



Otorohanga District Council

# AGENDA

26 July 2006

Members of the Otorohanga District Council

Mr DF Williams (Mayor)  
Mrs S Blackler  
Mrs D de Haan  
Mr WH Earwaker (Deputy Mayor)  
Mr AL Gower  
Mr CE Jeffries  
Mrs DM Pilkington  
Mr GA Wilshier

Meeting Secretary: Mr CA Tutty (Customer Services Team Leader)

# OTOROHANGA DISTRICT COUNCIL

26 July 2006

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Wednesday 26 July 2006 commencing at 10.00am.

20 July 2006

**DR HALL**  
**CHIEF EXECUTIVE OFFICER**

## AGENDA

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**PRESENT**

**OPENING PRAYER**

**IN ATTENDANCE**

**APOLOGIES**

**CONFIRMATION OF MINUTES**

**OTOROHANGA DISTRICT COUNCIL - 27 JUNE 2006**

**OTOROHANGA COMMUNITY BOARD - 14 NOVEMBER 2006 & 13 JULY 2006**

**REPORTS**

**Item-265 OTOROHANGA COMMUNITY BOARD MINUTES - 14 NOVEMBER 2005**

**To: His Worship the Mayor and Councillors  
Otorohanga District Council**

**From: Executive Assistant**

**Date: 26 July 2006**

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**Executive Summary**

Minutes of the meeting of the Otorohanga Community Board held 14 November 2005, as circulated. It has come to light that these minutes have not been presented to Council.

**Suggested Recommendation**

It is recommended that:

The Minutes of the meeting of Otorohanga Community held 14 November 2005 be received and the recommendations contained therein be adopted.

**Anne Burdon**  
**EXECUTIVE ASSISTANT**

**Item-266 OTOROHANGA COMMUNITY BOARD MINUTES - 13 JULY 2006**

**To: His Worship the Mayor and Councillors  
Otorohanga District Council**

**From: Executive Assistant**

**Date: 26 July 2006**

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**Executive Summary**

Minutes of the meeting of the Otorohanga Community Board held on 13 July 2006, as previously circulated.

**Suggested Recommendation**

It is recommended that:

The minutes of the meeting of the Otorohanga Community Board held on 13 July 2006 be received and the recommendations contained therein be adopted.

**Anne Burdon**  
**EXECUTIVE ASSISTANT**

## Item-267 ANIMAL CONTROL SERVICES REPORT FOR JANUARY - JUNE 2006

**To:** His Worship the Mayor and Councillors  
Otorohanga District Council

**From:** Animal Control Officer

**Date:** 26 July 2006

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### Executive Summary

The Animal Control Officer's report for January - June 2006.

### Suggested Recommendation

It is recommended that:

The Animal Control Officers report for January to June 2006 be received.

### Report Discussion

	January	February	March
1. No. of Registration Notices Issued	7	5	6
2. No. of Property visits for Registration checks - Rural	18	23	14
3. No. of Property visits for Registration checks - Urban	9	5	7
4. No. of Property visits for S.O.S.	2	1	-
5. No. of Property visits for Two Dog Permit	2	3	1
6. No. of Complaints - Dogs Actioned	31	17	20
7. No. of Complaints - Stock Actioned	6	7	8
8. No. of Street Patrols Night - Otorohanga	4	4	3
9. No. of Street Patrols Day - Otorohanga/Kawhia	9	7	5
10.. No. of Enquiries - Registration / Dog Control / General	47	28	25
11. No. of Dogs Impounded	6	7	7
12. No. of Dogs Released	3	2	4
13. No. of Dogs Destroyed	3	5	3
14. No. Remaining in Pound	-	-	-
15. No. of Stock Impounded	-	2 Horses & 1 bull in Kawhia	-
16. No. of Written Warnings - Dog Infringement Notice	1	-	2
17. No. of Infringement Notices Issued	2	2	8
18. No. of Verbal Warnings - Dog Control	25	23	18

	April	May	June
1. No. of Registration Notices Issued	5	6	4
2. No. of Property visits for Registration checks - Rural	11	9	14
3. No. of Property visits for Registration checks - Urban	3	5	8
4. No. of Property visits for S.O.S.	-	5	7
5. No. of Property visits for Two Dog Permit	3	1	4
6. No. of Complaints - Dogs Actioned	18	37	18
7. No. of Complaints - Stock Actioned	9	9	8
8. No. of Street Patrols Night - Otorohanga	7	6	6
9. No. of Street Patrols Day - Otorohanga/Kawhia	5	4	8
10.. No. of Enquiries - Registration / Dog Control / General	23	17	31
11. No. of Dogs Impounded	1	3	7
12. No. of Dogs Released	-	1	2
13. No. of Dogs Destroyed	1	2	5
14. No. Remaining in Pound	-	-	-
15. No. of Stock Impounded	-	-	-
16. No. of Written Warnings - Dog Infringement Notice	2	1	3
17. No. of Infringement Notices Issued	3	13	1
18. No. of Verbal Warnings - Dog Control	11	19	8

**Jim Clark**  
**ANIMAL CONTROL OFFICER**

## **Item-268 ROUTINE ROADING REPORT**

**To: His Worship the Mayor and Councillors  
Otorohanga District Council**

**From: Engineering Manager**

**Date: 26 July 2006**

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### **Executive Summary**

This is a routine report on roading matters.

### **Suggested Recommendation**

It is recommended that:

The report be received.

### **Report Discussion**

#### **ITEM 1: ROAD MAINTENANCE ACTIVITIES**

##### **Contract No 700 Road Maintenance – Works Infrastructure**

Winter grading is around 90 percent complete. The grading is generating mud in some areas, but this is being mitigated by generally only grading when the weather permits

Potholes continue to be an issue during the wet weather, staff are currently working on methods to reduce response times on this.

The recent round of roadside mowing has been completed. The subcontractor has done a good job this round, after a small “tune-up”.

A number of blocked culverts have been cleared this month, with tree roots being a problem on some.

The final Engineers report on Waiharekeke Bridge has been received and is currently being analysed.

Vandalism of signs continues to be a problem around town.

Storm damage has occurred, with Raglan road being the worst hit, with one slip alone being in excess of 1000m<sup>3</sup>

It is believed that the large dropout on Kaimango road has been successfully stabilised by installation of subsoil drainage, with a significant amount of water being drained.

There is a growing problem with agricultural contractors and some farmers tractors and trailers carrying large amounts of mud onto the road creating a traffic hazard. Initial communication has been verbal but a more formal approach will be adopted should the problem persist.

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### **Contract No 709 Plant Pest Control – Kerry Murphy**

The current contract has been completed. Favourable rates have been negotiated to roll the contract over for an additional year.

### **Contract No 759 Pavement Marking – Roadmarkers Waikato**

The pre-winter remark has been completed. Negotiations are under way for a potential final extension of this contract.

### **Contract No 818 Street Light Maintenance – Lines Co**

Contractor has had a number of lights to repair this month, and has responded well to requests.

### **Contract No 838 Minor Safety Projects – Emmett Contracting**

Sight benching has been completed on Rakaunui, Okupata, Bromley and Te Raumauku roads to the normal high standards expected from this contractor.

A significant sight bench (and minor widening) on the lower section of Mangati road has been completed. The excavated material has been placed adjacent to the intersection with SH39 after liaison with Transfield Services, to facilitate future intersection improvements.

## **ITEM 2: ROAD CONSTRUCTION PROGRESS REPORT**

### **Contract No 837 Te Tahi Road AWPT**

Construction works have been completed. A very good job by Works Infrastructure and a vast improvement to drivability on this upper section of Te Tahi Road.

Tender price was \$94,300, including a \$15,000 contingency. The final contract cost \$93,900

### **Contract No 842 – RAMM Rating and Road Roughness Survey**

The roughness survey has been completed by Pavement Management Services and the collected data has been loaded into CJNI RAMM Hosting Service Database. Rating video completed and recorded defects are being assessed.

The survey has indicated average roughness levels somewhat higher than when the last roughness survey was completed, but this increase is small, and the typical roughness levels remain low. It may be that the observed increase in roughness is due to the greater sensitivity of the more modern equipment used in this survey.

## **ITEM 3: MINOR IMPROVEMENT WORKS**

A number of planned minor improvement projects have been recently completed, which include:

- Concrete Footpath construction – SH3 and Huiputea Drive (Otorohanga)
- Kakamutu / Hinewai Street intersection improvement (Otorohanga)
- Kerb and Channeling – Wassely Lane and Cowell Street (Kawhia)
- Replacement of 6 District Boundary signs
- Sealing of Carpark Area – Kawhia Garage

## **ITEM 4: 2006/2007 ROAD CONSTRUCTION PROGRAM**

Land Transport New Zealand has approved the following allocations for the 2006/2007 ODC Land Transport Programme:

• Structural Maintenance	\$3515K
• Corridor Maintenance	\$462K
• Professional Services	\$410K
• Minor Safety Projects	\$350K
• Pavement Smoothing 05/06 (Newman Rd Carry Over)	\$113.5K
• Pavement Smoothing 06/07	\$95K
• Waipapa Road Seal Widening	\$93K
• Aotea Streets Seal Extension (Ash, Lawton, Cooper)	\$138K
• Otorohanga Footpaths 06/07	\$32K

All construction survey work completed and document preparation commenced on Newman Road and Aotea Streets. Minor Safety Projects register is being updated as projects identified by Councillors, Staff and Public.

#### **ITEM 5. STOCK MOVEMENT BYLAW**

Submissions on the proposed Stock Movement Bylaw closed on 10 July 2006, with no submissions being received. Informal discussions with a number of parties who would be affected by the proposed Bylaw (including a representative of Federated Farmers) seem to indicate that there is a general acceptance of the proposed Bylaw in its revised form. This is considered to be a very satisfactory outcome from what could have been a contentious issue.

In light of the absence of submissions the proposed draft Bylaw document will now be scrutinised by Council's Lawyers, with a view to presenting the finalised Bylaw for confirmation by Council at its meeting of 8 August 2006.

**Dave Clibbery**  
**ENGINEERING MANAGER**

## Item-269 SOLID WASTE MATTERS

**To:** His Worship the Mayor and Councillors  
Otorohanga District Council

**From:** Engineering Manager

**Date:** 26 July 2006

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### Executive Summary

An update in relation to Council's solid waste strategy and services is presented.

### Suggested Recommendation

It is recommended that:

The report be received.

### Report Discussion

#### Refuse and Recycling Contracts

The three contracts awarded to Supa Bins are operating in a very satisfactory manner. The Contractor's performance is assessed for each contract on a three monthly basis and has shown a steady improvement from the start of the contracts in April 2005, with most recent assessments of 95%, 82% and 78% for the performance of the kerbside collections, Otorohanga Recycling Centre and Kawhia Recycling Centre respectively. Very few public complaints are received in respect of the services provided, and staff have a good relationship with the contractor, who appears to have developed a positive attitude towards waste minimisation.

It is believed that all contracts are still producing very good value for Council, despite inflation linked contract rate increases of more than 8% during the first year. The Kawhia community has benefited from the '100% user pays' approach adopted to bulk refuse disposal, and the overall Council funded cost of the service provided during the 2005/6 year will be significantly lower than that incurred in 2004/5, despite the adverse effects of inflation.

Typical monthly quantities (all in kg) of recyclable and green waste materials received are as follows:

Material	Kerbside Collection	Otorohanga Recycling Centre	Kawhia Recycling Centre
Glass	1200	7000	2200
Plastics	1000	1000	400
Steel Cans	50	200	150
Aluminium Cans	20	?	?
Paper	2000	3000	400
Cardboard	1000	1600	300
Greenwaste	NA	8000	3000

The new contracts provide Council with improved information on the quantity of materials being handled under the contract, but as yet no significant trends have emerged in respect of whether waste volumes are being reduced. It is suspected that levels of recycling may have reached a plateau since the bulk of the planned development at the recycling centres has been completed.

The information available however still does not provide a very complete picture of solid waste management throughout the District because of the variety of private services that exist, and it is therefore difficult to judge what progress is being made towards the overall 'Zero Waste' goal.

The re-use shop at the Otorohanga Recycling Centre is now well established, and a building to serve a similar function at the Kawhia Recycling Centre is largely complete, though final completion has been delayed by higher than expected costs associated with building consent requirements.

### **Solid Waste Management Strategy and 'Zero Waste' Plan**

The above strategy and plan, with a main objective of eliminating waste from the District going to landfill by 2010, was adopted by Council in 2002. The plan set out proposed actions towards 'zero waste' objectives through to the end of 2004, and many of these actions have been carried out, but difficulty has been encountered in respect of a number of others.

Relatively little progress has been made in respect of addressing issues such as commercial waste, hazardous waste, and extracting value from greenwaste and the organic component of household waste. It has also become apparent that some of the objectives of the strategy – and in particular the elimination of waste to landfill by 2010 – are likely to be unachievable, for reasons which include:

- Council has limited control over waste generation or management activities within the District.
- Many waste reducing activities have relatively high costs, particularly when applied in the small and decentralised manner that is required in the Otorohanga District.

In light of this, and the fact that the timeframes of the 'Zero Waste' plan have now expired, it is considered necessary to update the Solid Waste Management Strategy to provide a more appropriate framework.

It is believed that such a framework may be largely based on consolidating the progress made to date, since it is suspected that going further may require financial resources that are not available to Council at this time, unless some other funding mechanism (such as the Waste Levy described in the following section) was to become available.

If this approach is adopted the revision of the Solid Waste Management Strategy and 'Zero Waste' Plan should be a much simpler process than was conducted when it was first created, and it is proposed that staff prepare a revised document for approval by the Zero Waste Committee.

### **Waste Levy Proposal**

A proposal to introduce a national Waste Levy has been prepared by a group of representatives of local government and the waste disposal and recycling industries, convened by the Ministry of the Environment.

This proposal has been developed as a step towards trying to find common ground between these parties on a means of providing revenue to support implementation of the New Zealand Waste Strategy and associated waste minimisation activities.

The proposal is in essence that a levy will be introduced on all solid waste going to "final" disposal facilities (ie landfills, incinerators etc) unless that material has already been utilised or processed to its maximum useful effect. The revenue gathered from this levy will be used to support the waste minimisation activities of local authorities and other appropriate parties.

It is proposed that the levy rate would commence at \$10 per tonne of refuse and progressively increase over 3 years to \$30 per tonne. This would be expected to make almost \$100 million available in total in the third and subsequent years to support waste minimisation efforts throughout the country. If such funding was allocated on a per capita basis it would be expected that the Otorohanga District would receive at least \$100,000 per year from this source in the third

and successive years. This would be expected to enable significant further development of local waste minimisation services and activities.

Whilst significant further work is likely to be required to refine the details of a workable Waste Levy scheme, it is difficult to argue that any such scheme would not be supportive of Council's Zero Waste philosophy, and on this basis a positive response on behalf of Council has been made to an initial invitation for comment in respect of the Waste Levy proposal.

### **Arohena Recycling Group**

The Arohena Recycling Group (ARG) has previously approached Council seeking support for establishment of a recycling facility at the Arohena School, and it has been agreed that Council will provide them with a container for receipt of recyclables if they can secure operational funding for the activity.

The ARG have recently informed us that they have secured \$5,000 of funding from Zero Waste New Zealand, and are optimistic of securing further funding from other sources. The people leading the ARG appear to be very motivated and well organised, and it is therefore believed that they may be successful in obtaining the necessary operational funding to make the project viable in the near future.

If this occurs Council would fund the provision of the recycling container from the 'Zero Waste Initiatives' budget allocation in the Rural Refuse account. Some small expenditure may be required above the small (\$2000) allocation available, since it was not previously expected that a further rural recycling facility would be commissioned until the 2007/8 year.

**Dave Clibbery**  
**ENGINEERING MANAGER**

## Item-270 APPLICATION FOR ROAD CLOSURE - 2006 DUNLOP TARGA

**To:** His Worship the Mayor and Councillors  
Otorohanga District Council

**From:** Engineering Support Officer

**Date:** 26 July 2006

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### Executive Summary

An application has been received from Club Targa Inc. for the following road closures within the Otorohanga District, to enable the 2006 Dunlop Targa motoring event and associated activities to proceed. To assist with the stage security, Club Targa Inc. have also requested the closures to include 100 metres of each adjoining road, from where it intersects with the road being applied for.

### Suggested Recommendation

It is recommended that approval be granted for the following road closures, including 100 metres of each adjoining road, from where it intersects with the road being applied for:

**Purpose:** 2006 DunlopTarga Event

**Date:** Tuesday, 24 October 2006

**Details of Closure:** **Stage No. 3**

**TURITEA ROAD** - from its intersection with State Highway 31 to its intersection with Honikiwi Road.

**HONIKIWI ROAD** - from its intersection with Turitea Road, to its intersection with State Highway 31. Includes intersections with Bromley Road (no exit), Te Raumauku Road (no exit) and Mangamahoe Road.

**Period of Proposed Closure:** 9.00am to 1.00pm

**Stage No. 3**

**BARBER ROAD** - from its intersection with Otewa Road to the boundary of the Waitomo District. This includes the intersection with Tahaia Bush Road.

**Period of Proposed Closure:** 10.00am to 2.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Club Targa Inc is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council, payable no later than 10 working days prior to the road closure.

3. Club Targa Inc is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Club Targa Inc is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,500,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Club Targa Inc is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Club Targa Inc is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Club Targa Inc is to consult with all residents of all properties on the roads intended to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Mail drops to residents are also to be carried out. All mail drops to residents are to be approved by Council staff before distribution to residents commences and must include the date that objections close with council. The subsequent mail drop to be completed no later than ten full days before the proposed closures.
8. Club Targa Inc is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the Rally have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Club Targa representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Report Discussion**

Club Targa Inc have applied for these road closures pursuant to the Tenth Schedule of the Local Government Act 1974.

They are prepared to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965, to build on the good relations they have with residents from the affected areas.

**Robyn Hodges**  
**ENGINEERING SUPPORT OFFICER**

## **Item-271 APPOINTMENT OF A CHIEF EXECUTIVE**

**To: His Worship the Mayor and Councillors  
Otorohanga District Council**

**From: His Worship the Mayor, DF Williams**

**Date: 26 July 2006**

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### **Executive Summary**

The appointment of Mr John Pevreal as Chief Executive of the Otorohanga District Council has been unanimously agreed by Councillors, however no resolution has been passed to formalise this arrangement. A resolution is also required to enable the members of the Chief Executive's Remuneration / Review Committee (His Worship the Mayor, the Deputy Mayor and Councillor Blackler) to negotiate and execute a contract with Mr. Pevreal.

### **Suggested Recommendation**

That

1. Mr John Pevreal be appointed as Acting Chief Executive of the Otorohanga District Council, subject to successful contract negotiations.
2. The members of the Chief Executive's Remuneration / Review Committee (His Worship the Mayor, the Deputy Mayor and Councillor Blackler) be authorised to negotiate and execute an Employment Agreement with Mr Pevreal.
3. In due course, Councillors give consideration to defining a process for the appointment of a Chief Executive, pursuant to Section 42 of the Local Government Act 2002.

**D F Williams**  
**MAYOR**

**GENERAL**

