



Otorohanga District Council

MINUTES

25 January 2011

OTOROHANGA DISTRICT COUNCIL

25 January 2011

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 25 January 2011 commencing at 10.03am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr DF Williams (Mayor), Crs MM Baxter, S Blackler, RM Johnson, AG Ormsby, KM Phillips, DM Pilkington and RJ Prescott.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

His Worship read the Opening Prayer.

His Worship opened the meeting and welcomed those present. He said 2011 will be a challenging but exciting year.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Regional Passenger Transport Committee

The Chief Executive reported discussion and resolution will be required in considering a request that the three Authorities comprising Waipa, Waitomo and Otorohanga sub-region jointly appoint a representative to the newly reconstituted Regional Passenger Transport Committee for the 2010-13 triennium.

CONFIRMATION OF MINUTES - 14 DECEMBER 2010

Resolved that the minutes of the meeting of the Otorohanga District Council held on 14 December 2010 as previously circulated, be approved as a true and correct record of that meeting.

Cr Johnson / Cr Phillips

MATTERS ARISING

Cr Blackler requested the following corrections be made -

Item 41 - Submissions on Proposed Relocation of i-Site, page 5, fifth paragraph, last sentence the word 'no' be corrected to read 'not'

Item 49 - Wastewater Consent Renewal Investigation, page 13, fourth paragraph, the word 'height' be corrected to read 'capacity'.

Item 51 - Rewa Rewa Recreation Reserve, page 14, the surname 'Roundtree' is incorrectly spelt. The correct spelling is 'Rountree'.

REWA REWA RECREATION RESERVE

Cr Johnson reported on a recent meeting with the various people involved in the Reserve and advised that they have very entrenched views and were not future focused. He said it appears they will be unable to make a decision for themselves and wished for someone else to make a decision. He suggested that Council work through the issues and accordingly make a decision. His Worship advised it was an unfortunate situation since, following a Community meeting back in November 2009, he was confident that an outcome would be reached. The Chief Executive reported that Council staff will gather the necessary information for report back to Council.

His Worship thanked Crs Johnson and Phillips for their efforts.

REPORTS

Item-52 OTOROHANGA COMMUNITY BOARD MINUTES 9 DECEMBER 2010

Discussion

ISLAND RESERVE MANAGEMENT

Cr Pilkington referred to this item and asked whether there was some form of 'flag system' in place to highlight when Lease Agreements are due to expire. The Finance & Administration Manager replied that a system is now in place. He further reported that a meeting had been held with Mr Graham Wilshier last Friday who had taken away the expired Lease Agreement for consideration by the Otorohanga Sports Club.

MANIAPOTO STREET INTERSECTIONS

Cr Pilkington referred to the proposed installation of kerbed 'blisters' at the intersections of Maniapoto Street and queried whether an allocation for this purpose existed under the Minor Safety Programme. The Chief Executive indicated that this work is unbudgeted.

TE KUITI & DISTRICTS HIGHLAND PIPE BAND

The Chief Executive informed Members that the staff letter forwarded to the Te Awamutu & Districts Highland Pipe Band had been misinterpreted. He said it was the intention of the Otorohanga Community Board to obtain confirmation from the Te Kuiti & District Highland Pipe Band that should the Te Awamutu Band not be able to participate in the Kawhia ANZAC Day Service, that it would be prepared to do so. The Chief Executive advised that a further letter clarifying the situation has been forwarded to the Te Awamutu Band along with other parties who have expressed concern. The Governance Supervisor reported that the Te Kuiti Band have written to the Te Awamutu Band attempting to clear up any misunderstandings that may have arisen.

Resolved

That the minutes of the meeting of the Otorohanga Community Board held on 9 December 2010 be received.

Cr Prescott/ Cr Ormsby

Item-53 KAWHIA COMMUNITY BOARD MINUTES 17 DECEMBER 2010

Discussion

Cr Pilkington referred to Item 18 Kawhia/Aotea Refuse Collection, the fourth paragraph and requested the two sentences be reversed.

In reply to Cr Phillips, His Worship advised that Council staff had negotiated with the Refuse & Recycling Contractor regarding various issues in particular, the change of the collection day. He said this will be discussed at a meeting of the Kawhia Community Board to be held this Friday.

Resolved

That the minutes of the meeting of the Kawhia Community Board held on 17 December 2010 be received.

Cr Pilkington / Cr Prescott

**Item-54 DISTRICT BUILDING CONTROL OFFICERS REPORT FOR
OCTOBER TO DECEMBER 2010**

Discussion

The Environmental Services Manager presented the District Building Control Officer's report for October to December 2010. He informed Members that Building Applications appear to have come to a low point over the last six months. Cr Blackler referred to the value of building work compared to the same period in 2009, and was advised as these figures include GST, the increased value could be partly related to the increase in GST.

Resolved

That the District Building Control Officer's report for October to December 2010 be received.

Cr Pilkington / Cr Baxter

Item-55 DISTRICT PLANNERS REPORT FOR OCTOBER - DECEMBER 2010

Discussion

The Environmental Services Manager summarised the District Planners report on Resource Consents granted under Delegated Authority for the period 1 October to 31 December 2010. He reported that Planning Application numbers were up year on year although activity levels were tracking much the same as 2009. Cr Phillips queried, under the Proposed District Plan would many of the Subdivision Applications contained in the report be refused. The Environmental Services Manager replied that, most of the applications would still be complying.

In reply to Cr Blackler regarding the Ranginui Hydro Scheme, the Environmental Services Manager reported that this application has been granted however, consent had also been obtained from Environment Waikato, who would be the lead Agency in this matter.

Resolved

That the District Planner's report for October to December 2010 be received,

Cr Phillips / Cr Ormsby

Item-59 CONFIRMATION OF DOG CONTROL POLICY & BYLAW

Discussion

The Environmental Services Manager presented a report advising that the five yearly review of the Otorohanga District Council Dog Control Policy & Bylaw has been completed with no submissions or recommendations to change the Policy being received. He said under the provisions of Section 158 of the Local Government Act 2002 this Policy & Bylaw will not be due for review for another 10 years unless Council wishes to make any amendments.

Resolved

That following public consultation as required by section 10AA of the Dog Control Act 1996, the Otorohanga District Council Dog Control Policy and Bylaw be approved without any amendment.

Cr Baxter / Cr Blackler

Item-56**WAIPAPA RESERVE – MANAGEMENT AGREEMENT****Discussion**

Council's Consultant, Mr Peter Cotter, attended the meeting and presented the Engineering Manager's report advising that progress has been made with the creation of a Management Agreement related to the proposed development of the lakeside parking and picnic area at Lake Waipapa between Waipapa Road and the Lake. He said however, there is a need for Council to resolve to accept the conditions of the Management Agreement which will be signed by the Crown (Commissioner of Crown lands), Otorohanga District Council and Mighty River Power Ltd. In addition Mr Cotter circulated copies of plans and specifications of the proposal. Cr Blackler queried when Council decided to take this line of action. In reply the Chief Executive advised that the proposal would open the way to consider the sale of the land on the opposite side of the road. His Worship queried what costs were envisaged. Mr Cotter replied that \$25,000 had been placed in the 2012/13 year's budget. He reported that this amount would most likely not be sufficient to cover all of the costs. Mr Cotter advised that Council did not own the land but has been granted use of it. The Chief Executive informed Members the notion was that the proposal would allow an opportunity to more easily sell the land on the other side of the road. He said it comes to a question of what the value of this land is.

Cr Blackler referred to the River Trails and that these could be advantageous to the value of the land across the road. Mr Cotter referred to Subdivision Reserve Contributions and said this money can only be spent on Reserve improvements within the District. He confirmed this is such an improvement. The Finance & Administration Manager advised that a considerable amount of the funds included in the Subdivision Reserve Contribution account have been tagged. The Chief Executive referred to the land on the other side of the road and reported that, as this is on the outer edge of the District, Council could not afford to maintain the area due to its isolation, vandalism, etc, and hence it would be beneficial if Council could divest itself of it.

His Worship expressed the opinion the concept does have merit however, due to the current economic climate he did not see the proposal as a priority. He confirmed that the maintenance of the Reserve area has been very difficult. Cr Pilkington felt that stringent conditions had been placed on Council to manage the site particularly the maintenance, conflict of users, etc. Cr Prescott said he was concerned with the use of the site by overnight Campers. His Worship agreed that the isolation of the site was of major concern. He raised the suggestion, should Council sell the land across the road, it may be happy to put money back into the proposed upgrade. Cr Blackler expressed the opinion that the area administered by Council was very shady and not that desirable. The Chief Executive expressed the opinion he felt that the proposal to improve the Lakeside area would be of little value to Mighty River Power Customers however, for the Ratepayers and Residents of the Otorohanga District it would have value for their recreational purposes. Cr Phillips agreed and said Council could be looking at a very good asset. The Chief Executive informed Members that Council has ceased maintaining the Reserve to an acceptable level. His Worship referred to the proposed walking trails and advised that once these are established, TLA's will then be responsible for their on-going maintenance. Cr Blackler also expressed some concern in respect of managing litter. His Worship felt that should Council proceed with the proposal, it would give a more straight forward run in selling the land across the road. The Chief Executive replied that should the proposal not proceed, then Council would have to duplicate the process and expense should it decide to sell the land across the road in the future. He said it has taken three years for Council to get to the current position. Cr Phillips said he would like to see the development proceed then Council attempt to sell the land across the road. Cr Blackler felt that should Council decide to go ahead with the proposal, then it should start the process to sell the land on the opposite side of the road. Cr Johnson felt that a willing buyer should be obtained first as he was concerned about on-going maintenance. Cr Prescott felt the proposal should not proceed as very little benefit will be obtained. Cr Ormsby agreed and felt that the Crown and Mighty River Power Ltd should contribute to the proposal. Cr Blackler said she was also concerned with the maintenance issue however, suggested that Council attempt to sell the land on the opposite side of the road first and if required give an undertaking that some development of the Lakeside Parking and Picnic area would be considered. Cr Baxter

agreed with Cr Pilkington that very few Ratepayers and Residents from this District use the area. He felt that the land across the road should be sold first subject to any possible upgrade of the parking area.

Resolved

That staff progress the sale of the Road Reserve land known as the Waipapa Reserve and that if deemed necessary, consideration be given to redevelopment of the land along the side of the lake as an incentive, in respect of such a sale.

Cr Phillips / Cr Blackler

Item-57 APPLICATION FOR TEMPORARY ROAD CLOSURE - NKC MOTORCYCLE CLUB

Discussion

The Chief Executive summarised the Engineering Support Officer's report on an application received from the Northern King Country Motorcycle Club for the closure of Tolley Road, Ngaroma within the Otorohanga District, to enable the NKCMC to hold a King of the Hill gravel sprint event.

Resolved

That approval be granted for the following road closure:

Purpose: King of the Hill Gravel Sprint
Dates: Saturday, 12 and Sunday, 13 March 2011
Details of Closure: **TOLLEY ROAD, NGAROMA** (No exit) – entire length
Period of Closure: 8.00am to 6.00pm, both days

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. NKC Motorcycle Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council, payable no later than 10 working days prior to the road closure.
3. Public notice advertisements are to be published in the Waitomo News. NKC Motorcycle Club is to pay for all advertising costs in appropriate newspapers.
4. NKC Motorcycle Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. A bond of \$4,000 is required no later than 10 working days prior to the event. The bond is based on \$2,000 per road per day and is applicable to unsealed roads only.
6. NKC Motorcycle Club is to consult with all residents of all properties on the road intended to be closed. Mail drops to residents are also to be carried out no later than ten full days before the proposed closure, and to be approved by Council staff prior to distribution.
7. NKC Motorcycle Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure

barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.

8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A NKC Motorcycle Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Blackler / Cr Johnson

Item-60 REVIEW OF GOVERNANCE STATEMENT

Discussion

The Chief Executive referred Members to a revised Governance Statement circulated earlier to Members.

Resolved

That Council adopts the proposed Governance Statement dated January 2011 subject to various corrections.

Cr Pilkington / Cr Prescott

Item-61 ODC MATTERS REFERRED FROM 14 DECEMBER 2010

Discussion

It was agreed the item under Crs Johnson & Phillips dated 14 December 2010 be deleted.

GENERAL

Item-62 REGIONAL PASSENGER TRANSPORT COMMITTEE

Discussion

The Chief Executive presented correspondence advising that during the 2010-13 Triennium the Waipa, Waitomo and Otorohanga District Councils will be represented on the Regional Passenger Transport Committee through a combined Waipa, Waitomo, Otorohanga Sub-region which will have one nominated representative. Cr L Hovard has been proposed by Waipa District Council as such a representative.

Resolved

That the Otorohanga District Council agree to Cr L Hovard being nominated as representative for the Waipa, Waitomo, Otorohanga Sub-region on the Regional Passenger Transport Committee for the 2010-13 triennium.

Cr Pilkington / Cr Baxter

OTOROHANGA COMMUNITY REFUSE COLLECTION

Cr Prescott reported over the Christmas/New Year period he placed his recyclable refuse in the recycling crate however, noticed that this all was thrown directly into the compactor. He said this

had occurred on two Wednesdays in a row and queried why. The Chief Executive advised that staff will look into the matter.

In addition Cr Prescott advised that property owners are requested to place their rubbish out by 7.00am on the morning of collection however, these are often not picked up until around 2.30pm. He said this allows for dogs to scavenge and distribute the rubbish. His Worship felt that the issue was more regarding the dogs than the collection as the truck would commence at 7.00am and work through their route during the day. Cr Blackler queried whether it would be possible to ascertain the streets or areas where dogs are an issue. The Chief Executive advised that it would be difficult for the Contractor to precisely schedule their collection on any day as this would vary by the amount of rubbish, weather, etc.

Item-58 NATIONAL CYCLING CENTRE PRESENTATION

Discussion

Representatives of the Home of Cycling Trust, Ms Tonia Cawood, Mr Errol Newlands and Mr Rob Waddell attended the meeting to present the draft proposal of establishing a National Cycling Centre of Excellence in the Waipa District. Ms Cawood advised that the Trust was seeking Council's support in principle for the proposal to build a Home of Cycling which would enable growth of the sport for the health of the various Communities. She confirmed that Cycling NZ will be the main tenant of the facility which is proposed to be located adjacent to St Peter's School, Cambridge. Ms Cawood said any support for the project would be a commitment to the prosperity of the Region. His Worship replied that Regional marketing is very important to this Council and that he has already forwarded a letter of support, in principle, on behalf of Council to Mayor Alan Livingston.

Members were informed that it was envisaged each TLA would contribute \$50,000 per annum over a two year period commencing from 1 July 2011. In reply to Cr Blackler regarding how this amount was arrived at, Ms Cawood replied that they have taken into account previous historical donations.

His Worship reported that the figures the Trust is talking about are more than 1percent of the District's rates. He said it is very difficult to add projects to Council's 10 year plan however, not impossible. His Worship said, if Council agreed, it could add this to its annual Estimates and ask its people permission to take that money and build a velodrome - it would be for them to approve or decline the proposal.

His Worship extended thanks to the representatives for their excellent presentation.

Resolved

That

1. The presentation be received
2. The bid to be submitted by the Waikato and Bay of Plenty Regions to establish a Home of Cycling in the Waipa District, be supported in principle.

His Worship the Mayor / Cr Phillips

KAWHIA KAI FESTIVAL

Cr Pilkington reminded Members of the upcoming Kawhia Kai Festival to be held Saturday 5 February 2011.

FUNDING REVIEW

In reply to Cr Pilkington she was advised that the dates proposed for the Funding Review will be discussed in this afternoons workshop.

NEWMAN ROAD

Cr Blackler reported she had received an approach from a Resident within her Ward regarding the dust problem on Newman Road. She said the Resident was very upset that this road has not yet been sealed.

The Chief Executive informed Members that Gallagher Road has now been resealed, in accordance with normal Asset Management practice.

HONIKIWI ROAD SLIP

Cr Blackler made reference to a large slip on Honikiwi Road.

ENVIRONMENT WAIKATO'S REGIONAL POLICY STATEMENT

The Policy Manager, who had now attended the meeting, informed Members that submissions to EW's Regional Policy Statement close 28 February 2011. He said a collective of Councils have come together to prepare a submission on the Statement and that an invitation has been extended to this Council to join them. The Policy Manager reported he had attended a couple of meetings, which highlighted the work carried out so far and as a result costs of this work amounts to \$30,000 to be split between the five Council's equating to \$6,000 each. He said the main benefit would be the collective support to the submission. In reply to His Worship, the Policy Manager advised that EW is starting to change and listen to input from other areas. He said they are open to potential changes. His Worship agreed that the only way to provide a consistent message with weight behind it is to combine with other Councils.

MEETING CLOSED

The meeting concluded at 12.30pm.

MAYOR:

DATE: 15 February 2011

