

ELECTED MEMBER INDUCTION DAY

Notice is hereby given that an Induction workshop day for Ōtorohanga District Council's elected members will be held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Tuesday, 28 October 2025.

Nardia Gower, Acting Chief Executive

15 October 2025

WORKSHOPS OPEN TO THE PUBLIC

Members of the public are welcome to observe the open workshops but do not have any speaking rights.

#	Topic	Timing estimate	Presentation	Presenter
1	Building induction and walk through	10.00	Y	Staff members
2	Elected Member introductions	11.00	Y	Elected members
3	Leadership Team introductions	12.30	Y	Staff members
4	Pōwhiri and mock run through	12.45	Y	Staff members
5	How to make your Declaration (swearing in)	1.15	Y	Staff members
6	Health and safety responsibilities	1.30	Y	Staff members
7	Payroll, tax, Determinations, expense claims	1.45	Y	Staff members
8	First meeting processes	2.15	Y	Staff members

WORKSHOPS CLOSED TO THE PUBLIC

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