



Otorohanga Community Board

AGENDA

8 September 2011

Members of the Otorohanga Community Board

Mr R Prescott (Chair)
Mrs EM Cowan (Deputy Chair)
Mrs AC Laws
Mr AG Ormsby
Mr PD Tindle
Mr DR Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA COMMUNITY BOARD

8 September 2011

Notice is hereby given that an ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 8 September 2011 commencing at 4.00pm.

2 September 2011

DC Clibbery
CHIEF EXECUTIVE

AGENDA

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES		1
REPORTS		1
Item-50	APPLICATION FOR TEMPORARY ROAD CLOSURE – OTOROHANGA CHRISTMAS PARADE	1
Item-51	MATTERS REFERRED FROM 11 AUGUST 2011	3
GENERAL		3

PRESENT

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 11 AUGUST 2011

REPORTS

**Item-50 APPLICATION FOR TEMPORARY ROAD CLOSURE -
OTOROHANGA CHRISTMAS PARADE**

**To: Chairperson and Members
 Otorohanga Community Board**

From: Engineering Support Officer

Date: 8 September 2011

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Foster an involved and engaged Community
-

Executive Summary

An application has been received from the Otorohanga Business Association for the following road closures within the Otorohanga Central Business District for the purpose of holding the Otorohanga Christmas Parade and associated events. Approval is being sought from Transit NZ and the Otorohanga Police Service.

Staff Recommendation

It is recommended that approval be granted for the following road closures:

Purpose: Otorohanga Christmas Parade

Date: Friday, 2 December 2011

Details of Closure: **Otorohanga Christmas Parade**

MANIAPOTO STREET / SH3 – from outside Kiwitown Liquor Centre to its intersection with Te Kanawa Street / SH31. Includes intersections with Ballance and Tuhoro Streets.

RANFURLY STREET – from its intersection with Maniapoto Street to its intersection with Cowley Lane.

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

PINE STREET – entire length

HUNTER LANE – entire length

Period of Closure: 5.45pm to 8.30pm

MANIAPOTO STREET / SH3 – from its intersection with Kakamutu Road to its intersection with Te Kanawa Street / SH31. Includes intersections with Ranfurly, Ballance and Tuhoro Streets.

Period of Closure: from commencement of the Parade to immediately after the completion of the Parade – approx 7.00pm to 8.00pm

Detour: By way of Kakamutu Road, Turongo Street and Te Kanawa Street / SH31 OR Huiputea Drive.

With the following conditions imposed:

1. No objections are received from the NZ Police Department or Transit NZ.
2. Persons will be allowed through in the event of an emergency.
3. Otorohanga Business Association is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Otorohanga Business Association is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Otorohanga Business Association is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Otorohanga Business Association is to notify the bus and taxi operators of the closures.
7. Otorohanga Business Association is solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. An Otorohanga Business Association representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Report Discussion

This year Carols by Candlelight will be held following the Christmas Parade, but it is agreed that it is not necessary to close the road during the Carols by Candlelight.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Item-51 OCB MATTERS REFERRED FROM 11 AUGUST 2011

**To: Chairperson and Members
 Otorohanga Community Board**

From: Governance Supervisor

Date: 8 September 2011

Executive Summary

1. BOARD MEMBERS

11 August 2011

- i. Community Tour to be held on Thursday 8 September 2011, commencing at 2.00pm to look at the gardens, Reserves, etc around the Community.

2. MRS COWAN

11 August 2011

- i. To check with Roger Brady whether Wednesday 14 September 2011, 2.00pm would be a suitable time for him to meet with Board Members.

3. ENGINEERING MANAGER

14 July 2011

- i. To arrange for staff to consider the proposal to install changing tables, as requested by IHC, at the Pool Complex, in particular the costs incurred.

CA Tutty
GOVERNANCE SUPERVISOR

GENERAL

