



Otorohanga District Council

AGENDA

6 December 2011

Members of the Otorohanga District Council

Mr DF Williams (Mayor)
Mr MM Baxter
Mrs S Blackler (Deputy Mayor)
Mr RM Johnson
Mr A Ormsby
Mr KC Phillips
Mrs DM Pilkington
Mr R Prescott

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

6 December 2011

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 6 December 2011 commencing at 10.00am.

25 November 2011

DC Clibbery
CHIEF EXECUTIVE

AGENDA

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
OPENING PRAYER		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES - 15 NOVEMBER 2011		1
REPORTS		1
Item-175	OTOROHANGA COMMUNITY BOARD MINUTES 10 NOVEMBER 2011	1
Item-176	ENVIRONMENTAL HEALTH OFFICER'S REPORT FOR SEPTEMBER TO NOVEMBER 2011	2
Item-177	ODDB REPORT FOR MAY TO OCTOBER 2011	4
Item-178	ODC MATTERS REFERRED FROM 15 NOVEMBER 2011	6
GENERAL		6

PRESENT

OPENING PRAYER

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES - 15 NOVEMBER 2011

REPORTS

Item-175 OTOROHANGA COMMUNITY BOARD MINUTES 10 NOVEMBER 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 6 December 2011

Executive Summary

Minutes of the meeting of the Otorohanga Community Board held on 10 November 2011 as circulated.

Staff Recommendation

It is recommended that:

The minutes of the meeting of the Otorohanga Community Board held on 10 November 2011 be received.

CA Tutty
GOVERNANCE SUPERVISOR

Item-176 ENVIRONMENTAL HEALTH OFFICER'S REPORT FOR SEPTEMBER TO NOVEMBER 2011

To: His Worship the Mayor and Councillors
Otorohanga District Council

From: Environmental Health Officer / Liquor Licensing Inspector

Date: 6 December 2011

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Promote the local economy and opportunities for sustainable economic development
 - Manage the natural and physical environment in a sustainable manner
-

Executive Summary

The Environmental Health Officer / Liquor Licensing Inspector's report for the period September to November 2011.

Staff Recommendation

It is recommended that:

The Environmental Health Officer / Liquor Licensing Inspector's report for September to November 2011 be received.

Report Discussion

Communicable Diseases

Campylobacteriosis	1
Giardiasis	2
Yersiniosis	1
Cryptosporidiosis	5

As can be seen above, there has been the usual upturn in the number of notifiable disease investigations. Each of the above zoonotic diseases have animals, particularly young animals as the reservoir for the disease. Humans become infected via the faecal oral route through direct contact with such animals or by consuming contaminated water. During the investigation process it is an opportunity to give advice on protection of private rural water supplies to prevent outbreaks of the diseases.

Liquor

On the night of 11 November I accompanied the Police on a visit to all of the Otorohanga liquor outlets. The Police were looking for minors or intoxicated persons on the premises and I was monitoring that the premises were being conducted in accordance with the conditions of their licence and the Sale of Liquor Act. We checked that there was adequate food available, that there was a duty manager, notices regarding prohibited persons, alternative transport were displayed and that low alcohol beer was available.

It was pleasing to note that no serious breaches were noted although two of the premises did not comply in full regarding the availability of the duty manager. A letter explaining their full obligations under the Act was sent to each.

On Monday 5 December we are conducting a refresher training seminar for managers and licensees. This is being conducted in conjunction with the Police, Waitomo District Licensing Agency and Health Waikato.

Statistics

The following activity was carried out during this period:

- On Licences - New 0
 Renewals 0
- Off Licences - New 0
 Renewals 1
- Club Licences - New 0
 Renewals 0
- Managers Certificates - New 2
 Renewals 4
- Temporary Authorities - 1

Noise

Since my last report, OTC Timber have employed an acoustic engineer for advice to reduce the noise levels from the new plant. Most of the recommendations have been implemented and there is a reduction of the noise. A noise survey will soon be completed to confirm by how much of a reduction has been achieved.

Bryan Faris

ENVIRONMENTAL HEALTH OFFICER / LICENSING INSPECTOR

Item-177 ODDB REPORT FOR MAY TO OCTOBER 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Otorohanga District Development Board Chair

Date: 15 November 2011

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Promote the local economy and opportunities for sustainable economic development
 - Foster an involved and engaged Community
-

Executive Summary

The Chairman of the Otorohanga District Development will attend the meeting to present her report for the period February 2011 to November 2011.

Staff Recommendation

It is recommended that:

The Otorohanga District Development Board report for the period February 2011 to November 2011 is received.

Report Discussion

In accordance with LTCCP between ODC and ODDB:

Board

In September we held our AGM. Officers elected:

Carolyn Christian (Chair)
Marie Greggains (Secretary)

Andrew Giltrap (Deputy Chair)
Bailey Ingham (Chartered Accountants)

Committee

Elisabeth Cowan
Bev Moloney
Shane Carr

Bob Strawbridge
Anne Laws
Deb Pilkington (ODC Rep)

Tourism Strategy

ODDB continue to have a close working relationship with the Destination Waitomo committee who are continuously promoting our district.

At present the Otorohanga website is being redesigned for a new look & feel.

Kawhia

Kawhia Art Group, "Spring Fling" and the Kawhia Kai Festival.

All of the above events have been financially supported by ODDB.

Kawhia Museum and information Centre have been reassigned their contract for information services. ODDB feel confident that the whole committee and staff always strive to increase visitor numbers to the district.

Otorohanga I site

One of ODDB's largest projects this year has been the relocation of the i-SITE to the new premises at the Library meeting room. ODDB appointed David Walmsley as Project Manager. David, along with Teresa Ferguson, ensured the relocation went smoothly within the specified timeframe. I would like to thank the i-SITE Staff, fellow Board members, Council staff and others who helped to make this process run smoothly.

It seems Visitors are having no problem locating the new premises, as we now have the correct international i-SITE signage displayed.

Project Kiwiana

Again another successful debate was held.

The Committee is always working hard to ensure the Kiwiana branding is maintained to a high standard.

Trade Training Centre- Careers

Recently Mayor Dale Williams renegotiated the contract with MSD (Ministry of Social Development) and they have agreed to combine all existing contracts into a single bulk contract. This is a huge development and means we can determine how we invest the total pool of funds to continue achieving low youth unemployment, high training and apprentice completion results. This should ensure a succession plan for our programmes and principles, and introduce a more sustainable structure around funding, roles and responsibilities.

Wayne Orsler (Otorohanga College Careers Officer) recently spoke to ODDB about the Gateway Programme, which is run through the College. It is a pre-apprentice type programme run from a Merrins Avenue property. About 40 students a year undertake this programme (they come from other Colleges as well). The current tutor, Robin Kapoor, is retiring. They have a possible replacement, but are aware that with current funding there will be a shortfall. The Board, facilitator/consultant Roger Brady and Eric Tait have agreed to work with the College to ensure this project goes ahead.

Business

ODDB have appointed Eric Tait as Business Promotion Officer for the District. Through advertising in Newspapers throughout New Zealand and on the website Eric has received numerous enquiries.

ODDB contracted business consultant & researcher, Roger Brady, to conduct a series of "Business Survival" Breakfast Seminars. These seminars proved to be a huge success. OBA and ODDB have now established a monthly get together for local business people to network.

Strategic Plan

The board appointed facilitator Roger Brady to conduct research on various projects to align with the ODC LTCCP. Roger has also facilitated various workshops at the Kawhia Community Board and the Kiwi House. Roger's involvement has been vital and has resulted in projects being completed competently.

Carolyn Christian

CHAIRPERSON, Otorohanga District Development Board

Item-178 ODC MATTERS REFERRED FROM 15 NOVEMBER 2011

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **Executive Assistant**

Date: **6 December 2011**

1. CHIEF EXECUTIVE

25 October 2011

- i. To approach the local representative of the Motor Trade Association to obtain their opinion on the proposal for Council to participate in Central Governments 'All of Government' Collective Procurement Scheme for the purchasing of light vehicles.

GENERAL

