



Otorohanga District Council

# MINUTES

21 November 2006

# OTOROHANGA DISTRICT COUNCIL

21 November 2006

Minutes of an ordinary meeting of the Otorohanga District Council held at the Purekireki Marae, Ormsby Rd, Te Awamutu on Tuesday 21 November 2006 commencing at 11.29am.

## MINUTES

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## **PRESENT**

Mr DF Williams (Mayor), Crs S Blackler, D de Haan, WH Earwaker and DM Pilkington.

## **IN ATTENDANCE**

Messrs JL Pevreal (Chief Executive), DC Clibbery (Engineering Manager), G Bunn (Finance & Administration Manager), Mrs J Meade Rose (Environmental Services Manager) and Messrs B O'Callaghan (District Accountant) and CA Tutty (Customer Services Team Leader).

## **OPENING PRAYER**

His Worship read the Opening Prayer.

## **APOLOGIES**

**Resolved** that the apologies received from Crs L Gower, C Jeffries and G Wilshier be sustained.

### **Cr Earwaker / Cr de Haan**

His Worship welcomed those present to the meeting.

## **CONFIRMATION OF MINUTES**

### **Matters Arising**

#### **Pest Management Strategy**

Cr Pilkington referred to the item on Pest Management Strategy and requested the sentence reading 'She added that rating will now be a Uniform Annual General Charge (UAGC) across the Region rather than per hectare' be amended to read 'She added that funding options will be explored.'

#### **Shore Futures Meeting**

Cr Pilkington reported that the item relating to the Shore Futures meeting at Oparau, at the time of the Council meeting, was still to be held.

#### **Kiwi House**

Cr Pilkington referred to the item on the Kiwi House and requested the sentence reading 'Council would have to remove the funding and that it would be put into another project' be amended to read 'Council could have to remove the funding option and that it would be put into another project.'

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 31 October 2006, as previously circulated, be approved as a true and correct record of that meeting.

### **Cr de Haan / Cr Pilkington**

## **REPORTS**

### **Item-307 OTOROHANGA COMMUNITY BOARD MINUTES 9 NOVEMBER 2006**

#### **Discussion**

##### **Library Charges**

The Chief Executive advised the issue of introducing a Non-resident Fee will be re-addressed. Cr Blackler expressed the opinion that the Librarian's report should come to Council and in fact, be presented by the District Librarian. It was agreed a discussion on the Non-resident Library Fee be held at the next meeting of Council.

##### **Mowing of Domain**

His Worship reported that during the week ending Sunday 12 November 2006 it had been agreed by the Board that one additional mowing of the Domain be carried out. He said following this, the mowing practices at the Domain will be reconsidered in relation to sporting activities when the Mowing Contract is re-tendered.

#### **Resolved**

That the minutes of the meeting of the Otorohanga Community Board held on 9 November 2006 be received and the recommendations contained therein be adopted.

#### **Cr Earwaker / Cr Blackler**

### **Item-311 OTOROHANGA DISTRICT DEVELOPMENT BOARD REPORT 1 AUGUST - 31 OCTOBER 2006**

#### **Discussion**

Mr Eric Tait, Chairman of the Otorohanga District Development Board attended the meeting and presented his report for the period 1 August - 31 October 2006. Mr Tait informed those present that the Board was established some 12 years ago to promote Otorohanga as the place to live, work and invest in.

Mr Tait referred to the recent employment of an Events Manager who will be involved with the existing main events being, Targa Rally, Kiwiana Festival, Kawhia Kai Festival, Kawhia New Year's Eve Fireworks and the Otorohanga Christmas Parade. He said the Manager will also look at new events for the future which attract people from across the District. He said benefit could be obtained from the World Rowing, World Cup 2011 and the V8's in Hamilton. Mr Tait said consideration needs to be given as to what the Board can do to capitalise on these events. He suggested those attending the events could be given a 'cultural experience'.

Mr Tait outlined the income received by the Otorohanga i-Site and advised that the Board has reduced its funding for the Kawhia i-Site in order that it become more self-supporting.

Mr Tait reported commercial development is still very strong and suggested that a meeting be held with Council regarding Progress Park in particular, the mowing of the property frontages and parking along Progress Drive.

With regard to residential sales, Mr Tait reported these are still happening and each subdivision is enjoying sales. Mr Tait thanked Council for its support during the year and extended Christmas greetings to Members.

His Worship replied thanking Mr Tait for his report and for his and the Board Members work, particularly those behind the scenes.

In reply to Cr Blackler regarding a vehicle for the Event's Manager, the Chief Executive advised, on a short term basis, it had been agreed to hire to the Development Board, Council's Environmental Health Officer's vehicle.

### **Resolved**

That the Otorohanga District Development Board's report for the period 1 August to 31 October 2006 be received.

### **Cr Pilkington / Cr de Haan**

### **ADJOURNMENT**

Council adjourned at 11.50am to have further informal discussions with members of the Marae and the public, following which luncheon was held and the meeting reconvened at 1.32pm at the Otorohanga District Council, Council Chambers.

### **Item-308 PROPOSED AMENDMENTS TO INSPECTION CHARGES FOR SOLID TIMBER DWELLINGS**

#### **Discussion**

The District Building Control Officer attended the meeting and presented a report on proposed amendments to inspection charges for solid timber dwellings at Aotea. The Officer advised solid timber dwellings comprise those constructed by Lockwood, Modulok and Interlok. He said, currently Lockwood are erecting five buildings on the new Aotea Estate.

The Officer informed Members dwellings within the Kawhia urban area are currently being charged \$100 per inspection. Cr Pilkington expressed the opinion that the proposed amendment should be allowed right across the District. The Chief Executive replied all Fees & Charges will be reviewed, as at 30 June 2007.

### **Resolved**

That Council charge a flat rate of \$100 per inspection for solid timber dwellings in Aotea.

### **Cr Pilkington / Cr Earwaker**

### **Item-309 ROUTINE ROADING REPORT**

#### **Discussion**

The Engineering Manager presented the Routine Roading Report.

#### **Rally of New Zealand**

The Engineering Manager referred to the recent Rally of New Zealand event which had caused localised severe damage to the roads concerned however, overall the situation was not serious. He said the Pirongia West Road was the worst affected and an all up estimated cost of damage over and above normal work, would be between \$3-4,000. The Engineering Manager advised Council has an arrangement with the Promoters that it be reimbursed for these costs however, he expressed the opinion that he would not recommend this be pursued. Cr Pilkington expressed the opinion that she would like to think there was a net balance for the District and suggested that any repair work required be carried out quickly. The Engineering Manager replied, the proposed repairs would be carried out immediately. His Worship queried whether local businesses and individuals are benefiting from the Rally's presence. Cr Pilkington reported

that the local residents on the roads affected already have some issues with the road's condition and then the rally creates more, as metal is being thrown off the road. Cr Earwaker expressed the opinion that the Rally Promoters should be charged the repair costs. Following further discussion Members agreed with Cr Earwaker's comments and it was decided that the costs be recovered from the Promoters.

### **Waiharakeke Bridge**

The Engineering Manager reported the initial costs to carry out repairs to the Waiharakeke Bridge were estimated at \$600,000 however, he believed Council could carry out the currently required part of this work for approximately \$250,000 which would be shared with the Waitomo District Council.

### **Resolved**

That the Engineering Manager's Routine Roading report be received.

### **Cr Pilkington / Cr de Haan**

## **Item-310 REVISION OF TENDERING PROCEDURES MANUAL**

### **Discussion**

The Engineering Manager summarised a report on a revision of Council's Manual of Tender and Purchasing Procedures. He reported that the need for an extension to the Manual was highlighted by two issues relating to Term Contracts.

The Engineering Manager then referred to section H of the Manual, relating to Term Contracts and highlighted the key points for Member's information.

### **Resolved**

That the revised version of the Manual of Tender and Purchasing Procedures be adopted, as tabled.

### **Cr Blackler / Cr Pilkington**

## **Item-312 DRAFT MANAGEMENT ACCOUNTS TO 30 SEPTEMBER 2006**

### **Discussion**

The District Accountant, who was in attendance at the meeting, presented the draft Management Accounts for the period ending 30 September 2006.

### **Resolved**

That the Draft Management Accounts for the period ended 30 September 2006 be received.

### **Cr Earwaker / Cr Pilkington**

## **Item-313 SUMMARY - ANNUAL REPORT 2005/06**

### **Discussion**

The District Accountant advised that the Local Government Act 2006 requires Council to prepare a summary of the Annual Report within one month of the adoption of the Annual Report. He referred Members to the Summary for the year ending 30 June 2006.

### **Resolved**

That the Draft Summary of the Annual Report for the year ending 30 June 2006 be received.

### **Cr Earwaker / Cr Blackler**

## **Item-314 PROPOSED SCHEDULE OF ORDINARY MEETING DATES 2007**

### **Discussion**

The Chief Executive referred Members to a report on the proposed schedule of ordinary meeting dates for 2007.

### **Resolved**

That the Schedule of Meeting Dates for 2007, as detailed below, be approved.

30 January 2007	10 July 2007
20 February 2007	7 August 2007
13 March 2007	28 August 2007
3 April 2007	18 September 2007
24 April 2007 (Draft Annual Plan)	9 October 2007
15 May 2007	30 October 2007
5 June 2007 (Adopt Draft LTCCP)	20 November 2007
26 June 2007 (Annual Plan)	11 December 2007

TIME: **10.00am**

VENUE: Board Room

A workshop for Estimates will be held on Tuesday 6 March 2007.

### **Cr Blackler / Cr de Haan**

## **Item-315 MATTERS REFERRED - 31 OCTOBER 2006**

### **Discussion**

#### **Waiharakeke Bridge**

The Engineering Manager referred to the proposed improvements to the Waiharakeke Bridge and advised that a formulated strategy is to be included within the schedule of works, to be discussed with the Waitomo District Council.

## **Walker Road**

The Engineering Manager reported that the potholes in a section of Walker Road had been filled once. His Worship suggested that Council continue with carrying out basic maintenance on this road. The Engineering Manager then outlined the maintenance situation for Walker Road. It was agreed that more permanent work should be conducted to address the worst potholes.

## **Effluent on Roads - Stock Trucks**

The Engineering Manager reported there was a push for Environment Waikato and Transit NZ to pick up the situation regarding effluent on roads from stock trucks and the suggestion of more effluent disposal sites in the area.

## **Item-316 APPLICATION FOR TEMPORARY ROAD CLOSURE - NKC MOTORCROSS CLUB**

### **Discussion**

The Engineering Manager referred Members to the Engineering Support Officer's report on an application received from the North King Country (NKC) Motorcycle Club for the road closure of Tolley Road, Ngaroma, to enable the Motorcycle Club to hold a gravel sprint event. Members were informed that the few residents on Tolley Road have no problems with the application.

### **Resolved**

That approval be granted for the following road closure -

Purpose: NKC Motorcycle Club Gravel Sprint

Dates: Saturday, 27 and Sunday, 28 January 2007

Details of Closure: **TOLLEY ROAD, NGAROMA** (No Exit) – Full Length

**Period of Proposed Closure:** 8.00am to 6.00pm, both days

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. NKC Motorcycle Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council, payable no later than 10 working days prior to the road closure.
3. Public notice advertisements are to be published in the Waitomo News. NKC Motorcycle Club is to pay for all advertising costs in appropriate newspapers.
4. NKC Motorcycle Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. NKC Motorcycle Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. NKC Motorcycle Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.

7. NKC Motorcycle Club is to consult with all residents of all properties on the road intended to be closed. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with Council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. NKC Motorcycle Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A NKC Motorcycle Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Cr de Haan / Cr Earwaker**

#### **GENERAL**

#### **SHORE FUTURES**

Cr Pilkington reported on an open meeting held at Oparau on 3 November 2006. She said there were in excess of 50 people in attendance at the meeting and Council's Environmental Services Manager was also present.

Cr Pilkington advised there is deep concern amongst farmers in the Kawhia Harbour catchment area that, as a result of 'certain' squeaky wheels', Environment Waikato will impose conditions that will marginalise the land they farm, despite having done so sustainably, as is evidenced by the fact that water quality is not an issue.

#### **SPORTS AWARDS EVENING**

Cr Blackler reported she attended the Sports Awards evening which she found to be very worthwhile.

#### **POSSUM CONTROL**

Cr Blackler reported on a recent meeting held in the Wharepuhunga area regarding possum control and advised that apparently under Environment Waikato some bush areas haven't been monitored for five years.

#### **WAIPARI ROAD**

The Engineering Manager informed Members that Council will be issuing an official closure notice shortly however, there were a collection of people interested in a hydro scheme which may also be interested in taking ownership, as a group, of the Road Reserve area.

#### **OTOROHANGA HISTORICAL SOCIETY**

The Engineering Manager reported the Otorohanga Historical Society is interested in relocating a small old building on the former Garden Centre site to the Museum site. Accordingly they request Council's permission due to it being proposed to be relocated on Council land. Members were informed it was intended that this building will be used for storage by the Museum. Cr Earwaker expressed the opinion that the application should be declined. Following further

discussion it was agreed that the matter be referred to the Otorohanga Community Board's Parks & Reserves Committee.

### **DISTRICT PLAN REVIEW**

The Environmental Services Manager referred to the District Plan review and reported issues were being prepared for a report to the next meeting of Council.

### **PEKANUI ROAD SUBDIVISION**

The Environmental Services Manager advised that the Resource Consent decision had been appealed and Council was working through the appeal process on advice from its Solicitor Mr John Irving.

### **TE TAHI ROAD - SUBDIVISION**

The Environmental Services Manager referred to the Bourkes application on Te Tahī Road and advised that the application required further information and processing.

### **NEWMAN ROAD - QUARRY**

The Environmental Services Manager referred to a Resource Consent application in respect to a quarry situated on Newman Road and reported that the Applicant wishes to carry out more research and has therefore decided not to proceed with the Consent application at this stage.

### **NEW ZEALAND COASTAL POLICY STATEMENT**

The Environmental Services Manager reported she had forwarded comments on behalf of Council on the New Zealand Coastal Statement which will now include Council 'in the loop' for comment when the draft document is prepared.

### **STAFF MATTER - J BLAKE**

The Environmental Services Manager advised that Mr John Blake's health was gradually improving and that he had felt the best he had for some time.

### **PLANNING POSITION**

The Environmental Services Manager reported that applications for the Planning position have just closed with a small number of applications being received.

### **MOTORCYCLE CLUB - WAITOMO VALLEY ROAD**

The Environmental Services Manager advised that a letter had been received from the North King Country Motorcycle Club concerning clarification of conditions to ensure appropriate use of the motorcycle track.

### **KOWHAI CONSULTING**

His Worship requested Members receive a copy of the revised document by Kowhai Consulting.

### **SEARCH AND RESCUE MEETING**

His Worship reported on his attendance recently at a Search and Rescue meeting in Kawhia where the new Kawhia Police Constable was in attendance. Cr Pilkington expressed her disappointment that she did not know about the meeting.

### **WAIKATO FEDERATED FARMERS**

His Worship referred to an invitation to a Rural Liaison Function on Thursday 30 November 2006 at 5.50pm.

Cr de Haan indicated that she and her husband would be attending anyway.

## **LOCAL GOVERNMENT STRUCTURE AND EFFICIENCY**

This was tabled for Members information.

## **DEVELOPMENT CONTRIBUTIONS**

The Finance & Administration Manager advised a report will be prepared shortly on Development Contributions.

## **MEETING CLOSED**

The meeting concluded at 3.30pm.

**MAYOR:**

**DATE:**

