



TE KAUNIHERA Ā-ROHE O
ŌTOROHANGA
DISTRICT COUNCIL

Open Minutes

CREATIVE COMMUNITIES SCHEME COMMITTEE

5 May 2026

Creative Communities Scheme Committee

Open Minutes of an ordinary meeting of the Creative Communities Scheme Committee held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Tuesday, 5 May 2026 commencing at 6.00pm.

Tanya Winter, Chief Executive

18 May 2026

Committee attendance

Chairperson		Attended
Committee Member	Elle Freestone	Attended via Zoom
Committee Member	Kiana Ormsby	No apology lodged
Committee Member	Richard Scott	Attended
Committee Member	Jasmine Teei	Attended via Zoom
Te Whare o Waiwaiā Representative	Mellissa Gage	No apology lodged
Grants and Awards Committee Representative	Jo Butcher	Apology
Grants and Awards Committee Representative	Tayla Barclay	Attended

ŌDC senior staff in attendance

Group Manager Strategy & Community	Nardia Gower	On leave
Group Manager Business Enablement	Graham Bunn	Attended

Chairperson's Certification

These minutes of the meeting of the Creative Communities Scheme Committee held on 22 April 2026 are confirmed as a true and correct record of the proceedings of that meeting.

_____ Chairperson

_____ Date:

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There are no reports.		

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Commencement of meeting**Te tīmatanga o te hui**

Acting Chairperson Graham Bunn declared the meeting open at 6.23pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Mr Bunn provided the opening karakia.

Apologies**Ngā hōnea**

Resolved CC1: That the Creative Communities Scheme Committee receive and accept the apology from Councillor Jo Butcher for non-attendance.

Board Member Scott | Councillor Barclay

Election of a Chairperson

Jasmine Teei nominated Elle Freestone as Chairperson, seconded by Richard Scott. There being no further nominations, Elle Freestone was elected unopposed.

As Chairperson Freestone was attending via Zoom, Mr Bunn continued to Chair the meeting on her behalf.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of a conflict of interest**Te whakapuakanga pānga taharua**

There were no declarations made.

Information reports

Ngā pūrongo mōhiohio anake

Item 1: Ōtorohanga District Creative Community Grants Scheme – Accountability Reports for Round 2 of 2025/26

The Committee received the report titled CCS Accountability from Nicky Deeley, Manager Community Development and Wellbeing. Discussion focused on the status of outstanding accountability reports from previous funding rounds. It was noted that six projects remain outstanding and that staff are actively working with funding recipients to complete reporting requirements.

Resolved CC2: That the Creative Communities Committee receive the report titled 'CCS Accountability' from Nicky Deeley, Manager Community Development & Wellbeing.

Councillor Barclay | Board Member Scott

Decision reports

Ngā pūrongo whakatau

Item 2: Ōtorohanga Community Grants – Consideration of Applications for Round 2 of 2025/26

The Committee considered nine applications received for Round 2 of 2025/26, noting that this was the largest funding round to date, with total funding requests exceeding the available budget. Each application was assessed against the Creative Communities Scheme criteria. Discussion included applicant location, community benefit within the district, project delivery feasibility, and value for money. Clarification was provided by staff where required, including eligibility of applicants residing outside the district where project delivery occurs within Ōtorohanga. Following deliberations, the Committee agreed funding allocations that fully utilised the available budget of \$11,628.35.

Meeting Chairperson, Graham Bunn adjourned the meeting for a short break from 7.17pm to 7.22pm.

Resolved CC3: That the Creative Communities Scheme Committee **APPROVE** the applications listed below from the Ōtorohanga Creative Community Grants Fund, and disburse the funds as listed to successful applicants:

Applicant	Amount
Chantelle Cobby	\$265.00
Elevate	\$0.00 (deferred to a future round)
Encore	\$1,175.50
Fun-Raising Chicks	\$0.00 (deferred to a future round)
Keri Taylor / Arohena School	\$2,161.00
Kio Kio School	\$2,500.00
Ōtewā School	\$2,526.85
Ōtorohanga Creative Conduit	\$3,000.00
Te Huia & Rangiwherowhero Whānau Trust	\$0.00

Board Member Scott | Chairperson Freestone

Public excluded

There were no public excluded reports.

Closing prayer/reflection/words of wisdom

A closing karakia was provided.

Meeting closure

The Chairperson closed the meeting at 7.45pm.

Workshops

There were no workshops.

Adoption of Minutes

That the Open Minutes of the **Creative Communities Scheme Committee** meeting held on **22 April 2026** be adopted as a true and correct record.

Moved: _____

Seconded: _____

Version control

Version	Status	Date	Description
1.0	Draft	22 April 2026	Initial draft prepared following the meeting
2.0	Confirmed	[insert adoption date]	Minutes adopted by the Creative Communities Scheme Committee