

# Unconfirmed

# OPEN MINUTES



## Chief Executive Review Committee

## Te Komiti Arotake a te Tumuaki

Open Minutes of an ordinary meeting of the Chief Executive’s Review Committee held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Tuesday, 19 March 2024 commencing at 12.51pm.

Tanya Winter, Chief Executive

20 March 2024

### Elected members

Chairperson	Upoko	His Worship the Mayor, Max Baxter	Attended
Deputy Chairperson	Upoko Tiriwā	Deputy Mayor, Annette Williams	Attended
Councillor	Kaikaunihera	Jaimee Tamaki	Attended
Councillor	Kaikaunihera	Roy Johnson	Attended

### Quorum

A majority of members (including any vacancies).

### Ōtorohanga District Council senior staff in attendance

Chief Executive	Tumu Whakarae	Tanya Winter	Attended
Manager Governance	Kaiwhakahaere o te Mana Urungi	Kaia King	Attended

**ORDER OF BUSINESS****OPENING FORMALITIES**

<a href="#">Commencement of meeting   Te tīmatanga o te hui</a>	3
<a href="#">Opening prayer/reflection/words of wisdom   Karakia/huritao/whakataukī</a>	3
<a href="#">Apologies   Ngā hōnea</a>	3
<a href="#">Late items   Ngā take tōmuri</a>	3
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<a href="#">Confirmation of minutes (28 November 2023)   Te whakaū i ngā meneti</a>	3

**DECISION REPORTS | NGĀ PŪRONGO WHAKATAU**

No reports.

**INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE**

No reports.

**PUBLIC EXCLUDED | TAKE MATATAPU**

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**CLOSING FORMALITIES**

<a href="#">Closing prayer/reflection/words of wisdom   Karakia/huritao/whakataukī</a>	4
<a href="#">Meeting closure   Katinga o te hui</a>	4

**OPENING FORMALITIES****COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI**

His Worship the Mayor declared the meeting open at 12.51pm.

**OPENING PRAYER/REFLECTION/WORDS OF WISDOM | KARAKIA/HURITAO/WHAKATAUKĪ**

Councillor Tamaki provided the opening karakia.

**APOLOGIES | NGĀ HŌNEA**

There were no apologies as all Members were present.

**LATE ITEMS | NGĀ TAKE TŌMURI**

There were no late items.

**DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA**

There were no declarations made.

**CONFIRMATION OF MINUTES (28 NOVEMBER 2023) | TE WHAKAŪ I NGĀ MENETI**

Resolved CE4: That the Chief Executive Review Committee confirm as a true and correct record of the meeting, the unconfirmed open minutes of the Committee's meeting held on 28 November 2023.

His Worship the Mayor | Councillor Tamaki

**DECISION REPORTS | NGĀ PŪRONGO WHAKATAU**

There were no reports.

**INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE**

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

Item 3: Resolution to exclude the public for Item PE10: Six-month review of the Chief Executive’s KPIs 2023-24

Resolved CE5: That the Chief Executive Review Committee exclude the public from the following parts of the proceedings of this meeting confirming:

- a     This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act where a risk of prejudice is minimised by the holding of the whole or the relevant part of the proceedings of the meeting in public; and,
- b     The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter and the specific grounds for the passing of this resolution are as follows:

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Interest
Item PE10: Six-month review of the Chief Executive’s KPIs	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.

His Worship the Mayor | Councillor Johnson

The public were excluded from the meeting at 12.52pm and re-admitted at 2.19pm.

CLOSING FORMALITIES

Meeting closure | Katinga o te hui

His Worship declared the meeting closed at 2.19pm.