



# Application for Variation, Suspension, or Cancellation of Licence

(for on-licence, off-licence, or club licence)  
Section 280, Sale and Supply of Alcohol Act 2012

To: Otorohanga District Council, PO Box 11, Otorohanga 3940  
Phone: 0800 734 000 | Fax: 07 873 4300 | Web: www.otodc.govt.nz | Email: info@otodc.govt.nz

To the Secretary  
Alcohol Regulatory and Licencing Authority  
Application for variation (*or* suspension *or* cancellation) of a licence is made in accordance with the details set out below:

## Details of Applicant

Full Legal Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Post Code: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Status:  Constable  Inspector

## Details of Licensee and Manager

Licensee Full Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Post Code: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Please provide the full name, address and certificate number (*if known*) of each manager

Full Legal Name: \_\_\_\_\_ Certificate No: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Post Code: \_\_\_\_\_  
Full Legal Name: \_\_\_\_\_ Certificate No: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Post Code: \_\_\_\_\_



**Details of Licence**

Type of licence (tick appropriate box):  On-licence  Off-licence  Club licence

Number: \_\_\_\_\_

**Details of Premises (to be included only where the licence applies to any premises that are not a conveyance)**

Address: \_\_\_\_\_

Trading or other name (if any): \_\_\_\_\_

**Details of Conveyance (to be included only where the licence applies to any conveyance)**

Type of conveyance: \_\_\_\_\_

Registration Number (if any): \_\_\_\_\_

Address of home base (if any): \_\_\_\_\_

Trading or other name (if any): \_\_\_\_\_

**Action Sought (tick appropriate box)**

Variation  Suspension  Cancellation

**Conditions (to be included only where variation is sought, and, in that case, to be filled in for each condition to which the application relates)**

Terms of condition at present:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In what respect does the applicant seek to vary the condition?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Grounds of Application**

That the licensed premises have been conducted:  
In breach of the following provisions of the Sale and Supply of Alcohol Act 2012

*[state provisions]* \_\_\_\_\_

And in particular it is alleged as follows: *[state details of each alleged breach]*

OR  
In breach of the following conditions of the licence

*[state provisions]* \_\_\_\_\_

And in particular it is alleged as follows:

*[state details of each alleged breach]* \_\_\_\_\_

OR  
Otherwise in an improper manner; and in particular it is alleged as follows:

*[state details of the improper manner in which it is alleged the licenced premises have been conducted]*

That the conduct of the licensee is such as to show that he/she is not a suitable person to hold the licence; and in particular it is alleged as follows: *[state details of the reasons for alleging that the licensee is unsuitable]*

The licensed premises are being used in a disorderly manner so as to be obnoxious to neighbouring residents or to the public; and in particular it is alleged as follows: *[state details of the disorderly manner in which it is alleged the licensed premises are being used]*

Dated at: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_



