



Otorohanga District Council

AGENDA

11 May 2010

Members of the Otorohanga District Council

Mr DF Williams (Mayor)
Mrs S Blackler
Mr WH Earwaker (Deputy Mayor)
Mr AL Gower
Mr A Ormsby
Mrs DM Pilkington
Mr R Prescott

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

11 May 2010

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 11 May 2010 commencing at 10.00am.

4 May 2010

DC Clibbery
CHIEF EXECUTIVE

AGENDA

9.30am Morning Tea for Citizenship Ceremony

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PRESENT

OPENING PRAYER

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES - 20 APRIL 2010

REPORTS

Item-338 ROUTINE ENGINEERING REPORT

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **Engineering Manager**

Date: **11 May 2010**

Executive Summary

This is a report on general Engineering matters for February to April 2010

Staff Recommendation

It is recommended that:

The report be received

Report Discussion

ITEM 1: ROADS MAINTENANCE ACTIVITIES

Contract 863 – General Maintenance - (Downer EDI Works - McFalls)

Overall roads throughout the District are in good condition and over the past three months we have still not had any weather events to cause damage.

There have been a number of problems and complaints regarding corrugations on unsealed roads being due to the extended summer period and the roads being so dry. Patch grading has been undertaken on some of the worst areas, but this is best done when roads are damp. On Ngapeke Road the work was carried out with the aid of a water cart but this option is too expensive to entertain on a large scale.

Despite the dry weather there was unseasonal growth during January and February and we have had to undertake another mowing round which is now almost completed. Heavier type vegetation and trees within the road reserve are still being targeted to improve vision and safety.

The programme of stabilisation repairs of isolated failures on sealed roads has been completed for this season with 5485 square meters being carried out. In Otorohanga the failed area at the western end of Mountain View Road has been dugout and rehabilitated but still has some drainage work outside of the pavement to be completed.

Several sealed roads are showing signs of cracking due to the extended period of dry weather. This problem was also experienced two years ago in the similar drought conditions. Downers have been instructed to apply bitumen seal patches prior to rain arriving to prevent water saturation.

Several roads have had stormwater drainage work completed, these varying from 100m sections on some roads to 2.1kms of drains cleaned and reformed on the far end of Owhiro road.

Contract 873 Roadmarking - (Road Runner Markers)

The contractor has undertaken the road remarking following the 2nd coat and reseal works. There are still some AWPT sites to be remarked, RRPM's be replaced and the remarking of some of the yellow road markings to brighten it up following the summer heat and tracking of bitumen to be carried out.

Contract 910 – Pre-reseal Repairs, Second Coat Sealing and Resealing - (Blacktop Construction Ltd)

All the pre-reseal pavement repairs in this Contract were undertaken and the reseals were completed during the first week of April. The standard of work on the repairs has been a great improvement from last year and the resealing work appears to be to a good standard. The sealing index for the February and March, the months in which the sealing work was done, has remained at approximately 90% of the base index. The repairs are now under maintenance until July 2010 and the reseals until September 2010.

Contract 920 – Street Lighting Maintenance - (The Lines Co)

This Contract is running smoothly with no problems.

Contract 937 – Maintenance Metalling 2009/2012 (McFall)

This is a three year contract is for the maintenance metalling on unsealed roads throughout the District and includes approximately 9000 cubic metres of metal per year.

The contract was awarded to Inframax Construction limited with the following tenders received.

Inframax Construction Limited – Te Kuiti	\$950,926.87
Downer EDi Works Limited - McFall – Te Awamutu	\$1,091,968.50
Corboy Earthmovers Limited – Te Kawa	\$1,156,118.09
Engineers Market Assessment	\$1,131,416.01

This Contract is due to start as soon as weather permits to allow for the metal to be applied when the roads are damp and softer. This will then aid compaction and prevent newly placed metal from being thrown off by traffic.

Contract 947 – Bridge Painting 2009/10

This contract is for the water blasting, preparation and painting of handrails, sight rails etc on 37 bridges throughout the district.

The contract was awarded to Otorohanga Painters and Decorators with the following tenders received.

Otorohanga Painters and Decorators – Otorohanga	\$52,050.00
J L Connolly Limited – Hamilton	\$74,055.00
Engineers Market Assessment	\$54,258.14

The contractor is programmed to commence work the first week of May.

ITEM 2: ROAD IMPROVEMENT WORKS

Contract 823 – Okupata and Te Rauamoia Roads USWP (Emmett)

Work on this contract is progressing well with Te Rauamoia Road completed except for some minor tidying and the earthworks on Okupata Road approximately 80% completed.

Contract 939 – Area wide pavement treatment 2009/2012 (McFall)

This is a three year contract for the area wide pavement treatment works on various sealed roads throughout the district.

The contract was awarded to Downer EDi Works - McFall limited with the following tenders received.

Downer EDi Works Limited - McFall – Te Awamutu	\$1,476,950.56
Schick Construction Limited – Hamilton	\$1,517,142.20
Strada Corporation Limited - Ngaruawahia	\$1,585,999.87
HEB Construction Limited - Taupo	\$1,608,777.83
Inframax Construction Limited – Te Kuiti	\$1,839,634.87
Engineers Market Assessment	\$2,153,286.70

The Contractor has completed the works on the sections of Honikiwi and Pekanui Roads and they are currently working on two sections of Pukewhau Road and the bridge approaches on Owawenga (2) and Ngapeke Roads. This leave a section of Te Kawa Roads and the bridge approaches on Okupata and Newman Roads to complete the programmed works for 2009/10.

Contract 943 – Puketawai Road USWP

This contract is for the minor improvements, widening and metalling on the 2.0 km unsealed length of Puketawai Road.

The contract was awarded to Emmett Contracting limited with the following tenders received.

Emmett Contracting Limited – Oparau	\$96,782.50
Holden Earthmoving Limited – Waitomo	\$100,210.50
Johnstone Drainage and Contracting Ltd - Pirongia	\$105,308.15
Downer EDi Works - Otorohanga	\$113,723.95
Engineers Market Assessment	\$90,860.00

Work has not yet commenced on this contract.

ITEM 3: OTHER ROADING ISSUES

The safety audit on option D for the marking of the SH3/31 intersection has been received from the consultant and forwarded to Transfield for their approval. It is expected that a final reply will be received at the beginning of May to allow for the marking to be undertaken following their upgrade of the intersection pavement.

The government has introduced an amendment to the vehicle mass and dimension rule that allows high productivity motor vehicles (HPMV) operators to apply for permits from road controlling authorities to travel on designated roads. To date we have not received any applications and this is unlikely to affect us in the initial period. A full report on this policy will be prepared for Council when all details are obtained.

ITEM 4: SERVICES

General

Preparation is underway for the services operations to be undertaken in house. The positions of services working foreman and two site operators have been advertised and applications close on 3 May. To date there has been a good response. Staff are, at present, preparing a schedule of plant, tools and material requirements so that everything can be in place for 1 July commencement.

Stormwater

The period February – April has been relatively dry and no stormwater issues have arisen.

There are no reported problems with the flood protection system and plans are well underway to replace the electrical distribution panels in the Huiputea Drive pump station. A stainless steel checker plate is to be installed in each of the pump stations to minimise the possibility of falling into the wet-well. This was requested by Environment Waikato during their annual inspection.

Contract 935 – SH3 / Factory Drive Stormwater Upgrade

This contract is for the Otorohanga stormwater capacity upgrade under the Main North Road between the rail bridge and Factory Drive. The work involves thrusting under the Main North Road and open trenching through Balance Agri-Nutrients and OTC yards. The pipe will be relocated around the OTC building instead of under it as at present.

The contract was awarded to Allen's United Drainage Limited for their alternative tender with the following tenders received.

Allen's United Drainage Ltd - Hamilton	\$219,930.00
Allen's United Drainage Ltd – Hamilton (alternate tender)	\$203,587.00
Schick Construction Ltd – Hamilton	\$249,000.00
On Line Contractors Ltd – Hamilton	\$292,043.00
Harker Underground Construction - Papakura	\$351,647.80
Downer EDi Works Limited - McFall - Te Awamutu	\$358,835.00
Downer EDi Works Limited - McFall - (alternative tender)	\$318,660.00
Engineers Market Assessment	\$192,300.00

The accepted price is above the budget allocation and the Community Board has agreed to increase the loan to be uplifted to allow the work to proceed.

The contractor has programmed to commence work the second week of May

Wastewater (Sewage) Otorohanga

The Frederick Street main pipeline to the treatment plant near the rail lines has blocked 3 times in recent months. This has been a problem area for some time and allowance has been made for the construction of a small pump station on the line. Plans for the pump-station are well advanced however funding may be a limiting factor in how / when the work is carried out. Currently it is necessary to contact OnTrack and gain approval before work can be carried out as the pipeline is in the Rail Corridor which makes it necessary to have one of their supervisors on site during the whole operation.

The Rangipare Street main back to the Te Kawa Street pump station blocked. This has also been a recurring problem and it is intended to CCTV that portion of the main to ascertain the problem.

A small section of main was replaced at the Rangitahi / Te Kawa Street intersection as the pipe had collapsed.

Smoke testing has been carried out in several parts of the town to help determine areas of stormwater infiltration. Approximately 9 percent of houses in the tested area are needing to check their internal plumbing.

The initial planting of the wetlands did not fully take as expected and some bare areas still remained. Kauri Park Nurseries (planting contractor) were required to undertake further planting under their guarantee to give full coverage. This was undertaken during April and a further inspection is required shortly to ascertain the result of that work.

The outlets from the sub-surface beds were cleaned and re-bedded which has improved the flow through the wetlands and the ability of the wetlands to treat effluent.

Water

Otorohanga

The Otorohanga / Waipa Water Treatment Facility has been operating well over the last 3 months with the only significant problem being a chlorine leak resulting from a fault in one of the chlorine regulators. This was quickly responded to by McFall staff and the regulators are due for servicing in May. The intake has been partially cleaned out and the metal removed to a stockpile.

There have been several minor leaks in the reticulation with the dry weather causing the soils to dry and allowing movement at joins. No serious leaks have been encountered.

With the continuing dry weather and low river levels, advertising for water conservation was undertaken at the end of March and hosing restrictions were put in place on 14 April to ensure a continuity of supply.

Kawhia

The water treatment facility and reticulation has been working well with the only significant work being the need for a new pump to be installed as one had burnt out.

It is proposed that some cleaning and maintenance of the spring bed be undertaken over winter to help improve the flow for next summer.

Discussions are continuing with Environment Waikato over the status of the resource consent renewal. New spring meters are due to be in place by the end of April and McFalls have been made aware of the urgency of this matter. The information from these meters is required as part of the consent process.

Rural Water Schemes

Committee meetings were held for each of the schemes at which time areas of concern were raised and estimates for 2010/11 presented.

Arohena

The committee for the Arohena scheme were happy with the way things were working and with the proposed water rate. No other significant issues were raised.

Ranginui

A representative of Clearwater Hydro attended the meeting and discussed with the committee a proposed hydro scheme and the effect it would have on the RWS scheme and its members. There were a variety of responses but none that would appear to be insurmountable.

The committee members have voted to change the method of charging for water and this will take effect from 1 July 2010.

Tihiroa

The committee were advised about the rising costs of producing the water and the amount of water being produced against that charged. It was agreed that extra bulk meters would be installed in an effort to ascertain why the amount of water being billed was considerably less than the amount of water being produced. The extra bulk meters have been installed and weekly readings taken from 17 April. When sufficient readings have been taken the results will be analysed to determine where the water is being lost.

Waipa

The committee requested the booster pump in Otewa Rd be re-instated and a meter put on it to ascertain the boosted flow to the area. The pump has been re-instated and the meter is due to be installed by Dairy Systems by the end of April. This scheme is running well however there was one small incident when the reservoirs ran low. That was attributed to an electrician not turning the pumps back on line.

ITEM 5: SOLID WASTE

The second payment was received from the waste minimisation fund during April bringing the amount for the first six months to \$14,000. The fund can only be used to promote or achieve the waste minimisation activities set out in Council's Waste Management and Minimisation Plan.

Agreement has been reached with EnviroWaste for them to install a portacom building at the Otorohanga recycle centre as an office and they will extend the hours that the centre is open. This agreement is only until the end of the existing contract period 30 April 2011 as extension or re-tendering of the contract has still to be finalised.

EnviroWaste have been trialling an ultra modern refuse and recycling truck around Otorohanga and it is hoped that this will shortly be in full service.

ITEM 6: PARKS, RESERVES AND PROPERTIES.

A number of projects have been completed with the planting of the south bank, the garden bed by the Otorohanga Club has been restored following the McDonalds roading changes, a large dead tree in Burt McKenzie Reserve has been removed and the retaining wall at the Wintech building has been repaired.

There have been some problems with lighting around the library and Village green and upgrades are becoming very expensive. This is to be referred to the Community Board. There are also concerns where the Village Green lawn has suffered badly mainly due to the drought and options for remedial work or renewal are being investigated.

The Kawhia toilets cleaning contract was due for renewal and has been extended to the existing operator. The Otorohanga toilets cleaning contract is also due for renewal in July. A minor upgrade of the Otorohanga night toilet is underway.

The new effluent tank at the Kawhia Medical Centre has been emptied and on current usage will require emptying approximately 4 times a year.

On the river control reserves it is programmed for Fertiliser to be applied shortly. The riparian fencing as required by Environment Waikato is now 90% completed on what has been a four year programme.

Hazards have been removed from Rewarewa Reserve and the proposed set back area and fence lines have been established

Veterans affairs have paid for the new Services Beam at the Otorohanga Cemetery

Contract 942 – Otorohanga Community Grass Mowing

This contract for the mowing of the community parks and reserves, cemetery, pensioner housing and roadside verges was awarded Property Contracting Ltd for Option A. Prices were received for option A, including Island Reserve and Option B excluding Island Reserve. A price was also obtained from the Island Reserve Committee for them to mow this area. The following tenders were received for the 3 years.

	<u>Option A</u>	<u>Option B</u>
Property Contracting Ltd	\$216,858.00	\$193,728.00
Max Kehoe	\$284,199.15	\$245,000.45
Rob Gordon and Andrew Ormsby	\$326,539.80	\$271,902.60
Downer EDi Works	\$475,500.00	\$423,000.00
King Country Nurseries Ltd	\$609,343.98	\$535,895.85
Engineers Market Assessment	\$305,000.00	\$245,000.00

The price received from the Island Reserve Committee was \$67,650.00.

Asplundh withdrew from their contract on 31 March 2010 and the new contractor commenced work on 1 April. To date he is finding his feet and appears to be settling into the work well.

Contract 813 – Kawhia Boat Ramp Surfacing Repairs.

This contract is for the concrete resurfacing of the existing boat ramp off Kaora Street. A resource consent for this work had been obtained from Environment Waikato in 2005 but the work has been delayed pending a decision on the adjoining land used for boat trailer parking.

The contract was awarded to Michael Watson with the following tenders received.

Michael Watson Contracting – Otorohanga	\$50,703.00
Kawhia Motors Limited – Kawhia	\$52,127.00
Potter Contracting Limited – Hamilton	\$48,280.00
Active Drainage Limited - Hamilton	\$65,351.00
Downer EDi Works Limited - McFall – Te Awamutu	\$69,786.30
Engineers Market Assessment	\$48,280.00

Tides were extremely favourable at the beginning of March and the contractor completed the work over a two week period. During the construction work it was found that the existing boat ramp extended further than previously seen and therefore an over expenditure occurred.

ITEM 7: GENERAL

Rural Fire

A restricted fire season was put in place between January and 31 March however because of the continuing dry weather conditions the restriction was extended until 30 April. During the restricted period a large number of fire permits were issued.

An out of control fire occurred at a property off Puketawai Road on 6 March and a helicopter was required to help control the blaze. The property owner did not have a permit and costs will be recovered.

Community Max

The Otorohanga group ended their six months on 30 April and the Kawhia group will conclude at the end of May. This has been a great success with the training given to these young workers and the number and standard of projects completed. Some of the workers have already left to take up employment and ongoing full or part time work has been found for the majority of the remainder.

The Kawhia group are at present working on the construction of the Hoturoa Street footpath.

Roy Chadwick
ENGINEERING MANAGER

Item-339 ANIMAL CONTROL OFFICER'S REPORT 1 JANUARY TO 31 MARCH 2010

**To: His Worship the Mayor and Councillors
Otorohanga District Council**

From: Environmental Services Manager

Date: 11 May 2010

Executive Summary

A report from the Environmental Services Manager on Dog and Animal Control activities in the District.

Staff Recommendation

It is recommended that:

The Environmental Services Manager report on Dog and Animal Control for 1 January to 31 March 2010 be received.

Report Discussion

	January	February	March
1. No. of Registration Notices Issued	7	5	8
2. No. of Property visits for Registration checks - Rural	15	21	17
3. No. of Property visits for Registration checks - Urban	30	12	15
4. No. of Property visits for S.O.S.	2	1	1
5. No. of Property visits for Two Dog Permit	1	1	0
6. No. of Complaints - Dogs Actioned	29	14	12
7. No. of Complaints - Stock Actioned	9	7	6
8. No. of Street Patrols Night - Otorohanga	3	4	3
9. No. of Street Patrols Day - Otorohanga/Kawhia	8	5	4
10.. No. of Enquiries - Registration / Dog Control / General	23	15	17
11. No of Dogs Impounded	11	8	3
12. No. Remaining in Pound	0	0	0
13. No. of Stock Impounded	0	0	1 cow
14. No. of Written Warnings - Dog Infringement Notice	1	0	1
15. No. of Infringement Notices Issued	0	0	1
16. No. of Verbal Warnings - Dog Control	23	15	11

AR Loe
ENVIRONMENTAL SERVICES MANAGER

Item-340 RURAL VEHICLE ENTRANCE WAY APPROVAL GUIDELINE

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **Roading Manager**

Date: **11 May 2010**

Executive Summary

The staff guidelines for the approval of new rural entranceways as discussed at the Council workshop on 30 March 2010 are presented here for formal adoption.

Staff Recommendation

It is recommended that:

The Evaluation and approval of new rural vehicle entrances guideline as attached is adopted by Council for all future rural entranceway approvals in the Otorohanga District

Report Discussion

Prior to the recent Council meeting of 30 March, a workshop was held and the draft rural vehicle entranceway approval process, staff guidelines was discussed in some detail and approved in principal.

The issue of sight distances for unsealed roadways was discussed, and it was agreed at the workshop that a separate set of distance requirements would be included. This has been researched on the internet and some published information found giving precisely this information. This information was on the Canadian Railways website and is in the design considerations for train level crossing points. The original document presented at the workshop had used a blanket 10% increase in sight distances, but the document shows an increase of closer to 20% in the sight distance required.

The appropriate changes have been made to the guidelines attached.

Martin Gould
ROADING MANAGER

Attachments

- a. Final copy of rural entranceway approval process guidelines

OTOROHANGA DISTRICT COUNCIL

Evaluation and approval of new rural vehicle entrances
Guidelines

Methodology for the evaluation and approval of new rural vehicle entranceways

General

This procedure sets out the steps and actions to determine the requirements for new entranceways, and the approval of newly constructed or upgraded entranceways to the rural roading network within the Otorohanga District. The object is to provide a method of best practice to achieve compliance with the best practice safety requirements, and is a guideline for Council officers.

1. Establish location of vehicle entranceway

The application to Council for Resource or Building Consent is to clearly identify the location of new or existing entranceways to allow Council staff to provide accurate consent conditions for construction or upgrading works.

2. Establishment of design speed

The design speed for traffic approaching the vehicle entranceway from both directions is to be determined in the first instance by staff through a site speed assessment. The staff member is to drive the approach to the entrance at increasing speeds until it is felt that the driver is uncomfortable with level of control of the vehicle (to a maximum of 100kph). The intent is to establish a speed at which nine out of ten passenger vehicles would travel at or below. It is accepted that in practice this may provide an overestimation of the 85th percentile operating speed, but the assessed speed is not to be unnecessarily inflated.

In order to maintain a degree of consistency in speed assessments, as far as practical each assessment is to be carried out by the same staff member while they hold the role of Contracts Engineer (Roading) as part of the process for providing roading comments to the Environmental Services team on behalf of the Roading Manager.

If the applicant or their specialist representative disputes the design speed, the applicant is to be met on site and following an explanation of the methodology, another site assessment undertaken with the applicant as a passenger, and a mutual agreement on the speed met if possible.

If agreement is not made, a metro traffic counter is to be placed at the current end of the visibility distance for a seven day count, and from the recorded figures the 85th percentile passenger car design speed calculated.

The cost of the traffic count is to be met by consent applicant (\$300 + gst)

The applicant will first need to agree that the time to arrange for and complete a traffic survey will increase the time for the entranceway to be approved.

3. Setting of required visibility distance

Using the design speed established in step 2 above, and the average gradient of the carriageway within the visibility distance, select the appropriate visibility distance from the attached tables.

4. Provision of approval conditions

Provide an entranceway formation or upgrade condition to the Environmental Services Department for inclusion in the consent, based on the following typical wording. Note that entranceways on unsealed carriageways do not require sealing. It is preferable in all circumstances to provide an actual visibility distance required, than to rely on the applicant determining the design speed and visibility requirements.

A vehicle crossing (constructed and sealed in accordance with the or upgraded to meet the) (Residential or Light Commercial or Heavy Commercial) specification DCS301 of the Hamilton City Development Manual shall be provided to service Lot(s) (??) to the satisfaction of the Engineering Manager, except that the culvert need not be 4.0m from

the edge of seal. Entranceway visibility of a minimum of (??) in each direction measured along the centreline of the roadway shall be provided. This shall be a continuous inter-visibility measured at a height of 1.05m above the road surface, from the drivers position on the roadway and 1.05m above a point 3.5m back from the edge of the carriageway on the centreline of the (new or upgraded) entranceway. This distance shall be measured along the carriageway centreline.

If it is clear from the site inspection that extensive, and potentially expensive works are required to achieve the minimum entranceway sight distances, a brief note confirming it is Councils belief that extensive works will be required. For example, the following sentence might be added as appropriate.

In order to achieve the minimum entranceway sight distance, it is likely that (significant earthworks to form a sight bench / removal of existing mature trees etc) will be required to achieve compliance with the minimum safety standards prescribed.

5. Provision of advice during formation of the entrance

The Councils Contracts Engineer (Roading) will be available to make a site inspection with the applicant and/or their specialist representative and/or contractor to discuss new or upgraded entranceway requirements. An appointment can be made either prior to application or following granting of consent with entranceway conditions.

This requested site inspection for engineering advice will be undertaken at no cost to the applicant, but all subsequent site visits or meetings to discuss entranceway formation requirements will be charged to the applicant as part of the consent costs.

6. Measurement of visibility envelope

Prior to final approval of the entranceway, the entranceway is to be physically inspected and the sight distances measured to confirm the consent conditions have been achieved, and a safe and practical vehicle entrance has been provided.

The inspection is to be carried out by the Contracts Engineer (Roading) on behalf of the Roading Manager, and a written record kept of the inspection, filed against the particular consent.

A vehicle is to be parked in the entranceway 1.0m back from the edge of the carriageway, and the required sight distances measured out along the road centreline with a measuring wheel. The car drivers / passengers window is to be visible from a height of 1.05m continuously within the required visibility length.

Measurement tolerances

Some discretion is able to be applied to accepting entranceway visibility distances which do not meet the prescribed standards. The general guidelines for application of that discretion are as follows.

- i. Minor works which will allow the full visibility requirements to be met, or nearly met, which are inexpensive and easily undertaken shall be completed prior to the entranceway being approved.
- ii. Works which will be expensive to complete, but give only limited improvements in visibility distances will not be enforced, so long as the absolute tolerances below will be met.
- iii. Works required on adjacent landowners property or road frontage which disrupt the use or affect the value of that land, for which the landowner might reasonably withhold permissions will not be enforced, so long as the absolute tolerances below will be met.
- iv. Traffic volumes on the roadway section involved, and the speed of that traffic which defines the risk of injury resulting from the new entranceway is to be considered in the application of discretion to accept an entranceway which does not meet the prescribed standards.

- v. An existing entranceway which has no records of crashes or near misses, and no definable change in traffic use, can also be considered to have demonstrated an existing level of safety, and this can be taken into account.

The following tolerances for entranceway sight distances shall apply in all cases, and provide an upper limit when approving entrances with the discretion prescribed above.

State Highways – zero tolerance

Arterial roads – 2%

Collector roads – 3%

All other roads over 200 vehicles per day – 4%

All other roads under 200 vehicles per day – 6%

Arterial Roads	Collector Roads	Other roads over 200 vpd
Ngutunui Road	Bayley Road	Waikeria rd
Waipapa Road	Honikiwi Road (SH 31 to Bromley Rd)	Kio Kio Station Rd
Harbour Road	Lethbridge Road	Old Golf Rd
Ouruwhero Road	Maihihi Road (Mangaorongo Rd to Paewhenua Rd)	Magauika Rd
Pokuru Road	Mangaorongo Rd	Ngahape Rd (Happy Valley Rd to Whibley Rd)
	Mangawhero Road	Morrison Rd
	Ngahape Rd (SH 3 to Whibley Rd)	Aotea Rd
	Ngaroma Rd	
	Old Te Kuiti Rd	
	Otewa Rd	
	Rangiatea Rd	
	Seafund Road	
	Te Kawa Rd	
	Waitomo Valley Rd	
	Wharepuhunga Rd	
	Whibley Rd	

7. Secondary entrances

Rural properties other than lifestyle properties may apply to create secondary entrances for genuine farm use. The definition of a secondary entrance is an entrance which is used intermittently for farm operations such as feeding stock in isolated paddocks, and seasonal harvesting and feed cropping operations etc.

Approval for these entrances will be limited to location and the best practical option, but can not create an unsafe environment. If practicable standard entranceway sight distance shall be provided.

Entranceway visibility sight distances

Entranceways onto Sealed roads

design speed	Level		Upgrade			Down Grade		
			4%	8%	12%	4%	8%	12%
40	28	28	28	28	28	28	28	33
50	44	44	44	39	44	49	49	49
60	63	63	58	58	63	68	73	73
70	86	86	76	76	91	96	101	101
80	115	110	105	100	120	125	140	140
90	140	130	125	120	150	160	170	170
100	170	160	150	145	180	195	215	215
110	210	195	185	180	225	245	270	270
120	250	230	220	210	270	300	335	335

Entranceways onto Un-sealed roads

design speed	Level		Upgrade			Down Grade		
			4%	8%	12%	4%	8%	12%
40	45	45	45	45	45	45	45	50
50	65	65	65	60	65	70	70	70
60	85	85	80	80	85	90	95	95
70	110	110	100	100	115	120	125	125
80	140	135	130	125	145	150	165	165
90	170	160	155	150	180	190	200	200
100	210	200	190	185	220	235	255	255
110	250	235	225	220	265	285	310	310

Note: Design speed is the assessed speed or the 85th percentile of measured speed.

Sealed road distances taken from Item 13.0 of the Hamilton City Development Manual, Volume 5: District Council supplement - Item 13.0, and Austroads part 5: Intersections at Grade, Table 5.2 - Grade corrections

Unsealed road distances taken from Transport Canada Technical Standards, Section 4: design considerations – Stopping Sight Distance, table 4-5: on wet pavement and gravel surfaces.

Item-341 GIRL GUIDE HALL - LEASE RENEWAL

To: **His Worship the Mayor and Councillors
Otorohanga District Council**

From: **Finance and Administration Manager**

Date: **11 May 2010**

Executive Summary

The Girl Guide Association have applied for a further lease of the land under the Girl Guide Hall, but there are certain conditions in the expired lease which stipulate it must be used for Girl Guide purposes. Council proposes to extend the lease for a further 5 years and reword the clauses that restrict the usage.

Staff Recommendation

It is recommended that:

1. That a further lease of 5 years be entered into with "The Girl Guide Association" at an annual rental of \$250.00 (GST Inclusive)
2. That Clause 2 and Clause 25 of the previous lease be reworded as follows

Clause 2

THAT the Association shall endeavour to use the land for the provision of facilities for the Girl Guides and any buildings thereon as a Club Rooms for them but, if at any time the land is not being sufficiently used for that purpose, the Council, will not terminate the lease and accepts that from time to time the Girl Guide Group may be inactive.

Clause 25

IF the Association shall make application in writing to the Council not more than six (6) months nor less than three (3) months before the expiration of the term of this lease AND the Council is satisfied :-

(a) That the terms and conditions of this Lease have been complied with by the Association.

Then a new Lease of the land will be granted to the Association for a further term of five (5) years.....

Report Discussion

Background

Council owns the land that the Girl Guide Hall is situated on at 13 Kakamutu Road. This has previously been leased to the Girl Guide Association who own the Hall.

The previous lease was for a term of 21 years and expired on 30 June 2009. The Girl Guide Association have continued to pay the annual rental, currently set at \$200.00.

The Girl Guide Association have applied to Council for a further lease, which is allowed for under clause 25. Prior to this the Association wrote to Council on the understanding they could not renew the lease as they had been largely inactive over the previous 18 months, and certain conditions in the lease stipulate that they must have an active girl guide group operating from the Hall. This was also documented in the media in a recent Waitomo News article.

The relevant conditions in the existing lease are as follows :-

Clause 2

THAT the Association shall use the land solely for the provision of facilities for the Girl Guides and any buildings thereon as a Club Rooms for them and, if at any time the Council is of the opinion that the land is not being used or is not being sufficiently used for that purpose, the Council, after making such enquiries as the Council thinks fit and giving the Association an opportunity of explaining its usage of the land, and if satisfied the land is not being used or is not being used for the purpose specified above, may terminate this Lease on such terms as the Minister of Conservation approves.

Clause 25

IF the Association shall make application in writing to the Council not more than six (6) months nor less than three (3) months before the expiration of the term of this lease AND the Council is satisfied :-

- (b) That the terms and conditions of this Lease have been complied with by the Association, and*
- (c) That there is sufficient need for the provision of facilities for the Girl Guides and a clubroom for them in the Otorohanga district.*
- (d) And in the public interest some other sport game or recreational activity should not have priority over the Association in respect of the use of the said land.*

Then a new Lease of the land will be granted to the Association for a further term of twenty-one (21) years

Options

In the interim the lease could be renewed for a shorter period of 5 years and Clause 2 and Clause 25 be reworded to state that the Girl Guide Association should endeavour to use the hall for Girl Guide purposes, but Council will not terminate the lease if from time to time the group becomes inactive. The shorter lease period will allow the Association time to make some decisions on the future purpose of the hall.

GD Bunn
FINANCE AND ADMINISTRATION MANAGER

**Item-342 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD TO 31
MARCH 2010**

**To: His Worship the Mayor and Councillors
Otorohanga District Council**

From: District Accountant

Date: 11 May 2010

Executive Summary

The Draft Management Accounts for the period ended 31 March 2010 are attached under separate cover.

Suggested Recommendation

It is recommended that:

The Draft Management Accounts for the year ended 31 March 2010 be received.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

Item-343 MATTERS REFERRED FROM 20 APRIL 2010

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 11 May 2010

1. ENGINEERING MANAGER

20 April 2010

- i. To check with the Roadside Spraying Contractor that they are using the correct non-hormone spray.

2. POLICY MANAGER

30 March 2010

- i. To provide Cr Pilkington with what figures he could find for Community Grants for Kawhia.

3. FINANCE & ADMINISTRATION MANAGER

30 March 2010

- i. To advise the Kawhia Community Board that Nga Tai O Kawhia had sent written confirmation that their concerns with the Waiwera Street development had now been addressed.

CA Tutty
GOVERNANCE SUPERVISOR

GENERAL

MOTION TO EXCLUDE THE PUBLIC

Item-344 SALE OF COUNCIL PROPERTY CONFIDENTIAL

Reason for Confidentiality

	Grounds	Reason
	This report is CONFIDENTIAL in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -	Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:
SALE OF COUNCIL PROPERTY	48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.	7(2a) Protect the privacy of natural persons, including that of deceased natural persons.

