



Otorohanga District Council

AGENDA

19 April 2011

Members of the Otorohanga District Council

Mr DF Williams (Mayor)
Mr MM Baxter
Mrs S Blackler (Deputy Mayor)
Mr RM Johnson
Mr A Ormsby
Mr KC Phillips
Mrs DM Pilkington
Mr R Prescott

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

19 April 2011

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 19 April 2011 commencing at 10.00am.

12 April 2011

DC Clibbery
CHIEF EXECUTIVE

AGENDA

VISITORS ATTENDING THE MEETING

11.30am Environment Waikato representatives - John Simmons (Biosecurity & Heritage Group Manager) and Councillors Stuart Kneebone and Russ Rimmington.

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PRESENT

OPENING PRAYER

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES - 29 MARCH 2011

REPORTS

Item-89 KAWHIA COMMUNITY BOARD MINUTES 25 MARCH 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 19 April 2011

Executive Summary

Minutes of the meeting of the Kawhia Community Board held on 25 March 2011 as circulated.

Staff Recommendation

It is recommended that:

The minutes of the meeting of the Kawhia Community Board held on 25 March 2011 be received.

CA Tutty
GOVERNANCE SUPERVISOR

Item-90 OTOROHANGA COMMUNITY BOARD MINUTES 22 MARCH 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 19 April 2011

Executive Summary

Minutes of the meeting of the Otorohanga Community Board held on 22 March 2011 as circulated.

Staff Recommendation

It is recommended that:

The minutes of the meeting of the Otorohanga Community Board held on 22 March 2011 be received.

**CA Tutty
GOVERNANCE SUPERVISOR**

Item-91 DISTRICT BUILDING CONTROL OFFICERS REPORT JANUARY TO MARCH 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: District Building Control Officer

Date: 19 April 2011

Executive Summary

A routine report on Building Control matters is presented.

Staff Recommendation

It is recommended that:

The District Building Control Officer's report for January to March 2011 be received.

Report Discussion

Building Consents Issued

1 January 2011 to 31 March 2011	% Change	
Total Consents Issued	36	- 47%
Includes New Dwellings	7	- 50%
And Commercial / Industrial / Cowsheds	1	- 75%
Value of Building Work	\$3,437,150	- 56%
CCCs Issued	59	

1 January 2010 to 31 March 1010

<i>Total Consents Issued</i>	<i>66</i>	
<i>Includes New Dwellings</i>	<i>14</i>	
<i>And Commercial / Industrial / Cowsheds</i>	<i>4</i>	
<i>Value of Building Work</i>	<i>\$7,855,100</i>	
<i>CCCs Issued</i>	<i>102</i>	

G Phillips
DISTRICT BUILDING CONTROL OFFICER

Item-92 DISTRICT PLANNERS REPORT FOR JANUARY TO MARCH 2011

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **District Planner**

Date: **19 April 2011**

Executive Summary

Reporting on Resource Consents granted under Delegated Authority for the period 1 January to 31 March 2011.

Staff Recommendation

It is recommended that:

The District Planner's report for January to March 2011 be received.

Report Discussion

Resource Consents

The number of Resource Consents granted under Delegated Authority in this period was 16 consents (8 Land Use, 8 Subdivision). In the same period in 2010 a total of 24 consents were granted, being 10 Land Use and 14 Subdivision approvals.

	Land Use	Subdivision
Wharepungua	1	1
Kio Kio	1	4
Waipa	1	1
Tihiroa	1	2
Otorohanga	2	0
Kawhia	2	0
Total	8	8

Aimee Bishop
DISTRICT PLANNER

Item-93 DISTRICT LIBRARIANS REPORT FOR JANUARY TO MARCH 2011

To: His Worship the Mayor and Councillors
Otorohanga District Council

From: District Librarian

Date: 19 April 2011

Executive Summary

This quarterly report has seen library staff busy with running children's activities, as well as hosting a successful visit from well known author David Hill. We have also been looking at alternative venues for running Library programmes. Number of visitors to the Library and also number of issues are slightly down on the same period last year.

Staff Recommendation

It is recommended that

1. District Librarian's report for the period January to March be received.
2. Provision is made in the 2011/12 Library budget for venue hire fees for library community programmes of approximately \$880.00.

Report Discussion

Staff have identified alternative venues for library community programmes. A Duffy Books in Homes partnership with public libraries has been initiated. A variety of children's activities have been undertaken. Statistics are supplied for library visits (both online and in-person).

Alternative venues for Library programmes

Library staff have suspended bookings of the Library meeting room from mid-April to allow the District Development Board access to begin refurbishment for the i-Site relocation. An investigation into alternative venues for our community programmes has identified the options below:

Programme	Frequency	Suggested Venue	Hireage Fee	Total annual cost
Senior Book Group & Junior Book Club	Monthly (excluding January)	Otorohanga Lyceum Club	\$50 (2 sessions per month)	\$550.00
Children's holiday programmes	4 per year	St Bride's Church Hall	\$40 (half day)	\$160.00
		or St David's Church Hall	\$30 (half day)	\$120.00
Summer holiday reading programme finale	1 per year	St John Ambulance Hall	\$50 (half day)	\$50.00
Special events.	2-3 per year	Tba (depending on event)	\$40 (estimate)	\$120.00

Duffy Books in Homes/Public Library Project 2011

In a new initiative The Association of Public Library Managers has joined forces with Duffy Books in Homes to offer Duffy children all around New Zealand a free book reward when they use the public library.

The Duffy Books in Homes Programme has a touring theatre show that visits all the schools that participate in the programme and the show will be the vehicle used to drive this initiative. This year's production is entitled '**Duffy's Book Bus Adventure**' and reward cards will be given to all Duffy kids to encourage them to visit libraries, and develop a lasting relationship with reading and sense of belonging in libraries. The children will receive a stamp on this card each time they visit their public library, and when the card has been completed, they will receive a free book (supplied by the Books in Homes scheme).

The schools in our district that participate in the Duffy Books in Schools programme are Otorohanga Primary School and Kawhia School. The Duffy theatre show will give their performance on 1 September at Otorohanga Primary and on 2 September at Kawhia School (with children from Hauturu School and Te Kura o Tahaaroa attending this performance). Sheila plans to attend each of these performances to represent the library and be introduced to the children.

To ensure the success of this project, each public library has been asked to remove any possible barriers to Duffy children participating in the programme. Specifically, library managers have been asked to either waive outstanding charges on participants' cards, or allow use of the card with outstanding charges for the duration of the project. Participants should also be able to join the library without the usual guarantor requirement. Library staff will help the children in managing their library cards by limiting the number of books they can have on loan at any one time.

Visit by author David Hill

Well-known Taranaki author David Hill visited the Otorohanga Library on the afternoon of Monday 21 March. This visit was sponsored by New Zealand Book Month and the New Zealand Book Council.

Over 50 adults and children attended the event, including selected children from Otorohanga South, St Mary's, Kio Kio and Korakonui schools and their teachers. The author delighted the audience with readings from his stories, and expertly answered questions from the children. Following David's presentation, library staff served afternoon tea to adult book club members.

Children's activities

Junior Book Club

Our monthly Book Club meetings for 9-13 year olds are now underway, lead by Sheila. The group meets monthly and currently has around 15 regulars, many of whom are new to the group in 2011. In February, the group tested their knowledge about library matters by answering quiz questions devised by library staff and, at a follow-up session in March, participated in a tutorial on the Dewey Decimal Classification system.

Easter Craft Activity

The final children's event to be held in the Library's meeting room will be a craft activity with an Easter theme, which is planned for Monday 18 April.

New Zealand Post Book Children's Awards Festival

As part of this celebration of New Zealand writing and publishing, to be held from 9-17 May 2011, libraries in the Waikato are planning a regional short story writing competition. The theme for this year's stories is "Pirate Tales", which is based on the Sherryl Jordan's finalist book *Finnigan and the Pirates*.

Sheila has been invited to be part of the planning committee again this year, and has meetings in Hamilton in March and April. Judging will take place on 11 May.

Te Puna Libraries' Forum

This two-day meeting was convened by the National Library in Wellington on 21 March and 1 April, with 170 librarians from throughout New Zealand participating. The event was very well-organised and worthwhile to attend. I particularly welcomed the opportunity to update my knowledge of the rules for cataloging library resources and enjoyed an address by Lynn Silipigni Connaway, a researcher from OCLC in the United States, on changing user patterns for information discovery. I was pleased to be part of the discussions which aimed to better inform and involve the profession in the challenges currently facing the Te Puna service.

Website statistics

At the February meeting, Councillors asked if I could provide figures giving an indication of public interest in the Library's standalone website. Jet Creative, the company which hosts the site, has supplied the statistics below. I feel that, as awareness of the website grows, its use will become more widespread.

	Total website visits	Total unique visitors
February	23	8
March	24	11*

*includes one visitor from the U.S.

January to March Visitor Numbers – Otorohanga Library

2010/11	2009/10	Difference	% Change
13,704	14,650	-946	-6.5%

New memberships

Across the district, we have registered 94 new members over the quarterly period.

January to March Issues Statistics

Otorohanga Library

2010/11	2009/10	Difference	% change
13,744	15,089	-1,345	-8.9%

Kawhia Library

2010/11	2009/10	Difference	% change
853	759	+94	+12.4%

Revenue statistics – Financial year to date

	2009/10	2010/11
Memberships	979.62	760.41
Magazines	160.12	148.80
Photocopies	1373.00	1634.70
Kawhia revenue	91.00	2.80
CDs	416.00	5.00
DVDs/Videos	1316.90	1212.50
Interloans	463.26	428.00
Sale books	936.59	1133.00
Fines (overdues)	4263.23	3968.07
Book rentals	826.00	724.65
Reserves	149.50	250.70

Lost books	534.57	441.79
Internet		
Sundry	(110.20)	57.00
Donations	2245.03	130.50
TOTAL	13644.62	10897.92

Sarah Osborne
District Librarian

Item-94 POTENTIAL NEW COUNCIL AND DISTRICT LOGOS

To: His Worship the Mayor and Councillors
 Otorohanga District Council

From: Chief Executive

Date: 19 April 2011

Executive Summary

Potential new Council and District logos, based on a Kiwiana Theme, are presented for Council's consideration.

Staff Recommendation

It is recommended that:

The report be received

Report Discussion

A report was presented to Council at its meeting of 16 November 2010 which proposed that consideration be given to a developing a new logo for the District based upon a Kiwiana theme. It is suggested that Councillors may wish to re-read the report presented at the 16 November meeting to understand the basis of this proposal, and this is therefore provided as an attachment.

Council resolved on 16 November as follows:

That: Discussion takes place with the Otorohanga District Development Board in respect of developing new logos for the Otorohanga District, based on a Kiwiana icon theme.

Such discussion has occurred, and this resulted in the ODDB commissioning designer David Walmsley to prepare some concepts logo designs of potential logos.

David Walmsley presented four such logo concepts to the ODDB at their meeting of 7 April 2011, where it was agreed by the Board that the prepared designs should be presented to Council for them to make a decision on further action.

It is considered important to be clear about how the initial suggestion to consider revising the District and Council logos originated. It was not envisaged as an element of any plan to redefine the mission, vision and values of Council, and it instead originated in response to a much more mundane need, which was to replace the damaged and faded District entry signs on the main routes, which were based upon a kiwi theme which was not considered to be attractive, modern or reflective of the identity of the District.

The concept logos

The four concept logo styles prepared by David Walmsley are attached to this report. For ease of reference the styles have been numbered 1 to 4. It is believed that there is scope for enhancing some of these logos, and full colour copies (possibly with some minor changes) will be presented at the meeting.

In all four concepts the key elements are the 'Buzzy Bee' (perhaps the most iconic and attractive of the Kiwiana objects) and a koru element that has been taken from material used to promote the Kawhia Kai Festival, reflecting the desire that any new logo was relevant to both inland and coastal areas of the District.

Logos 3 and 4 also incorporate a representation of a water surface, which further reflects the importance of water in the District, both at the coast and in the many inland waterways.

It is not intended to state any personal preferences in relation to these styles, but it is considered worthwhile to note the importance of the adopted logo style being easily adaptable to representing either Otorohanga District Council or the Otorohanga District, and I believe that some of these logos satisfy this requirement better than others.

David Walmsley was also asked to consider what might be an appropriate accompanying catchphrase or motto to accompany the logo when it relates to the District. The current '*make the Kiwi connection*' motto is not considered to be particularly effective, as the meaning of it is far from clear for most people. Does 'Kiwi' relate to the bird or the people of New Zealand, and what sort of 'connection' is being referred to ?

The Otorohanga District does not appear to be alone in having a motto that is curious, clichéd, 'cheesy' and/or meaningless. David showed a number of other Council/District catchphrases that also seemed to fall into these categories. Many were attempting to relate to a logo image that was based on stylised elements of sun, sky, water, land, mountains and other natural and cultural features, which clearly limited the range of statements that could be sensibly applied.

Whilst David has considered a number of alternative mottos that retain a reference to 'Kiwi' or 'Kiwiana', he did not believe that any of them were very strong, and instead proposed the following, different and more general text that might (if desired) be used in conjunction with the logo:

Kia Ora - Welcome

The use of such text would - like the logo concepts - be somewhat 'different', but this is not considered a bad thing, and the expression of words of welcome could be interpreted as being positive on a number of levels, including a personal welcome to individuals, and a more general welcome extended to new residents and businesses in the District.

No directive recommendation accompanies this report, as it is considered very much the role of elected members, rather than staff, to make decisions in relation to the identity of the District.

Cost Implications of Logo Change

If Council was to make a decision to change the logo of the District or Council, it would not be envisaged that there would be any substantial associated cost.

Council and the District is not a commercial enterprise in a competitive market, for which a distinct and clear brand identity is an essential requirement for effective marketing of a product. As such there is not considered to be a need for a very rapid (and potentially expensive) 'clean' comprehensive change from one Council / District logo to another, and it is instead envisaged that the transition between logos would occur gradually, as items with the 'old' logo are consumed or replaced in accordance with conventional practice, with nothing being thrown away just because it has the 'old' logo on it.

As such the new logo would be expected to begin appearing on Council letterheads within a period of a few months as existing stocks of paper are exhausted, but it may take a number of years before the new logo appears on Council vehicles, signs and other infrequently replaced items.

Managed in this way the transition would be expected to have negligible additional cost over and above the cost associated with designing the logo, which is also extremely modest - the designs prepared by David Walmsley have been produced as part of a piece of work for which a fee of \$1000 + GST is being charged.

Dave Clibbery
CHIEF EXECUTIVE

Attachments

- a. Potential new Council/District logo concepts 1-4
- b. Previous Council Report (16 November 2010)

OTOROHANGA DISTRICT COUNCIL - LOGO CONCEPT 1.

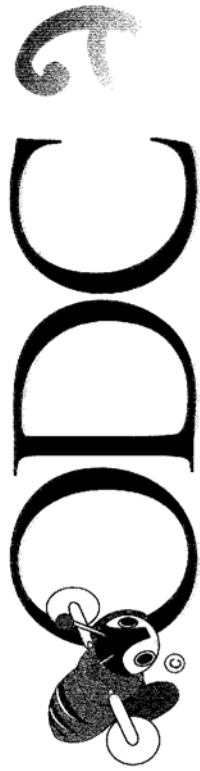


OTOROHANGA

DISTRICT COUNCIL

Logo based on Kiwiana's most famous icon the Buzzy Bee and a piece of the logo that represents the Kai Festival, Kawhia, the Ocean and Maori Culture.

OTOROHANGA DISTRICT COUNCIL - LOGO CONCEPT 2.



OTOROHANGA DISTRICT COUNCIL

The logo is designed around the initials commonly used to signify the Otorohanga District Council, ODDC. These letters are flanked either side, similar to a traditional crest on the left by Kiriwani's most famous icon the Buzzy Bee and on the right a part of the logo that represents the Kai Festival, Kowhia, the sea and Māori Culture.

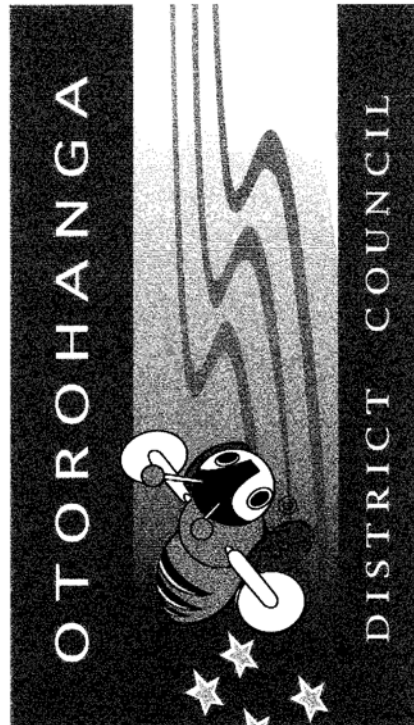
OTOROHANGA



DISTRICT COUNCIL

This logo graphic uses the icons on the left from the New Zealand flag and Kiriwani's most famous icon the Buzzy Bee. In the background and to the right side the pattern represents the sea and the coastline with a koru design representing Maori Culture.

OTOROHANGA DISTRICT COUNCIL - LOGO CONCEPT 4.



This logo uses the icons on the left from the New Zealand flag and Kiviana's most famous icon the Busy Bee. In the background and to the right side the pattern represents the sea and the coastline with a koru design to represent Maori Culture.

REPORT

Subject: POTENTIAL NEW COUNCIL LOGO

To: His Worship the Mayor and Councillors
Otorohanga District Council

From: Chief Executive

Date: 16 November 2010

Executive Summary

It is proposed that consideration is given to changing the District Council logos from the existing abstract 'Kiwi' images and the 'Make the Kiwi Connection' message to images based on Kiwiana icons and perhaps an associated message.

Staff Recommendation

It is recommended that:

Discussion takes place with the Otorohanga District Development Board in respect of developing new logos for the Otorohanga District, based on a Kiwiana icon theme.

Report Discussion

Though they were only renewed in 2005, a number of the District's entrance signs are currently either damaged or faded. The need to renew some of these signs has however raised the question as to whether the existing form of signs - and indeed the form of Council logos in general - is appropriate.

In addition to the fragility and fade-prone colours of the existing signs, it is believed that the style of the signs, with a cut-out cartoon like depiction of a kiwi, and the words 'make the kiwi connection' is neither modern, eye catching, particularly relevant to the District or memorable.

It is suggested that similar comments are also applicable to the logos adopted by Otorohanga District Council since the early 1990's, which are based on an abstract depiction of kiwis in pastel colours, sometimes accompanied by the same 'make the kiwi connection' wording.



The image is also not readily understandable, and many people do not readily identify that it represents Kiwi, and even if they do, struggle to see the relevance of Kiwis to the District.

Lacking in particularly distinctive or dominating physical features, it is not easy to effectively represent the Otorohanga District in simple graphic form, and the 'Kiwi' theme, which has been in use for almost 20 years reflecting the presence of the Otorohanga Kiwi House - represented an effort to make the best of what was available.

A much stronger identity for the Otorohanga Community has however subsequently been developed through the introduction of the Kiwiana theme by the Project Kiwiana team, with its vivid and memorable icons. It is suspected that these Kiwiana icons have now become the 'de-facto brand' of not just Otorohanga - 'the Kiwiana Town' - but also the District as a whole.

Though not the official logo of Council, Kiwiana icons have recently been incorporated into the two most significant official documents of Council (the LTCCP and the Proposed District Plan) reflecting the strong presence that the Kiwiana theme has in the District, and that the icons can be easily used to represent particular aspects of activity within the District.

Rural aspects are well represented within the Kiwiana theme through icons such as sheep, swandris and gumboots, and there are also Maori and coastal elements (Koru, Paua shell), though these could perhaps be slightly extended (for example by inclusion of stylised image of a traditional bone fish-hook or something similar).

Though the Kiwiana theme may have had its origin in Otorohanga, it is also considered to have potential to be very compatible with the nature of the Kawhia Community. Previous consultation has indicated that Kawhia residents value the 'timelessness' of that community and the sense that it feels like stepping back in time, which is also part of the 'retro' feel of Kiwiana.

The Kiwiana theme does also, in my opinion, project a spirit of energy and positivity that is also reflective of the District and its residents. This is particular true of the truly iconic 'Buzzy Bee', which

It is believed that it would not be difficult or expensive for Otorohanga District Council to progressively adopt a Kiwiana theme and logo. There appears to be no need for broad and expensive design exercises, as most of this work has already been done by Project Kiwiana.

Only a small amount of work would be expected to be required to formulate a compact Kiwiana icon-based Council logo and accompanying slogan. Whilst this work could potentially be undertaken by Council staff, it is believed that it might be preferable for it to be carried out by David Walmsley (the designer of the Kiwiana images) with inputs from the Otorohanga District Development Board, the Project Kiwiana Team and Council.

Similarly it would appear appropriate for David Walmsley to design any new District entrance signs, perhaps in a style similar to the attractive signs that are in place at the entrances to Otorohanga.

To avoid unnecessary wastage, it would be proposed that any new logos are progressively applied to stationary, clothing, signs, vehicles etc as new items are purchased - which might mean that a period of up to 5 years would be required for widespread adoption of the new logos.

Council is not a commercial entity for which a well defined and consistent brand is an essential requirement for maintaining competitiveness, and as such an extended transition between different logos, appears acceptable.

It is recognised that adopting a 'Kiwiana' identity for the District may not have the permanence that is associated with an identity based on notable physical, environmental or cultural features, and that the basis of such a created identity could fade or disappear. Such limitations are however equally applicable to the current 'Kiwi Connection' branding of the District based on the existence of the Kiwihouse, and as Kiwiana now has a 'track record' of increasing strength over more than 10 years, it appears reasonable to assume that it can - and should be - sustained in the future.

Dave Clibbery
CHIEF EXECUTIVE

Item-95 REQUEST FOR RETENTION OF RECYCLING FACILITY - OPARAU ROADHOUSE

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Chief Executive

Date: 19 April 2011

Executive Summary

Residents of Oparau have presented a petition requesting that the refuse and recycling facility established at the Oparau Roadhouse in 2010 (or a similar facility) is retained to serve that community. This report considers the request and associated issues.

Staff Recommendation

It is recommended that:

1. The collection of official (collection cost inclusive) Council refuse bags continues from the Oparau Roadhouse, provided that drop-off of non-official bags is not problematic
2. Council is willing, in principle, to provide some one-off funding assistance for the establishment (but not operation) of a community run recycling facility operated in Oparau, provided that such an arrangement is agreeable to Envirowaste

Report Discussion

During 2009 Envirowaste indicated a desire to explore the potential for extending the contracts they held with Council for refuse and recycling services in Otorohanga and Kawhia, which were due to expire in June 2010.

As an incentive for Council to extend these contracts Envirowaste initially offered limited cost increases and improvements to the services currently provided, in particular introduction of an enhanced crate-based kerbside collection of mixed recyclables.

The proposal was considered by Council on 17 November 2009 where it was resolved that "Council agrees, in principle, to the potential extension of the EnviroWaste contracts provided that an adequate benefit is indicated." During discussions it was agreed that the proposal should be considered by both the Otorohanga and Kawhia Community Boards to establish if they were in favour, and to explore desired levels of service.

Further negotiation with Envirowaste also resulted in the offer of significantly extended opening hours for the Otorohanga Recycling Centre, which resulted in the Otorohanga Community Board indicating their acceptance of a contract extension in early 2010.

The Kawhia Community Board (KCB) were more reluctant to accept a contract extension, identifying a number of concerns in respect of the existing service. This reluctance led to direct discussion of these issues between KCB members and Envirowaste staff, which ultimately led to the Board agreeing to an extension of the contract in return for the following changes to the services provided:

1. Introduction of the purpose built trucks which are designed to take both refuse and recycling (in either bags or wheelie bins) that would also improve safety for the operators.
-

2. Change the collection day in Kawhia and Aotea from Monday to Wednesday to tie in with Otorohanga collection and utilise the new trucks.
3. Introduction of recycle crates and collection of mixed recyclables
4. Introduction of the yellow refuse bags, which are stronger than the old Supa Bins bags.
5. Extension of the opening hours at the Kawhia Recycle Centre on Saturdays and Sundays to 5.00pm to allow for holiday makers to drop off their refuse and recycling on the way home rather than leave it out for Wednesday kerbside collection.
6. Set up commercial agreements with the camping grounds to supply and collect wheelie bins. Wheelie bin options are also available to other commercial or residential customers.

The agreed changes to contract services took effect in July 2010, and shortly after there were reports of dissatisfaction from some Kawhia and Aotea residents with the change of collection day, which resulted in the refuse and recyclables of 'weekenders' being left on the street for extended periods.

This consequence of a change of collection day had been identified by Council staff in previous discussions with the KCB, but the Board believed that it would not be a significant problem.

To counter complaints being made in respect of the change of collection day, a facility was established at the Oparau Roadhouse where it was intended that any 'weekenders' exiting Kawhia or Aotea (the residents of which did not drive past the Lake Road facility) could leave their refuse and recyclables. Envirowaste generously agreed to service this Oparau facility at no additional cost, even though it was clearly outside of what they were required to do.

Though expressions of dissatisfaction with the change of collection day continued to be reported by the Board, it was the belief of Council staff that the additional services provided - in particular the extension of the Kawhia Recycling Centre opening hours and the establishment of the facility at the Oparau Roadhouse - should provide an adequate solution, and that the collection day should continue to be Wednesday, as had been agreed with Envirowaste. An initial indication from Envirowaste that a substantial additional cost would be incurred if the service reverted to Monday was also seen as a strong reason to keep the kerbside collection on Wednesdays.

Issues associated with the change of collection day - and in particular the petition for a change of collection day with 172 signatures that was presented to the Board at their meeting of 29 October 2010 - were discussed by the Kawhia Community Board at their meeting of 17 December 2010. Whilst it was the recommendation of staff that the existing arrangements in respect of refuse and recycling remained unchanged, the Board resolved as follows:

That staff immediately commence exploration of a potential change of collection day for Kawhia / Aotea to a Monday at no additional cost to the community.

Subsequent discussion with Envirowaste indicated that this could only be achieved through withdrawal of items 1,5 and 6 above, and ceasing the operation of the facility at the Oparau Roadhouse. Though there were submissions from some Oparau residents that they wished the refuse and recycling facility in Oparau to be retained, a course of action in accordance with the conditions of Envirowaste was agreed by the KCB at their meeting of 28 January 2011.

Whilst this outcome is not ideal, it was arguably better than might have been expected, given that Envirowaste have lost the significant benefit of fully utilising the new collection truck.

Presentation of Petition

The confirmation that the refuse and recycling facility at the Oparau Roadhouse would be closed has drawn protest, with a petition of 240 signatures being presented to Council representatives at a public meeting on the subject at the Oparau Hall on 31 March 2011.

The wording of the petition is as follows (in italics):

"As residents, ratepayers and visitors to the clean pristine community of Oparau and Hauturu Districts, we urge the Council to provide a refuse and recycling station to be available in our area.

We are open to keeping it at Oparau Roadhouse or another local convenient place allowing us to dispose of our refuse and recycling.

ie, a dog and vermin proof area for approved council bags including bins for recycling."

Those present at the meeting expressed strong views in opposition of the proposed closure of the facility at Oparau, which included the following:

1. That the petition submitted for change of collection day in Kawhia was not legitimate, as it did not identify other associated changes to service that might be associated with the request, and that the validity of signatures to the petition was not considered.
2. That the basis on which the facility at Oparau was established was not properly explained, with an associated belief that the facility was intended to provide benefits to the rural community, and an expectation that it would be a permanent facility.
3. That the proposed removal of the facility has not taken due regard to the feelings of the rural community.
4. That there is a strong desire amongst the Oparau community for a locally available refuse and recycling facility.
5. That once a service has been provided it should not be taken away.
6. That the cost of collecting and disposing of refuse presented in official Council refuse bags is included in the price of the bag. As such why can't those official bags be collected from a facility at the Oparau Roadhouse ?
7. That since the rural community is able to use the Kawhia Recycling Centre (and pays part of the cost operating this facility) the rural community should have some say in how the service is delivered.

Considering each of these points in turn:

1. The petition for the change of a collection day reflects the common limitations of petitions - they are far from a perfect element of democratic process. The criticisms that were directed at the collection day petition are equally (if not more so) applicable to the petition in favour of retaining the Oparau facility that was presented at the meeting, which similarly does not outline the potential consequences of such a decision, and contained a mix of signatures from the rural area, Kawhia/ Aotea and from outside the District, who are all likely to be differently affected by any decision made.
2. It is believed that an adequate explanation of the rationale for providing the facility was provided prior to its commissioning (though it is acknowledged that doing so in a more formal manner would have been beneficial) and when it was commissioned it was the expectation (or at the least the hope) of Council staff and some elected members that it would be a permanent arrangement that would overcome the need for the kerbside collection day to revert to Mondays.
3. The key issue here is the reason why the Oparau facility was established, which was to manage a problem associated with the kerbside collection of Refuse and Recyclables in Kawhia and Aotea, which is a service that exists entirely for the individual benefit of those urban communities, and is therefore considered to be 100% funded by those communities in the Funding Review process. As such there is no reason why the rural community should be involved in decision making related to this. It was a case where 'he who pays the piper calls the tune'.
4. Oparau is not alone in having made requests to Council for such a community recycling facility. Requests have also been previously made by Kiokio, Arohena and Otewa Schools in addition to Ngutunui School, which currently has a Council funded facility. As outlined in

the previous report, the introduction of the Landfill levy has provided Councils with an additional stream of revenue that can be used to fund waste minimisation initiatives, but it is likely that this funding will only be sufficient to support 2 or 3 additional rural recycling facilities.

Having conducted an exercise to prioritise sites for additional rural recycling centres funded from the available Landfill Levy revenue (see previous report) is not believed that Oparau meets the necessary criteria for being amongst the first of these sites.

There are currently two Council funded recycling centres already present in the western half of the Otorohanga District (Kawhia and Ngutunui) but no such facilities are present in the eastern half (there is a facility at Arohena, but this is fully supported by that community at no cost to Council, with local people transporting all the collected recyclables into Otorohanga). To provide a further Council funded facility in the west at this time (and a facility that will be relatively expensive to service) would exacerbate what is already a very uneven balance between the services provided to the eastern and western rural areas.

The attached map also shows that the density of population around Oparau is very low compared to the other currently unserved rural areas to the east of State Highway 3, and hence that more people will benefit from recycling centres in these eastern locations.

5. Again, Oparau is not alone in having been provided with a rural recycling facility which was subsequently removed. A Council funded recycling facility for the community was also established and operated for several years at the Kiokio school, but was subsequently removed - in the interests of fairness and affordability - and relocated to Ngutunui, despite objections from the Kiokio School and its community.
6. The price of official refuse bags does cover the cost of collecting and disposing of refuse contained in those bags, provided that those bags are placed in a permitted location. This has been discussed with Envirowaste and they are agreeable to picking up official refuse bags from the Oparau Roadhouse.

This is very encouraging, but it leaves one issue requiring resolution, which is how the potential drop-off of unofficial bags would be managed. In the normal urban situation if unofficial bags are placed outside a property they are generally not picked up, leaving the problem with the property owner - which is as it should be.

The situation where the community drops off bags at another location is quite different, and there will need to be discussion with the owner of the Oparau Store and perhaps other relevant members of the Oparau community as to how they envisage this would be managed. Council should be extremely reluctant to pay for the collection of unofficial refuse bags, as this would undermine the 'user pays' basis of all Council refuse services.

7. This argument also has some validity. The Council's last funding review allocated 20% of the full cost of Kawhia Refuse and Recycling Services to the rural area.

This allocation represents approximately one-third of the cost of operating the Recycling Centre on Lake Road. If rural ratepayers are funding one-third of the cost of this service (approximately \$20,000), it is perhaps not unreasonable that they should have some say in how it is delivered. For example it has been suggested that the opening hours of the service provided at Lake Road could be reduced, which might provide a cost saving proportion that is something less than one third (as some rural ratepayers are likely to continue to use Lake Road, and therefore should continue to pay for some of this service). Such a saving might then provide a new additional service at another location more favoured by those in the rural area, such as Oparau.

Unfortunately discussion with Envirowaste has indicated that reducing the opening hours of the Lake Road facility would yield little cost saving for them, and as such could not offer a reduced price. The only expected saving would be in respect of site attendant labour costs, which are very modest. Envirowaste do not believe that reducing the opening hours would reduce the quantity of materials received; they believe that either the same quantity would

come to the facility in the shortened hours, materials would be dumped at the gate (creating more work) or (if an Oparau facility was in place) go there where Envirowaste would still have the cost of dealing with it in addition to the material brought in by the additional rural customers.

It is difficult to envisage any other form of reduction of service (and associated cost) that might be achieved at Lake Road.

As such, and within the scope of the existing contract, there does not appear to be any mechanism by which any of existing rural funding that supports the Kawhia Recycling Centre at Lake Road can be practically extracted for use elsewhere.

General Comment - Envirowaste

Since late 2009 Supabins and its parent company, Envirowaste, have attempted to accommodate the desires of Kawhia/Aotea in respect of refuse and recycling services.

Envirowaste have always been willing to engage positively with elected members and staff in relation to these matters, and have displayed remarkable tolerance and flexibility in respect of multiple (and sometimes changing) customer desires in a contract which is of a very minor nature for a company of Envirowaste's scale.

The willingness of Envirowaste to revert the Kawhia Kerbside collection day to Monday without a significant financial additional cost to the exceeded the expectations of Council staff, and in general it is considered that Envirowaste have been extremely accommodating.

At this point however the message that staff have in essence received from Envirowaste is that there is no further scope to accommodate the desire for continued servicing of the Oparau facility without a significant increase in cost unless the kerbside collection day remains on Wednesday.

Future Funding and Management of Services

The issue raised in the seventh point above is in essence that service delivery decisions should be made on a joint basis that takes account of the sources of funding for that activity.

The structure that currently exists, where Council has delegated extensive authorities to Community Boards to make decisions on services that are delivered in urban areas, regardless of the extent to which those activities may be funded by the District as a whole, reflects the greater autonomy of urban and rural communities that existed prior to the establishment of the District Council.

Activities such as parks and reserves, public toilets, cemeteries and library services are fully funded by the District as a whole, but Council has delegated the authority to make decisions in relation to the delivery of those activities to the Communities from which the services are delivered. Whilst these decisions are subject to the approval of Council, in practice Council seldom overrides such decisions of the Community Boards in relation to service delivery.

A similar situation also exists for those activities with a significant District proportion amongst mixture of funding, such as the swimming pool and refuse/recycling activities.

Whilst the origins of these arrangements may be historical, in most cases it is believed that delegating the management of such activities to Community Boards is a sensible approach. Though there may have been the occasional case where the service delivery decisions made by a Community Board may have disadvantaged the rural funding partner (of which the decision to favour local contractors in Kawhia is the most notable) such instances are rare, and it is unlikely that there are practical options for partial 'decentralised' or 'rural focussed' delivery of these services that would align with the basis of funding.

Refuse and recycling appears to be the only activity where such partial 'decentralised' or 'rural focussed' service delivery is potentially viable, and even then, not in every case. For Kawhia/Aotea, where the community is bounded by the sea to the north, south and west, it is a reasonable to assume that if a separate 'rural focussed' facility was to be established outside of

Kawhia it would be potentially beneficial to most rural ratepayers if it was established to the east of the community, and hence a location such as Oparau would be appropriate.

A quite different situation would exist if such an additional facility was to be established in Otorohanga, where it might be placed at any of a number of locations around the community. If, for example part of the existing service was relocated to a new 'rural' facility at Kiokio, this service would have been moved away from potential rural users to the south of Otorohanga, disadvantaging them. A similar mixture of advantaged and disadvantaged rural ratepayers would arise if part of the existing service was relocated to any other location, making this approach unsatisfactory.

It therefore appears possible that in the future, under a new contract, there could be a relocation of some of the services currently provided at Lake Road to Oparau. Whilst this might be possible, it does however appear likely that doing so would result in the loss of 'economies of scale', which would have negative impacts in respect of level of service and/or cost for the Kawhia/Aotea community, and also (possibly) for rural ratepayers.

Suggested Course of Action - Oparau Recycling Facility

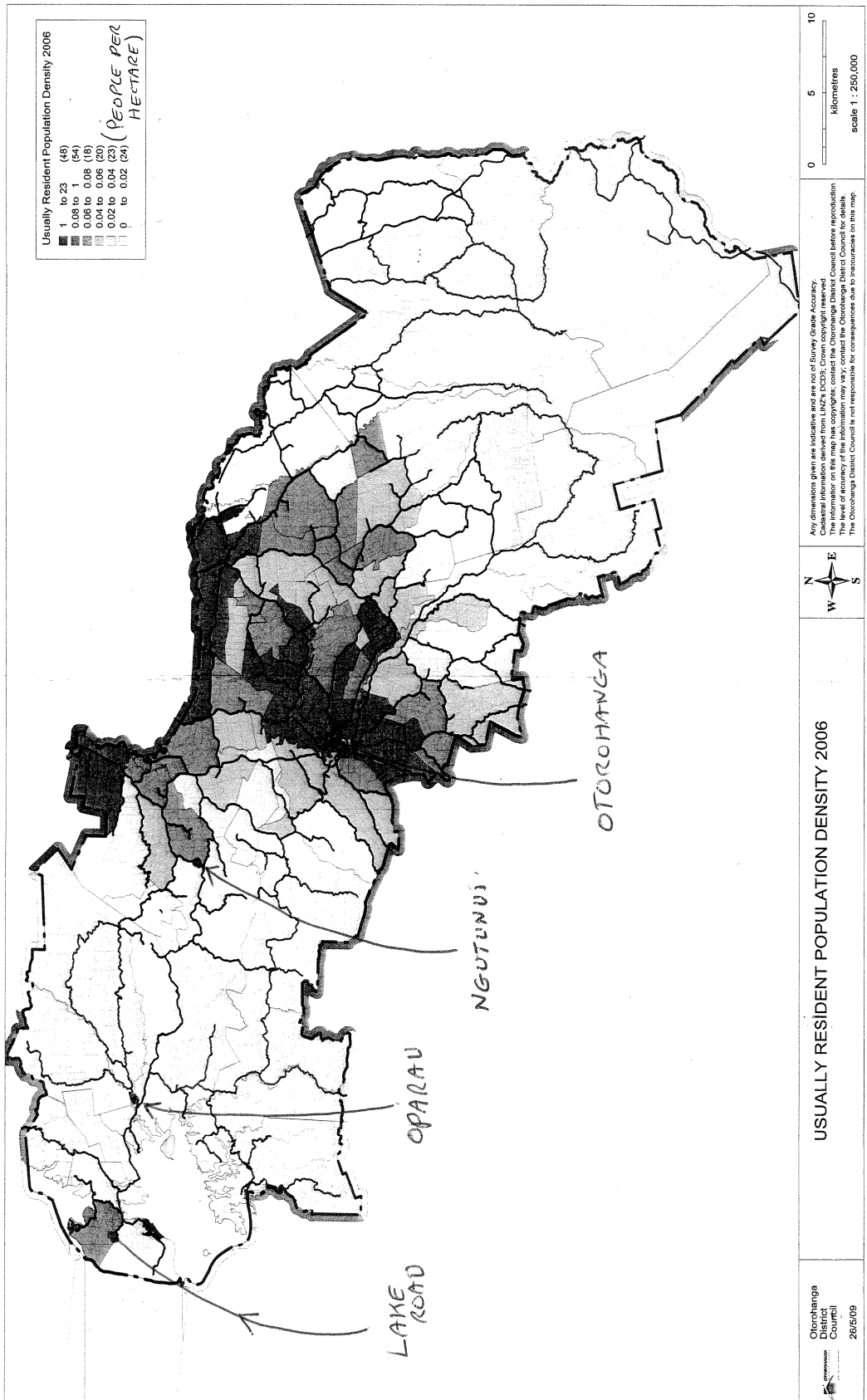
With both decentralisation of the Kawhia service and provision of a separately funded service at Oparau appearing to be impractical, the only remaining option for the Oparau Community appears to be to do what the Arohena Community has, which is to collectively establish and manage a community operated recycling centre, transporting the collected material to an existing recycling facility.

If the Oparau Community can organise itself in this way, (and the arrangement is acceptable to Envirowaste) then it would be appropriate for Council to consider (as it did for Arohena) providing some limited financial support for the costs of establishing - but not operating - such a facility. This might cover items such as provision of recycling containers, a trailer for transport of the material, signage and similar items.

Dave Clibbery
CHIEF EXECUTIVE

Attachments

- a. Map showing population density across the Otorohanga District.



Item-96 ADDITIONAL RURAL RECYCLING FACILITIES

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **Chief Executive**

Date: **19 April 2011**

Executive Summary

Potential sites for additional rural recycling facilities, funded from Landfill Levy revenue, are considered.

Staff Recommendation

It is recommended that:

Practical investigation and discussion with relevant parties is conducted in respect of establishing new rural recycling centres at Maihihi and Korakonui Schools.

Report Discussion

The Waste Minimisation Act, which was introduced into parliament by the previous Labour government, became law in September 2008.

Amongst the effects of the Act was the imposition of a Levy on material disposed of in landfills, with the collected revenue being made available to support efforts to reduce the extent of such disposal through developing mechanisms such as waste avoidance, recycling, re-use and resource recovery.

Councils are amongst those which receive such financial support, and Otorohanga District Council has recently commenced receipt of funding, which is expected to continue at a level of approximately \$25,000 per annum.

At a workshop following the meeting of Council on 15 February 2011 there was an initial discussion of how this funding might be utilised.

It was noted that it has previously been the intention of Council to extend the availability of recycling services in the rural areas as funding permitted, and the landfill levy funding provided an opportunity for this, though there were also some other activities that should be funded from this new revenue.

In particular the following other costs are proposed to be met from the Landfill Levy funding:

- The continued servicing of the recycling bins installed in Otorohanga under the Recycling In Public Places Initiative ('RIPPI') of the Ministry of the Environment needs to be funded after the forthcoming cessation of the operational funding provided by RIPPI. The amount required is approximately \$6,000 per annum. This is a reasonable pro-rata population-based share of the funding for the Otorohanga Community.
- An expenditure of approximately \$3,000 per annum to undertake the additional administrative requirements associated with the Waste Minimisation Act, which include an audit of waste generation within the District, and ongoing development of a Waste Management Plan.

- An expenditure of circa \$2,000 per annum to provide education and promotion in respect of waste minimisation in the District
- \$1,000 as a pro-rata share of the funding to support waste minimisation initiatives in the Kawhia community.

After allocating the above amounts, approximately \$13,000 per year will remain available for the development and operation of new rural recycling centres, which again is in line with a pro-rata population based share of the funding. The extent of additional service that can be provided for this cost is dependant upon which areas are targeted, but it will inevitably be quite limited. Council's previous experience has been that the cost of servicing rural recycling centres close to Envirowaste's base in Otorohanga is typically around \$4,000, but significant increases on this figure will occur for more remote facilities or those that receive a high level of usage.

There are many potential locations for new rural recycling facilities, and a range of factors have been identified that should be considered in determining what locations are most suitable. An assessment of the suitability of 10 potential sites spread over the District is presented in the attached Tables 1 and 2.

It has in the past been envisaged that the development of rural recycling centres should be spread over the District, so that as many people as possible can have access to these facilities through a progressive policy of 'filling the gaps' where services are not readily available. Hence factors such as the Distance to an existing facility and whether the site is on a route that passes an existing facility are considered important in assessing the suitability of potential sites, and have been assigned a higher weighting in the evaluation calculation.

The use of rural recycling centres as an educational tool has also been considered important, and significant preference has therefore also been given to locations that are associated with schools.

Considering these issues, and a range of other site suitability factors, yielded a suggested ranking of potential sites below

Potential Recycling Facility Location	Site Suitability Index (highest = most suitable)
Arohena School	28
Ngutunui School	21
Maihihi	17
Kiokio School	16
Oparau Roadhouse	15
Korakonui	15
Otewa	13
Te Kawa Village	12
Hauturu	11
Te Kawa Cross Roads (SH3)	10

The above ranking does however not take into account issues of 'value for money' in terms of the volume of waste reduced. The further a rural recycling facility is from Envirowaste's operational base in Otorohanga, the higher the cost of collecting recycling from it, reducing the amount of materials that can be recycled for a given budget.

The table below takes into account both the suitability of the site and issues of 'value for money', and provides a quite different ranking order to that based on 'suitability' alone.

Potential Recycling Facility Location	Site Suitability Index	Cost per collection from site	Collection Cost per Suitability Index Point	Cost/Yr @ 3 collections per month	Cumulative Additional Cost / Year
Ngutunui School	21	\$132	\$6.29	\$4,752	Nil (existing)
Otewa	13	\$84	\$6.46	\$3,024	\$3,024
Maihihi	17	\$132	\$7.76	\$4,752	\$7,776
Kiokio School	16	\$132	\$8.25	\$4,752	\$12,528
Arohena School	28	\$273	\$9.75	\$9,828	
Te Kawa X Rds (SH3)	10	\$132*	\$13.20	\$4,752	
Korakonui	15	\$200*	\$13.33	\$7,200	
Te Kawa Village	12	\$132*	\$16.67	\$4,752	
Oparau Roadhouse	15	\$273	\$18.20	\$9,828	
Hauturu	11	\$273*	\$24.82	\$9,828	

* Estimated values, based on other quoted prices for facilities at similar distances from Otorohanga

Assuming that \$13,000 per annum in total is available for operating additional rural recycling centres, the combined assessment of site suitability and value for money would suggest that the sites that should be established are at Otewa, Maihihi and (possibly) Kiokio. It is suggested that considerable caution is exercised in respect of establishing new facilities for which the estimated cost of operation may approach (or exceed) the available budget.

Previous experience at Kiokio, and the current issue at Oparau, suggests that once a recycling facility is put in place there are likely to be strong objections if it is subsequently withdrawn. Because the actual cost of servicing a facility is dependant on the extent of use (which will not be known until it is in place) it is considered important to take a very conservative approach in respect of budgeting, to ensure that a difficult over-spend situation is not created. On this basis it would be prudent to initially establish just two new facilities, and establish the cost of operating these facilities before considering a third.

It is however recognised that incorporating 'value for money' as has been done above, may not properly reflect the objectives of Council in respect of waste minimisation, which is to provide waste minimisation opportunities for all people in the District.

On a practical level introducing the 'value' factor also creates some 'ranking' outcomes that are arguably undesirable. For example:

- It relegates the Arohena School to the middle of the priority range, despite it being otherwise outstanding in terms of site suitability.

The Arohena School's community recycling centre (which currently receives no funding from Council) is an excellent community initiative, and is currently the only recycling facility in the eastern half of the Otorohanga District. With the western half of the District already having two Council funded recycling facilities (at Kawhia and Ngutunui) it is difficult to argue that Council should not be providing some (if only partial) support for the Arohena facility.

- The facilities at Otewa and Kiokio, whilst very affordable to service, are in relatively close proximity to Otorohanga, and as such perhaps do not spread the service as far as would be desired.

These apparent anomalies reflect the fact that quantitative evaluations are seldom able to effectively incorporate and manage every relevant issue, and are therefore best used only as guidelines, which provide a base position from which minor adjustments can be made to take account of particular details.

It is therefore suggested that the actual prioritisation is loosely based upon the based on a combination of the above rankings, with the top 6 sites being ranked in the following order:

1. Ngutunui (remains as permanent facility)

2. Maihihi
3. Korakonui
4. Arohena School (partial funding)
5. Kiokio
6. Oparau Roadhouse

As such it would be proposed that exploration is now conducted of the practicalities of establishing rural recycling facilities ay Maihihi and Korakonui Schools. If problems are encountered in establishing facilities at these locations, or there is residual funding after their establishment, other lower ranked sites will be given consideration.

Dave Clibbery
CHIEF EXECUTIVE

Attachments

- a. Table evaluating suitability of potential rural recycling centre sites

RURAL RECYCLING CENTRE LOCATION EVALUATION

Factor Weightings	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	
Very Low	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Low	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	
Moderate	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100		
Population Density of Surrounding Area (>100 resident catchment)	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
<200 VPD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	
200-500 VPD	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100		
>500 VPD	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100			
Estimated Volume of Local (District) Traffic On Road	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	
<10 km	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
10 to 20km	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	
20 to 30km	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100		
>30km	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100			
Distance to an existing ODC Facility	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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Some	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17																																																																																				

Item-97 APPLICATION FOR TEMPORARY ROAD CLOSURE - TARGA ROTORUA 2011

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Engineering Support Officer

Date: 19 April 2011

Executive Summary

Application has been received from Club Targa Inc for the following road closures within the Otorohanga District, to enable the 2011 Targa Rotorua event and associated activities to proceed. To assist with the stage security, Club Targa Inc have also requested the closures to include 100 metres of each adjoining road, (with the exception of Waipapa Road), from where it intersects with the road being applied for.

Staff Recommendation

That approval be granted for the following road closures, including 100 metres of each adjoining road, (with the exception of Waipapa Road), from where it intersects with the road being applied for:

Purpose: 2011 Targa Rotorua

Date: Sunday, 5 June 2011

Details of Closure: **Stage Name – Mangare Road**

MANGARE ROAD – from the district boundary to its intersection with Pukewhau and Huirimu Roads.

PUKEWHAU ROAD – from its intersection with Mangare and Huirimu Roads to finish at the intersection with Waipapa Road.

Period of Closure: 8.45am to 11.45am

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
 2. Club Targa Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
 3. Club Targa Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Te Awamutu Courier.
 4. Club Targa Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
 5. Club Targa Inc is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
 6. Club Targa Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
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7. Club Targa Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with Council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. Club Targa Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Club Targa representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Report Discussion

These road closures are proposed pursuant to the Tenth Schedule of the Local Government Act 1974. Club Targa are prepared to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965, to build on the good relations they have with residents from the affected areas.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Item-98 ELECTED MEMBER REMUNERATION FOR 2011/12

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Chief Executive

Date: 19 April 2011

Executive Summary

Potential remuneration for elected members during the 2011/12 year is discussed.

Staff Recommendation

It is recommended that:

The levels of elected member remuneration for the 2011/12 year are as set out in the table within this report.

Report Discussion

Council is required to establish, and advise the Remuneration Authority of, the levels of remuneration that will be paid to all elected members in the 2011/12 year.

The total remuneration provided to members of Council (excluding the Mayor), together with 50% of the total remuneration of members of Community Boards, must not exceed the value of a 'Pool' of remuneration that is set by the Remuneration Authority ('RA') for each Council, which takes account of the relative size and economics of each District.

Advice has been recently received from the RA that the value of this pool for 2011/12, at \$137,208, will be 2% higher than that which existed in 2010/11, whilst the Mayor salary for 2011/12 (which is excluded from the general pool) will be set at \$60,400, representing an increase of 1.5% on the previous year.

It has been proposed that for the 2011/12 year the proportional allocation of the pool of remuneration to elected members will be slightly adjusted to reflect the extent of additional work (likely to exceed 200 hours) required to be undertaken by the members of Council who are on the District Plan Review Hearings Committee. In particular it was proposed that a reallocation be made to permit the remuneration of Councillors Pilkington and Blackler to be increased by \$3,000.

Council approved such a re-allocation of their own remuneration at its meeting of 29 March 2011. The Kawhia Community Board, had indicated at its meeting of 25 March 2011 that whilst it believed that the elected members on the Plan Review Hearings Committee should be paid more, it did not support achieving this through a reduction of other members remuneration. At the time of writing this report the views of the Otorohanga Community Board is not known, as the matter is to be discussed at its meeting of 14 April 2011.

If the Otorohanga Community Board is supportive of a re-allocation as described, the proposed 2011/12 remuneration for all elected members would be as set out in the table below. The remuneration proposed for Councillors in 2011/12 would be 5.1% less than that currently paid, whilst the remuneration of the Otorohanga Community Board would be reduced by 6.5%.

Position	2010/11 Remuneration	Proposed 2011/12 Remuneration
Mayor	\$58,500	\$60,400
Deputy Mayor	\$26,086	\$29,468
Councilor (Hearing Committee)	Not Applicable	\$15,090
Other Councilors	\$11,915	\$11,304
Chair - OCB	\$9,500	\$8,883
Deputy Chair - OCB	\$7,952	\$7,436
Members - OCB	\$7,452	\$6,968
Chair - KCB	\$2,514	\$2,542
Deputy Chair - KCB	\$2,011	\$2,034
Members - KCB	\$1,508	\$1,525

The calculation of this remuneration is relatively complex, as it takes account of the following factors:

- The circa 2% increase in values of 'residual' (excluding Mayoral salary) remuneration pool defined by the Remuneration Authority, which is 100% allocated.
- A minor reallocation of the remuneration pool to compensate for the Chair of OCB being appointed by Council rather than elected (100% of the remuneration of appointed members must come from the pool, whilst only 50% is required for elected members)
- The OCB has previously agreed to a policy whereby the Board's share of any remuneration pool increases are allocated to the remuneration of Council, to widen the margin between the levels of remuneration for the two bodies.
- The re-allocation of \$6,000 from the remuneration pool of Council and the Otorohanga Community Board (but not the Kawhia Community Board) to provide additional remuneration of \$3,000 for the Deputy Mayor and Cr Pilkington.

Details of some other potential remuneration re-allocation schemes will be available at the meeting, in the event that the Otorohanga Community Board does not approve the proposed reallocation, or if Council wishes to explore other alternatives.

Dave Clibbery
CHIEF EXECUTIVE

Item-99 DRAFT ANNUAL PLAN 2011/12

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: District Accountant

Date: 19 April 2011

Executive Summary

Council to consider adopting the Draft Annual Plan 2011/12 - send under separate cover.

Staff Recommendation

1. The Draft Annual Plan for 2011/12 be approved,
2. Submissions be heard at the Council meeting to be held 30 May 2011.

Report Discussion

The Draft Plan sets out the services, activities and projects proposed to be undertaken during the period 1 July 2011 to 30 June 2012 and includes

- Council's Annual Plan for the 2011/12 year
- Details of the proposed 2011/12 rating levels
- Council programme of Work for the 2011/12 year
- Rating Impact of the Plan and Financial Strategy
- Prospective Financial Statements

It is proposed that the Plan, if approved, will be advertised in the Waitomo News on Thursday 21 April 2011. Submissions will close on 23 May 2011 and be heard at the meeting of Council scheduled for 31 May 2011. It is proposed to adopt the Annual Plan together with the Management Plan at that meeting.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

GENERAL

