



Otorohanga District Council

MINUTES

10 March 2009

OTOROHANGA DISTRICT COUNCIL

10 March 2009

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 10 March 2009 commenced at 10.05am.

MINUTES

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PRESENT

Mr DF Williams (Mayor), Crs SR Adam, S Blackler, WH Earwaker, AG Ormsby, DM Pilkington and RJ Prescott.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager), RF Proffit (Policy Manager) and CA Tutty (Customer Services Team Leader).

OPENING PRAYER

Cr Ormsby read the Opening Prayer.

APOLOGY

Resolved that the apology received from Cr AL Gower be sustained.

Cr Adam / Cr Blackler

His Worship informed Members the Waikato Times Reporter, Rebecca Harper, was leaving the employment of Waikato Times to travel overseas. He acknowledged the contribution made by Rebecca and wished her all the best for the future.

CONFIRMATION OF MINUTES - 17 FEBRUARY 2009

Resolved that the minutes of the meeting of the Otorohanga District Council held on 17 February 2009, as previously circulated, be approved as a true and correct record of that meeting.

Cr Prescott / Cr Pilkington

MATTERS ARISING

OTOROHANGA DISTRICT DEVELOPMENT BOARD REPORT

His Worship referred to the item on the Otorohanga District Development Board's report and requested the following sentence be inserted - 'Council supported, in principle, an increase in funding through the Annual Plan process.'

REPORTS

Item-185 ENVIRONMENTAL HEALTH OFFICER'S REPORT FOR AUGUST 2008 TO FEBRUARY 2009

Discussion

The Environmental Health Officer/Liquor Licensing Inspector attended the meeting and presented his report for the period 1 August 2008 to 25 February 2009.

FOOD SAFETY LEGISLATION

In reply to Cr Pilkington the Officer advised there would be some extra time incurred by the operators of food premises in setting up a Food Safety Plan. He said however, this will be a good training tool for the operators and will be available to all staff. The Environmental Health Officer expressed the opinion that the benefits received will outweigh any additional time taken.

The Environmental Services Manager advised that the Food Safety Plan could be used as a Business Management Tool and form part of running a business.

Resolved

That the Environmental Health/Liquor Licensing Inspector's Report be received.

Cr Earwaker / Cr Blackler

Item-186 APPLICATION FOR TEMPORARY ROAD CLOSURE - TARGA ROTORUA 2009

Discussion

The Engineering Support Officer attended the meeting and summarised a report on the Application received from Club Targa Inc for various road closures within the Otorohanga District, to enable the Targa Rotorua 2009 event and associated activities to proceed.

Resolved

That approval be granted for the following road closures, including 100 metres of each adjoining road, (with the exception of Waipapa Road), from where it intersects with the road being applied for:

Purpose: Targa Rotorua 2009

Date: Sunday, 14 June 2009

Details of Closure: **Stage No. 9 & 11**

MANGARE ROAD – from the district boundary to its intersection with Pukewhau and Huirimu Roads.

PUKEWHAU ROAD – from its intersection with Mangare and Huirimu Roads to finish at the intersection with Waipapa Road.

Period of Closure: 8.00am to 1.00pm

Stage No. 10 & 12

KAHOREKAU ROAD – starting from its intersection with Waipapa Road to its intersection with Aotearoa Road.

AOTEAROA ROAD – from its intersection with Kahorekau Road to the district boundary.

Includes the intersection with Aotearoa Pa, no exit.

Period of Closure: 8.30am to 1.30pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Club Targa Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Club Targa Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News and Te Awamutu Courier.
4. Club Targa Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.

5. Club Targa Inc is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Club Targa Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Club Targa Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with Council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. Club Targa Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Club Targa representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Earwaker / Cr Prescott

Item-188 APPLICATION FOR TEMEPORARY ROAD CLOSURE - NKC MOTORCYCLE CLUB

Discussion

Members were circulated with a report on the Application received from the Northern King Country Motorcycle Club for the closure of Tolley Road, Ngaroma to enable the Club to hold a gravel sprint event. The Officer reported that all conditions had been complied with and there were no particular issues or problems.

Resolved

That approval be granted for the following road closure:

Purpose: North King Country Gravel Sprint

Dates: Saturday, 28 and Sunday, 29 March 2009

Details of Closure: **TOLLEY ROAD, NGAROMA** (No Exit) – Full Length

Period of Proposed Closure: 8.00am to 6.00pm, both days

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. NKC Motorcycle Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council, payable no later than 10 working days prior to the road closure.
3. Public notice advertisements are to be published in the Waitomo News. NKC Motorcycle Club is to pay for all advertising costs in appropriate newspapers.

4. NKC Motorcycle Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. A bond of \$2,000 is required no later than two weeks prior to the event. The bond is based on \$2,000 per road per day and is applicable to unsealed roads only.
6. NKC Motorcycle Club is to consult with all residents of all properties on the road intended to be closed. Mail drops to residents are also to be carried out no later than ten full days before the proposed closure, and to be approved by Council staff prior to distribution.
7. NKC Motorcycle Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A NKC Motorcycle Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Earwaker / Cr Adam

Item-187 MATTERS REFERRED FROM 17 FEBRUARY 2009

Discussion

There were no recorded Matters Referred from the Council meeting held 17 February 2009.

GENERAL

OTOROHANGA POOL COMPLEX

Cr Prescott raised the matter of the fee being charged to local schools for use of the Swimming Pool Complex. He outlined discussions he had had with the Pool Contractor, Total Leisure Concepts (TLC). Cr Prescott said the set fee appeared to be \$22.50 per hour however, one or two schools were being charged \$40 per half hour. The Chief Executive advised TLC set the fee which in turn require the approval of Council. He referred to appropriate Life Guard arrangements following a fatal drowning in Huntly last year and advised there is a need to establish guidelines to meet Health & Safety regulations.

Members were also informed that group bookings occur with no notification to individual users. The Chief Executive reported a meeting between representatives of TLC and staff has been arranged to discuss these issues.

COMMUNITY LAWN MOWING CONTRACT

Cr Ormsby requested an update on the Community Lawn Mowing Contract. The Chief Executive informed Members there were still issues with this Contract and reported on an incident recently at the Otorohanga Cemetery. He said staff are addressing this and other issues however, Council is now in a position to issue a formal notice to the Contractor whenever non-compliance with the Contract conditions is observed. His Worship said he was disappointed with the level of

performance however, there were people out in the Community eager to see the Contract 'tip over'. The Chief Executive stressed that it is essential for Council staff to administer the Contract and the relevant process.

OTOROHANGA WEBSITE

Cr Pilkington reported the Otorohanga District Development Board's Otorohanga website went live last week and it is very impressive. She extended thanks to Mrs Liz Cowan for her input in creating the website. His Worship endorsed the comments made by Cr Pilkington and said the website is exceptional and very professional. He said the challenge is now is for this to be made use of. Cr Blackler requested a letter of thanks be forward to Mrs Cowan expressing Council's appreciation for her time and input in creating such an exceptional website.

ZONE 2 MEETING

Cr Pilkington reported on her attendance last Friday at a Zone 2 meeting held in Rotorua, and advised that MP Rodney Hide was in attendance. She said discussion had been held on the proposed Drinking Water Standards. Cr Blackler who also attended the meeting, reported on the matter of the Rotorua Airport.

His Worship extended his appreciation to those Members and staff that attended the Zone 2 meeting.

SPCA

The Environmental Services Manager advised a letter had been received from the SPCA requesting assistance towards costs incurred in disposing of wild cats. He said these have been a real problem recently and the Organisation was seeking a grant of \$1000. Cr Blackler said this matter should be forwarded to Environment Waikato (EW) who handle Pest Control. His Worship reported there were often letters to the paper regarding cats in the area and queried whether Council could look at, in conjunction with EW, making some small grant. Cr Earwaker however, agreed with Cr Blackler's comments that the request be forwarded to EW.

OTOROHANGA MAYORAL FATHERS BREAKFAST

His Worship reported an Otorohanga Mayoral Father's Breakfast is to be held on 26 May 2009. He said this will involve guest speakers and the celebration of male role models to place more emphasis on the family structure.

RESEARCH PROJECT

His Worship referred to a Research Project Report prepared by local Consultant Mrs Julie Meade Rose and advised this will be presented at a meeting to be held on Monday 16 March 2009 at 11.30am. He said there will be a number of dignitaries attending the meeting. The presentation of this document is extremely timely.

MAYORS TASKFORCE

His Worship reported \$10,000 a year is directed at Youth Week with \$500 available for local projects. He referred to a Mayor's Award which is now available to acknowledge young people.

His Worship reported on a Department of Labour report identifying Territorial Local Authorities boundaries in order to provide specific youth indicators. He said this report will be received twice a year.

RURAL SECTOR

His Worship reported he had attended one day of a two Rural Sector meeting. He said the second day included open discussion on salary caps, level of remuneration and vehicle allowance for Elected Members.

HAMILTON INTERNATIONAL AIRPORT

His Worship referred Members to recent information received in respect of the financial position of the Hamilton Airport.

JOB SUMMIT

His Worship reported on his attendance at a nationwide Job Summit held in Auckland on Friday 27 February. He said this was very interesting with 20 broad outcomes being identified. He said Local Government was well represented and one proposal was to remove the amount of 'red tape' to make matters easier for people.

ROADING IMPROVEMENTS PROGRAMME

The Chief Executive circulated information on Council's Roading Improvements Programme as per the 2009/19 LTCCP. He said, at no point, has Council ceased improving roads and that Ratepayers will see improvements as these are carried out.

MEETING AND GOVERNANCE WORKSHOP

The Customer Services Team Leader referred to the proposed workshop to be held on Wednesday 25 March 2009 and advised that due to the unavailability of some Board members, this has been re-scheduled to Wednesday 15 April 2009 to commence at 1.30pm in the Board Room. His Worship suggested as many Members attend as possible.

MEETING CLOSED

The meeting concluded at 11.02pm

MAYOR:

DATE:

