



Otorohanga District Council

# MINUTES

14 July 2009

# OTOROHANGA DISTRICT COUNCIL

14 July 2009

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 14 July 2009 commencing at 10.06am.

## MINUTES

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## **PRESENT**

Mr DF Williams (Mayor), Crs SR Adam, S Blackler, WH Earwaker, AG Ormsby (attended 10.50am), DM Pilkington and RJ Prescott.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), RF Proffit (Policy Manager) and CA Tutty (Governance Supervisor).

## **OPENING PRAYER**

Cr Pilkington read the Opening Prayer.

## **APOLOGIES**

**Resolved** that the apologies received from Cr AL Gower, and Cr AG Ormsby for lateness, be sustained.

**Cr Prescott / Cr Earwaker**

## **CONFIRMATION OF MINUTES - 23 JUNE 2009**

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 23 June 2009, as previously circulated, be approved as a true and correct record of that meeting.

**Cr Pilkington / Cr Blackler**

## **TEMPORARY ROAD CLOSURE - DRIVE NZ CLASSIC TOUR**

Cr Blackler reported she understood the Waikato Times were objecting to the proposed road closures, in particular the timeframe of closure relating to Mangatutu Road on 23 October 2009.

Further to Cr Blackler's query, the Engineering Support Officer replied she has attempted to make contact with the Waikato Times. She said the Organisers, Drive NZ, are enthusiastic to assist. The Officer advised she will attempt to contact the Contractor concerned.

## **REPORTS**

### **Item-228 OTOROHANGA COMMUNITY BOARD MINUTES - 11 JUNE 2009**

#### **Discussion**

Cr Pilkinton said it was great to see that the Principal of the Otorohanga College had attended the meeting.

#### **ED HILLARY WALKWAY**

In reply to Cr Earwaker regarding the accumulation of heat within the walkway, the Chief Executive replied during the summer period the air under the canopy becomes very hot. He said staff are to explore options, one being to reposition the end of the canopy to release the accumulated hot air.

#### **Resolved**

That the minutes of the meeting of the Otorohanga Community Board held on 11 June 2009 be received and the recommendations contained therein adopted.

**Cr Prescott / Cr Earwaker**

## **Item-229            KAWHIA COMMUNITY BOARD MINUTES - 29 MAY 2009**

### **Discussion**

Cr Pilkington referred to the last item in the minutes and advised it was herself that had reported on the funding awarded to the Maui Dolphins Basketball Team from the SPARC Rural Travel Fund not Mrs Bennett.

### **TKI**

In reply to Cr Earwaker, the Chief Executive advised he had written to the TKI Board requesting approval to attend their AGM. He said, to date, a response has not been received. His Worship reported a letter has been received from the Minister of Health advising those Councils that have indicated they may wish to make application need to do so as soon as possible or they may miss out. The Chief Executive advised Council needs to submit the second stage application by 31 March 2010. He said the time is running out and that Council will have to have the matter of the disposal field sorted. His Worship expressed the opinion that within the next three to four years Council will be told that Kawhia is required to have a system in place, all be it a limited reticulation service. He said step 1 of the project will be to dispose of the treated outflow. The Chief Executive confirmed that as a statutory requirement Council could use the Public Works Act. He then outlined the process required submission of a second stage funding application, this being to obtain approval from the TKI Board to allow disposal of waste water on their land, Kawhia Community Board approval, then the design work be prepared, followed by consultation with the Community regarding the proposal and the costs that would be incurred. Cr Pilkington was advised that there has been no agreement with any party to provide the land required.

### **Resolved**

That the minutes of the meeting of the Kawhia Community Board held on 29 May 2009 be received and the recommendations contained therein adopted.

**Cr Pilkington / Cr Adam**

## **Item-230            DISTRICT LIBRARIANS QUARTERLY REPORT APRIL - JUNE 2009**

### **Discussion**

The District Librarian attended the meeting and presented her report for the period April to June 2009. She advised a decision has been made to discontinue purchasing titles for the Library's Music CD collection from 1 July. The District Librarian reported that the CD collection was not receiving enough use for the amount of staff time involved. Cr Pilkington said she endorsed the step back from the Music CD collection.

### **Resolved**

That the District Librarian's quarterly report for the period April to June 2009 be received.

**Cr Pilkington / Cr Prescott**

## **Item-231            APPLICATION FOR TEMPORARY ROAD CLOSURE - 2009 DUNLOP TARGA**

### **Discussion**

The Engineering Support Officer attended the meeting and summarised her report on an application received from Club Targa Inc for various Road Closures within the Otorohanga District, to enable the 2009 Dunlop Targa event and associated activities to proceed. Cr Pilkington raised the point that school bus runs may be affected along Harbour Road on Tues 27

October 2009. The Officer replied that the Organisers are working closely with the local schools. She did however, make a note of the concern.

### **Resolved**

That approval is granted for the following road closures, including 100 metres of each adjoining road, from where it intersects with the road being applied for:

Purpose: 2009 Dunlop Targa

Date: Monday 26 October 2009

Details of Closure: **Stage - Aotearoa**

**AOTEAROA ROAD** – starting from the district boundary to its intersection with Kahorekau Road.

Includes intersections with Aotearoa Pa (no exit).

**KAHOREKAU ROAD** – starting from its intersection with Aotearoa Road, to finish at its intersection with Waipapa Road.

**Period of Closure:** 12.45pm to 5.15pm

**Stage – Mangare Road**

**PUKEWHAU ROAD** – starting from its intersection with Waipapa Road to its intersection with Mangare and Huirimu Roads.

**MANGARE ROAD** – starting from its intersection with Pukewhau and Huirimu Roads to the district boundary.

**Period of Closure:** 1.00pm to 5pm

Date: Tuesday, 27 October 2009

**Stage - Waitomo**

**WAITOMO VALLEY ROAD** – starting from the district boundary to its intersection with Haurua Road.

**HAURUA ROAD** – starting from its intersection with Waitomo Valley Road to the district boundary.

**Period of Closure:** 12.00 noon to 4.30pm

**Stage - Kawhia Harbour**

**HARBOUR ROAD** – starting from its intersection with Hauturu Road to the district boundary.

Includes intersections with Rakaunui Road (no exit), Whenuaapo Road (no exit), Waipuna Road (no exit) and Owhiro Road (no exit).

Affects Hikuparea Road (no exit) and Brown Road (no exit).

**Period of Closure:** 1.00pm to 5.30pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Club Targa Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Club Targa Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.

4. Club Targa Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Club Targa Inc is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Club Targa Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Club Targa Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with Council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. Club Targa Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Club Targa representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Cr Pilkington / Cr Blackler**

### **Item-232           MATTERS REFERRED FROM 23 JUNE 2009**

#### **Discussion**

His Worship advised he is keeping Cr Gower informed as to how the Hamilton International Airport stands compared to other airports it is competing with in relation to having adequate gear in place to provide the necessary services.

It was agreed item 1.i. be deleted from Matters Referred.

### **GENERAL**

#### **WAIKERIA PRISON**

Cr Prescott reported he had received advice that due to the overcrowding of prisons, consideration was being given to reopening Meade House at Waikeria Prison. He said this facility is closed and had previously been condemned. He queried whether Council's Health Department should look into the matter. The Chief Executive replied Council has a duty to deal with unsanitary conditions and that the matter would be referred to Council's Environmental Health Officer.

#### **ST JOHN'S BUILDING**

Cr Ormsby said it was encouraging to see the commencement of the new St Johns building. He said however, some 'flack' has been received from Residents regarding Contractors working on the site prior to 7.00am. Cr Ormsby said it would be desirable for more communication to be carried out with those involved in the project and adjacent neighbours. His Worship advised that

Council's direct link is with the Applicant. Cr Ormsby expressed the opinion that staff could discuss matters with the local Contractor. His Worship suggested this issue be referred to the staff involved.

### **DISTRICT PLAN REVIEW MEETINGS**

The Policy Manager referred to the previous District Plan Review meetings held throughout the District and as a result said he will be taking a list of the Landowners to the last two meetings to identify those invited. He then explained to Members how the Property Owners had been identified by using property boundaries. His Worship said it was disappointing that representatives of Environment Waikato (EW) had not participated as was agreed at the Shore Futures Governance Group meetings.

His Worship acknowledged those Elected Members and Council staff who have attended the District Plan Review workshops.

### **DELOITTES**

His Worship referred to a report from Council's Auditors, Deloitte, on the results of the LTCCP which he said was very complimentary and contained nothing negative.

### **LOCAL GOVERNMENT CONFERENCE**

Cr Adam confirmed he will be attending the forthcoming Local Government Conference.

### **ZONE 2 MEETING**

His Worship informed Members of the next Zone 2 meeting to be held at Te Kaha on 10/11 September 2009.

## **Item-234 MAYORAL GRADUATION CEREMONY**

### **Discussion**

His Worship reported there was a shortfall of approximately \$500 for catering towards the Graduation Ceremony held on 7 April 2009. He queried whether this could be funded from the Democratic Process Sundry Allowance account.

### **Resolved**

That the shortfall of approximately \$500 in respect to catering for the Mayoral Graduation Ceremony be funded from the Democratic Process Sundry Allowance account.

**Cr Earwaker / Cr Adam**

### **COMMUNITY OPEN DAYS**

His Worship advised Community Open Days are currently being organised for the Community to see the Youth Initiatives operating in Otorohanga.

### **COMMUNITY BOARDS**

The Chief Executive reported he had had discussions with the Otorohanga Community Board in relation to the roles of the Board and meeting process. He said unfortunately the Chairperson is away until mid August therefore it will be some time before a workshop will be able to be held with all Board members being present.

## **FINANCE MATTERS**

The Finance & Administration Manager advised that the \$375,000 call up for the Hamilton International Airport has been paid today.

The Finance & Administration Manager reported that as at the end of financial year, 30 June 2009, Council has reduced its debt by \$500,000.

## **RISK POOL**

The Finance & Administration Manager advised that advice has been received from the NZ Mutual Liability Risk Pool that in the coming year it will be making a call on Council for a shortfall in the Mutual Pool's funds. He said this is caused by the Leaky Building issue which has significantly impacted the sector, including Risk Pool. He said, for Council this means a call of \$2,445 and \$16,138 for the 2009/10 year. His Worship requested the Finance & Administration Manager to obtain a breakdown on where the claims have arisen from. The Finance & Administration Manager then reported on a savings of approximately \$12,000 over the previous years insurance programme which could be utilised towards the Risk Pool call up.

## **MOTION TO EXCLUDE THE PUBLIC**

"THAT the Otorohanga District Council, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

### **Cr Prescott / Cr Earwaker**

**Item-233          HAMILTON AIRPORT SHARE ISSUES          CONFIDENTIAL**

### **CR ORMSBY**

Cr Ormsby attended the meeting at 10.50am.

### **MEETING CLOSED**

The meeting concluded at 11.45am.

**MAYOR:**

**DATE:**

