



Otorohanga Community Board

MINUTES

9 December 2010

OTOROHANGA COMMUNITY BOARD

9 December 2010

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 9 December 2010 commencing at 4.03pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mrs EM Cowan, Mrs AC Laws, Mr AG Ormsby, Mr PD Tindle and Mr DR Williams.

IN ATTENDANCE

His Worship the Mayor, Mr DF Williams, Deputy Mayor S Blackler, Messrs DC Clibbery (Chief Executive), R Chadwick (Engineering Manager), GD Bunn (Finance & Administration Manager), and CA Tutty (Governance Supervisor).

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

The Chief Executive made Members aware he had an additional Memo regarding the process to renew the Regional Council Resource Consent for discharge of wastewater from the Otorohanga Community, which may require a different or extended resolution to that proposed in the Agenda.

CONFIRMATION OF MINUTES - 11 NOVEMBER 2010

WASTEWATER

Mr Ormsby reported that trucks were still unloading into the main pump station building and accordingly queried what was happening in regard to the letters sent out to affected parties.

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 11 November 2010 as previously circulated, be approved as a true and correct record of that meeting.

Mrs Cowan / Mr Tindle

REPORTS

Item-17 COMMUNITY GARDEN COMPETITION 2010

Discussion

The Governance Supervisor summarised the results of the Community Garden Competition 2010. Mrs Cowan reported that the general standard of gardens in regards to their care and maintenance was down on previous years. Mr Williams said that the presentation of gardens has declined and felt that one reason for this was the decline in owner-occupied gardens with many properties being rented out and accordingly not cared for to the same extent as owner-occupied properties.

In regard to the recommendation from the Judges that a new category of garden be established called 'Best invited to view Garden'. Mrs Cowan said this will broaden the competition and make many property owners feel included.

Resolved

That

1. The results of the Community Garden Competition 2010 be received.
2. A new category 'Best Invited to View Garden' be established.

Mr Williams / Mrs Laws

Item-18 PROGRESS PARK SECTIONS MARKETING OPTIONS

Discussion

The Finance & Administration Manager presented a report outlining a marketing proposal to sell Lots 4, 5 and 9 in Progress Park by public tender. The Manager reported that a meeting had been held with local Real Estate Agent, Harcourts, at which it was felt that the best option would be to offer the properties for sale by tender. Due to the forthcoming holiday period it was agreed the process be held off until after Christmas. The Finance & Administration Manager informed Members that the Real Estate Agents' market appraisal on the properties was considerably less than Quotable Values recent re-valuations. Mrs Laws suggested advertising be carried out in Auckland newspapers as the Land Agents there had a more aggressive approach. In reply to Mr Williams, he was informed that the properties would be on Harcourts Real Estate's web-site. Cr Blackler suggested an approach be made to Harcourts to encourage them to invest money in the advertising. The Chief Executive replied this would be satisfactory in a normal sale process however, not so under a tender process. Mr Ormsby suggested the properties be tidied up and the lawn frontage mown. Mr Tindle queried why had it had been suggested that the process commence so early in the New Year. The Finance & Administration Manager replied that this timeframe could be pushed out.

Resolved

That

1. Lots 4, 5 and 9 Progress Park be offered for sale by tender with advertising commencing mid February 2011 and tenders closing four weeks later.
2. Council adopts a regional marketing strategy through the Waikato Times and local media (Option 3) at a cost of \$3,925 (GST Incl).

Mrs Cowan / Mr Williams

Item-19 PROGRESS PARK FENCE RENEWAL PRICES

Discussion

The Engineering Manager presented a report on quotes received to provide a replacement fence at the entrance to Progress Park. Mrs Cowan suggested consideration be given to considering alternative quotes using half-round posts. Mr Williams replied that problems may be encountered with installing the lettering. Mr Tindle said he was in favour of the lower cost proposal and displayed an option installing half-rounds which could save between \$3-5,000. The Chair expressed preference for the half-round proposal.

Members agreed that an approach be made to Mr Andrew Giltrap as to whether he would be prepared to contribute towards the renewal of the fence.

Resolved

That

1. The Board recommends to Council that the Renewal of the two Progress Drive fences be undertaken this financial year as an unbudgeted item, utilising funds from the recent sale of land, and:
2. The two Progress Drive fences be renewed using 225mm half-round strainers H5 and that the price submitted by Jeff Roundtree of \$6,508 plus GST be accepted.

Chair / Mrs Cowan

Item-20 OTOROHANGA CRICKET CLUB REMISSION OF GROUND HIRE FEE

Discussion

The Finance & Administration Manager presented a report on an application received from the Otorohanga Cricket Club requesting that the \$500 Ground Hire Fee be waived for the current year.

Mr Tindle reported that there is a 'good bunch' of new people within the Club who are keen to take it forward. Mrs Cowan expressed the opinion that the proposal would be a note of recognition for the work they have carried out. Mr Williams agreed that the Club was well organised and responsible.

Resolved

That the Annual Ground Hire Fee of \$500 charged to Otorohanga Cricket Club for the 2010/11 Financial Year be waived.

Mr Tindle / Mrs Cowan

Item-21 ISLAND RESERVE MANAGEMENT

Discussion

The Finance & Administration Manager presented a report advising that the Island Reserve Lease with the Otorohanga Sports Club has expired and will need to be re-negotiated. The Manager advised that over recent years no reports have been received from the Island Reserve Management Committee and that they also have sub-Leases with other users of the Island Reserve which have expired also. He said Council and the Board should have representation on the Management Committee. The Finance & Administration Manager reported that the Tigers Rugby Football Club had brought the matter to Council's attention and indicated that they would like to deal directly with Council. He expressed the opinion that he would not be keen on Council entering into individual Leases however, there was a need to renew the Lease Agreement with the Otorohanga Sports Club.

Mrs Cowan expressed concern that the Lease had expired some 3.5 years ago but no action had been taken. She requested a schedule of Lease Agreements be prepared so that these can be adhered to.

HIS WORSHIP THE MAYOR

His Worship attended the meeting at 4.35pm.

Mr Williams expressed the opinion that the receipt of the Management Committee's annual accounts and reports should be insisted upon in order to provide accountability for the sums given by Council. He said it would be wise to continue the Lease Agreement however, Council needed to know what they were doing with the money received.

The Chief Executive reported that the original intention was for a decreasing contribution however, this has never happened. Mrs Laws suggested that the matter of the Lease be sorted out and then the process for accountability. Mr Tindle queried whether the matter should be considered further by the Board's Committees. His Worship advised that Members review the principles behind the original agreement as to why Council should enter into this relationship. He suggested that investigation be made into how the Management works.

Resolved

That Council enters into negotiation with the Otorohanga Sports Club to establish a new Lease for the land and buildings at the Island Reserve.

Mr Ormsby / Mrs Laws

Item-22 MANIAPOTO STREET INTERSECTIONS

Discussion

The Engineering Manager presented a report advising, as a result of previous considerations on safety at the intersections of Maniapoto Street, a letter has been received from the Otorohanga Business Association setting out their suggestions. He said it is now requested that the Board consider if they wish to proceed further with this proposal. In reply to Mr Williams, the Engineering Manager advised that only a concept has been prepared to date and no designs, levels, etc have been prepared. Mrs Laws suggested care be taken as to where the 'limit lines' are drawn.

Resolved

That

1. The Board agrees in principle with the installation of kerbed "blisters" at the intersections of Maniapoto Street / Wahanui Crescent / Tuhoro Street and Maniapoto Street / Wahanui Crescent / Balance Street and;
2. The proposal be formally discussed with Transfield Services Limited to obtain their approval and conditions for the proposal to proceed and firm design, conditions and costs then be reported back to the Board to confirm approval.

Mr Tindle / Mrs Cowan

Item-23 FURTHER INFORMATION - WASTEWATER CONSENT

Discussion

The Chief Executive referred Members to his report on the process to renew the Regional Council Resource Consent for discharge of wastewater from the Otorohanga Community. In addition he circulated a further report as at today, advising that reports have now been received from the Project Management Consultant on the performance of the existing wastewater plant, and proposed upgrading measures. He confirmed that the Application needs to be submitted by 31 October 2011.

The Chief Executive reported that the following immediate works (for completion in 2011 or 2012) are being proposed by the Consultant in response to the issues identified in his report. These being -

- a. repairing, stabilising and protecting oxidation pond embankments including slight raising of the height of the pond embankments (by up to 700mm) and reshaping, erosion protecting internal embankment faces.
- b. Reducing potential for wastewater to exit the oxidation pond without adequate treatment by placing (or renewing) curtains or other barriers to ensure progressive flow through the pond. This could require relocation and/or upgrading of the intake/outlet arrangements.
- c. Decommissioning the wetlands possibly retaining them without plants to provide additional storage/oxidation capacity.
- d. Modifying the inlet arrangements at the outfall trench.

His Worship expressed the opinion he would like to see 'locals' being given the work. In reply to Mr Tindle regarding what other factors were considered for not going out to other Consultants, the Chief Executive replied that the project comprised a number of quantifiable pieces of the work and all Consultants have quite similar rates for such works.

Resolved

That

1. The Chief Executive's reports be received.
2. The direct awarding of a Contract for the preparation of an Assessment of Environmental Effects report in respect of the Otorohanga wastewater discharge be approved
3. That Council gives approval for additional unbudgeted expenditure of up to \$125,000 during the 2010/11 financial year for the purpose of progressing renewal of the Resource Consent for discharge of treated wastewater from Otorohanga.

Mrs Cowan / Mr Ormsby

Item-24 APPLICATION FOR TEMPORARY ROAD CLOSURE – OTOROHANGA CYCLING CRITERIUM

Discussion

Mr Murray Loewenthal and Council's Roding Manager, Mr Martin Gould, attended the meeting. The Roding Manager referred to the Engineering Support Officer's report on an Application received from a joint venture between Sport Waikato, Te Awamutu Sport Cycling and Otorohanga District Council for various road closures within the Otorohanga Community for the purpose of holding an Otorohanga Cycling Criterium and associated events. The Engineering Manager reported that this is a promotional event and that Sport Waikato has established an informal Cycling Club in Otorohanga. He said a letter drop has been circulated to all those parties affected by the proposed closure.

Mr Loewenthal said he had seen the proposal advertised however, he had not received an acknowledgement of his submission. He said he could understand the proposed closure of Williams Street due to it being located handy to the hall used for the event however, he felt it was unreasonable that this Street is closed every time. He said he would not object to investigation being carried out for other roads to be used, if suitable. Mrs Cowan said consideration needs to be given to the bigger picture with the event bringing more people into town and in order to allow the event to grow. His Worship said this was the most suitable route and that the event helps local business which, at this point in time, is very much needed. The Roding Manager reported that Council has received more support for the event than last year. The Finance & Administration Manager informed Members that breaks will be held between the four events. The Chair reported he had no concerns with the proposal however, he had noted this had already been advertised and accordingly should have been considered by the Board first.

Resolved

That approval be granted for the following road closures:

Purpose: Otorohanga Cycling Criterium

Date: Sunday, 19 December 2010

Details of Closure: **Otorohanga Cycling Criterium**

KAKAMUTU ROAD – from its intersection with Te Kawa Street to its intersection with William Street. Includes intersection with Domain Drive.

WILLIAM STREET – entire length

HINEWAI STREET – from its intersection with William Street to its intersection with Te Kawa Street

TE KAWA STREET – from its intersection with Hinewai Street to its intersection with Kakamutu Road

Period of Closure: 9.00am to 1.30pm

Detour will be by way of: Gradara Avenue, Domain Drive and Alex Telfer Drive; AND Haerehuka Street, Bledisloe Avenue and Hinewai Street.

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. The applicants to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
3. The applicants are responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
4. The applicants are to consult with all residents of all properties on the roads intended to be closed. Mail drops to residents are also to be carried out no later than ten full days before the proposed closure, and to be approved by Council staff prior to distribution.
5. The applicants are to notify the bus and taxi operators of the closures.
6. The applicants are solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
7. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. The applicant's representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Chair / Mr Tindle

Item-25 OCB MATTERS REFERRED FROM 11 NOVEMBER 2010

Discussion

The Governance Supervisor took Members through the Matters Referred.

POOL STRUCTURE

The Chair reported a quote of \$5,000 had been received to bring a possible pool structure up to the required safety standard. Accordingly he said he had informed those involved that they will need to look at something else.

PLAYING AREAS - OTOROHANGA DOMAIN

Mr Williams reported he had met with Mr David Bailey and received 'his instructions' on the maintenance of the playing areas on the Domain. Mr Williams reported that although there is some drainage problems in the area by the Caravan Park the main concern is in respect to the Number 1 Soccer playing field. He said, although some drainage has already been carried out, it is important that this field is brought up to scratch first. Mr Williams reported that following discussion Council's Technical Services Manager proposes to clean out the existing drainage and if not successful consideration be given to providing additional drainage.

LIGHTING - VILLAGE GREEN

Mr Williams reported that the pole lighting on the Village Green is not working due to faulty control gear however, a local Electrician is attempting to locate a suitable supplier.

It was agreed that all items on Matters Referred be deleted.

GENERAL

His Worship congratulated Members on their work during the last couple of months and encouraged them to take part in the forthcoming Funding Review and Estimates. He said this coming year in particular will be a very challenging time for all. He asked Members to be mindful of the current economic situation and the need to keep any rate increases to a minimum. His Worship said Members will have to be very disciplined in their approach to the Estimates.

His Worship reported that the recent Christmas Parade was great and that the Otorohanga Timber Company's new development very encouraging. He suggested Elected Members keep their ears to the ground should they hear of any concerns relating to local businesses.

His Worship reported that Council's six monthly Newsletter is currently being sent out and highlighted the two main issues being water and fire.

On behalf of Council, His Worship thanked Members for their input and said Council values its Community Boards and has faith in their guidance. He extended Seasons Greetings to Members and Staff.

COUNCIL LOGO

Mrs Laws reported on feedback she had received regarding changing the 'branding' of Otorohanga. She said the feedback had suggested that Council continue to use the 'kiwi' symbol for Otorohanga. Mrs Laws reported that it was felt the Kiwiana theme had too many options to it and that it would be difficult to select which icon could be used. The Chief Executive reiterated that there will be no significant cost to Ratepayers should a new logo be introduced as affected items such as stationery will only be replaced when it is necessary to re-order them. His Worship expressed the opinion a revised logo is to cover the whole District and to update the entrance signs into the District. Mrs Cowan said a 'catch phrase' such as 'Kiwiana Heartland - Make the Kiwi Connection' could be suitable.

HOLIDAY PARK - HUIPUTEA DRIVE

Mr Tindle reported on recent discussion he had with Ms B Gadd regarding Council's stormwater drain through her property. Mr Tindle reported Ms Gadd has issues she would like the Board to deal with and explained that the existing stormwater pipe comes out into the open at the boundary of her property and spills in behind an area of trees. He queried whether all water could be directed through Lake Huiputea and consideration be given to backfilling, with clean fill, the indentation on her property. His Worship suggested Members consider this request carefully and the amount of Ratepayer funding required. He said he has requested Environment Waikato to come down and test the discharge. The Chief Executive advised that Mr Tindle's suggestion has some merit and that the open area was a former river bed. He said clean fill dumped in the old river channel would be beneficial for Council and the Community. Mr Tindle reported that the process could be commenced by using a pile of top soil Ms Gadd has on her property.

COMMUNITY BOARD CONFERENCE

His Worship suggested Board Members give consideration to attending the forthcoming Community Board's Conference to be held in Rotorua. He said this would be beneficial for all Members and if unable to attend the whole Conference, at least attend part thereof.

I-SITE SIGNAGE

Mrs Cowan confirmed that Transfield will fully fund and install directional arrows highlighting the location of the i-Site facility. She extended thanks to Council's Contracts Engineer for her input into this matter.

Mrs Cowan extended Merry Christmas to Members and Staff.

RANFURLY STREET

The Roading Manager circulated copies of a plan proposing that the vehicle parking be upgraded on the north side of Ranfurly Street. He said it is proposed to install angle parking to replace the existing parallel parking spaces. The Roading Manager undertook to obtain costings on the proposal for report to the next meeting of the Board. He said consultation will be carried out with the adjoining property owners and the Otorohanga Business Association.

CHRISTMAS GREETINGS

The Chair thanked Members for their assistance in his new role as Chair of the Board. He wished Members and Staff a Merry Christmas and a Happy New Year.

TE KUITI & DISTRICTS HIGHLAND PIPE BAND

The Governance Supervisor presented a letter received from the Te Kuiti and Districts Highland Pipe Band highlighting points that were discussed by the Band and agreed to for their attendance at forthcoming ANZAC Day Services.

The Governance Supervisor reported that following receipt of this advice, discussion had been held with Mr Terry Price, local RSA President, who is of the opinion that sometime ago the control of where and which Band plays in the District is under that of the Te Awamutu Band. Members were informed that the local RSA has no objection to the Te Kuiti Band playing however, suggested that the proposal be considered with caution. Mr Price suggested discussion be held with the Te Awamutu Band as he believes they could prevent the Te Kuiti Band from playing in Otorohanga's ANZAC Parade. Members were also advised that apparently the Te Awamutu RSA controls the Kawhia ANZAC Day Services.

It was agreed that the Governance Supervisor write to the Te Awamutu Band advising them that the Board accepts the Te Kuiti Band's offer and that they be encouraged to work in with the Te Kuiti Band dealing directly between each other. It was further agreed that thanks be extended by letter to the Te Awamutu Band for their contribution to the ANZAC Day Services over the previous years.

MEETING CLOSURE

The meeting concluded at 6.30pm.

CHAIRMAN:

DATE: 10 February 2011

