



Otorohanga District Council

# MINUTES

13 May 2008

## OTOROHANGA DISTRICT COUNCIL

13 May 2008

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 13 May 2008 commencing at 10.05am.

### MINUTES

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## **PRESENT**

Mr DF Williams (Mayor), Crs SR Adam, S Blackler, WH Earwaker, AG Ormsby, DM Pilkington and RJ Prescott.

## **IN ATTENDANCE**

Messrs JL Pevreal (Chief Executive), DC Clibbery (Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Customer Services Team Leader).

## **OPENING PRAYER**

Cr Pilkington read the Opening Prayer.

## **APOLOGY**

**Resolved** that the apology received from Cr AL Gower be sustained.

### **Cr Pilkington / Cr Earwaker**

## **CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 22 April 2008, as previously circulated, be approved as a true and correct record of that meeting.

### **Cr Adam / Cr Prescott**

## **REPORTS**

### **Item-86 ROAD LEGALISATION - PART OF OURUWHERO ROAD - SO 370081**

#### **Discussion**

The Finance & Administration Manager summarised his report informing Members that Council has documents requiring consent to the legalisation of part of Ouruwhero Road. In reply to Cr Earwaker regarding the legal costs associated with the road legalisation process the Chief Executive advised he envisaged this would be in the vicinity of \$5,000 and would be a cost to the roading account.

#### **Resolved**

That

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
  - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below to be road vested in the Otorohanga District Council;
  - b. Pursuant to Section 116 and 117 of the Public Works Act 1981, the road described in the **Second Schedule** below being stopped and vested by way of exchange in John Bawden Rogers, Gail Louise Rogers and David Stuart Rogers by way of amalgamation with the land in Computer Freehold Register SA41C/697 subject to mortgage 6700993.3;

- c. Pursuant to Section 116 and 117 of the Public Works Act 1981, the road described in the **Third Schedule** below being stopped and vested by way of exchange in John Bawden Rogers, Gail Louise Rogers and David Stuart Rogers by way of amalgamation with the land in Computer Freehold Register SA17D/844 subject to Mortgage 6700993.3;
- d. Pursuant to Section 116 and 117 of the Public Works Act 1981 the road described in the **Fourth Schedule** below being stopped and vested by way of exchange in Thomas James Rogers, Joan Patricia Anne Rogers and Osbornes Professional Trustees Ltd by way of amalgamation with the land in Computer Freehold Register SA9C/798.

### **South Auckland Land District – Otorohanga District**

#### **First Schedule - Land to be Declared Road**

Area	Description	Owners
233m <sup>2</sup>	Part Lot 3 DPS 20834 Marked as Section 1 on SO 370081 (being part Computer Freehold Register SA17D/844)	DS, JB & GL Rogers
2165m <sup>2</sup>	Part Lot 2 DPS 20834 Marked as Section 3 on SO 370081 (being part Computer Freehold Register SA41C/697)	DS, JB & GL Rogers
77m <sup>2</sup>	Part Section 1 SO 56940 Marked as Section 4 on SO 370081 (being part Computer Freehold Register SA41C/697)	DS, JB & GL Rogers
3466m <sup>2</sup>	Part Lot 1 DPS 20834 Marked as Section 7 on SO 370081 (being part Computer Freehold Register SA41C/697)	DS, JB & GL Rogers
36m <sup>2</sup>	Part Lot 1 DPS 20834 Marked as Section 9 on SO 370081 (being part Computer Freehold Register SA41C/697)	DS, JB & GL Rogers

#### **Second Schedule – Road to be Stopped and Amalgamated with Computer Freehold Register SA41C/697**

2922m <sup>2</sup>	Sections 5 and 6 on SO 370081	DS, JB & GL Rogers
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#### **Third Schedule – Road to be Stopped and Amalgamated with Computer Freehold Register SA17D/844**

903m <sup>2</sup>	Section 2 on SO 370081	DS, JB & GL Rogers
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#### **Fourth Schedule – Road to be Stopped and Amalgamated with Computer Freehold Register SA9C/798**

925m <sup>2</sup>	Section 8 on SO 370081	TJ & JPA Rogers Osbornes Prof. Trustees
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2. The Mayor and Acting Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 370081.

### **Cr Earwaker / Cr Pilkington**

## Item-88 APPLICATION FOR TEMPORARY ROAD CLOSURE - RALLY NEW ZEALAND

### Discussion

The Engineering Manager summarised the Engineering Support Officer's report on an application received from Rally New Zealand for various road closures within the Otorohanga District to enable the 2008 Rally of New Zealand event and associated activities to proceed. In reply to Cr Earwaker concerning whether Council had had any issues claiming back remedial costs, the Engineering Manager advised that the Applicant has always paid what has been claimed. Cr Pilkington stressed the need for the mail drops to the residents be carried out before the objections close. She referred to the matter of fencing and said it is necessary for the Applicant to take responsibility for closing up any breaches in fences prior to permanent repairs taking place. She also reminded Members that the Applicant had agreed to address the matter of the timing of the event for next year, due to the lambing season taking place.

### Resolved

That approval be granted for the following road closures, including 100 metres of each adjoining road, from where it intersects with the road being applied for:

Purpose: New Zealand Round of the World Rally Championship

Dates: Tuesday, 28 August 2008 and Friday 31 August 2008

Details of Closure: **Reconnaissance – Tuesday, 26 August 2008**

**TE RAUAMOA ROAD** - from its intersection with State Highway 31 to its intersection with Okupata Road.

**PIRONGIA WEST ROAD** - from the eastern intersection with Okupata Road, to the western intersection with Okupata Road.

**Period of Proposed Closure:** 10.15am to 3.00pm

**KAIMANGO ROAD** - from its intersection with State Highway 31 to its intersection with Hauturu Road. Includes intersection with Honikiwi Road.

**HAUTURU ROAD** - from the intersection with Kaimango Road, to the District Council boundary.

**Period of Proposed Closure:** 7.45am to 1.30pm

Rally New Zealand will permit residents to travel in the direction of the cars during reconnaissance, but recommend that residents DO NOT use the road during this time.

**Rally - Friday 29 August 2008**

**TE RAUAMOA ROAD** - from its intersection with State Highway 31 to its intersection with Okupata Road.

**PIRONGIA WEST ROAD** - from the eastern intersection with Okupata Road, to the western intersection with Okupata Road.

**Period of Proposed Closure:** 7.00am to 5.00pm

**KAIMANGO ROAD** - from its intersection with State Highway 31 to its intersection with Hauturu Road. Includes intersection with Honikiwi Road.

**HAUTURU ROAD** - from the intersection with Kaimango Road, to the District Council boundary.

**Period of Proposed Closure:** 8.30am to 6.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Rally New Zealand Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council, payable no later than 10 working days prior to the road closure.
3. Rally New Zealand Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Rally New Zealand Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,500,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Rally New Zealand Inc will be responsible for paying the full local (non-LTNZ subsidised) share of any costs incurred in remedying damage to the roads caused by the reconnaissance and rally.
6. Rally New Zealand Inc is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
7. Rally New Zealand Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
8. Rally New Zealand Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with Council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
9. Rally New Zealand Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
10. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Rally New Zealand representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Cr Pilkington / Cr Adam**

## **Item-85 DISTRICT LIBRARIAN'S QUARTERLY REPORT - JANUARY-APRIL 2008**

### **Discussion**

The District Librarian attended the meeting and presented a report summarising Library activities for the period January to April 2008, during which time a computer system upgrade had taken place.

His Worship extended the appreciation of Council to Library staff for their efforts in learning the new Library management system.

## **Resolved**

That the District Librarian's quarterly report for the period January to April 2008 be received.

### **Cr Ormsby / Cr Prescott**

## **Item-87 DRAFT MANAGEMENT ACCOUNTS TO 31 MARCH 2008**

### **Discussion**

The District Accountant attended the meeting and presented the Draft Management Accounts for the period ending 31 March 2008.

The Finance & Administration Manager advised that the LTCCP process was starting now and would come into effect from 1 July 2009. He said, in the meantime staff will be reviewing various policies. He reported that the District Accountant and himself had attended a Financial Management Seminar whereat they were advised the Office of the Auditor General would not be absorbing any audit costs therefore Council could be faced with a substantial increase in the cost of auditing the document. He said Council is to carry out a self-assessment audit which will form the basis for the setting of the LTCCP audit fee by Council's Auditors.

His Worship thanked the staff concerned for their input into the accounts and said in general, a reasonable result has been obtained. Accordingly credit must go to Elected Members and staff.

## **Resolved**

That the Draft Management Accounts for the period ending 31 March 2008 be received.

### **Cr Earwaker / Cr Adam**

## **Item-89 PROPOSED LEVEL OF SERVICE SURVEY**

### **Discussion**

The Engineering Manager presented a report informing Members there is an urgent need to conduct a survey of Ratepayers desired levels of service in respect of major Council activities. He then circulated copies of a questionnaire placed in the Te Awamutu Courier by Waipa District Council requesting feedback to their range of services. He further circulated examples of Levels of Service Consultation Options for Member's information.

Following discussion on the best method of conducting a survey Members agreed a condensed version of that circulated by the Engineering Manager be sent out with the July 2008 rate demands. The Engineering Manager undertook to circulate a copy of the survey document to Members prior to it being sent out.

## **Resolved**

That

- a. The Engineering Manager's report be received,
- b. Additional over-expenditure in the General District Expenses account be approved for the purpose of conducting a Level of Service survey in preparation for the 2009 LTCCP.

### **Cr Blackler / Cr Adam**

## **Item-90 POOL COMPLEX REPORT**

### **Discussion**

The Engineering Manager presented a report on the operation of the pool complex.

### **Resolved**

That

- a. The Engineering Manager's report be received,
- b. Total Leisure Concepts' request to raise the charge for individual adult swims to \$3.00 be approved.

### **Cr Earwaker / Cr Prescott**

## **Item-91 PROPOSED URBAN TREE POLICY**

### **Discussion**

The Engineering Manager presented a report on a proposed policy in relation to management of trees in the urban areas.

Following discussion it was agreed that, as this policy will apply to both the Otorohanga and Kawhia Communities, it should be referred to the Kawhia Community Board for comment.

### **Resolved**

That

- a. The Engineering Manager's report be received.
- b. The proposed Urban Tree Policy be adopted, subject to the approval of the Kawhia Community Board.

### **Cr Earwaker / Cr Pilkington**

## **Item-93 MATTERS REFERRED FROM 22 APRIL 2008**

### **Discussion**

#### **RANGITAHU STREET PROPERTY**

The Environmental Services Manager reported the property concerned has been visited and that a small scale scrap metal activity is being carried out on site. He confirmed that further action was being taken.

The Engineering Manager reported that items 2.i. and ii. have yet to be completed.

#### **KAWHIA SIGNAGE**

With reference to various signage issues recorded in the minutes of the meeting of Council held on 22 April 2008 the Engineering Manager replied all these have been carried out except that relating to a one way sign along the road to the Kawhia Museum.

## **GENERAL**

### **POTHOLES**

Cr Ormsby again raised the matter of the pothole in Maniapoto Street to which the Engineering Manager replied he will make a phone call to Transfield.

Cr Pilkington also reported a huge pothole at the intersection of State Highway 39 and Ngutunui Road.

### **MANIAPOTO STREET/WAHANUI CRESCENT WALKWAY**

The Engineering Manager reported the Otorohanga Community Board have agreed to underwrite up to \$30,000 in respect to the proposed walkway. He said, as funding has now been confirmed he is confident for the tender process to commence. His Worship advised the Project Kiwiana Committee were applying for additional grants, and expressed the opinion that the proposal is an important development for the Community which will be carried out at no extra cost to Council.

## **Item-92 OTOROHANGA DISTRICT DEVELOPMENT BOARD REPORT**

### **Discussion**

Mr Andrew Giltrap on behalf of the Otorohanga District Development Board attended the meeting and summarised the Chairperson's report for the period February - April 2008. Mr Giltrap referred Members to the 2008/09 budget which had been circulated to them and advised that the sum of \$15,000 to Destination Waitomo has not been included. Mr Giltrap referred to a letter received from the Bank of New Zealand advising that an ATM in Kawhia was not a viable option for them. He said however, further investigations will be undertaken.

Mr Giltrap reported some two to three years ago a proposal to establish a hotel/conference centre was signed off as a 'no go' by Council's then Chief Executive and Mr Eric Tait. Cr Pilkington queried whether there was potential for the Otorohanga Library meeting room to be extended to cater for such a facility. His Worship said the Otorohanga District Development Board was progressing really well with a very enthusiastic Chairperson. He expressed the opinion it was fantastic to be part of such an organisation.

### **Resolved**

That the Otorohanga District Development Board's report for the period February - April 2008 be received.

### **Cr Pilkington / Cr Ormsby**

## **LOCAL GOVERNMENT NEW ZEALAND**

His Worship informed Members Local Government New Zealand's Annual Conference is to be held in Rotorua 27-30 July 2008. Crs Earwaker & Adam indicated they would be interested in attending.

### **ZONE 2 MEETING**

His Worship informed Members the Zone 2 meeting is to be held this Friday however he has tendered his apology. The Chief Executive indicated he may be able to attend the meeting.

## **WAIKATO MAYORAL FORUM**

The Chief Executive reported MP Mr John Keys is coming to the Fieldays at Mystery Creek on 12 June at 4.00pm. He said it was desirable that Otorohanga shows 'its banner' as moral support to discuss in particular, roading issues.

## **ANZAC DAY CEREMONY**

His Worship reported the ANZAC Day Civic Ceremony went very well this year both in Otorohanga and Kawhia. He extended Council's thanks to those staff members involved in the preparation and coordination of the event.

## **WAIKATO REGIONAL LAND TRANSPORT**

His Worship highlighted an update of roading projects for Members information. He said the feedback from the LTNZ Chairperson and Executive, at the last meeting, was disappointing. His Worship expressed the opinion the Waikato Region needs to be stronger as TLA's carry the responsibility for funding and therefore must take a more political stance.

## **KIWIANA WORKSHOP**

His Worship informed Members a workshop to discuss the Kiwiana theme for Otorohanga will be held on 5 June 2008 in the Library meeting room at 5.30pm.

## **OTOROHANGA ZOOLOGICAL SOCIETY**

His Worship reported Mrs Nancy Jensen, president of the Otorohanga Zoological Society, attended a meeting of the Otorohanga Community Board held 8 May 2008 whereat she extended the Society's appreciation to Council for its support and patience in the regard to the proposed development of the Kiwi House. Mrs Jensen reported visitor numbers were much the same as the previous year at 46,000 visitors. His Worship reported Mrs Jensen advised that the proposed upgrade would focus on 'story and displays'. He confirmed that, at any stage, should the Society require Council's financial input this would be treated as a new application. His Worship said the Society had two issues they wished to discuss with Council staff and those related to the supply of untreated and uncontaminated water and the current Tourist Drive.

## **KAWHIA COMMUNITY BOARD**

His Worship reminded Members the next meeting of the Kawhia Community Board is to be held on 29 May 2008 commencing with a workshop to discuss the Waiwera Street development at 10.00am, to be followed by the ordinary meeting at 1.00pm.

## **MANIAPOTO TRAINING AGENCY**

His Worship extended an invite to Members to attend the Maniapoto Training Agency's Graduation on 23 May 2008.

## **MEETING CLOSED**

The meeting concluded at 11.58am.

**MAYOR:**

**DATE:**

