

**APPLICATION FOR RENEWAL OF MANAGER'S
CERTIFICATE**
Form 18
Section 123 Sale of Liquor Act 1989

To: **The Secretary**
Otorohanga District Licensing Agency
Otorohanga

Application for renewal of a Manager's Certificate is made in accordance with the details set out below.

1 DETAILS OF APPLICANT

a) Full Name _____
 Address: _____
 Town _____ Postcode: _____
 Occupation: _____
 Date of Birth: _____
 Driver's Licence Number: _____

b) Postal address for service of documents: _____ Postcode: _____

c) Contact Phone Numbers Home: _____ Work: _____
 Mobile: _____ Email: _____

d) Current place of employment: _____

e) Has the applicant been convicted of any offence since the certificate was issued or last renewed? YES / NO
 If YES: What are the details of each offence?

Nature of Offence	Date of Conviction	Penalty Suffered

f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse?

g) Does the applicant hold the Licence Controller Qualification? YES / NO
If YES: On what date was that qualification obtained?

2 DETAILS OF CERTIFICATE

a) General Manager's Club Manager's

b) Number: _____

c) Date of Expiry: _____

Dated at _____ this _____ day of _____ 20_____

Applicant

NOTES

- 1 This application must be filed with the District Licensing Agency before the certificate expires. Where the applicant is presently employed as a manager, it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.
- 2 For the matters that are to accompany this application, see regulation 21(2) of the Sale of Liquor Regulations 1990.

OFFICE USE ONLY

Fee Paid: _____ Receipt No: _____ Date: _____