00	160.48
	Vanessa - Chocolate Santas for Santa Grotto Gift Bags	1	59.00		494 - Project Kiwiana	No GST	0.00	59.00
	Michaels Milk Bar - Christmas Bar Ice Blocks	1	233.30		494 - Project Kiwiana	No GST	0.00	233.30
	Vanessa - Christmas Paper and Ribbons	1	31.98		494 - Project Kiwiana	No GST	0.00	31.98
	Jacque - Gift basket for Normalynn	1	112.50		494 - Project Kiwiana	No GST	0.00	112.50

Subtotal

976.94

Total No GST

0.00

Total

Page 210976.94

# **Appendix 2**

# THE ŌTOROHANGA COMMUNITY GRANT FUND GUIDELINES - 2025

### 1. Introduction and Purpose

The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations which was established in 2021.

The Fund was established through the Long Term Plan (LTP) 2021-2031 process and replaced other previous funds such as Sundry Grants, Sport Support and other funds that have been previously given out on a case-by-case basis by Council.

The Fund provides community assistance for the 'not for profit' sector to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.

The Guidelines set out the funding criteria and allocation process for the Fund and help ensure the distribution of funding:

- Is appropriately targeted
- Occurs in a consistent, efficient and effective manner
- Is fair and transparent; and
- Promotes accountability

These Guidelines were revised and amended through a Grants Committee workshop and Council resolution in 2025.

## 2. Policy Considerations

An overarching Grants Policy is currently being developed for all the grants administered by Council. This will include, but will not be limited to, the Fund.

While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Fund are determined.

#### 3. Definitions

#### Long Term Plan (LTP)

Council's adopts a Long Term Plan (LTP) every three years as defined by the Local Government Act 2002.

#### **Capital Expenditure**

Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.

#### **Operating Expenditure**

Expenditure that supports the day-to-day operation of a community group/organization.

#### **Community Organisation**

A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

#### **Umbrella**

A formally registered group (charity, non-profit, society, trust or a formally registered business) who acts as a referee for an applicant.

#### 4. What can be funded

The following costs will be considered for the Fund:

- Expenditure to support or obtain resources for a project or initiative
- Capital expenditure for grant requests up to \$5,000

#### 5. What will not be funded?

The following will not be considered for the Fund:

- Projects that have been completed
- Costs that occur before the Committee deliberation meeting
- Loan /debt repayment
- Wages or salary
- Organisations yet to fulfil their funding obligations from a previous funding
- Where an organization already has a funding arrangement or service

agreement with Council to deliver services unless the project application falls outside of their service level agreement (SLA).

### 6. Funding Considerations

Applications will be considered that:

- Align with and support Council's vision and community outcomes
- Get the community involved across a diverse range of people
- Advance collaboration across community sectors

### 7. Applicants – Eligible

#### **Not-for-profit incorporated organisations**

These include Charitable Trusts, Trusts, Incorporated Society and Māori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).

#### Groups or individuals with no formal legal structure/status

These may apply for grants but must have an 'umbrella' in place. This umbrella is a referee for the project and must be either; a registered organisation *or* a registered business.

The umbrella referee agrees to receive any successful funds in their bank account and then either transfer to the successful applicants bank account or administer the grant on their behalf. The umbrella referee would be legally accountable to Council for the expenditure of the grant.

**Note:** A maximum of one successful application, per annum, per applicant will apply.

### 8. Applicants – Not eligible

- For-profit organisations- unless applying for a project with community benefit
- Applicants who require an agreed 'umbrella referee' but do not have one
- Political organisations
- Social clubs

- Internal applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Applicants with outstanding projects from previous Council funding rounds
- Applicants who were successful in the most recent previous round (applicants cannot receive funding twice in a year).

### 9. Making an application

#### All applications:

- Can be submitted all year round
- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Incomplete applications may be deemed ineligible and therefore may not be considered for funding.
- Applications will be tagged towards the nearest funding deliberation round

#### All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution, or an agreed umbrella.
- The group or applicants latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) that the applicant has received from other sources generally, and other support or funding sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental.

#### 10. Level of Financial Reserves

It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

## 11. When to apply

- Funding is open all year round.
- Funding availability will be advertised on Council's website, Facebook Page and in the local newspaper.
- Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

### 12. Funding Allocation

The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long-Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round must be allocated.

### 13. Decision Making

Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal. In this context contestable means that:

- Applications are invited all year round
- Committee deliberations to allocate funding are held twice a year
- Application cut-off dates for each deliberation meeting are publicly available
- Any eligible applicant has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and
- Final allocation decisions are made in a public Grants and Awards Committee meeting.

## 14. Funding Obligations

- Funding must be used for the purpose for which it was approved, and any specific conditions met.
- Should an applicant wish to amend a project after receiving the funds, but before they do the work, they must notify the Grants Manager before proceeding.
- Smaller requested changes to the project that do not affect its core purpose may be approved by the Grants Manager, and larger requested changes will be referred to the Grants Committee for consideration.
- Should requested changes not be approved by the Grants Committee, the applicant can either deliver the project as originally intended or return the funds.
- Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- Using a grant for any purpose other than that approved may result in future applications being declined.
- Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.

Council reserves the right to conduct audits on grants received by organisation.

Item 22 Ōtorohanga Community Grants Fund – Consideration of Applications

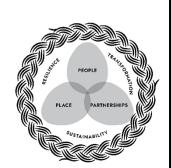
for Round 1 of 2025/2026

**To** Grants and Awards Committee

From Nicky Deeley, Manager of Community Development

Type DECISION REPORT

Date 10 September 2025



#### 1. Purpose | Te kaupapa

1.1. To decide funding allocations for the Ōtorohanga District Community Grants Fund (the Fund) for Round 1, the first of two funding rounds for 2025/26.

#### 2. Executive summary | Whakarāpopoto matua

- 2.1. The Fund supports community groups and organisations in the 'not for profit' sector, contributing to social, environmental, economic, and cultural development in alignment with Ōtorohanga District Council's (ŌDC) priorities.
- 2.2. The annual allocation for the Fund is \$100,000. In addition, a successful applicant from a previous round has chosen to return their funds unspent. This raises the total amount available across 2025/26 to \$104, 681.
- 2.3. Nineteen applicants in this Round 1 have requested a total of \$84,276.14 which is within the available funding. Unspent funds in this Round 1 will roll over to become the total available to allocate within Round 2.
- 2.4. It is up to the Committee how to distribute the funding across both rounds.

#### 3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee approves the applications listed below from the Ōtorohanga District Community Grants Fund, and disburse the funds as listed to successful applicants:

Bluelight \$ Central Motor Cross (MX) Club Inc \$ Encore Singing Academy \$ Elevate (ODDB) \$ Heart Kids Waikato \$ Kāwhia Boating and Angling Club \$ Kāwhia Fireworks Group \$ Kāwhia Kai Fest Inc \$

Kāwhia Rowing Club Regatta	\$ Kio Kio School \$
KTB Accounting	\$ Ōtorohanga Indian Association \$
Ōtorohanga Primary School	\$ Ōtorohanga Riding for the Disabled \$
Ōtorohanga Sports Club	\$ Ōtorohanga Support House Whare \$ Āwhina
Pacifika OC Group	\$ Project Kiwiana \$
Te Kotahitanga Marae	\$ Total \$

#### 4. Context | Horopaki

#### **Background**

- 4.1. The Community Grants Fund was established through the Long-Term Plan 2021–2031. A committee of four Councillors and one external iwi representative is responsible for assessing and allocating funding.
- 4.2. The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000, and a maximum allocation of \$5,000 per application.
- 4.3. The Fund sits separately to the Sport New Zealand Rural Travel Fund and the Creative New Zealand Creative Communities Scheme Fund whose criteria and funding are provided by their respective agencies.
- 4.4. ŌDC holds two funding rounds per annum. This is Round 1, the first of two rounds for 2025/26.
- 4.5. The Fund aims to support 'not for profit' community initiatives that contribute to the achievement of ODC's Community Outcomes<sup>1</sup>, addressing local needs while fostering social, environmental, economic, and cultural development. All applications are assessed on:
  - Alignment to ŌDC's Vision and Community Outcomes
  - Community involved across a diverse range of people
  - Advances collaboration across community sectors.
- 4.6. The Fund's guidelines (attached as Appendix 3) ensure a fair, transparent, and accountable process for allocating funds efficiently.
- 4.7. From time to time, successful funding applicants may need to adjust their approved project plans due to unforeseen events or changing circumstances. Minor modifications that do not alter the core purpose or outcomes of the project are approved by the Grants Manager. Where significant changes are proposed, these are presented to the Committee for consideration and approval.

<sup>&</sup>lt;sup>1</sup> https://engage.otodc.govt.nz/ltp Page 15 of LTP Volume 1

4.8. If the Committee does not support the proposed changes, the applicant will be required to either proceed with the original project as approved or return the funds for re-allocation.

#### Round 1, 2025/26

- 4.9. The annual allocation for the Fund in 2025/2026 is \$100,000. In addition, a previously successful applicant Project Kiwiana chose to return their funding unspent (\$4,681, R2 2023/24) which means the total amount available for the 2025/26 year is \$104,681.
- 4.10. Nineteen applicants were received for in this Round 1 and are attached at Appendix 1.
- 4.11. A total of \$84,276.14 has been requested which is within the available funding. Unspent funds in this Round 1 will roll over to become the total available to allocate within Round 2. It is up to the Committee how to distribute the funding across both rounds.
- 4.12. In the last funding round (Round 2, 2024/25), the Committee asked the Grants Manager to roll over the application from the Kāwhia Kai Festival Committee and include details of any other Council managed funding an applicant is receiving to help inform their decisions. In this Round:
  - 7 applicants are new to this Fund
  - 10 applicants have been previously successful within this Fund
  - 7 applicants have been successful in other ŌDC managed funds
  - 10 project applications are time sensitive.

These instances have all been noted within the Assessment Scoresheet.

- 4.13. The availability of this grant round was advertised through multiple channels:
  - Advertisements in King Country News
  - ŌDC's website and social media channels, including sharing posts on community-led Facebook pages
  - Direct emails to elected members, ODC staff, previous applicants and community groups,
  - Direct phone calls, and face to face.
- 4.14. Although an applicant can submit at any time throughout the year, the deadline for applications to be considered for this Committee meeting of Round 1 2025/26 was end of day July 31. Applications received from 1 August will be tagged towards the following Round 2 of 2025/26.

#### **Application and assessment**

- 4.15. All 19 applicants, applications and their line items meet eligibility criteria.
- 4.16. In June the Committee revisited and amended the Fund Guidelines. Under these new Guidelines;
  - applicants can submit their application all year round, whilst the Committee maintains meeting twice a year for deliberations

- applicants who are not registered as a society or legal entity are able to apply for a grant with the support of a project referee- called an 'umbrella' organisation. This can be either:
  - a registered entity, such as a society or non-profit
  - a registered business
- 4.17. The Committee may wish to note that some applications could have been written using artificial intelligence (AI). However, whether or not AI was used, and the style or tone of the writing, does not necessarily reflect the applicant's ability to successfully deliver their community project.
- 4.18. The Committee is provided with an Assessment Scoresheet (Appendix 2) to evaluate each application. Committee members are required to fill the indicated columns. Completed Scoresheets must be returned to staff no later than 9:00 am, Monday 8 September.
- 4.19. The collated results will be presented to the Committee at the meeting on Wednesday, 10 September on which to base discussion and can assist to make final funding decisions.
- 4.20. Committee members are not bound by their individual assessments on the Scoresheet and may adjust their decisions during the deliberation process. However, it can be useful as a starting point and to highlight where there is clear consensus amongst committee members about a particular application.
- 4.21. As this round includes some time-sensitive projects, the Committee should note that the next funding round (Round 2 of 2025/26) will take place in April 2026, with any approved funding not available until May.

#### 5. Considerations | Ngā whai whakaarotanga

#### Significance and engagement

5.1. This decision is of low significance as it will not impact the wider community. The Committee includes both Councillors and an external iwi representative, ensuring broad community input. Council will use the engagement level of 'inform' to share the successful recipients with the community.

#### Impacts on Māori

5.2. There is a combination of Māori and non-Māori applicants in this round and a small number of kaupapa Māori projects. Such projects have a positive impact not only Māori but also non-Māori that wish to participate.

#### Risk analysis

5.3. The Committee should consider funding applicants for success, ensuring adequate support for projects to increase their chances of completion. The Committee may wish to consider the total cost of each project and how the requested funding aligns. Spreading funds too thinly across many projects may require applicants to secure additional funding and can cause project to go unrealised.

#### Policy, plans and finance

5.4. The Fund has been budgeted for in the LTP 24-34. The awarding of funds is in line with the Fund's guidelines (Appendix 3) and meets ŌDC's LTP objectives.

#### Legal

5.5. There are no legal implications associated with funding any of the applications.

#### 6. Appendices | Ngā āpitihanga

Number	Title
1	Applications received - <b>provided separately</b>
2	Assessment scoresheet
3	Community Grants guidelines

# Appendix 2

-	00114									
COMMUNITY ROUND 1 2025/2026  Total funding available in this round \$104.681	What is the project?	Tied to a specific date? (egavent) nb; future round R2 2025/25 with be deliberated and of April 2026	Where will it happen?	Project - What will the funds actually pay for?	Previously funded in this ODC Community Grant?	Previously funded through any ODC associated grant or in any other manner by ODC?	Project Values	Total Cost of Project	Amount Requested	* Committee Input* Allocated Funding \$
Bluelight	Taking Otorohanga College youth on leadership and life skills trips	N/A	Ōtorohanga	Bus Hire	New Applicant	No	Responsible Resilient Empowered	\$1,812.14	\$1,812.14	
Central Motor X Club Inc	MotoX Competition	13 - 14 September 2025	Tihiroa	Hire of a live timing system	\$1500 in R2 2023/24 for live timing system	No	Passionate Aspirational Proud	\$5,025.25	\$5,000.00	
Elevate	INCITE Business Event	Wednesday, 15 October 2025	Ōtorohanga	Motivational Speakers for Business Event	R1 2024/25 \$3925 for Christmas Parade R2 2022/23, \$5,000 for Christmas Parade R1 2022, \$5,750 for Christmas Parade	Annually funded as ŌDC Community Service Provider \$296K (+CPI) -for operations	Connected Supportive Prosperous	\$42,000.00	\$5,000.00	
Encore	Music Stands	N/A	Ōtorohanga	Music Stands	New Applicant	CCS Arts \$1595 in R2, 2024/25 \$2176 in R2 2023/24, \$1416 in R2, 2022/23	Vibrant Thriving Innovative	\$665	\$665	
Heart Kids Waikato (NZ)	Heart condition related Family support, events, education, resources, and community outreach.	N/A	Waikato wide	Towards overall running costs	New applicant	No	Supportive Connected Thriving	\$59,216.00	\$5,000.00	
Kāwhia Boating and Angling Club	Refurbishing club rooms	N/A	Kāwhia	Roller Blinds	New applicant	No	Sustainable Welcoming Supportive	\$5,486.20	\$5,000.00	
Kāwhia Fireworks Group	Community Event NYE Fireworks	Thursday, 1 January 2026	Kāwhia	Fireworks Contractor Inc insurance	R1 2024/25 \$3000 for NYE fireworks R1 2023/24, \$5000 for NYE fireworks	No	Welcoming Connected Vibrant	\$12,000	\$5,000.00	
Kāwhia Kai Fest Inc	Community Event Food Festival	7 February 2026	Omimiti Reserve Kāwhia	Towards porta loo hire, rubbish bins hire and removal	No	No	Vibrant United Connected	\$28,911	\$5,000.00	
Kāwhia Rowing Regatta Club	Community Event New Years Day Rowing Regatta	Thursday, 1 January 2026	Kāwhia	Road closure	\$469.00 in 2024 for NYD event \$3,500.00 in 2023 for NYD event	No	Enduring Welcoming Connected	\$7,000	\$2,273.00	
Kio Kio School	Community Event Fireworks	Late November 2025	Kio Kio	Fireworks Contractor	No	Rural Sport Travel \$1348 R2, 2024/25 \$1242, R1 2024/25 \$933 R1 2023/24 \$1500 R2 2022/23	Proud Welcoming Connecting	\$6,800	\$5,000.00	
KTB Accounting	Finanicial Mentoring Sessions	N/A	Kāwhia	Venue hire, stationary, marketing	New applicant	No	Supportive Empowered Connected	\$19,093	\$5,000.00	
Ōtorohanga Indian Association	Community Event Diwali	October 2025	Ōtorohanga	Entertainment hire, stage, lights, sound etc	New Applicant	No	Progressive Prosperous Welcoming	\$15,000	\$5,000.00	
Ōtorohanga Primary School	Compost system	N/A	Ōtorohanga	3 part composting system	R1 2023/24 \$5,000 for playground improvements	Rural Sport Travel \$1,000, R1 2024/25	Empowered Resilient Sustainable	\$5,065	\$5,000.00	
Ōtorohanga College Pacifica Group	Cultural Festival	Apr-26	Hamilton	Accomodation, Transportation meals	R1 2024/25 \$3544 for uniforms	College recieved Better Off Funding in 2023 of; \$750K for curriculum, \$550K for wellbeing \$345K for building rennovations	Vibrant Empowered Proud	\$4,526	\$4,526.00	
Ōtorohanga Riding for the Disabled	Running Costs	N/A	Ōtorohanga	Running costs	R1 2024/25 \$5,000 for running costs R1 2022/2023 \$5000 for running costs R1 2021/2022 \$5000 for running costs	No	Supportive Thriving Progressive	\$60,855	\$5,000.00	
Ōtorohanga Sports Club	Running Costs	N/A	Ōtorohanga	Running costs	\$2875 in R2 2023/24 for running costs \$4,000 in R1 2021/22 for running costs	Rural Sport Travel \$1322 R1 2024/25 \$1100 R1 2023/24	Sustainable Responsible Supportive	\$20,000	\$5,000.00	
Ōtorohanga Support House Whare Āwhina	Christmas Wrap	Dec-25	District Wide	Presents and Food	\$3500 R1, 2023/24 for Christmas Wrap \$2500 R1 2022/23 Christmas Wrap	Annually funded as ŌDC Community Service Provider \$36K -for building lease	Connected Supportive Engaged	\$9,000	\$5,000.00	
Project Kiwiana Committee	Free Community Event Christmas Parade	Xmas Day 2025	Ōtorohanga	Road closure	\$5,000 Round 1, 2022/23 for Christmas Parade	No	Vibrant United Connected	\$26,057	\$5,000.00	
Te Kotahitanga Marae	Interviewing kaumatua for history preservation	November 2025 - May 2026	Ōtorohanga	Media technician fees	New Applicant	Has applied to Ōtorohanga Ora Fund for a seperate film project and is awaiting outcome	Empowered	\$14,000	\$5,000.00	
					Funding available to span R1 and R2 \$104,681				\$84,276.14	

# Appendix 3

### THE ŌTOROHANGA COMMUNITY GRANT FUND GUIDELINES - 2025

#### 1. Introduction and Purpose

The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations which was established in 2021.

The Fund was established through the Long Term Plan (LTP) 2021-2031 process and replaced other previous funds such as Sundry Grants, Sport Support and other funds that have been previously given out on a case-by-case basis by Council.

The Fund provides community assistance for the 'not for profit' sector to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.

The Guidelines set out the funding criteria and allocation process for the Fund and help ensure the distribution of funding:

- Is appropriately targeted
- Occurs in a consistent, efficient and effective manner
- Is fair and transparent; and
- Promotes accountability

These Guidelines were revised and amended through a Grants Committee workshop and Council resolution in 2025.

#### 2. Policy Considerations

An overarching Grants Policy is currently being developed for all the grants administered by Council. This will include, but will not be limited to, the Fund.

While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Fund are determined.

#### 3. Definitions

#### Long Term Plan (LTP)

Council's adopts a Long Term Plan (LTP) every three years as defined by the Local Government Act 2002.

#### **Capital Expenditure**

Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.

#### **Operating Expenditure**

Expenditure that supports the day-to-day operation of a community group/organization.

#### **Community Organisation**

A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

#### **Umbrella**

A formally registered group (charity, non-profit, society, trust or a formally registered business) who acts as a referee for an applicant.

#### 4. What can be funded

The following costs will be considered for the Fund:

- Expenditure to support or obtain resources for a project or initiative
- Capital expenditure for grant requests up to \$5,000

#### 5. What will not be funded?

The following will not be considered for the Fund:

- Projects that have been completed
- Costs that occur before the Committee deliberation meeting
- Loan /debt repayment
- Wages or salary
- Organisations yet to fulfil their funding obligations from a previous funding round
- Where an organization already has a funding arrangement or service

agreement with Council to deliver services unless the project application falls outside of their service level agreement (SLA).

#### 6. Funding Considerations

Applications will be considered that:

- Align with and support Council's vision and community outcomes
- Get the community involved across a diverse range of people
- Advance collaboration across community sectors

#### 7. Applicants – Eligible

#### **Not-for-profit incorporated organisations**

These include Charitable Trusts, Trusts, Incorporated Society and Māori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).

#### Groups or individuals with no formal legal structure/status

These may apply for grants but must have an 'umbrella' in place. This umbrella is a referee for the project and must be either; a registered organisation *or* a registered business.

The umbrella referee agrees to receive any successful funds in their bank account and then either transfer to the successful applicants bank account or administer the grant on their behalf. The umbrella referee would be legally accountable to Council for the expenditure of the grant.

**Note:** A maximum of one successful application, per annum, per applicant will apply.

#### 8. Applicants – Not eligible

- For-profit organisations- unless applying for a project with community benefit
- Applicants who require an agreed 'umbrella referee' but do not have one
- Political organisations
- Social clubs

- Internal applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Applicants with outstanding projects from previous Council funding rounds
- Applicants who were successful in the most recent previous round (applicants cannot receive funding twice in a year).

#### 9. Making an application

#### All applications:

- Can be submitted all year round
- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Incomplete applications may be deemed ineligible and therefore may not be considered for funding.
- Applications will be tagged towards the nearest funding deliberation round

#### All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution, or an agreed umbrella.
- The group or applicants latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) that the applicant has received from other sources generally, and other support or funding sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental.

#### 10. Level of Financial Reserves

It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

#### 11. When to apply

- Funding is open all year round.
- Funding availability will be advertised on Council's website, Facebook Page and in the local newspaper.
- Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

#### 12. Funding Allocation

The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long-Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round must be allocated.

#### 13. Decision Making

Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal. In this context contestable means that:

- Applications are invited all year round
- Committee deliberations to allocate funding are held twice a year
- Application cut-off dates for each deliberation meeting are publicly available
- Any eligible applicant has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and
- Final allocation decisions are made in a public Grants and Awards Committee meeting.

#### 14. Funding Obligations

- Funding must be used for the purpose for which it was approved, and any specific conditions met.
- Should an applicant wish to amend a project after receiving the funds, but before they do the work, they must notify the Grants Manager before proceeding.
- Smaller requested changes to the project that do not affect its core purpose may be approved by the Grants Manager, and larger requested changes will be referred to the Grants Committee for consideration.
- Should requested changes not be approved by the Grants Committee, the applicant can either deliver the project as originally intended or return the funds.
- Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- Using a grant for any purpose other than that approved may result in future applications being declined.
- Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.

Council reserves the right to conduct audits on grants received by organisation.

Item 23 Sport New Zealand Rural Travel Fund - Consideration of

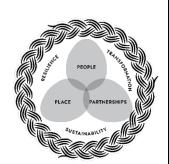
Applications for Round 1 of 2025/26

**To** Grants and Awards Committee

From Nicky Deeley, Manager of Community Development

Type DECISION REPORT

**Date** 10 September 2025



#### 1. Purpose | Te kaupapa

1.1. To decide funding allocations of the Sport New Zealand Rural Travel Fund (the Fund) applicants for Round 1, 2025/2026.

#### 2. Executive summary | Whakarāpopoto matua

- 2.1. The Fund, administered by Ōtorohanga District Council (ŌDC) on behalf of Sport NZ, subsidises travel costs for young people in rural communities to attend sports competitions. It is a partnership between Sport NZ and Territorial Authorities, with two funding rounds held annually.
- 2.2. The total annual funding available to Ōtorohanga District for Rounds 1 and 2 of 2025/2026 is \$15,500.25. Six eligible applicants have requested a total of \$7,100 for this Round 1. It is up to the Committee to determine how to distribute the funding across both Rounds 1 and 2.

#### 3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee approves the applications listed below, on behalf of the Sport New Zealand Rural Travel Fund and disburse the funds as listed to successful applicants:

Kāwhia Primary School \$ Kio Kio Primary School \$

Ōtewā Primary School \$ Ōtorohanga College \$

Ōtorohanga Primary School \$

Total \$

#### 4. Context | Horopaki

#### **Background**

- 4.1. The Fund is administered by ŌDC on behalf of Sport NZ. The locally appointed assessment committee is responsible for assessing and allocating funding to eligible applicants.
- 4.2. The Fund was established by Sport NZ to support young people in remote rural areas with limited access to local facilities or healthy competition. The long distances to travel can be a barrier for those wishing to pursue sports.
- 4.3. Sport NZ has selected Territorial Authorities based on a formula that considers population density specifically those with fewer than 10 people per square kilometre.
- 4.4. ŌDC holds two funding rounds annually, this is the first of two rounds for the 2025/26 year.

#### Eligibility criteria set by Sport NZ

- 4.5. The Fund Guidelines 2024-28 (Appendix 1) state that funding can be provided for school club teams or rural sports club teams participating in regular local competition outside of school hours.
- 4.6. The following are not eligible to be covered by the fund:
  - a) School or club teams based outside of the Ōtorohanga District
  - b) Teams competing in inter-school or intra-school competitions during school hours.
  - c) Members of representative (Rep) Teams
  - d) Teams travelling to regional or national events or competitions
  - e) Individual players, coaches or officials.
- 4.7. The types of applicants can be diverse for this Fund, and each grant Round can include applications from schools, registered clubs, informal groups, and collectives that represent young people across several schools. Applicants can also apply for a single type of sport or include several types of sports within one application.
- 4.8. Some applicants have school, headquarters, or clubrooms while some have no formal buildings and instead have a regular base such as a field, or if an individual applicant this 'base' may be their home.
- 4.9. Sport NZ have confirmed that travel from the Ōtorohanga District to neighbouring regions is eligible for the fund, provided it is for the purpose of "a regular series of competitions and not a one-off event at the end of the season".

#### Round 1 2025/26

- 4.10. This meeting is deliberating Round 1, the first round for 2025-2026 where a total of \$7,100 has been requested across six applications. Applications are attached as Appendix 2. The total requested in this Round is within the available annual funds of \$15,500.25.
- 4.11. The Fund was advertised in *King Country News*, on ŌDC's website and Facebook page, shared via community Facebook pages, and communicated directly to previous applicants, schools, clubs, and through face-to-face interactions and phone calls.

#### Fund distribution considerations

- 4.12. When reviewing applications, the Committee may wish to consider the following:
  - **Location of sporting base:** Give higher priority to applicants who have limited or no access to sports facilities or competitions near their regular base, and lower priority to those with more accessible options.
  - Number of young people and travel distance: Consider the size of the group alongside
    how far they need to travel. In some cases, it may be appropriate to allocate more funding to
    smaller groups based in more remote areas.
  - Full-year participation: Some applications cover both winter and summer sports, representing year-round activity. These may require additional consideration due to their extended timeframe.
- 4.13. Committee members are not bound by their individual assessments on the Scoresheet and may adjust their decisions during the deliberation process. However, it can be useful as a starting point and to highlight where there is clear consensus amongst committee members about a particular application.
- 4.14. It is up to the Committee to decide how to distribute the annual funding allowance across the two rounds.
- 4.15. The Committee is provided with an Assessment Scoresheet (Appendix 3) to evaluate each application. And indicate their funding level for each applicant. Completed Scoresheets must be returned to staff no later than 9:00 am, Monday 8 September.
- 4.16. Should Committee members have any questions about an application, or about how the funding guidelines apply, please email the Grants Administrator prior to the meeting on 10 September. This allows staff time to seek clarification from the regional Sport Waikato advisor if needed.

#### Accountability

4.17. Sport NZ criteria does not require Accountability Reports to be returned by successful applicants before they apply for other rounds, and an applicant may apply for consecutive rounds.

#### 5. Considerations | Ngā whai whakaarotanga

#### Impacts on Māori

5.1. This Fund is assessed as having a meaningful impact on Māori participation, performance, and success in sports and physical activity. The Fund specifically addresses inequities faced by Māori (particularly those who live remotely) and highlights the importance of ensuring equitable access to competition and appropriate sporting facilities.

#### Significance and engagement

- 5.2. The level of significance is assessed as low as this decision will not impact on our community and is likely to be of interest to a range of our communities particularly those members who live more remotely. The committee includes not only Councillors, but also one external iwi representative as a way of widening the input from the community when making final resolutions.
- 5.3. ŌDC will use the engagement level of 'inform' to share the successful applicants with the community.

#### Risk analysis

5.4. Unlike the Ōtorohanga Community Grants and the Creative Communities Grant Scheme, any amount of funding towards an applicants' costs is considered helpful and partially funding an application is unlikely to pose a risk to the activity completion.

#### Legal

5.5. There are no legal implications associated with this decision, other than our compliance in accordance with our agreement with Sport NZ.

#### **Financial**

5.6. The annual allocation of \$15,500.25 is assigned to ŌDC from Sport NZ, meaning it is not funded through rate payments. This does not provide for the staff costs to administer the fund.

#### 6. Appendices | Ngā āpitihanga

Number	Title
1	Rural Travel Fund Guidelines 2024-2028
2	Applications received
3	Assessment scoresheet

# Appendix 1



# RURAL TRAVEL FUND

GUIDELINES FOR JULY 2024 - JUNE 2028





#### **CONTENTS OF GUIDELINES**

Guide	lines	
1)	Background	page 3
2)	The Fund Detail	page 3
3)	Sport NZ Strategic Direction	page 3
4)	Amended Rural Travel Fund Application Form	page 3
5)	Sport NZ Other Funding Streams	page 4
Inforr	mation for Applicants	
6)	Eligible teams	page 5
7)	Eligible travel	page 5
8)	Accountability for funding	page 5
11)	Goods and services tax (GST)	page 6
12)	Return of unspent funding	page 6
13)	Further information	page 6
Frequ	uently asked Questions	
14)	FAQs	page 7

2 Page 235



#### **GUIDELINES**

#### 1) Background

The Sport NZ Rural Travel Fund (RTF) was established in 2003 with the purpose being to "remove the barrier of cost to participation for those in rural communities". In 2021-24 the RTF was allocated across 35 'provincial' Territorial Authorities in Aotearoa.

#### 2) The Fund - Detail

The Rural Travel Fund (RTF) will be administered on Sport NZ's behalf by thirty-five eligible Territorial Authorities (TAs) across Aotearoa. These guidelines apply for the period to 30 June 2028.

The RTF is to provide quality sport opportunities and experiences for tamariki (children aged 5-11) and rangatahi (young people aged 12-18). We would ask that the TAs receiving RTF consider how they place an emphasis on providing sport experiences for:

- Girls and young women aged 5-18; and/or
- Disabled tamariki (5-11) and rangatahi (12-18)

In 2024-28 Sport NZ will allocate \$444k to the 35 eligible TAs for distribution into their communities.

#### 3) Sport New Zealand Strategic Direction 2020-2032

In mapping our strategic direction to 2032, Sport New Zealand have introduced a new vision and purpose.

#### **Our Purpose**

To contribute to the wellbeing of everybody in Aotearoa New Zealand by leading an enriching and inspiring Play, Active Recreation and Sport system

#### **Our Vision**

**Every Body Active** 

#### 4) Rural Travel Fund Application Form

As we are interested in understanding more about how this fund is currently being used within your community, and to seek more data on gender and disability applications, please ensure that this data is captured when submitting your reporting templates to Sport NZ.



#### 5) Other Sport New Zealand Funding Streams

Sport NZ also offer other community funding opportunities such Tū Manawa Active Aotearoa. If you are interested in knowing more, we suggest that you follow Sport NZ and your local Regional Sports Trust on social media (or sign up to their newsletter) to be kept informed.



#### **INFORMATION FOR APPLICANTS**

#### 6) Eligible teams

Applications for funding from the Rural Travel Fund can be made by rural sport club teams and rural school club teams within the Territorial Authority region, with members aged between 5 and 18 years, who require financial assistance with transport costs so that they can participate in local sporting competitions and events.

#### 7) Eligible travel

The following criteria will be applied by Territorial Authorities when considering applications for funding made by eligible teams (along with any other criteria that the Authority considers appropriate).

A rural school club team will be eligible for funding if it is participating in a regular local sports competition out of school time, which excludes interschool and intra-school competitions run during school time.

A rural sports club team will be eligible for funding if it is participating in an organised, regular sports competition through club membership outside of school time.

**Please note:** Funding will **not** be provided for, and may not be used for, the purpose of travel to **regional** or **national** sports competition.

#### 8) Accountability for funding

You must only use the funding for travel costs that arise from the team participating in a local competition, and as agreed with the relevant Territorial Authority.

You must return an accountability form to the Territorial Authority administering your funding that shows how the funding was spent, including by providing proof of purchases made and any receipts.



#### 9) Goods and Services Tax (GST)

GST registered organisations:

If you are a GST registered organisation, the Territorial Authority administering your funding will pay your funding plus GST. You must then account for the GST to the Inland Revenue Department (IRD).

Non-registered GST organisations:

If you are not GST registered, the Territorial Authority administering your funding will not add GST to your funding.

#### 10) Return of unspent funds

You must return any funds you have not spent as of 30 June of the funding year to the Territorial Authority administering your funding.

#### 11) Further information

If you have any questions regarding the Rural Travel Fund, there are FAQs at the back of these Guidelines. Sport New Zealand also has a FAQ section on its website at <u>Rural Travel Fund | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)</u>.

If you would like to speak to someone in person, please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz



#### **FAQs**

- Q What is the Sport NZ Rural Travel Fund?
- A The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and Territorial Authorities to subsidise travel costs for young people that live in rural communities to attend sporting competitions and events...
- Q Who administers this funding?
- A Territorial Authorities administers the Rural Travel Fund on behalf of Sport New Zealand.
- Q Can individuals apply for funding?
- A No, all applications must come from rural sport club teams or rural school teams. Funding will not be provided to individual players, coaches, or officials.
- Q How are Territorial Authorities selected to participate in the Rural Travel Fund?
- A Sport New Zealand has selected Territorial Authorities based on a formula that considers population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.
- Q Where can I get an application form?
- A Application forms can be obtained from your local Territorial Authority.
- Q Who do I contact if I have any questions about the application form or eligibility for funding?
- A Contact your local Territorial Authority as they administer this fund on behalf of Sport New Zealand.
- Q Who can apply for funding?
- A Sport club teams and school club teams within a Territorial Authority that receives Rural Travel Funding, who have members aged between 5 and 18 years, and who meet the Rural Travel Fund eligibility criteria.



- Q Our team has applied for funding to help pay for travel expenses to get to National Champs. Are we eligible?
- A No, you are not. Funding is only available for travel to regular, local competition. For example, Saturday morning or weeknight games.
- Q Can we get funding for our school team for a one off or annual inter school competition?
- A No, funding is only available for travel to regular, local competition
- Q How can I find out able the application process for the Rural Travel Fund?
- A Contact your local Territorial Authority for more information.
- Q Who should I contact at Sport New Zealand for more information?
- A Please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz
- Q Which Territorial Authorities are eligible for Rural Travel Funding?
- A Shburton District Council
  - Buller District Council
  - Carterton District Council
  - Central Hawkes Bay District Council
  - Central Otago District Council
  - Chatham Islands Territory
  - Clutha District Council
  - Far North District Council
  - Gisborne District Council
  - Gore District Council
  - Grev District Council
  - Hurunui District Council
  - Kaikōura District Council
  - Kaipara District Council
  - Mackenzie District Council
  - Marlborough District Council
  - Öpötiki District Council
  - Ōtorohanga District Council
  - Queenstown-Lakes District Council



- Rangitikei District Council
- Ruapehu District Council
- Selwyn District Council
- South Taranaki District Council
- South Wairarapa District Council
- Southland District Council
- Stratford District Council
- Tararua District Council
- Tasman District Council
- Taupō District Council
- Waimate District Council
- Wairoa District Council
- Waitaki District Council
- Waitomo District Council
- Westland District Council
- Whakatāne District Council

# **Appendix 2**

# APPLICANT; KĀWHIA PRIMARY SCHOOL

Which sport, or sports are you applying for?
Gymnastics
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Kawhia School
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)
We travel from Kāwhia in to The Gallagher Centre in Te Kuiti twice a week for lessons/practices. This is run by Graham Plenderleith.
Contact person 1:
Kataraina Barlow
Contact person 1 - Phone number:

Postal address:
PO Box 28, Kawhia 3889
How many participants aged between and including 5 & 18 will this travel subsidy benefit?
6
How many members belong to your club/school?
6
How many participants are aged between 12-18 years?
0
How many participants are aged between 5-11 years?
6
Please detail how many applicants are female?
6
Please detail how many applicants are male?
0
Do you have any disabled individuals who are being supported by this fund?

No

How many players live in the vicinity of the Ōtorohanga District?
6
Are you registered for GST?
Yes
If yes, please write your GST Number in the space provided below - please double check the numbers are correct
\$ Rural Sport NZ funding - what is the amount are you asking from this fund
300
\$ Your contribution
150
\$ TOTAL
450

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

1/	
v	മ
	-3

#### Official name on bank account:

#### Full bank account Number:

-please double check the account is in use, and the numbers are correct!

I / we have read the declaration and agree to each section.

Yes I agree.



## **KAWHIA SCHOOL**

318 Rosamond Tce, P. O. Box 28, KAWHIA 3843.

Ph: 07-871 0725

email: office@kawhia.school.nz

To:

Rural Travel Fund Assessment Committee Ōtorohanga District Council

Re: Letter of Endorsement – Kataraina Brown, Kāwhia School Gymnastics Programme

Tēnā koutou,

I am writing in support of **Kataraina Brown's application** to the Sport NZ Rural Travel Fund, administered by Ōtorohanga District Council.

Kataraina will be taking a group of Kāwhia School students to gymnastics training in Te Kuiti on a **regular**, **twice-weekly basis**, and to the **local gymnastics festival in Te Awamutu** later this year. These are organised, extracurricular sporting activities for students aged 5–12 years, and all participants reside in Kāwhia.

Kāwhia School supports this initiative and endorses the application for funding to assist with travel costs. We also support the accountability requirements that may be associated with the use of this funding.

We are proud of the opportunities this programme offers our tamariki and the time Whaea Kataraina is taking to make it happen for them.

We appreciate your consideration of this application.

Nāku noa, nā

Leanne Lim-Apiti Tumuaki | Principal Kāwhia School

## APPLICANT; KIO KIO SCHOOL

Which sport, or sports are you applying for?
Miniball, Cross Country, Rippa Rugby, Athletics, Touch Rugby, Tennis
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Kio Kio School
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)
Miniball - Gallagher Centre, Te Kuiti. Cross Country - Hamilton Tomo Group Hut, Te Anga Rd, Waitomo Caves. Rippa Rugby - Island Reserve, Otorohanga. Athletics - Otorohanga South School, Otorohanga. Tough Rugby - Domain Sports, Otorohanga. Tennis - Otorohanga Tennis Club, Otorohanga.
Contact person 1:
Emma Telfer
Contact person 1 - Phone number:

Postal address:
1701 Otorohanga Road, RD 4, Otorohanga
How many participants aged between and including 5 & 18 will this travel subsidy benefit?
75
How many members belong to your club/school?
141
How many participants are aged between 12-18 years?
20
How many participants are aged between 5-11 years?
60
Please detail how many applicants are female?
40
Please detail how many applicants are male?
40
Do you have any disabled individuals who are being supported by this fund?
Yes

That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?
4
How many players live in the vicinity of the Ōtorohanga District?
92
Are you registered for GST?
Yes
If yes, please write your GST Number in the space provided below - please double check the numbers are correct
\$ Rural Sport NZ funding - what is the amount are you asking from this fund
1500
\$ Other funders
0
\$Your contribution

1

\$TOTAL
1501
If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)
N/A
Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).
Not applicable
Official name on bank account:
Full bank account Number: -please double check the account is in use, and the numbers are correct!
I / we have read the declaration and agree to each section.
Yes I agree.

# APPLICANT; ŌTEWĀ PRIMARY SCHOOL

Which sport, or sports are you applying for?
Basketball
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Ōtewā School
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)  Gallagher Recreation Centre, Te Kuiti
Contact person 1: Carolyn Pilton
Contact person 1 - Phone number:

Postal address:
916 Otewa Road, RD5
How many participants aged between and including 5 & 18 will this travel subsidy benefit?
How many members belong to your club/school?
24
How many participants are aged between 12-18 years?
How many participants are aged between 5-11 years?
Please detail how many applicants are female?
Please detail how many applicants are male? 21
Do you have any disabled individuals who are being supported by this fund?

How many players live in the vicinity of the Ōtorohanga District?
31
Are you registered for GST?
Yes
If yes, please write your GST Number in the space provided below - please double check the numbers are correct
\$ Rural Sport NZ funding - what is the amount are you asking from this fund
\$1500
\$ Other funders
0
\$ Your contribution
0
\$ TOTAL
\$1500

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).
Not applicable
Official name on bank account:
Full bank account Number: -please double check the account is in use, and the numbers are correct!
I / we have read the declaration and agree to each section.  Yes I agree.

## APPLICANT; ŌTOROHANGA COLLEGE

Which sport, or sports are you applying for?
Touch
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Otorohanga College
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)  Touch - two mixed teams will travel to Te Kuiti to play every Tuesday (8 weeks before
Christmas break, then restart mid Jan, have 4 rounds then play offs, finals.
Contact person 1:
Peata Kakau
Contact person 1 - Phone number:

Postal address:
Bledisloe Ave, Otorohanga, 3900
How many participants aged between and including 5 & 18 will this travel subsidy benefit?
How many members belong to your club/school?
348
How many participants are aged between 12-18 years?  24
How many participants are aged between 5-11 years?
Please detail how many applicants are female?
Please detail how many applicants are male?
Do you have any disabled individuals who are being supported by this fund?

How many players live in the vicinity of the Otoronanga District?
24
Are you registered for GST?
Yes
If yes, please write your GST Number in the space provided below - please double check the numbers are correct
\$ Rural Sport NZ funding - what is the amount are you asking from this fund
1000
\$ Other funders
0
\$ Your contribution
0
\$ TOTAL
1000

If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$), Results date (if known)
Nil
Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).
Not applicable
Official name on bank account:
Full bank account Number: -please double check the account is in use, and the numbers are correct!
I / we have read the declaration and agree to each section.  Yes I agree.

### APPLICANT; OTOROHANGA PRIMARY SCHOOL

Which sport, or sports are you applying for?
Miniball
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Ōtorohanga Primary School
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)  Weekly games held at Te Kuiti stadium through Waitomo Basketball Association
Contact person 1:  Aja Porima
Contact person 1 - Phone number:  Postal address:

How many   benefit?	participants aged between and including 5 & 18 will this travel subsi
30	
How many	members belong to your club/school?
30	
How many	participants are aged between 12-18 years?
8	
How many	participants are aged between 5-11 years?
22	
Please deta	ail how many applicants are female?
17	
Please deta	ail how many applicants are male?
13	
Do you hav	e any disabled individuals who are being supported by this fund?
No	

Are you registered for GST?
Yes
If yes, please write your GST Number in the space provided below - please double check the numbers are correct
\$ Rural Sport NZ funding - what is the amount are you asking from this fund
1000
\$Other funders
\$Your contribution
<b>\$TOTAL</b> 0

If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)
n/a
Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).
Not applicable
Official name on bank account:
Full bank account Number: -please double check the account is in use, and the numbers are correct!
I / we have read the declaration and agree to each section.
Yes I agree.

# APPLICANT; ŌTOROHANGA SOUTH SCHOOL

Which sport, or sports are you applying for?
2025 Waitomo Miniball Competition
Who are you applying on behalf of
A school team
If you are applying for a number of students at a school, what is the schools name?
Otorohanga South School
Tell us about where the players go if they travel for games or competition AWAY from that 'home base/clubroom'. ie; What is the name and location of the practice/competition players are attendingLocation, town, venue, park -Name -Facebook link (if any)
Waitomo Basketball Association - Junior Miniball Competition 2025 Gallagher Recreation Centre Eketone Street, Te Kuiti (Facebook - Waitomo Miniball)
Contact person 1:
Scott Lincoln - School Principal
Contact person 1 - Phone number:

Postal address:
2 Rangipare St, Otorohanga 3900
How many participants aged between and including 5 & 18 will this travel subsidy benefit?
45
How many members belong to your club/school?
45
How many participants are aged between 12-18 years?
11
How many participants are aged between 5-11 years?
34
Please detail how many applicants are female?
13
Please detail how many applicants are male?
32
Do you have any disabled individuals who are being supported by this fund?
No

How many players live in the vicinity of the Ōtorohanga District?	
100%	
Are you registered for GST?	
Yes	
If yes, please write your GST Number in the space provided below - please double check the numbers are correct	
\$ Rural Sport NZ funding - what is the amount are you asking from this fund 1800	
\$Other funders	
\$Your contribution	
\$ TOTAL	

-	oplied for funding from other organisations please supply details ganisation (including other councils), Amount requested (\$) , Result n)
N/A	
-	endorsement from your local affiliated club/school for this or funding? (This is only relevant if the group applying is the regional
Not applicab	е
Official nam	e on bank account:
Official nam	e on bank account:
Full bank ac	e on bank account:  count Number: ble check the account is in use, and the numbers are correct!
Full bank acc please doub	count Number:

# **Appendix 3**

SPORT RURAL TRAVEL FUND ROUND 1, 2025/2026  Total available for year (inc R1 and R2) \$15,500.25	Sport type	Club, School, or informal group	How many players will it support in total?	Sport 'homebase'	Nearest facilties and competition?	Travel details for 'away' games	What will the funds actually pay for?	Total Cost of travel	Applicant Contributi on	Funding requested from ŌDC	* COMMITTEE INPUT * Allocated Funding \$
Kāwhia Primary School	Gymnastics	School	6	Kāwhia	Te Kuiti	Te Kuiti, Te Awamutu	Petrol Vouchers	\$450	\$150	\$300	
Kio Kio Primary School	Mini Ball Cross Country Rugby Athletics Touch Rugby Tennis	School	75	Kio Kio / Ōtorohanga	Miniball- Te Kuiti Cross Country - Hamilton Rugby,Athletics, Touch, Tennis - Otorohanga	Te Kuiti Hamilton	Petrol Vouchers	\$1,501	\$1	\$1,500	
Ōtewa School	Basketball	School	31	Ōtewa	Te Kuiti	Te Kuiti	Petrol Vouchers	\$1,500	\$0	\$1,500	
Otorohanga College	Touch Rugby	School	24	Ōtorohanga	Ōtorohanga	Te Kuiti	Petrol Vouchers	\$1,000	\$0	\$1,000	
Ōtorohanga Primary School	Miniball	School	30	Ōtorohanga	Te Kuiti	Te Kuiti	Petrol Vouchers	\$1,000	\$0	\$1,000	
Ōtorohanga South School	Miniball	School	45	Ōtorohanga	Te Kuiti	Te Kuiti	Petrol Vouchers	\$1,800	\$0	\$1,800	
Total Requested										\$7,100	
Total available for both rounds \$15,500.25					Total Available \$15,500.25						

Open Agenda 10 September 2025

#### Information only reports

Ngā pūrongo mōhiohio anake

There are no reports.

Public excluded Take matatapu

There are no reports.

### Closing prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

The Chairperson will invite a Member to provide the closing words and/or prayer/karakia.

Meeting closure Katinga o te hui

The Chairperson will declare the meeting closed.

Workshops Hui awheawhe

There are no workshops.