



Otorohanga District Council

MINUTES

20 November 2007

OTOROHANGA DISTRICT COUNCIL

20 November 2007

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 20 November 2007 commenced at 10.09am.

MINUTES

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PRESENT

WH Earwaker (Deputy-Mayor), Crs SR Adam, S Blackler, AL Gower, AG Ormsby, DM Pilkington and RJ Prescott.

IN ATTENDANCE

Messrs JL Pevreal (Chief Executive), DC Clibbery (Engineering Manager), AR Loe (Environmental Services Manager), RF Proffit (Policy Manager) and CA Tutty (Customer Services Team Leader).

OPENING PRAYER

Cr Gower read the Opening Prayer.

APOLOGY

Resolved that the apology received from His Worship the Mayor Mr DF Williams be sustained.

Cr Pilkington / Cr Blackler

CONFIRMATION OF MINUTES

Cr Pilkington referred to the General item RMC - Kawhia and requested the first sentence be reworded to show the correct location. Accordingly it was agreed the sentence read "Cr Pilkington referred to a Nga Tai o Kawhia RMC meeting held at Mokai Kainga Marae.

Cr Blackler referred to the item Standing Orders, top of page three, and identified the word 'duel' which should read 'dual'.

Resolved that the minutes of the meeting of the Otorohanga District Council held on 30 October 2007 circulated, be approved as a true and correct record of that meeting.

Cr Pilkington / Cr Earwaker

REPORTS

Item-15 OTOROHANGA COMMUNITY BOARD MINUTES - 11 OCTOBER & 8 NOVEMBER 2007

Discussion

MINUTES 11 OCTOBER 2007

Cr Pilkington referred to the item under Committee Minutes - Parks & Reserves Committee - Razza Properties where the Engineering Manager referred to the preparation of a 'Planting on Road Reserve' Policy. She stressed the point it is extremely important to plant the right type of trees, ones which will not create a problem in the future.

Cr Pilkington referred to Item 203 'Consent of Potentially Affected Person(s)' and expressed caution to Council in removing Covenants already put in place, such as those over the Westridge Subdivision. She said she would not like to see the removal of such Covenants having a negative impact on Council owned sections. Cr Pilkington said these Covenants have been put in place for a particular reason. Cr Ormsby reported, in this particular instance, it was only the building platform that was adjusted.

MINUTES 8 NOVEMBER 2007

Cr Ormsby referred to the proposed Community Tour on 27 November 2007 commencing at 1.00pm and accordingly an invitation was extended to other Councillors to attend.

Resolved

That the minutes of the meetings of the Otorohanga Community Board held on 11 October and 8 November 2007 be received and the recommendations contained therein be adopted.

Cr Ormsby / Cr Prescott

Item-16 ROUTINE ROADING REPORT

Discussion

Cr Adam declared an interest relating to some items contained in the Routine Roading Report. The Engineering Manager then presented the report.

ABBOTS SLIP - RAGLAN ROAD

The Engineering Manager reported very satisfactory results have been received from this years Tenders for roading works, with most awarded Contract prices being well below the Engineers estimate. It is now believed that the previously discussed stabilising works on Abbots Slip could be undertaken in the current financial year, fully funded by the savings achieved in respect of the awarded Tenders to-date and that this work should be awarded immediately. The Engineering Manager indicated a need for two workshops to re-consider Council's philosophy in respect of road improvements and to consider changes to the existing Long Term Road Improvement Programme. It was agreed that the first of these workshops be held following the closure of this meeting, estimated to be after the luncheon adjournment.

Resolved

That the Routine Roading Report be received.

Cr Pilkington / Cr Blackler

Item-17 APPLICATION FOR TEMPORARY ROAD CLOSURE - HAMILTON CAR CLUB

Discussion

The Engineering Manager presented the Engineering Support Officers' report on an application received from the Hamilton Car Club for the closure of Pekanui Road to enable the Hamilton Car Club to hold the Ngutunui Tarmac Hill Climb 2008. He advised, should any objections to the proposal be received, the application will come back to Council. In reply to Cr Pilkington regarding the date of the proposed mail drop, the Engineering Manager said he would check on this and ensure that property owners on adjoining roads off Pekanui Road would be included in the mail drop.

Resolved

That approval be granted to the Hamilton Car Club for the following road closure:

Purpose: Ngutunui Tarmac Hillclimb 2008

Date: Sunday, 24 February 2008

Details of Closure: **PEKANUI ROAD** – entire length. Includes intersection with Scott Road (no exit)

Period of Proposed Closure: 9.00am to 5.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Hamilton Car Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Hamilton Car Club is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Hamilton Car Club is to consult with all residents of all properties on the road intending to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Two mail drops to residents are also to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. An initial mail drop must state the closing date for objections to the event, which is Monday, 7 January 2008. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Adam / Cr Pilkington

Item-18 24 MERRIN AVE LEASE

Discussion

The Chief Executive presented the Finance & Administration Manager's report on the request from the Otorohanga College to have their Lease on 24 Merrin Avenue extended. He reported consideration may be given to including a longer term and to place some conditions around the possible purchase of the property.

Resolved

That

1. The Lease be extended on the current terms with a rental to be negotiated between His Worship the Mayor and the Chief Executive.
2. His Worship the Mayor and the Chief Executive be authorised to negotiate the sale of equipment to the College.

Cr Gower / Cr Prescott

Item-19 SCHEDULE OF RATE REMISSIONS

Discussion

The Chief Executive summarised the Finance & Administration Manager's report on Rating issues - Rate Remissions.

Resolved

That

1. The Finance & Administration Manager's report be received,
2. The Grants to Community Organisations from previous Applicants, as scheduled in the report, be approved.

Cr Pilkington / Cr Ormsby

Item-20 DRAFT MANAGEMENT ACCOUNTS TO 30 SEPTEMBER 2007

Discussion

The District Accountant attended the meeting and presented the Draft Management Accounts for the quarter ended 30 September 2007.

In reply to Cr Pilkington regarding expenditure on the Kawhia wharf, it was ascertained that the substantial amount of this related to depreciation with the remaining being Asset Maintenance.

Resolved

That the Draft Management Accounts for the quarter ended 30 September 2007 be received.

Cr Pilkington / Cr Adam

Item-28 OTOROHANGA DISTRICT DEVELOPMENT BOARD REPORT MAY - OCTOBER 2007

Discussion

Mr Eric Tait, Chairman of the Otorohanga District Development Board attended the meeting and presented his report for the period May to October 2007. Mr Tait extended an invitation to new Councillors to attend a future meeting of the Development Board to gain an overview of their endeavours. Cr Blackler extended her thanks to Mr Tait for all the work he had put into the Otorohanga District Development Board. She reported on her recent attendance at a Waikeria Prison Liaison Committee meeting whereat attendees were advised that the Department appreciated receiving Tenders from local firms in respect to any proposed work.

On behalf of Council, Cr Earwaker thanked Mr Tait for his enthusiasm in the operations of the Development Board and spoke highly of his salesmanship in regard to the promotion of Otorohanga. He said his attitude was very much appreciated by Council.

Resolved

That the Otorohanga District Development Board report for the period May - October 2007 be received.

Cr Gower / Cr Ormsby

Item-21 ROAD LEGALISATION PART KAKAMUTU RD SO 387 842

Discussion

Mr Peter Cotter, Council's Consultant Surveyor, attended the meeting and advised that Council has documents requiring consent to the legalisation of part of Kakamutu Road at the intersection with William Street and Alex Telfer Drive. He said the Consent is to the declaring of land for road, pursuant to the Public Works Act 1981.

Resolved

That

1. The Otorohanga District Council hereby declares that pursuant to the provisions of Sections 114 (2) (b) and (h) of the Public Works Act 1981 Council consents to the Minister for Land Information declaring Sections 1 and 2 SO 387 842 of 728m² to be road vested in Council.

South Auckland Land District - Otorohanga District

<u>Area</u>	<u>Description</u>	
40m ²	Part Lot 3 DPS 7550 Shown as Sec1 SO 387842	Van der Merwe family
688m ²	Part Lot 3 DPS 82843 Shown as Sec 2 SO 387842	PT Otorohanga Domain land

2. The Mayor and Acting chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 387842.

Cr Ormsby / Cr Blackler

Item-22 ROAD LEGALISATION PART WAIPAPA RD SO 328934

Discussion

The Consultant Surveyor advised Council has received further documents requiring consent to the closing of part of Waipapa Road in the vicinity of the Waipapa Dam. He said this Consent is to the stopping and vesting of the road pursuant to the Public Works Act 1981.

Resolved

That

1. Pursuant to Sec 116 of the Public Works Act 1981 the Otorohanga District Council hereby consents to the Minister for Land Information declaring the portions of road described in the Schedule hereto to be stopped and further declares pursuant to Sec 117 (7) being amalgamated with the land in Computer Interest Register 40506.

Schedule

<u>Area</u>	<u>Adjoining or passing through</u>
1.4350ha	Part Wharepuhanga No 19 BLK, Crown land, shown as Sec 1 SO 328934
1209m2	Part Wharepuhanga No 19 BLK, SO 61860, shown as Sec 2 SO 328934
710m2	Part Wharepuhanga No 19 BLK, SO 61860, shown as Sec 3 SO 328934
338m2	Part Wharepuhanga No 19 BLK, SO 61860, shown as Sec 4 SO 328934
1621 m2	Part Wharepuhanga No 19 BLK, SO 61860, shown as Sec 5 SO 348934

Note SO 328934 is unapproved at this time, so areas are subject to survey approval Sections 2, 4 and 5 are **lower stratum** areas only

2. The Mayor and Acting Chief Executive of Otorohanga District council be authorised to sign and seal any documentation necessary to legalise the plan SO 328934.

Cr Pilkington / Cr Prescott

Item-23 ROAD LEGALISATION PART MANGAWHERO RD SO 51132 AND SO 44071

Discussion

The Consultant Surveyor reported Council has documents requiring consent to the legalisation of part of Mangawhero Road adjoining properties owned by MW & YJ Rawlings, TM & M Wall and GP & MJ Mudford. He said the Consent is to the declaring land for road and stopping and vesting of road pursuant to the Public Works Act 1981.

Resolved

That

1. Pursuant to Part VIII of the Public Works Act 1981 the Otorohanga District Council hereby consents to the Minister for Land Information declaring:
 - a. Pursuant to Sec 114 of the Public works Act 1981 the land described in the First Schedule below to be road vested in the Otorohanga District Council.
 - b. Pursuant to Secs 116 and 117 of the Public Works Act 1981 to stop the road described in the Second Schedule and to dispose of that land to Nigel Winston Rawlings, Yvonne Joy Rawlings and Bailey Ingham Trustees Limited by way of amalgamation with the land in Computer Freehold Register 300474.
 - c. Pursuant to Secs 116 and 177 of the Public works Act 1981 to stop the road described in the Third Schedule and to dispose of that land to Trevor Matthew Wall, Marion Wall and TMS Trustees Limited by way of amalgamation with the land in Computer Freehold Register 300475.

South Auckland Land District - Otorohanga District

First Schedule

Land to be Declared Road

Area	Description	
208m ²	Part Sec 6S, Tahaia Settlement marked 'F' on SO Plan 51132 (part Computer Freehold Register 300474)	Rawlings Family
61m ²	Part Sec 2, SO Plan 44071	Rawlings Family

	Marked 'H' on SO Plan 51132 (part Computer Freehold Register 300474)	
344m ²	Part Sec 2S, Tahaia Settlement Marked 'B' on SO Plan 51132 (part Computer Freehold Register 300475)	Wall Family
156m ² [Oa Or 6.2p]	Part Sec 3, Tahaia Settlement coloured sepia on SO Plan 44071 (part Computer Freehold Register SA67C/571)	Mudford Family
580m ²	Part Sec 3, Tahaia Settlement Marked 'A' on SO Plan 51132 (part Computer Freehold Register SA67C/571)	Mudford Family

Second Schedule

Road to be Stopped and Amalgamated with CFR 300474

Area	Description	
466m ²	Adjoining or passing through Part Sec 2 SO Plan 44071; marked 'E' on SO Plan 51132	Rawlings Family

Third Schedule

Road to be Stopped and Amalgamated with CFR 300475

Area	Description	
322m ²	Adjoining or passing through part Sec 2S Tahaia Settlement and Sec 1, SO Plan 44071 Marked 'C' on SO Plan 51132.	Wall Family

2. The Mayor and Acting Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plans SO 51132 and SO 44071.

Cr Blackler / Cr Gower

Item-24 APPROVAL OF RESOURCE MANAGEMENT FEES

Discussion

The Environmental Services Manager presented a report advising that Council, at its meeting held 28 August 2007, granted approval to increase Resource Management Act fees to ensure recovery of actual and reasonable costs for processing Applications and making decisions under the Resource Management Act 1991.

Resolved

That

1. The Environmental Services Manager's report be received, and
2. Council adopt the proposed fees, as attached to the report, to come into effect on 1 January 2008.

Cr Blackler / Cr Ormsby

Item-25 AMENDMENTS TO BUILDING CONSENT FEES

Discussion

The Environmental Services Manager presented his report advising that a schedule of Building Act Fees and Charges were approved as part of the Annual Plan on 5 June 2006. He proposed amendments to the wording and format of the fees schedule to make them easier to understand, and to introduce some minor charges for new duties that Council now has to carry out pursuant to the Building Amendment Act 2005.

Resolved

That

1. The Environmental Services Manager's report be received, and
2. Council adopt the amended fee schedule, as attached to the report, effective from 1 January 2008.

Cr Prescott / Cr Pilkington

Item-26 REQUEST TO REMIT BUILDING CONSENT CHARGES

Discussion

The Environmental Services Manager presented a report on a request from Mr Roy Dench, Trustee of the NZ Native Forest Restoration Trust that Council make a full or partial remission of the fees for Building Consent BC078283. He said the Trust has made Application to replace the effluent disposal field for a house they own located at Waimahora Road.

Resolved

That

1. The Environmental Services Manager's report be received,
2. Council remit Building Consent fees to the value of \$326.00 out of a total charge of \$326.00.

Cr Ormsby / Cr Blackler

Item-27 PROPOSED NATIONAL ENVIRONMENTAL STANDARDS - HIGH VOLTAGE TRANSMISSION LINES

Discussion

The Environmental Services Manager presented a report advising that the Ministry for the Environment is proposing to introduce two National Environmental Standards (NES) to aid the sustainable management of the national grid. He reported submissions on this proposal close on Friday 30 November 2007. The Environmental Services Manager advised that Local Government New Zealand has yet to release a draft submission on this matter however, they have requested comment from Council. In discussion it was agreed that the proposal creates more work for Council with no extra funding and takes away property owners rights. The rules for consultation under the RMA appear to have a different application for Council's from the Ministry.

Resolved

That

1. The Environmental Services Manager's report be received

2. Council endorsed that a submission be prepared by the Environmental Services Manager, on the basis of the comments outlined above, for forwarding to LGNZ.

Cr Blackler / Cr Mrs Pilkington

Item-29 OTOROHANGA TRUCK WASH FACILITY

Discussion

The Chief Executive presented a report requesting Council to consider an application from the Otorohanga Carriers Association for an advance to go towards the Truck Wash Facility upgrade. In reply to Cr Pilkington regarding an understanding that Council gain access over the site at some future time, she was advised this relates to an area of land at the rear of the property.

Resolved

That

1. An advance of \$10,000 is made to the Otorohanga Carriers Association, to be repaid over a five year term, at an interest rate of 10.5 percent,
2. His Worship the Mayor and the Chief Executive be authorised to sign the Agreement on behalf of Council.

Cr Prescott / Cr Adam

Item-30 MATTERS REFERRED - 30 OCTOBER 2007

Discussion

The Customer Services Team Leader took Members through Matters Referred.

DISTRICT ROAD SAFETY COORDINATOR SCHEME

The Engineering Manager reported a regional meeting was being held tomorrow where he will have discussions regarding the District Road Safety Coordinator scheme.

Members were advised items under the Finance & Administration Manager and Environmental Services Manager are yet to be completed.

MANIAPOTO STREET WALKWAY PROPOSAL

The Engineering Manager referred to a maintenance estimate in regard to the speaking modules included in the Maniapoto Street walkway and suggested that following information he had received from Mr David Walmsley, Council allow 20 percent of the capital costs of the modules (\$1200 each) as on going annual maintenance costs. He said he has been advised the modules are vandal-proof but, suggested they need not have the 'speaking modules' in place. The Engineering Manager reported he had received an indication from the Project Kiwiana Committee that all modules will be placed within the walkway. Members were informed that the modules are actually owned by the Project Kiwiana Committee not Council. Cr Blackler suggested that Council re-visit the complete walkway proposal and expressed the opinion she did not feel it was necessary to spend such a large amount of money on the proposal. The Engineering Manager felt the existing walkway, although functional did not create a favourable appearance when entering from the bus parking area. Cr Ormsby reported that the Board has been encouraging buses to park around the back of the shops in Wahanui Crescent however, he felt that 'should a group of children be inspecting the displays, the entranceway will be blocked'. The Engineering Manager expressed the opinion he felt it was preferable to retain some modules in Maniapoto Street. Cr Ormsby also raised the question of moisture getting into the modules. Cr Gower also felt it was desirable to get the visitors into Maniapoto Street and then let them

appreciate the modules should they be placed outside. In reply to Cr Blackler the Chief Executive said he was not aware whether the modules were insured by Council. Following further discussion it was agreed that the matter be taken up with the Project Kiwiana Committee when they attend the next meeting of the Board on 13 December 2007. In the meantime it was agreed the item on Matters Referred relating to the speaking modules within the Maniapoto Street walkway proposal be deleted.

TRANSIT - MAJOR BRIDGES

The Engineering Manager reported he had spoken to Transit regarding the maintenance of the three major bridges in the Community and advised that some minor cleaning will be carried out as soon as possible.

INTERSECTION STATE HIGHWAY 3 / 31

The Engineering Manager reported staff from Transit were in Otorohanga yesterday and the concept of installing a roundabout at the intersection of State Highway 3 and 31 was not considered favourable by them. He said they were satisfied with the current format of an intersection but were considering installing a right turn lane when exiting from State Highway 3 into State Highway 31. The Engineering Manager advised however, Transit would like Council to design a proposal for the intersection for their consideration. Cr Blackler expressed the opinion the traffic problem existed when turning from State Highway 31 right on to State Highway 3.

Members agreed that the two items under the Engineering Manager dated 30 October 2007 be deleted.

GENERAL

KAKAMUTU ROAD DEVELOPMENT

Cr Prescott queried what progress was being made in respect to the five houses relocated to Kakamutu Road. The Environmental Services Manager replied he has contacted the Owner twice with no result however, a LIM in respect of the property had been processed by Council staff last week. He reported that any new Owner would be bound by the same conditions, which are to be completed by March 2008.

FORMER WORLD WAR II PARK

Cr Ormsby referred to the former World War II Park adjacent to the Otorohanga Pool Complex and said this area would create desirable house sites. He requested the item be placed on Matters Referred for further consideration. The Chief Executive reported the investigation of the status of this land, which currently forms part of the Domain, was in process.

OTEWA ROAD DEVELOPMENT

Cr Ormsby referred to a photo of the land acquired for residential development in Otewa Road. He was advised Council was waiting for the Resource Consent to be issued and that a draft report will be prepared on the regulatory process required.

KAWHIA MATTERS

Cr Pilkington reported she had attended the following - Boat Park Meeting, Kawhia Community Board Tour/Workshop and Liquor Licencing meeting. In regard to the Liquor Ban within the Kawhia and Aotea Communities she said this requires the support of both Communities and publicity.

WAIKERIA PRISON FACILITY

Cr Blackler reported the Waikeria Prison outlined future restructuring and advised they were looking for a new Regional Manager along with other staff. She outlined a new communication system to be used to notified neighbours of any escapes. Cr Blackler reported the prisoners were growing vegetables within the facility and have offered these to Community groups.

BEATTIE HOME ROSE SHOW

Cr Pilkington reminded Members of the Beattie Home Rose Show to be held Friday 23 November 2007. She said this is the 70th Rose Show and will be the last one undertaken by Beattie Home.

ENVIRONMENT WAIKATO

The Engineering Manager reported he had attended a meeting with Environment Waikato regarding the Land Transport Amendment Act which will allow a greater role for Regional Land Transport planning however, he believed this should not impact greatly on this Council.

SHORE FUTURES

The Policy Manager referred to Shore Futures and the District Plan. He displayed structure plans prepared by students at the Waikato University which provided a different form of focus. He said the plans were perhaps not practical but came from a 'can do' angle. He said it was the intention to use these as a basis to develop a structure plan to provide good linkage to the Council's LTCCP. The Policy Manager also referred to Environment Waikato's Regional Projects being a sustainable development growth strategy.

PROPOSED FAREWELL

The Chief Executive reported he had received an approach from the Otorohanga Community Board to provide funding for a farewell on 12 December 2007 for local Doctor Mike Barrett. He advised it had been identified that a sum of \$1000 would be required.

CHRISTMAS HOURS

The Chief Executive reported Council will close at 4.00pm on Friday 21 December 2007 and re-open at 8.00am on 3 January 2008.

Item-31 REGIONAL PASSENGER TRANSPORT COMMITTEE

Resolved

That Council support Mr Graham Jull, Waipa District Council Councillor, as this areas representative on Environment Waikato's Regional Passenger Transport Committee.

Cr Earwaker / Cr Pilkington

DEVELOPMENT

Cr Earwaker reported on advice given by a Developer from Auckland who expressed the need for future development to focus on consultation. He said with the shortage of staff and changing staff within some Council's creates a 'headache' for Developers with time costing money.

HABITAT FOR HUMANITY

Cr Prescott reported that Habitat for Humanity would be undertaking another build in Te Kawa St, Otorohanga during March 2008.

MEETING CLOSED

The meeting concluded at 12.30pm.

MAYOR:

DATE:

