



Otorohanga District Council

# MINUTES

24 April 2007

# OTOROHANGA DISTRICT COUNCIL

24 April 2007

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 24 April 2007 commencing at 10.05am.

## MINUTES

### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
	PRESENT	1
	IN ATTENDANCE	1
	OPENING PRAYER	1
	APOLOGIES	1
	CONFIRMATION OF MINUTES	1
	REPORTS	1
Item-367	KAWHIA COMMUNITY BOARD MINUTES - 29 MARCH 2007	1
Item-368	ANIMAL CONTROL SERVICES REPORT 1 OCTOBER 2006 - 31 MARCH 2007	2
Item-369	DISTRICT LIBRARIANS QUARTERLY REPORT - JANUARY - MARCH 2007	2
Item-370	DRAFT ANNUAL PLAN AND MANAGEMENT PLAN 2007/08 AND AMENDMENTS TO THE LTCCP 2006-16	3
Item-371	ELECTION REPORT - APRIL 2007	4
Item-372	PROPERTY SUB-COMMITTEE MEETING MINUTES	4
Item-373	PUBLIC WARNING PROCEDURES	4
Item-374	SPECIAL CONSULTATIVE PROCEDURE RE FACTORY DRIVE	5
	GENERAL	5
	MOTION TO EXCLUDE THE PUBLIC	7
Item-375	AWARDING OF WATER SERVICES CONTRACT CONFIDENTIAL	7
Item-376	AWARDING OF ROAD MAINTENANCE CONTRACT CONFIDENTIAL	7
	MEETING CLOSED	7

## **PRESENT**

Mr DF Williams (Mayor), Crs S Blackler, D de Haan, DM Pilkington and GA Wilshier.

## **IN ATTENDANCE**

Messrs JL Pevreal (Chief Executive), DC Clibbery (Engineering Manager), GD Bunn (Finance & Administration Manager) and Mr CA Tutty (Customer Services Team Leader).

## **OPENING PRAYER**

Cr de Haan read the Opening Prayer.

## **APOLOGIES**

**Resolved** that the apologies received from Deputy Mayor Mr WH Earwaker, Crs AL Gower and CE Jeffries be sustained.

**Cr Wilshier / Cr Pilkington**

## **CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 3 April 2007, as previously circulated, be approved as a true and correct record of that meeting.

**Cr Pilkington / Cr de Haan**

## **REPORTS**

### **Item-367 KAWHIA COMMUNITY BOARD MINUTES - 29 MARCH 2007**

#### **Discussion**

#### **MATTERS ARISING**

Cr Pilkington referred to the last item on page 3 and advised this referred to the Karewa Street toilet block not the Jervois Street one, as recorded.

#### **GROUND AND SURFACE WATER**

In reply to Cr Pilkington the Engineering Manager advised that staff had entered the stormwater drain however, this narrowed to a 'home made section' which they were unable to enter. He reported that a section of the pipe may have to be replaced and for this cost to be considered in the next years Estimates. The Engineering Manager reported samples had been taken from each side of the narrow section and Council was awaiting results.

#### **Resolved**

That the minutes of the meeting of the Kawhia Community Board held on 29 March 2007 be received and the recommendations contained therein adopted.

**Cr Pilkington / Cr Wilshier**

## **Item-368 ANIMAL CONTROL SERVICES REPORT 1 OCTOBER 2006 - 31 MARCH 2007**

### **Discussion**

The Chief Executive presented the Animal Control Officer's report for the period 1 October 2006 to 31 March 2007. He said the information contained in the report demonstrated that the Officer has been fairly active in the various activities. His Worship reported, since Christmas 2006, issues relating to dog matters have been very quiet. The Chief Executive reported that the Animal Control Officer is reporting to the Finance & Administration Manager until such time as the new Environmental Services Manager commences employment. The Finance & Administration Manager advised there are issues around the micro-chipping of dogs and whether Council goes down the path of prosecuting.

### **Resolved**

That the Animal Control Officers report for 1 October 2006 to 31 March 2007 be received.

### **Cr Pilkington / Cr Blackler**

## **Item-369 DISTRICT LIBRARIANS QUARTERLY REPORT - JANUARY - MARCH 2007**

### **Discussion**

The District Librarian attended the meeting and presented her report for the period January to March 2007. She referred to the drop in library income and felt this could be related to the removal of the rental charge in respect of general fiction books. She said, however, other services being provided by the library will keep the level of income up. Cr Blackler requested the Librarians' opinion regarding the suggestion of increasing the Gold Card Membership fee. The District Librarian replied this was increased last year to \$30 per annum and this did not cause too much resistance. She said however, not a large number of new people have agreed to take up this membership.

Cr Blackler then referred to the proposed combined service and consulting with the Te Kuiti library. She questioned whether consideration should be given to re-introducing the 'Out of the District' fee. The District Librarian replied that the Waitomo District Council does offer Otorohanga residents free use of their library. The Finance & Administration Manager then referred to the greater Waikato Library Group, which with five Councils in the area is progressing and as this develops over the next two years, systems etc may change. The District Librarian advised that she and the Te Kuiti Librarian can work and promote various matters between themselves. In reply to Cr Pilkington regarding the drop in the Kawhia library issues, she advised, in the past, figures may have been inaccurate. In reply to His Worship regarding what level of 'Out of the District fee' would be appropriate, the District Librarian suggested a level could be set at \$10.

### **Resolved**

That the District Librarian's quarterly report for the period January to March 2007 be received.

### **Cr Pilkington / Cr de Haan**

## **Item-370 DRAFT ANNUAL PLAN AND MANAGEMENT PLAN 2007/08 AND AMENDMENTS TO THE LTCCP 2006-16**

### **Discussion**

The District Accountant attended the meeting. The Finance & Administration Manager reported no changes had been received from the Kawhia Community Board except they had resolved to lift their rate increase to 4.7 percent to provide a surplus in the Kawhia Community account, in light of the revaluation this year.

The Finance & Administration Manager referred to the General District Expenses account and advised that under Corporate Planning the \$20,000 allocated for Community Outcomes needs to remain as this forms part of the \$150,000 to the Otorohanga District Development Board. His Worship advised the feedback he had received regarding the General Rate increase was quite acceptable.

The Finance & Administration Manager advised an audit report has been prepared on the Statement of Proposal amendment to the Long Term Council Community Plan. A copy of this was circulated to Members for their information.

Cr Pilkington queried the inclusion of the Maniapoto Street walkway within the District Rooding account and questioned whether part of the costs should not be charged against the Parks & Reserves Account. His Worship referred, in particular, to the Kiwiana part of the proposal and advised that the ongoing maintenance of these will be charged to the various accounts. Cr Blackler suggested an approach be made to Environment Waikato for assistance in regard to walkways.

### **LIBRARY GOLD CARD MEMBERSHIP**

Following discussion it was agreed that the Gold Card Membership be increased to \$35 per annum from 1 July 2007. It was also agreed an 'Out of the District' fee of \$30 be re-introduced.

### **BUILDING CONSENT FEES**

In respect of Building Consent fees the Chief Executive advised these will be reviewed again from 1 November 2007 due to the increase in costs following the accreditation process.

### **Resolved**

That

1. The Draft Management Plan 2007/08 be approved,
2. The Draft Annual Plan for 2007/08 be approved,
3. Amendments to the LTCCP 2006-16 to be approved,
4. Statement of Proposal be approved that public notice be given to adopt the LTCCP Amendments and Draft Annual Plan,
5. Submissions be heard at the meeting to be held 5 June 2007.

### **Cr Wilshier / Cr Blackler**

### **LIFE EDUCATION TRUST**

Representatives of the Life Education Trust – Waipa/King Country, Ms M Rasmussen and Mr K Miller attended the meeting.

Members were informed the Life Education Trust is a service offered to schools in the Waipa/King Country area by providing a fully trained educator to visit all schools in the area to include pupils from new entrants through to Year 8. Ms Rasmussen advised that the

organisation does not receive any government assistance for the programme. In reply to His Worship regarding which other Councils contribute, he was informed that Waitomo and Waipa do. He then highlighted other similar organisations who approach Council for funding. Mr Miller advised many other organisations are able to exist by engaging volunteer labour where the Life Education Trust have to pay a suitable salary to attract a professional teacher. His Worship said the local area benefits from local support. Cr Pilkington queried how the Trust measures its outcomes. In reply Mr Miller said that research has been carried out on the Trust, particular to the salaries paid. He said the profile and programmes provided indicate they are achieving the Trust's goals. His Worship said Council appreciated their efforts and queried why this Council's ratepayer should contribute to their service. Ms Rasmussen replied the programme builds better citizens who in turn make a better contribution to the Community.

Following discussion, Council agreed to approve a grant of \$2,000 (plus GST) to be paid for two years from 1 July 2007.

### **Item-371 ELECTION REPORT - APRIL 2007**

#### **Discussion**

The Electoral Officer presented a report requesting Council to consider early processing of voting documents during the voting period in respect to the Triennial General Election to be held in October 2007.

#### **Resolved**

That, pursuant to Section 79 of the Local Electoral Act 2001, voting documents in respect of the Triennial General Election to be held in October 2007 are to be processed during the voting period.

**Cr Blackler / Cr Pilkington**

### **Item-372 PROPERTY SUB-COMMITTEE MEETING MINUTES**

#### **Discussion**

The Chief Executive referred to notes of a meeting of the Property Sub-Committee of Council held 15 March 2007.

#### **Resolved**

That the minutes of the meeting of Property Sub-committee held 15 March 2007 be received.

**Cr Wilshier / Cr Pilkington**

### **Item-373 PUBLIC WARNING PROCEDURES**

#### **Discussion**

The Engineering Manager presented a report on Public Warning Procedures. In reply to His Worship regarding the matter of liability, the Engineering Manager advised it would be prudent to incorporate some form of disclaimer to protect Council from liability in the event that a warning was not successful or effective. Cr Wilshier queried whether the proposal would be overriding some of the activities undertaken by Civil Defence and questioned the matter of ongoing maintenance of contacts, etc. His Worship suggested the proposal be concentrated on the four Rural Water Supplies and that Council consider extending it to include other activities later. Cr

Blackler expressed the opinion there was merit in such a system for flood protection. Cr Wilshier also said it would be desirable to have a strategy in place, in the Community, should an event occur.

### **Resolved**

That staff proceed with work to establish automated telephone messaging systems to convey information to the public in an emergency situation.

### **Cr de Haan / Cr Pilkington**

## **Item-374 SPECIAL CONSULTATIVE PROCEDURE RE FACTORY DRIVE**

### **Discussion**

The Engineering Manager presented a report on the Special Consultative Procedure regarding Factory Drive. He advised, in order for the road to be entered into Council's maintenance system, it needs to be named as a public road.

### **Resolved**

That, pursuant to Section 319(j) of the Local Government Act 1974 the Otorohanga District Council resolves to name the existing public road of 45 metres length at the north western end of Huiputea Drive as Factory Drive.

### **Cr Wilshier / Cr de Haan**

## **GENERAL**

### **OTEWA ROAD**

Cr Blackler reported a number of accidents have occurred on a corner along Otewa Road, opposite Udy's property.

### **SCHOOL BUS SERVICES**

Cr Blackler referred to the LTCCP and the outcome for campaigning for funding for the provision of school bus services. She reported 15 children on Mangatutu Road have lost the bus service to Korakonui School due to a cut in funding. The Chief Executive agreed to follow the matter up with the Ministry.

### **SUBMISSION ENVIRONMENT WAIKATO**

Cr Wilshier congratulated the Chief Executive on his preparation of Council's submission to Environment Waikato. He said this clearly identified the key issues.

### **PASSENGER TRANSPORT**

His Worship advised Hamilton City Council are determined to recover the operation of their public transport system from Environment Waikato. He said at a recent meeting, Councils in the area were asked to support their submission. He said Council would be prepared to forward a submission as it has been identified EW is unable to manage the service, the service is required by the public and that a local authority has indicated it would administer the service.

### **HIGH SCHOOL ART EXHIBITION/OPENING OF CHILDREN'S ARTS CENTRE**

His Worship referred Members to the twin exhibitions gala event and the opening of the Otorohanga Children's Art Centre on 27 April 2007 at 7.30pm.

## **ZONE 2 MEETING**

His Worship informed Members of a Zone 2 meeting to be held Friday 4 May in Taupo. He requested confirmation as to whom would be able to attend. Crs Blackler and Pilkington indicated they would attend.

## **LOCAL GOVERNMENT CONFERENCE**

His Worship advised he will be attending the Local Government Conference to be held in Dunedin 15-19 July 2007. He queried whether any Councillors would be interested in attending also.

## **RMA**

His Worship informed Members of an RMA meeting to be held in the Kawhia Hall on Sunday 6 May 2007 at 1.00-3.00pm. He advised an invitation has been issued by an Environmental Defence Society. It was agreed that Ms Dorothy Wakeling be in attendance at the meeting on behalf of Council.

## **WAIKERIA PRISON**

His Worship advised an invitation had been received to attend the opening of a memorial wall on Friday 27 April 2007. It was agreed this be forward to Cr Gower. If he was unable to attend, Cr Blackler said she would.

## **ANZAC DAY CEREMONIES**

His Worship reminded Members of the ANZAC Day Ceremonies to be held in Otorohanga and Kawhia on Wednesday 25 April 2007. The Civic Ceremony in Otorohanga will commence at 10.00am and Kawhia at 1.30pm.

## **STAFFING MATTER**

The Chief Executive reported Mr Andrew Loe will be Council's new Environmental Services Manager with effect from 14 May 2007. He said he is currently employed by Waikato District Council and has come from a building background.

## **WAIKATO REGIONAL AIRPORT**

The Chief Executive referred to a special meeting of the Waikato Regional Airport on Friday 27 April 2007. It was agreed the Chief Executive would represent Council at this meeting.

## **DENTAL CLINIC SERVICES**

The Chief Executive circulated information relating to Dental Clinic services, for Members information.

## **MINISTRY OF THE ENVIRONMENT**

The Chief Executive referred to a report on specific Performance Measures in the processing of RMA Consents and that the Otorohanga District was rated as one of the best.

## **SHORE FUTURES MEETING**

Members were informed of a Shore Futures meeting to be held 7 May 2007.

**MOTION TO EXCLUDE THE PUBLIC**

“THAT the Otorohanga District Council, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.”

**Cr Pilkington / Cr Blackler**

**Item-375 AWARDING OF WATER SERVICES CONTRACT CONFIDENTIAL**

**Item-376 AWARDING OF ROAD MAINTENANCE CONTRACT CONFIDENTIAL**

**MEETING CLOSED**

The meeting concluded at 1.42pm.

**MAYOR:**

**DATE:**

