



Otorohanga District Council

MINUTES

16 September 2008

OTOROHANGA DISTRICT COUNCIL

16 September 2008

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 16 September 2008 commenced at 10.05am.

MINUTES

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PRESENT

Mr DF Williams (Mayor), Crs S Blackler, AL Gower, AG Ormsby and DM Pilkington.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), R Chadwick (Engineering Manager), GD Bunn (Finance & Administration Manager) and CA Tutty (Customer Services Team Leader).

OPENING PRAYER

Cr Gower read the Opening Prayer.

APOLOGIES

Resolved that the apologies received from Cr S Adam, H Earwaker and R Prescott be sustained.

Cr Pilkington / Cr Gower

CONFIRMATION OF MINUTES

OTOROHANGA DISTRICT COUNCIL - 26 AUGUST 2008

Resolved that the minutes of the meeting of the Otorohanga District Council held on 26 August 2008, as previously circulated, be approved as a true and correct record of that meeting.

Cr Pilkington / Cr Ormsby

REPORTS

Item-128 ROUTINE ENGINEERING REPORT

Discussion

The Engineering Manager presented a routine report on Engineering matters.

ROAD MAINTENANCE ACTIVITIES

The Engineering Manager reported a number of significant slumps and drop-outs have occurred on Honikiwi, Harbour, Pekanui and Kaimango Roads with an estimated repair cost of \$185,000. He said since the preparation of this report these costs have escalated to \$255,000 through some additional works. The Engineering Manager advised Council staff were currently preparing a Contract to tend to all of these works.

FUNDING CHANGES

Members were informed that NZ Transport Agency have changed their method of funding on some projects which may affect Council's funding. His Worship reported he had requested Council's Roading Manager to investigate the changes and to provide further details. Members were surprised to hear some projects such as local footpath works and road maintenance type items may be funded out of Regional 'buckets'.

SMART WATER

The Engineering Manager advised Aquas Consultants Ltd have been in discussion with Council's from the Region preparing a plan called 'Smart Water' for a Waikato Region Water Conservation Campaign for the forthcoming summer. He said the plan is aimed at some Region-wide initiatives such as newspaper and radio advertising, education, sponsored water-saving devices

etc and assisting with other Council specific options. The Engineering Manager advised there is a cost of \$1,000 for Council to buy-in to the scheme. This would go towards Consultants fees in setting the scheme up. He said the Waikato Regional Council will fund the cost of newspaper and radio advertising. The Engineering Manager reported the proposal will need to be presented to the two Community Boards as any costs will be shared between the Otorohanga and Kawhia water supply schemes.

RECYCLING CENTRE

In reply to Cr Blackler, His Worship advised the Harvest Centre would make, on average, a weekly profit of \$25 in operating the Recycle Shop. He said long hours were involved with minimal revenue being received.

OVER HANGING TREES

With regard to the removal of trees overhanging road carriageways, Cr Blackler queried whether land owners could be charged for their removal. The Engineering Manager replied, in a number of cases Council was unsure whether the trees were on private property or Road Reserve. He said a number of these trees were older specimens which were self sown. His Worship suggested consideration should be given to providing a setback area from the road boundary for the planting of trees. Cr Blackler felt there should be no planting along road boundaries. The Engineering Manager informed Members there was currently no policy in place regarding the planting of trees on road boundaries. Cr Gower suggested Council provide some advertising/media to inform property owners of the issues that arise from planting trees close to the road boundary. Members agreed that the matter be taken up with Council's Policy Manager for consideration with the review of the District Plan.

Resolved

That the Engineering Manager's report be received

Cr Gower / Cr Blackler

Item-134 SERVICES CONTRACT

Discussion

The Engineering Manager informed Members Excel Corp (of which McFall Enterprises are a subsidiary) have sold their business to Downer EDI Works ('Works') and accordingly requested Council agree to assigning the Services Contract to this Company. He said, Works currently have the Roding Contract and this will provide a good back up for the operation of the Services Contract.

Resolved

That the Otorohanga District Council agree to assign the Services Contract from McFall Enterprises Ltd to Downer EDI Works with effect from 30 September 2008.

Cr Ormsby / Cr Blackler

Item-129 ROAD LEGALISATION PART MANGAWHERO ROAD SO 51132 AND SO 44071

Discussion

The Finance & Administration Manager presented a report advising Council has documents requiring consent to the legalisation of part of Mangawhero Road adjoining the property owned by TM & M Wall.

Resolved

That

1. Pursuant to Part VIII of the Public Works Act 1981 the Otorohanga District Council hereby consents to the Minister for Land Information declaring:
 - a. Pursuant to Sec 116 and 117 of the Public Works Act 1981 to stop the road described in the **First Schedule** below and to dispose of that land to Trevor Matthew Wall, Marion Wall and Alistair Graeme Flett by way of amalgamation with land in Computer Freehold Register 230516 subject to Mortgage B147022.4.
 - b. Pursuant to Sec 117 (3)(b) of the Public Works Act 1981 the council considers it equitable to vest the portions of stopped road in the owners by way of amalgamation with the land in Computer Freehold Register 230516 subject to Mortgage B.147022.4.
2. Pursuant to Part VIII of the Public Works Act 1981 the Otorohanga District Council hereby consent pursuant to Sec 115 (8) of the Act to discharge of Certificates of Consent as shown in the **Second Schedule** below.
3. Pursuant to Part VIII of the Public Works Act 1981 the Otorohanga District Council hereby consent pursuant to Sec 19 (7) of the Act to discharge of Compensation Certificate as shown in the **Third Schedule** below.

South Auckland Land District – Otorohanga District

First Schedule - Road to be Stopped and Amalgamated with Computer Freehold Register 230516

Area	Description	Owners
232m ²	Adjoining Lot 2 DP 356542 Coloured green on SO Plan 44071	Wall Family
626m ²	Adjoining Lot 2 DP 356542 Marked 'D' on SO Plan 51132	Wall Family

Copy of SO 44071 and SO 51132 are attached.

Second Schedule – Certificates of consent to be discharged

Particulars of Certificate of Consent	Identifier in Computer Freehold Register	Registered Proprietors
6800633.2	300474	<i>Nigel Winstone RAWLINGS, Yvonne Joy RAWLINGS and BAILEY INGHAM TRUSTEES LIMITED</i>
7669675.2	300474	<i>Nigel Winstone RAWLINGS, Yvonne Joy RAWLINGS and BAILEY INGHAM TRUSTEES LIMITED</i>
6517548.2	300475	<i>Trevor Matthew WALL, Marion WALL and FMS TRUSTEES LIMITED</i>
7669675.1	300475	<i>Trevor Matthew WALL, Marion WALL and FMS TRUSTEES LIMITED</i>

Third Schedule – Compensation Certificates to be discharged

6800633.1	300474	<i>Nigel Winstone RAWLINGS, Yvonne Joy RAWLINGS and BAILEY INGHAM TRUSTEES</i>
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LIMITED

6517548.1

300475

Trevor Matthew WALL, Marion WALL and FMS
TRUSTEES LIMITED

4. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plans SO 44071 and SO 51132.

Cr Blackler / Cr Pilkington

Item-130 STREAM LEGALISATION PART OF MANGAWHERO STREAM SO 48959

Discussion

The Finance & Administration Manager presented a report informing Members that Council has documents requiring consent to the legalisation of part of Mangawhero Stream, adjoining the properties of GP and MJ Mudford and RS & EMT Ostern.

Resolved

That

1. Pursuant to Part II of the Public Works Act 1981 Council resolves to acquire for stream diversion the land described in the **First Schedule** below.
2. Pursuant to Part II of the Public Works Act 1981 Council resolves to acquire for stream diversion purposes the land described in the **Second Schedule** below.
3. Pursuant to Part VI of the Public Works Act 1981 Council resolves to dispose of the land described in the **Third Schedule** below to Graeme Phillips Mudford and Margaret Joy Mudford and that the land be amalgamated with the land in Computer Freehold Register SA67C/571 subject to Mortgage B556828.7.
4. Pursuant to Part VI of the Public Works Act 1981 Council resolves to dispose of the land described in the **Fourth Schedule** below to Richard Sydney Ostern and Evelyn Marianne Trudy Ostern and that the land be amalgamated with the land in Computer Freehold Register SA718/258 subject to Mortgage B561423.5

South Auckland Land District – Otorohanga District

First Schedule - Land to be Acquired for Stream Diversion

Area	Description	Owners
382m ²	Part Sec 3 Tahaia Settlement Marked D on SO 48959	GP & MJ Mudford
33m ²	Part Sec 3 Tahaia Settlement Marked G on SO 48959	GP & MJ Mudford
135m ²	Part Lot 1 DP 21917 Marked E on SO 48959	RS & EMT Ostern
90m ²	Part Lot 1 DP 21917 Marked F on SO 48959	RS & EMT Ostern

Second Schedule –Land for Stream Diversion Purposes

Area	Description	Owners
2182m ²	Part Sec 3 Tahaia Settlement Marked L on SO 48959	GP & MJ Mudford

652m ²	Parts Lot 1 DP 21917 Marked M and N on SO 48959	<i>RS & EMT Ostern</i>
617m ²	Parts Old Bed of Mangawhero Stream Marked V, X, Z, ZB on SO 48959	
1000m ²	Parts Old Bed of Mangawhero Stream Marked U, W, Y, ZA on SO 48959	

Third Schedule – Land to be Amalgamated with Computer Freehold Register SA67C/571

Area	Description	Owners
652m ²	Parts Lot 1 DP 21917 Marked M and N on SO 48959	<i>GP & MJ Mudford</i>
943m ²	Parts Old Bed of Mangawhero Stream Marked W, X, Y, Z on SO 48959	<i>GP & MJ Mudford</i>

Fourth Schedule – Land to be Amalgamated with Computer Freehold Register SA718/258

Area	Description	Owners
2182m ²	Part Sec 3 Tahaia Settlement Marked L on SO 48959	<i>RS & EMT Ostern</i>
674m ²	Parts Old Bed of Mangawhero Stream Marked U, V, ZA on SO 48959	<i>RS & EMT Ostern</i>

5. That the Mayor and Chief Executive of the Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 48959.

Cr Blackler / Cr Ormsby

Item-131 DRAFT MANAGEMENT ACCOUNTS 2007/08

Discussion

The District Accountant attended the meeting and presented the draft Management Accounts for the year ended 30 June 2008. The Finance & Administration Manager informed Members Council currently has its Auditors, Deloitte's, in the office auditing the accounts. He said overall the accounts provided a very pleasing result. These have to be adopted by Council by the end of October 2008.

The District Accountant circulated changes to the draft Management Accounts, these based, in the main, on matters relating to the rural Recycling Centre, refuse bin collection, Recycling Centre operation and Kawhia Refuse & Recycling collection and site operation.

The Finance & Administration Manager advised that the Community accounts would be in good shape if the remaining three Lots at Progress Park and the one remaining section at the Westridge subdivision were sold. Discussion was then held on how Council would market these remaining Lots. His Worship extended Members congratulations to staff on the preparation of a very satisfactory result. The Finance & Administration Manager extended special thanks to Council's District Accountant for his input into the preparation of these accounts.

Resolved

That the Draft Management Accounts for the year ended 30 June 2008 be received.

Cr Pilkington / Cr Gower

Item-132 ROAD SAFETY COORDINATOR

Discussion

Council's Policy Manager, Roading Manager and Road Safety Coordinator - Ms Christine Chaplow attended the meeting. The Road Safety Coordinator presented a Road Safety Report for the period 1 July to 18 September 2008. She summarised the programmes included in the Road Safety Programme, these being -

- Community Development
- Fatigue
- Kids 'n cars
- Licensing
- Speed
- National Safety Corridors
- State Highway 3/39
- Calendar
- NSC
- Brochure
- Bright Bags

His Worship informed the Coordinator that Council's interest is around the size of the budget for the proposed Calendar and the fact it has a limited life and no direct benefit to road users. The Coordinator replied she would like to see more support in the area of licensing in particular, for youth progressing from their Learners Licence to a Restricted Licence. In reply to His Worship as to how more funding could be encouraged into the area of licencing, the Coordinator suggested Council and/or His Worship write a letter to NZTA to this effect. His Worship undertook to prepare a draft letter for forwarding to NZTA.

Cr Blackler raised the matter of road safety signs on school buses and reported that 'Go Buses' and some privately operated buses did not have any signage on them.

Resolved

That

1. The Road Safety Coordinator's report for the period 1 July to 18 September 2008 be received.
2. Council supports changes to the Road Safety Budget to increase funding in the area of licensing programmes, including driver training, in preference to the preparation of a Calendar.

His Worship the Mayor / Cr Gower

REGIONAL ROAD TRANSPORT COMMITTEE

The Roading Manager advised the next meeting of the Regional Road Transport Committee will be held on Monday 6 October at 1.00pm at Environment Waikato, Hamilton.

Item-133 MATTERS REFERRED FROM 26 AUGUST 2008

Discussion

The Customer Services Team Leader took Members through Matters Referred.

OTOROHANGA STOPBANKS

The Engineering Manager advised Council's Surveyor had returned from holiday and will undertake the survey on the level of the Otorohanga Stopbanks in the near future.

KAWHIA LIBRARY SERVICE

The Finance & Administration Manager advised a report on the Kawhia Library Service will be included in the next District Librarian's report to Council.

GENERAL

MANIAPOTO STREET/WAHANUI CRESCENT WALKWAY

Cr Ormsby reported it was pleasing to see the progress being made on the Maniapoto Street/Wahanui Crescent walkway.

KAWHIA MATTERS

Cr Pilkington reported on the following -

- Kawhia Spring Fling
- Citizen Emergency Response Team
- Kawhia Sub Plan information
- Zone 2 - Gisborne
- Rally NZ Championship

WASTE WATER

Cr Blackler referred to the proposed National Environmental Standards for On-site Waste Water systems. Members were informed that Federated Farmers believed it was important that Council prepared a submission on this standard. The Chief Executive said the information received has been referred to Councils' Environmental Services Manager in order to make a submission. He advised a standard submission template was being prepared for Council's to purchase at a cost of \$500. He said in this case it may be worthwhile Council purchasing the template. His Worship reported, under the proposed standards, every on-site waste water system will need a regular warrant of fitness. He said waste water to ground does require some voluntary and qualified input to improve the system. The Chief Executive felt it was important that Council make a submission to the proposed standards as he was not comfortable with such prescriptive requirements. Cr Pilkington agreed that a submission be forwarded as the proposal could place an extra work load on Council just to carry out the monitoring required.

ROADING CONTRACTOR

Cr Gower requested thanks and appreciation be forwarded to Council's Roothing Contractor's staff who were out all night during recent storms to ensure roads remain open.

ZONE 2

His Worship reported on his attendance and that of Cr Pilkington at the recent Zone 2 meeting held in Gisborne. He said a presentation made by Mr Bruce Robertson was extremely well received.

NZTA

Update for Members information.

GALA EVENING

His Worship highlighted a poster informing Members of a 'Pink & Black Gala Evening' to be held at the Otorohanga Club on Saturday 18 November 2008 in an effort to raise the awareness and funds for the NZ Breast Cancer Foundation.

BROADBAND INITIATIVE

The Chief Executive informed Members of an initiative being driven by a Wintec employee on ways of improving the delivery of Broadband into the area. He said to date two meetings have been held driving this proposal which is now targeting preparation of a Letter of Intent by 30 September 2008. The Chief Executive said Councils would be the main players in this proposal. He said a request has been made for a \$1,000 donation to support the first series of meetings up to the end of September 2008. He said it appeared quite clear that most Councils in the Waikato area are 'getting on board' with the proposal. The Chief Executive advised he had given an informal indication that this Council is interested in the proposal and will provide funding for \$1,000. He said His Worship will be attending the next meeting to be held this Friday. Members agreed for council to be supportive of the proposal and suggested the Otorohanga District Development Board be involved also.

SPARC RURAL TRAVEL FUND

The Customer Services Team Leader advised that the Chief Executive had signed an Agreement with SPARC for Council to participate in the Rural Travel fund for the 2008/09 year. He informed Members the baseline funding has increased from \$9,000 to \$9,500 for the 2008/09 financial year.

His Worship suggested that any admin or advertising costs incurred by Council be deducted from the amount of the grant.

IT SYSTEMS

The Finance & Administration Manager outlined a proposed upgrade of the IT systems available for the Council Chambers. He said there has been ongoing issues with the current equipment and that \$8,000 has been allocated in the current budget. He said the proposal would involve a short throw projector and interactive Smart Board at an estimated cost of \$12,000. The Policy Manager spoke in support of the proposal. The Chief Executive said any equipment needs to be functional and simple to use. Following further discussion it was agreed the Finance & Administration Manager arrange for an alternative quote to be obtained.

WAIKATO RIVER SETTLEMENT

The Policy Manager reported the Waikato River Settlement has recently been signed by Waikato Tainui and the Crown. As part of the settlement process the Vision and Strategy drafted by the Guardians Committee will now be a National Policy standard. The Policy Manager reported the Maniapoto Tribe have signed a draft Agreement in Principle in respect to the Waipa River.

MEETING CLOSED

The meeting concluded at 12.40pm.

MAYOR:

DATE:

