

OTOROHANGA DISTRICT LICENSING AGENCY

**APPLICATION FOR MANAGER'S CERTIFICATE**  
Section 118 of the Sale of Liquor Act 1989

**TO: The Secretary  
Otorohanga District Licensing Agency  
Otorohanga**

Application for a manager's certificate is made in accordance with the details set out below.

**1. TYPE OF CERTIFICATE**

Club Manager's                       General Manager's

**2. DETAILS OF APPLICANT**

a) **Full Name, address, and occupation (include maiden names):**  
.....  
.....

**Date of Birth:** .....

b) **Postal address for service of documents:**  
.....  
.....  
.....

c) **Daytime contact name and telephone number:**  
.....

d) **Has the applicant been convicted of any offence?                      Yes/No**  
*If Yes, what are the details of each offence?*

<i>Nature of Offence</i>	<i>Date of Conviction</i>	<i>Penalty Suffered</i>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

e) **Has the applicant had any experience in managing licensed premises?                      Yes/No**  
*If Yes, what are the details of that experience?*  
.....

f) Has the applicant had any relevant training? Yes/No  
*If Yes, what are the details of that training?*  
 .....

g) Does the applicant hold any relevant qualifications? Yes/No  
*If Yes, what are the details of each qualification?*  
 .....

h) Does the applicant intend at this time to be the manager of any particular licensed premises? Yes/No  
*If Yes, what are the identifying particulars of those licensed premises?*  
 .....

i) List the licence premises on which you have been employed, include dates of employment.  
 .....  
 .....

j) On which licence premises do you intend to act as a manager under the Act?  
 .....

Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**NOTES**

1. For the matters that are to accompany this application, see regulation 20(2) of the Sale of Liquor Regulations 1990.

2. If the applicant intends to be the manager of any particular licensed premises, the application must be filed with the District Licensing Agency with which the application for the licence was filed. In all other cases, the application should be filed with the District Licensing Agency for the district in which the applicant is residing.

**OFFICE USE ONLY**

Amount: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date Rcvd: \_\_\_\_\_