



ŌTOROHANGA DISTRICT LICENSING COMMITTEE

Application 018-0601

IN THE MATTER the Sale and Supply of Alcohol Act 2012

AND
IN THE MATTER of an application by
Ōtorohanga Sports Club Incorporated for a special
licence pursuant to section 138 of the Act

DECISION OF THE DISTRICT LICENSING COMMITTEE

1. The application for a special licence is granted. The special licence may issue immediately.
2. Ōtorohanga Sports Club Incorporated is authorised to sell and supply alcohol, on the premises situated at Orahiri Terrace, Ōtorohanga to any person attending the Ward 21st on Saturday 10 January 2026.
3. This licence is subject to the following conditions:
 - (a) A copy of this licence with all the conditions must be displayed in a prominent place so all persons can read it and all staff must be familiar with the conditions.
 - (b) Alcohol may be sold under the licence only on Saturday 10 January 2026, from 6.00pm to 11.30pm.
 - (c) Alcohol may be sold or supplied to people present participating in the event this licence is issued for.
 - (d) The area where alcohol is to be sold and consumed is described in the plan date stamped as received by the District Licensing Committee on 21 November 2025 and no alcohol is to be taken out of this area.
 - (e) The holder of a manager's certificate or a properly notified manager shall be on duty and on the premises at all times alcohol is sold.
 - (f) There must be no sale or supply of alcohol to minors or intoxicated persons. Appropriate signage outlining these restrictions must be clearly displayed at every point of sale.

- (g) Drinking water must be freely available from the bar and this must be clear to customers while the premises is open for the sale and supply of alcohol.
- (h) Food must be available for consumption on the premises at all times the premises is open for the sale of alcohol in accordance with the menu submitted with the application for this licence: main meal provided including hot and cold meats, salads and breads. Finger foods provided throughout the evening.
- (i) A range of low-alcohol and non-alcoholic drinks must be available at all times when the premises is open for the sale of alcohol.
- (j) A telephone must be readily available for customers to arrange transport, and staff must assist if required. Contact details for alternative transport options from the premises and the availability of a courtesy vehicle or sober driver services must be clearly displayed for customers
- (k) The entire premises is undesignated.

REASONS

1. This is an application by Ōtorohanga Sports Club Incorporated for a special licence for a 21st celebration to be held at their premises on 10 January 2026. The application was filed more than 20 working days prior to the event as required by section 137 of the Act.
2. The Liquor Licensing Inspector and Police and have no objection to this application for a special licence (s 141). The Medical Officer of Health has not reported in this instance, and it is assumed there are no matters of concern. Accordingly, this application is decided on the papers (s 202).
3. The object of the Act is to ensure that the sale and supply of alcohol is undertaken safely and responsibly, and the harm caused by excessive or inappropriate consumption of alcohol is minimised (s 4). In deciding whether to grant a special licence the District Licensing Committee must have regard to the criteria in s 142 of the Act. Therefore, this committee must consider the following questions within the framework of the purpose and object of the Act:
 - a) What is the nature of the event? Does the applicant propose to engage in the sale of goods or provision of services other than those directly relating to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments and food?
 - b) Is the applicant suitable?
 - c) Will the amenity and good order of the locality be reduced to more than a minor extent by the effects of the issue of the licence?
 - d) Are the days and hours during which the applicant proposes to sell alcohol reasonable?
 - e) Is the design and layout of the premises suitable? Are any areas of the premises designated restricted or supervised areas?
 - f) Does the applicant have appropriate systems, staff and training to comply with the law? What steps will the applicant take to ensure that alcohol is not sold to prohibited persons?
 - g) What proposals does the applicant have in relation to the sale and supply of non-alcoholic drinks and food, low-alcohol drinks and the provision of help with or information about alternative forms of transport from the premises?
 - h) Have the Inspector, Police and Medical Officer of Health raised any relevant considerations?
 - i) Does the application comply with the Ōtorohanga District Local Alcohol Policy?

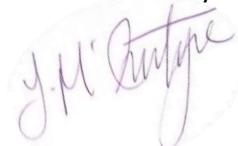
Should a special licence be granted?

4. The proposed event is a 21st birthday party for Maanea Ward. The applicant anticipates up to 100 people of all ages will attend this event. As it is a family and friends gathering, the applicant indicated that the event is to be undesignated. The consumption of alcohol is not the event's main purpose and unaccompanied minors may be in attendance.
5. The licensing committee is satisfied that Ōtorohanga Sports Club Incorporated is a suitable applicant to hold a special licence. The club currently holds a club licence and has demonstrated compliance with the Sale and Supply of Alcohol Act 2012. The issue of a special licence for this event will allow the applicant to sell alcohol to non-members of the club attending the event. A Duty Manager will be present on the premises for the duration of the proposed event to ensure compliance with the Act. The licensing committee is satisfied that proposed hours are reasonable.
6. The Licensing Inspector reports that the application does comply with the Ōtorohanga District Local Alcohol Policy.
7. The licensing committee is satisfied that suitable measures will be taken to ensure that alcohol is sold and supplied responsibly, and that harm caused by inappropriate or excessive consumption of alcohol is minimised. The function has not been advertised on social media and there will be door security to manage intoxicated and uninvited patrons.
8. Given the nature of the event and the venue it is not likely that the issue of the special licence will adversely affect neighbouring properties.
9. The licensing committee is satisfied that the design and layout of the premises is suitable given the temporary nature of the licence. The clubrooms are on the first floor and are accessed via a stairway from the car park (the ground floor encompasses changing rooms and two squash courts). The premises are open plan and staff can observe patrons as they move around the premises. The licensed area includes the outdoor deck area. The applicant will provide sufficient food, low-alcohol and non-alcoholic refreshments. Finger food and platters will be provided.
10. The licensing committee is satisfied that the applicant will provide information about alternative forms of transport from the premises, including sober driver services and a courtesy van and a free phone for customers to call those services.

Conclusion

11. The licensing committee is satisfied that the grant of the special licence with the appropriate conditions will ensure the safe and responsible supply of alcohol and the minimisation of harm caused by excessive or inappropriate use of alcohol. Therefore, the application for a special licence is granted.

Dated this 19th day of December 2025



Tegan McIntyre
Commissioner
Ōtorohanga District Licensing Committee