



Otorohanga Community Board

MINUTES

10 July 2008

OTOROHANGA COMMUNITY BOARD

10 July 2008

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on 10 July 2008 commencing at 4.03pm.

MINUTES

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PRESENT

Messrs TJ Jones (Deputy Chairman), AG Ormsby and RJ Prescott.

IN ATTENDANCE

His Worship the Mayor, Mr DF Williams, Deputy-Mayor WH Earwaker, Messrs DC Clibbery (Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Customer Services Team Leader).

APOLOGIES

Resolved that the apologies received from Mrs E Cowan, Messrs B McNeil & P Tindle be sustained.

Mr Ormsby / Mr Prescott

CONFIRMATION OF MINUTES

OTOROHANGA COMMUNITY BOARD - 12 JUNE 2008

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 12 June 2008, as previously circulated, be approved as a true and correct record of that meeting.

Mr Prescott / Mr Ormsby

REPORTS

Item-48 OCB COMMITTEE MINUTES - 25 JUNE 2008

Discussion

PARKS & RESERVES COMMITTEE

Mr Prescott presented minutes of a meeting of the Parks & Reserves Committee held 25 June 2008.

GARDENS - MOSHIMS SITE

The Engineering Manager reported an estimate of costs to tidy up the gardens on this site had been presented to the Owner however, he was not keen on utilising the suggestion. His Worship suggested it was necessary for the Board to consider the public good of the site and queried whether the work could be undertaken by the local gardener. The Engineering Manager replied he thought this would cost approximately \$40-60 per month. He undertook to check these figures out and report back to the next Committee meeting.

WORKS & WATER COMMITTEE

Mr Jones presented minutes of a meeting of the Works & Water Committee held 25 June 2008.

FAKE SPEED CAMERA

With regard to the proposal to install another fake speed camera on State Highway 31/39, the Engineering Manager reported this will be presented to the next meeting of Council. His Worship queried whether an approach could be made to the Road Safety Coordinator to meet the cost of approximately \$1000.

STATE HIGHWAY 3/31

The Environmental Services Manager reported on the acquisition of land at the intersection of State Highway 3/31. His Worship suggested discussions need to be held with Transit NZ as to where a round-about sits in their programme. The Engineering Manager advised that he understood that Transit currently had little interest in constructing a round-about, and that the acquisition of the land is an action aimed at the longer term. The Environmental Services Manager reported that Council was now proceeding with the acquisition by way of offer and consideration. The Engineering Manager reported the acquisition will go through Council's Lawyers as 'free-hold' land, so that it could potentially be sold to Transit in the future.

GENERAL PURPOSES COMMITTEE

The Engineering Manager reported an application has been made to the Ministry of the Environment (MfE) for funding to install and operate receptacles for recyclable materials in public places under the MfE Recycling in Public Places initiative. His Worship suggested, should funding be granted, then Council needs to introduce the proposal slowly and use it as an educational tool. The Engineering Manager replied the MfE may not accept the suggestion. He reported he was not completely familiar with the details of the proposed agreement however, it would be desirable not to give MfE a commitment that the receptacles would have to be maintained, in the same place after the three year period. His Worship suggested the proposal should also be discussed with Members of the Otorohanga Business Association. The Engineering Manager replied it would be best to wait and see if the application is funded.

TRAFFIC BYLAW

The item relating to the Traffic Bylaw on the Agenda, page 5, Clause h. should read 'One Café table and two chairs counted as one item'.

OTOROHANGA COMMUNITY MAP

The Engineering Manager confirmed the costs to upgrade the Community map would be funded from the Otorohanga Community Property account which covers routine maintenance items.

Resolved

That the minutes of the meetings of the Parks & Reserves, Works & Water and General Purposes Committees held 25 June 2008 be received and the recommendations contained therein adopted.

Mr Prescott / Mr Ormsby

Item-49 PROPOSED AMENDMENTS TO TRAFFIC BYLAW

Discussion

The Environmental Services Manager presented a report on the proposal to amend Clause 14 of the Traffic Bylaw 2005. His Worship suggested when the amendment is adopted, copies go to the Otorohanga Business Association. Mr Jones reported it was the intention for Council's Environmental Services Manager to attend the next meeting of the Association and outline the amendments. Following further discussion it was agreed the matter of presenting the proposed amendments be delegated to the Otorohanga Business Association to inform their members.

Resolved

That

1. The Environmental Services Manager's report be received
2. The proposed amendment to the Traffic Bylaw 2005 as detailed below be adopted.

- 14. APPROVED USES OF FOOTPATHS ETC** - Notwithstanding the provisions of clause 13, items in the form of outdoor furniture, merchandise stands and/or footpath signs may be displayed on footpath place fronting that owners retail or service establishment, provided that:
- (a) No less than 2.0 metres of the footpath width shall remain clear of obstructions for pedestrians at all times; and
 - (b) Kerb and channel crossings for pedestrian or other access to footpaths remain unobstructed; and
 - (c) The outdoor furniture, merchandise stands and/or footpath signs are not permanently fixed to the footpath space; and
 - (d) The outdoor furniture, merchandise stands and/or footpath signs are removed from the footpath whenever the retail or service establishment is closed for business; and
 - (e) The outdoor furniture and footpath signs are presented and maintained to a high standard of cleanliness and repair at all times; (the furniture shall not be of soft plastic material); and
 - (f) The outdoor furniture and merchandise stands are to be placed beside the shop frontage and the footpath signs are to be placed at the kerbside (where possible at either end of an identified parking space) and
 - (g) No person is prohibited or restricted from exiting their vehicle from any identified parking space; and
 - (h) The maximum number of items allowed per business is four (one café table and two chairs counted as one item) with no more than three items of furniture (i.e. 3 tables and 6 chairs).

Mr Prescott / Mr Ormsby

Item-50 REQUEST TO BUILD OVER SEWER - HAEREHUKA STREET

Discussion

The Engineering Manager presented a report on a request received from M & D Porter to build a carport over the main sewer line on their property at 64 Haerehuka Street. Mr Prescott queried whether the size of the proposed carport could be reduced so it did not encroach over the sewer line. His Worship also queried whether a Covenant could be placed over the Title to the property and should the need arise, that the sewer requires to be opened then, any expense incurred would be on the Property Owner. Following further discussion it was agreed a footnote be placed on the reply to M & D Porter that as their Application has been declined, they have two options available -

1. Erect the Carport elsewhere on the property,
2. Reduce the size of the Carport.

Resolved

That the request from M & D Porter to install a Carport over the sewer line at 64 Haerehuka Street, Otorohanga, be declined.

Mr Ormsby / Mr Prescott

Item-51 PROPOSED CONDITIONS - PROGRESS DRIVE LICENSES

Discussion

The Engineering Manager presented a report on proposed conditions applicable to the occupation of Flood Protection Land adjacent to Progress Drive. With reference to the detailed list of criteria and conditions, it was agreed that item 2 should read 'the Licence area shall not extend closer than 10 m to any toe of the Stopbanks.'

Resolved

That the following criteria be used as the basis for, and form part of, any future agreements for the occupation of sections of Flood Protection land as may be appropriate in each particular case

1. Use of the land shall be based upon a license to occupy rather than a lease. The license period shall be 5 years with no automatic right of renewal. Renewals or extensions will only be considered if no detrimental effects of the occupation are evident on either the licensed land or the adjacent flood protection lands.
2. The license area shall not extend closer than 10 metres to any toe of the stopbanks.
3. To ensure that the integrity of the community's flood protection measures are not compromised, no excavation may be conducted on the site other than that required for erection of a post and wire fence to enclose the area. No permanent structures, including concrete pads or areas of sealed surface, shall be installed on the site. If any temporary structures are created on the site this shall be done without installation of sub-surface foundations, and such structures shall be removed by the licensee prior to the end of the license period.
4. The land shall not be ploughed, and no crops shall be grown on it.
5. No chemicals or other materials shall be stored on the site that could be harmful to the long-term fertility of the land. Prohibited materials include oils, detergents, solvents and pesticides. There shall be no incineration or burial of waste materials on the site.
6. Council may require that the site is restored to productive grass pasture (with removal or relocation of fences as appropriate) prior to the end of the license period by the licensee at his or her own expense. A bond of \$1,000 shall be taken from the licensee to cover possible expenses incurred by Council in the event that such required restoration is not satisfactorily undertaken by the end of the license period.

Mr Ormsby / Mr Prescott

Item-52 FLOODBANK AREA 2 AND 3 EARLY RELEASE

Discussion

The Finance & Administration Manager summarised the Customer Services (Property) Officer's report informing Members a request had been received from Mr Dalziel for an early release of his agreement for Area 2 and 3 Floodbank Licence, Progress Park, which expires 30 June 2011. The Finance & Administration Manager advised one agreement covers both Area 2 and Area 3.

Resolved

That Mr Dalziel be released from his agreement for Area 2 and Area 3 Floodbank Licence, Progress Drive as of 30 June 2008.

Mr Prescott / Mr Ormsby

Item-53 MATTERS REFERRED FROM 12 JUNE 2008

Discussion

The Customer Services Team Leader took Members through Matters Referred.

ECO BURIALS - OTOROHANGA CEMETERY

The Customer Services Team Leader referred Members to information he had circulated regarding Natural Burials - a Not-for-profit Organisation based in NZ and on the Wellington Natural Cemetery. He reported contact had been made with the Cemetery Department of the Wellington City Council who advised three Funeral Directors based in Wellington have undertaken to be involved with Eco burials. He said the other Companies did not really appear interested although they will participate if requested. The Wellington Cemetery Department advised their Natural Cemetery has been open approximately six weeks, with two internments taking place. From an operational point of view the Wellington office reported, once established, maintaining the area would be relatively inexpensive.

Members were also informed that the local Otorohanga Funeral Director did not have a lot of information on such a Cemetery and was not particularly interested in promoting it.

Following further discussion it was agreed that staff should identify an area of land at the Otorohanga Cemetery for a Natural Burial section, but that nothing further should be done to promote such burials at this time.

It was agreed the following items be deleted from Matters Referred - 2. ii, 3. i, ii, 4. i.

GENERAL

STATE HIGHWAY ROAD BRIDGES

Mr Ormsby reported the safety rail on the southern road bridge had recently been damaged, but removal of the damaged section had been undertaken fairly quickly. He queried whether this should be replaced with a heavier duty rail and also asked for consideration to be given to installing a safety rail on the northern approach bridge into town.

INTERSECTION STATE HIGHWAY 3/31

Mr Ormsby reported the recent road works undertaken at the intersection of State Highway 3/31 were shocking. His Worship replied the Contractor had carried out the preparation work well however, when it came to the sealing, it rained heavily, but they carried on. He suggested Council express strongly to Transit the poor workmanship of this project.

POOL COMPLEX

The Engineering Manager reported the proposal to erect an activity structure at the Pool Complex was unable to be signed off by an Engineering Consultant. As a result of this proposal not being carried out an amount of \$10,000 remains in last years accounts. The Engineering Manager queried whether this coming year the windows in the front of the Pool Complex could be replaced utilising the \$10,000. He said an application had been made to the Perry Foundation for funding which was unsuccessful. His Worship expressed the opinion the 'kids' have requested to have further activity structures, and suggested staff talk to Members of Total Leisure Concepts. Following further discussion it was agreed more information be sought on the installation of an Activity Structure and for the surplus funding to be carried over to the new financial year.

JOINT MEETING

The Engineering Manager advised an approach had been made from representatives of the Waipa Rural Water Supply Committee seeking a meeting with representatives of the Board

regarding the sharing of costs to upgrade the Water Treatment Plant. It was agreed Mrs Cowan, Messrs Jones and Ormsby meet with Members of the Waipa Rural Water Supply Committee. The Engineering Manager undertook to arrange the meeting.

SEWER RISING MAIN - OLD GOLF ROAD

The Engineering Manager referred to the sewer rising main connecting R & B Davis' property to the Community pipework which was installed by Mr & Mrs Davis at their own expense. He said an application has been received from premises on Old Golf Road to connect to this new pipework. He queried whether it was an appropriate time for Council to take over this line and make it a public line. The Engineering Manager reported that once two properties are connected to a line, this shared line is better to come under the control of Council. His Worship said properties past the road bridge were outside of the Community, therefore consideration should be given before bringing this rural area into the Community. The Engineering Manager reported any new person connecting to the sewer will be required to pay a Capital Contribution and that they will be charged a sewerage rate. Discussion was held on the two options as to whether Council wait until there are more applicants or take over the rising main now. It was agreed the Engineering Manager prepare a report on the matter.

HARVEST CENTRE TRUST MEETING

His Worship reported sufficient funds had been raised for the Harvest Centre to be completed. He said he visited the site recently and 45 children were there attending holiday programmes.

FARMERS PARTY

His Worship informed Members of the Farmers Party to be held at the Otorohanga Club Wednesday 16 July 2008.

BOARD NON-ATTENDANCE

His Worship expressed concern regarding the attendance of Board Members at their meetings. He referred to today's meeting and felt this should have been deferred due to the lack of members present. His Worship expressed the opinion 100 percent attendance was required however, Mr Jones felt that perhaps one Member absent would be satisfactory. His Worship undertook to take this matter up with Mrs Cowan, Chairperson of the Board.

SALE OF LIQUOR ACT

The Environmental Services Manager reported work was underway to amend the Sale of Liquor Act following recent armed holdups in South Auckland.

PROPOSED WALKWAY MANIAPOTO STREET/WAHANUI CRESCENT

In reply to Mr Earwaker, the Engineering Manager advised the project was generally going well and that most elements of the work have been tendered out. He said staff were having difficulty engaging someone to manufacture the boxes to accommodate the Kiwiana modules. He said he will make a further approach to a local manufacturer who had indicated some interest. His Worship also suggested he go through the Project Kiwiana Committee to obtain a better deal.

RETIRING CHIEF EXECUTIVE

In reply to Mr Jones he was advised farewells for the retiring Chief Executive were underway. The main event, which will allow the public to attend, is to be held at the Otorohanga Sports Club on 8 August 2008.

MOTION TO EXCLUDE THE PUBLIC

"THAT the Otorohanga Community Board, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Mr Ormsby / Mr Prescott

Item-54 OTOROHANGA SECURITY CONTRACT CONFIDENTIAL

MEETING CLOSURE

The meeting concluded at 6.10pm.

CHAIRMAN:

DATE:

