



Otorohanga Community Board

MINUTES

8 May 2008

OTOROHANGA COMMUNITY BOARD

8 May 2008

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 8 May 2008 commencing at 4.02pm.

MINUTES

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PRESENT

Mrs EM Cowan (Chairperson), Messrs TJ Jones (attended 4.15pm), B McNeil, AG Ormsby and RJ Prescott.

IN ATTENDANCE

His Worship the Mayor, Mr DF Williams, Crs H Earwaker & S Blackler, Messrs DC Clibbery (Engineering Manager), GD Bunn (Finance & Administration Manager) and CA Tutty (Customer Services Team Leader).

APOLOGIES

Resolved that the apologies received from Mr PD Tindle, and Mr T Jones (for lateness), be sustained.

Mr A Ormsby / Cr Mr Prescott

CONFIRMATION OF MINUTES

MATTERS ARISING

Street Signs

Mrs Cowan reported the proposed meeting of the Environmental Services Manager with the Chairperson of the Otorohanga Community Board and Otorohanga Business Association regarding street signs and furniture will be held shortly after 13 May 2008.

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 10 April 2008, as previously circulated, be approved as a true and correct record of that meeting.

Mr A Ormsby / Mr B McNeil

REPORTS

Item-39 HOUSING FOR THE ELDERLY COMMITTEE MINUTES - 5 FEBRUARY 2008

Discussion

The Customer Services Team Leader summarised minutes of a meeting of the Housing for the Elderly Committee held 5 February 2008. He reported, further to the minutes, that Mr Ken Henry had been allocated, and accepted, Flat 3 Elizabeth Place. Due to Mrs Nancy Gibson of Flat 9, Elizabeth Place moving to Hillview Retirement Home, Ms Bonnie Harris is now occupying that unit.

Resolved

That minutes of the meeting of the Housing for the Elderly Committee held 5 February 2008 be received.

Mr Prescott / Mr A Ormsby

Item-40 HOUSING FOR THE ELDERLY REVIEW OF RENTAL

Discussion

The Customer Services Team Leader presented a report on the review of the Housing for the Elderly rentals in Otorohanga.

Resolved

That it be recommended to the Otorohanga District Council that the rental charged for the Housing for the Elderly units be increased by approximately five percent to;

Single - \$58.00 per week

Double - \$83.50 per week

Effective from 1 July 2008

Mr A Ormsby / Mr B McNeil

Item-41 LIONS AND ROTARY ENTRANCE SIGNS

Discussion

The Community Facilities Officer attended the meeting and presented a report on the two Service Clubs' signage at the entrances to Otorohanga.

Resolved

That approval be granted to the Lions & Rotary Clubs' to install their small logos on Councils' two entrance signs, subject to no other signage being attached to these signs.

Mr B McNeil / Cr Mr Prescott

Item-42 FLOODLAND ADJACENT TO PROGRESS PARK

Discussion

The Finance & Administration Manager presented a report on an application received from Mr Bob Sands of Prill Tech that he be able to lease a small portion of the original area behind 38 Progress Drive.

MR T JONES

Mr Jones attended the meeting at 4.15pm.

The Engineering Manager reported he was not concerned with the application as long as there was no disturbance to the ground within 10 meters of the toe of Stopbank or occupation of the area within 8.5m of the Stopbank. His Worship suggested a standard list of criteria be prepared covering conditions such as the distance from the toe of the Stopbank, excavation, fencing and the like.

Resolved

That it be recommended to the Otorohanga District Council to grant approval to Mr Sands, of Prill-Tech, to lease a portion of Area 4 behind Glasses' property at 38 Progress Park, on a year by year basis, subject to the Engineering Manager developing a standard set of criteria, for approval by the Board.

Mr Prescott / Mr A Ormsby

Item-43 MATTERS REFERRED FROM 10 APRIL 2008

Discussion

The Chairperson took Members through Matters Referred.

WORKSHOP - REPRESENTATIVES FROM OCB, ODDB, PK AND OBA

The Chairperson informed Members the Library Meeting Room has been booked for the workshop on 5 June 2008, commencing at 5.30pm.

Mrs Cowan reported on her attendance, along with representatives of the Project Kiwiana Committee, at a Small Town's Conference held recently in Bulls. She said the promotion of Otorohanga has, to date, been handled by a dedicated group of volunteers, whereas other small towns have engaged a paid Co-ordinator to undertake this work.

DOMAIN LANDSCAPING PROPOSAL

Mr McNeil reported staff had prepared tender documents in respect to the earthworks portion of the Domain Landscaping proposal. He outlined the three tenders received and prices submitted.

Resolved

That the Otorohanga Community Board accept the tender of \$13,550 plus GST, submitted by R & L Drainage to carry out earthworks in respect to the Domain Landscaping proposal.

Mr B McNeil / Mr T Jones

COMMUNITY FACILITIES OFFICER

The Community Facilities Officer left the meeting at 4.32pm.

OTOROHANGA ZOOLOGICAL SOCIETY

Representatives of the Otorohanga Zoological Society Mrs Nancy Jensen (President) and Mr Julian Phillips (Secretary) attended the meeting. Mrs Jensen thanked the Board for the opportunity to attend the meeting and updated Members on what is happening at the Otorohanga Kiwi House. She submitted an apology from Mr John Ash who was unable to be in attendance. Mrs Jensen extended thanks to Council for its support and patience with regard to the Kiwi House Development Plans. She said delays have occurred due to the Department of Conservation's Policy & Permits, on which the Society is still to have further discussions with the Department.

Mrs Jensen reported this financial year ending 31 May 2008 visitor numbers to the facility were much as the same as the previous year being 46,000. She said the Society's financial record showed a very pleasing profit which will be put back into the Park itself. With regard to the Re-development plans Mrs Jensen reported a decision has been made in respect to Stage I which will focus on the product, story and displays. She said any development must be affordable and accordingly a draft marketing plan is to be prepared by 21 May 2008 in respect to Stage I. Mrs Jensen reported that also included in Stage I will be a landscape concept plan for the park and job descriptions.

Mrs Jensen expressed two concerns of the Society being the supply of untreated water and the current tourist drive. She said she would like the opportunity to discuss both issues with Council staff. His Worship queried what the Society's expectations were of the Board and Council in respect of the currently planned work. Mrs Jensen replied there are some in that Council has agreed to provide some assistance by way of a loan of \$300,000 however, it will be seen if the proposal can be funded through grants and sponsorship.

His Worship responded that only such support would have to come through a new application to Council.

The Chairperson thanked the Representatives for their attendance.

TREES ON HUIPUTEA DRIVE

The Engineering Manager confirmed a stand of trees on Huiputea Drive are obstructing visibility and that something will be done regarding the matter.

REPLACEMENT OF TREE - PHILLIPS PREMISES TURONGO STREET

The Engineering Manager reported Council's Community Facilities Officer has this item on his 'list to do'.

PROPERTY RANGITAHU STREET

His Worship reported the Environmental Services Manager and Chief Executive are to visit the property in the near future.

GENERAL

GRAFFITI - WAHANUI CRESCENT TOILETS

Mr Prescott reported the recent graffiti carried out in the Wahanui Crescent toilets was not the action of pupils from the Otorohanga Primary School but pupils from the Otorohanga South School.

ANZAC DAY CEREMONY

Mr Prescott reported he had received a complaint from Mr David Ingham of Ingham Honda, regarding the Road Closure in respect to the ANZAC Day Ceremony. Members agreed that the Customer Services Team Leader forward a letter to Mr Ingham advising him that the ANZAC Day Ceremony is always carried out on 25 April of each year and that Maniapoto Street is closed for a period. It was agreed it be suggested to Mr Ingham that his business needs to make the appropriate arrangements.

MANIAPOTO STREET

Mr Ormsby referred to a pothole on Maniapoto Street which has taken some time to repair and he expressed the opinion that generally Maniapoto Street needs to be tidied up. He referred in particular to the washing of the street and that the kerb and channel is full of rubbish. The Engineering Manager replied, referring to the pothole and said this was due to a broken water main and that Transit NZ approval was required to undertake the work. Mr McNeil suggested whether a 'note' be placed in the Waitomo News outlining the situation regarding the repair of the pothole. The Engineering Manager replied that Council staff did not have the time to get into such detail or have the funds available.

TRUCK WASH FACILITY

The Engineering Manager read a letter received from Mr D Bailey on behalf of the Otorohanga Carriers Association regarding the Truck Wash Facility. Mr Bailey advised discussions had been held with Mr Peter Gray on 5 May 2008 and that the tanks will be on site within 10 days to allow the work to continue. He assured Council that the works will be undertaken in the time frame laid down by Council. The Engineering Manager confirmed the deadline is 19 May 2008 for the work to be substantially completed. He expressed the opinion that if the tanks only arrive on site by 15 May 2008 the work will not be completed by the deadline. His Worship expressed the opinion the matter does not appear to be a priority for the Carriers Association members and suggested the letter be received and, should the work not be substantially completed by 19 May 2008 then the facility be closed. Mr Jones informed Members of a possible effluent dump site being

developed and should this go ahead consideration needs to be given as to where the tanks are located.

Following discussion it was agreed that Mr Bailey's letter be received and that Council re-affirm its deadline of 19 May 2008 for the work to be substantially completed.

OTOROHANGA CEMETERY

Mr McNeil reported on an approach he had received from a local resident regarding the establishment of a memorial garden at the Otorohanga Cemetery. It was agreed this request be referred to the Parks & Reserves Committee for consideration.

MANIAPOTO STREET/WAHANUI CRESCENT WALKWAY

The Engineering Manager circulated an Engineer's estimate in respect to the Kiwiana Walkway upgrade. He said the revised costs including the installation of the Kiwiana modules has increased, but the cost of the actual walkway structure is in line with the estimates. He referred to the proposed module-related work and said it is now estimated a shortfall of approximately \$30,000 will occur.

The Chairperson reported the Project Kiwiana Committee have promised \$25,000 towards the project and it is now up to Board Members to decide if the Community will benefit from the proposal. Accordingly she was asking the Board to approve a pledge of \$30,000. The Chairperson reported an application has been made to the Otorohanga District Development Board for \$5000 towards the project. In reply to Mr Ormsby, the Engineering Manager advised tender documents were ready to go as soon as the Board was confident with funding the project. He said it is necessary for the Board to be prepared to underwrite the proposal in order for it to go to tender. In reply to Mr Prescott who queried where the additional funding would be derived from, the Finance & Administration Manager advised funds would be put aside from the proposed sale of the Plunket land and Otewa Road development. He said these funds would be transferred to a special fund account and available if required for future capital projects. Mr Jones expressed the opinion he would support the request if the Board is only underwriting the project. Mr McNeil queried the life of the structure, to which the Engineering Manager replied would be approximately 40 years. His Worship expressed the opinion this project was the only large project currently on the Board's agenda and that the Board itself is in a good position therefore it is important to get this particular project actioned. Mr Ormsby had some concerns regarding other areas of the Community which require attention. Mr McNeil felt the project was investing in the town's future.

Resolved

That the Otorohanga Community Board agree to underwrite the estimated shortfall of \$30,000 in respect to the Maniapoto Street/Wahanui Crescent walkway proposal.

Mr McNeil / Mr Jones

Mr Prescott voted against the resolution.

CRS EARWAKER & BLACKLER, FINANCE & ADMINISTRATION MANAGER

Crs Earwaker & Blackler and Council's Finance & Administration Manager left the meeting at 5.45pm.

MANIAPOTO STREET PAVERS

Members looked at samples of pavers for Maniapoto Street and agreed these be considered at the next Committee meeting.

PROJECT KIWIANA COMMITTEE

The Chairperson read a letter on behalf of the Project Kiwiana Committee enclosing a full Accountability Report for the Otorohanga Community Board Operational Grant allocated to Project Kiwiana and distributed through the Otorohanga District Development Board on 6 August 2007. The report highlighted the fact that the Committee's operating expenses exceeded the grant by \$8,250 year-to-date however, this shortfall has been made up by small fundraising activities and income received by way of grant's from external funding agencies.

Further advising, the highlight of the year was the attendance by four delegates at the recent NZ Small Towns Conference in Bulls. Otorohanga as the Kiwiana Town was placed in the limelight once again by their strong presence. Those in attendance were in awe of the Community and volunteer spirit that exists in our small town. The Project Kiwiana Committee is dedicated to promoting and working cohesively and collaboratively with all organisations within the Community to make it a better place to reside and work, and to encourage new investors to come and experience what Otorohanga has to offer.

NZ COMMUNITY BOARDS EXECUTIVE COMMITTEE 2008 ELECTIONS - ZONE 2

The Chairperson reported Christine Stark, Colville/Coromandel Community Board has been appointed to the NZ Community Board's Executive Committee.

COMMUNITY MOWING CONTRACT

The Engineering Manager reported on the tenders received in respect to the Community Lawn Mowing Contract.

MOTION TO EXCLUDE THE PUBLIC

"THAT the Otorohanga Community Board, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Mr Prescott / Mr Jones

Item-44 BRETT RESERVE DEVELOPMENT OPTIONS CONFIDENTIAL

MEETING CLOSURE

The meeting concluded at 6.20pm.

CHAIRMAN:

DATE:

